



**Town of Aurora
Committee of the Whole
Meeting Revised Agenda**

Date: Tuesday, March 4, 2025
Time: 7 p.m.
Location: Council Chambers, Aurora Town Hall

Meetings are available to the public in person and via live stream on the [Town's YouTube channel](#). To participate, please visit aurora.ca/participation.

	Pages
1. Call to Order	
Note: Added items are marked with an asterisk (*).	
2. Land Acknowledgement	
3. Approval of the Agenda	
4. Declarations of Pecuniary Interest and General Nature Thereof	
5. Community Presentations	
6. Delegations	
*6.1 Shaheen Moledina and Laila Doran, Residents; Re: Ramadan in Town's Special Events	1
*6.2 Nick Pileggi, Macaulay Shiomi Howson Ltd.; Re: Item 14.3 - PDS25-026 - Application for Official Plan Amendment and Zoning By-law Amendment, 200 Wellington Holding Corp., 7 Lacey Court, Block 12 on Plan 65M-2583, File Number: OPA-2024-01, ZBA-2024-01	3
*6.3 David Heard, Resident; Re: Item 14.1 - PDS25-030 - Heritage Permit Application HPA-2025-01, Happy Woodland Pet Cemetery	8
7. Advisory Committee Meeting Minutes	
7.1 Heritage Advisory Committee Meeting Minutes of February 3, 2025	9
1. That the Heritage Advisory Committee Meeting Minutes of February 3, 2025, be received for information.	

7.2	Community Recognition Review Advisory Committee Meeting Minutes of February 12, 2025	14
	1. That the Community Recognition Review Advisory Committee Meeting Minutes of February 12, 2025, be received for information.	
7.3	Accessibility Advisory Committee Meeting Minutes of February 12, 2025	18
	1. That the Accessibility Advisory Committee Meeting Minutes of February 12, 2025, be received for information.	
7.4	Finance Advisory Committee Meeting Minutes of February 18, 2025	23
	1. That the Finance Advisory Committee Meeting Minutes of February 18, 2025, be received for information.	
*7.5	Environmental Advisory Committee Meeting Minutes of February 24, 2025	26
	1. That the Environmental Advisory Committee Meeting Minutes of February 24, 2025, be received for information.	
*7.6	Mayor's Golf Classic Funds Committee Meeting Minutes of February 26, 2025	30
	1. That the Mayor's Golf Classic Funds Committee Meeting Minutes of February 26, 2025, be received for information.	
8.	Consent Agenda	
9.	Community Services Committee Agenda	
10.	Corporate Services Committee Agenda	
11.	Finance and Information Technology Committee Agenda	
11.1	FIN25-014 - Statement of Remuneration and Expenses for Members of Council, Committees and Local Boards	34
	1. That Report No. FIN25-014 be received for information.	
11.2	FIN25-016 - 2025 Year End Operating Surplus/Deficit Management	42
	1. That Report No. FIN25-016 be received; and	
	2. That the by-law to allocate any 2025 operating surplus or deficit, as detailed in this report, be brought forward to a future	

Council meeting for approval.

12. Administration Committee Agenda

13. Operational Services Committee Agenda

13.1 OPS25-005 - Bulk Water Fees - Development Operations 49

1. That Report No. OPS25-005 be received; and
2. That the proposed amendments to the Fees and Charges By-law Number 6656-24 for Bulk Water Fees for Construction Water be approved; and
3. That a by-law to amend By-law No. 6656-24 – 2025-26 Fees and Charges By-law be brought forward for enactment.

14. Planning and Development Services Committee Agenda

14.1 PDS25-030 - Heritage Permit Application HPA-2025-01, Happy Woodland Pet Cemetery 58

1. That Report No. PDS25-030 be received; and
2. That staff continue to consult and investigate options regarding the remediation of monuments with offensive language and report back to Council; and
3. That the other restorations and improvements for the Happy Woodland Pet Cemetery as otherwise proposed through Heritage Permit Application HPA-2025-01 be approved.

14.2 PDS25-031 - Heritage Permit Application HPA-2025-02, Aurora War Memorial and Cenotaph 71

1. That Report No. PDS25-031 be received; and
2. That the site works for the Aurora War Memorial Peace Park and Cenotaph as proposed through Heritage Permit Application HPA-2025-02 be approved.

14.3 PDS25-026 - Application for Official Plan Amendment and Zoning By-law Amendment, 200 Wellington Holding Corp., 7 Lacey Court, Block 12 on Plan 65M-2583, File Number: OPA-2024-01, ZBA-2024-01, Related File Number: SP-2024-01, C-2024-06 121

1. That Report No. PDS25-026 be received; and
2. That Official Plan Amendment application OPA-2024-01 be

approved to redesignate a portion of the subject property from “Community Services and Facilities” to “Stable Neighbourhoods” and “Environmental Protection”, as outlined in Appendix ‘A’; and

3. That Zoning By-law Amendment application ZBA-2024-01 be approved to rezone a portion of the subject property from “Institutional (I) Zone” to “Townhouse Dwelling Residential R8 Exception Zone (XXX)” and “Environmental Protection (EP) Zone”, as outlined in Appendix ‘B’; and
4. That the implementing By-laws for the Official Plan and Zoning By-law Amendments be brought forward to a future Council meeting for enactment; and
5. That seventy-seven (77) persons worth of servicing allocation be granted to facilitate the proposed development of twenty-nine (29) freehold townhouses.

15. Member Motions

15.1 Councillor Gallo; Re: 24-Hour Warming/Cooling Emergency Centres 153

16. Regional Report

***16.1 York Regional Council Highlights of February 27, 2025** 154

1. That the York Regional Council Highlights of February 27, 2025, be received for information.

17. New Business

18. Public Service Announcements

19. Closed Session

20. Adjournment



100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Delegation Request

This request and any written submissions or background information for consideration by either Council or Committees of Council is being submitted to Legislative Services.

Council or Committee (Choose One) *

Committee of the Whole

Council or Committee Meeting Date * 

2025-3-4



Subject *

Ramadan

Full Name of Spokesperson and Name of Group or Person(s) being Represented (if applicable) *

Shaheen Moledina and Laila Doran

Brief Summary of Issue or Purpose of Delegation *

To discuss including Ramadan in our special events.

Have you been in contact with a Town staff or Council member regarding your matter of interest? *

Yes

No

I acknowledge that the Procedure By-law permits five (5) minutes for Delegations. *

Agree

Top 10 countries

of birth of the Muslim population
in Canada, 2021

29.5%



Canada

12.7%



Pakistan

5.8%



Iran

4.2%



Morocco

4.2%



Algeria

3.7%



Bangladesh

3.5%



Syria

3.4%



Afghanistan

3.1%



India

2.4%



Lebanon



Statistics
Canada

Statistique
Canada

Canada



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Delegation Request

This request and any written submissions or background information for consideration by either Council or Committees of Council is being submitted to Legislative Services.

Council or Committee (Choose One) *

Committee of the Whole

Council or Committee Meeting Date * ?

2025-3-4



Subject *

PDS25-026 - Application for Official Plan Amendment and Zoning By-law Amendment, 200 Wellington Holding Corp., 7 Lacey Court, Block 12 on Plan 65M-2583, File Number: OPA-2024-01, ZBA-2024-01, Related File Number: SP-2024-01, C-2024-06

Full Name of Spokesperson and Name of Group or Person(s) being Represented (if applicable) *

Nick Pileggi

Brief Summary of Issue or Purpose of Delegation *

To provide some applicant comments on the staff report for the proposed development.

Have you been in contact with a Town staff or Council member regarding your matter of interest? *

Yes

No

I acknowledge that the Procedure By-law permits five (5) minutes for Delegations. *

Agree

Christ Evangelical Lutheran Church

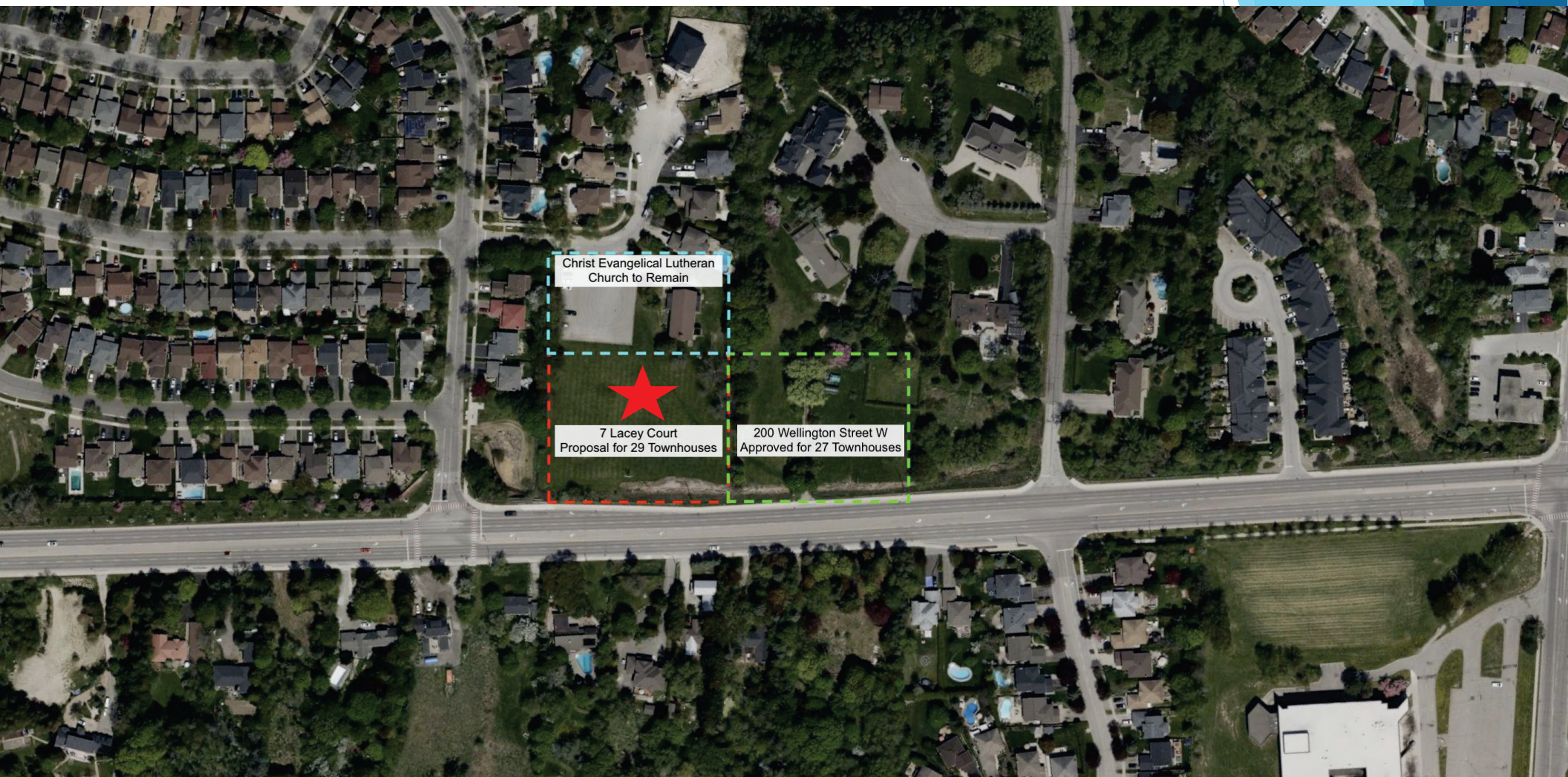
7 Lacey Court, Proposed Townhouse Redevelopment

OPA-2024-01, ZBA-2024-01

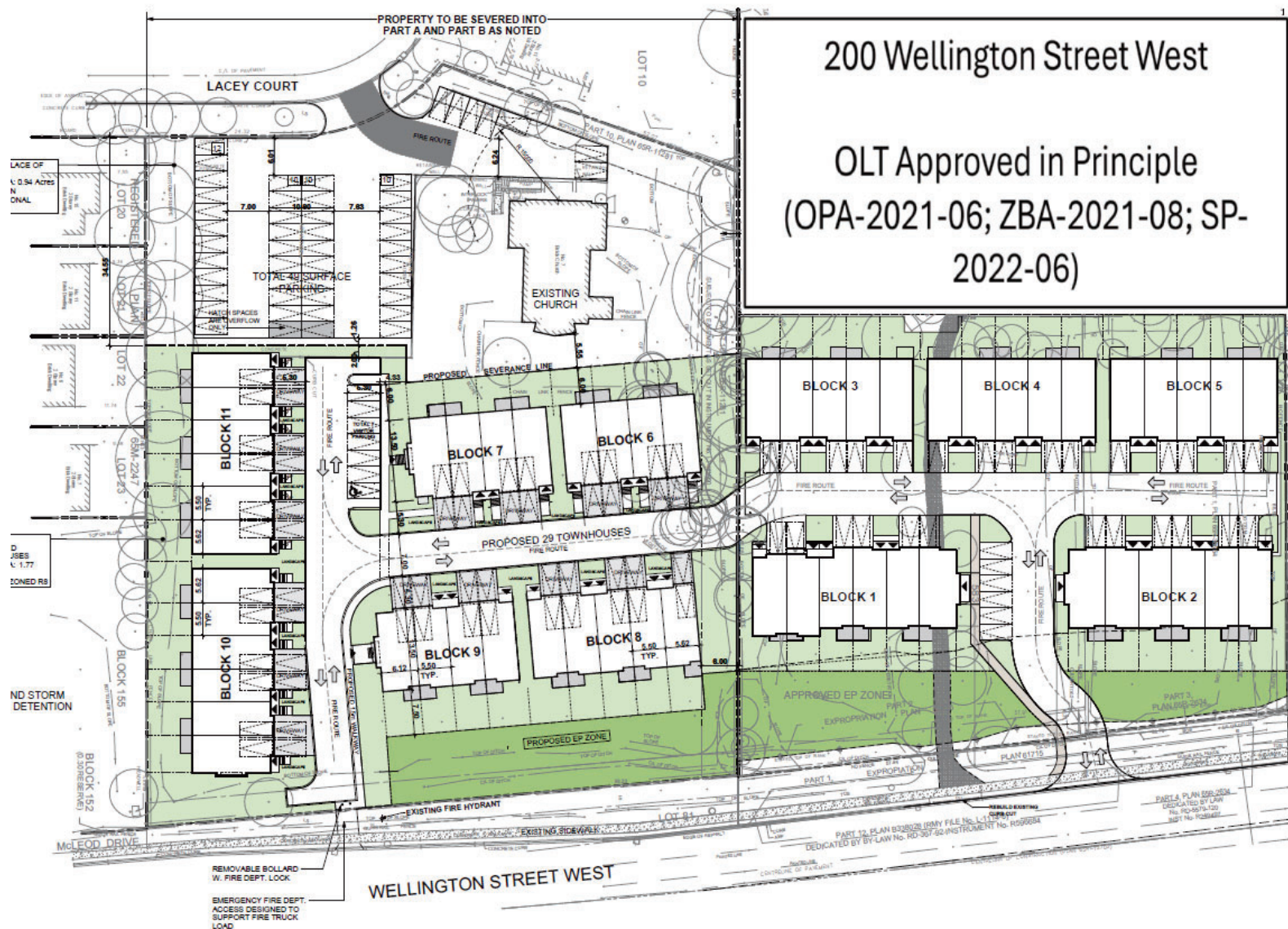


March 4, 2025

Site and Area Context



Site Plan



Conclusion

- ▶ Subject Lands are located along a major street with transit, local corridor designation and consistent with the Stable Neighbourhood designation;
- ▶ Surrounding context includes schools, parks, commercial, place of worship and institutional/office uses all within walking distance;
- ▶ Extension of approved adjacent plan creating a more comprehensive site plan with access only to Wellington;
- ▶ The proposed townhouse development is consistent with the current and emerging context of the area;
- ▶ Recommend that Committee of the Whole accept the staff recommendation to approve the proposed development.



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Delegation Request

This request and any written submissions or background information for consideration by either Council or Committees of Council is being submitted to Legislative Services.

Council or Committee (Choose One) *

Committee of the Whole

Council or Committee Meeting Date * 

2025-3-4



Subject *

Aurora Pet Cemetery

Full Name of Spokesperson and Name of Group or Person(s) being Represented (if applicable) *

David Heard

Brief Summary of Issue or Purpose of Delegation *

Response to the Museum delegation and H.A.C. meeting on the Aurora Pet Cemetery.
Requesting from Council public engagement on a sensitive issue.

Have you been in contact with a Town staff or Council member regarding your matter of interest? *

Yes

No

Full name of the Town staff or Council member with whom you spoke

Adam Robb /Clr. Weese

Date you spoke with Town staff or a Council member

2025-1-29



I acknowledge that the Procedure By-law permits five (5) minutes for Delegations. *

Agree



**Town of Aurora
Heritage Advisory Committee
Meeting Minutes**

Date: Monday, February 3, 2025
Time: 7 p.m.
Location: Holland Room, Aurora Town Hall

Committee Members: Councillor Wendy Gaertner (Chair)
 Cynthia Bettio*
 John Green, Aurora Historical Society Representative (Vice Chair)
 Bob McRoberts, Honourary Member
 Rocco Morsillo
 Chris Polsinelli

Members Absent: Linda Duringer

Other Attendees: Councillor Ron Weese*
 Jeremy Hood, Museum Collections Technician
 Michelle Johnson, Collections and Exhibitions Coordinator
 Adam Robb, Manager, Policy Planning and Heritage
 Ishita Soneji, Deputy Town Clerk
 Linda Bottos, Council/Committee Coordinator

*Attended electronically

1. Call to Order

The Chair called the meeting to order at 7 p.m.

1.1 Appointment of Committee Vice Chair

Moved by Bob McRoberts
Seconded by Rocco Morsillo

1. That John Green be appointed as Vice Chair of the Heritage Advisory Committee for a one-year term (2025).

Carried

2. Land Acknowledgement

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Moved by Bob McRoberts
Seconded by Rocco Morsillo

That the revised agenda as circulated by Legislative Services be approved.

Carried

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. Receipt of the Minutes

5.1 Heritage Advisory Committee Meeting Minutes of December 9, 2024

Moved by Rocco Morsillo
Seconded by Bob McRoberts

1. That the Heritage Advisory Committee meeting minutes of December 9, 2024, be received for information.

Carried

6. Delegations

6.1 Christopher Watts, The Aurora Heritage Authority; Re: The Aurora Armoury Provincial Plaque

Christopher Watts presented background on the Aurora Armoury Provincial plaque erected in 2007, noting the outdated plaque wording does not accurately reflect the current use of the Armoury, and requested that consideration be given to ordering a replacement plaque, the correction of any digital footprints, and communication of the results. Staff confirmed this matter is being addressed through Ontario Heritage Trust and updates would be reported back to the Committee.

Moved by Cynthia Bettio

Seconded by Bob McRoberts

That the comments of the delegation be received for information.

Carried

7. Matters for Consideration

7.1 Memorandum from Manager, Policy Planning and Heritage; Re: Heritage Permit Application HPA-2025-01 - Happy Woodland Pet Cemetery (14314-14378 Yonge Street)

Staff provided a brief overview of the memorandum and introductions. Michelle Johnson, Collections and Exhibitions Coordinator, accompanied by Jeremy Hood, Museum Collections Technician, presented a summary of the application including a site overview and items requiring alteration including pathways; monument relocation and restoration; problematic monuments; and landscape maintenance and design enhancements.

The Committee and staff discussed the uniqueness of the inactive Cemetery, requirements for starting an active cemetery, the proposed permeable pathway and accessible options, and the handling of inappropriate inscriptions on monuments. The Committee expressed support for the work being done and the preference to retain the original form of any monument to preserve historical accuracy, and suggested that an understanding of why certain language is no longer used be provided through a central interpretative/disclaimer plaque or QR codes.

Moved by John Green

Seconded by Cynthia Bettio

1. That the memorandum regarding Heritage Permit Application HPA-2025-01 - Happy Woodland Pet Cemetery (14314-14378 Yonge Street) be received; and
2. That the Heritage Advisory Committee comments regarding Heritage Permit Application HPA-2025-01 be received and referred to staff for consideration and further action as appropriate.

Carried

7.2 Memorandum from Manager, Policy Planning and Heritage; Re: Heritage Permit Application HPA-2025-02 - Aurora War Memorial and Cenotaph (14659 Yonge Street)

Staff provided a brief overview of the memorandum and application for the restoration and remedial work to be performed at the Aurora War Memorial Peace Park and Cenotaph.

The Committee expressed appreciation for the research done and inquired about whether the spelling of the Luxton Avenue street sign would also be corrected to "Luxon", which staff confirmed would be addressed. The Committee further inquired about the status of the fence surrounding the Park and staff provided clarification regarding the buffer requirements of any adjacent development application.

Moved by Bob McRoberts

Seconded by John Green

1. That the memorandum regarding Heritage Permit Application HPA-2025-02 - Aurora War Memorial and Cenotaph (14659 Yonge Street) be received; and
2. That the Heritage Advisory Committee comments regarding Heritage Permit Application HPA-2025-02 be received and referred to staff for consideration and further action as appropriate.

Carried

8. Informational Items

None.

9. New Business

As two new members were present for the 2025-2026 term of the Committee, introductions were made around the table.

Staff provided an update on the student co-op pilot project now commencing and the Committee provided background information.

The Committee inquired about the status of the Petch House upgrades and staff agreed to provide an update at the next meeting. The Committee further inquired about the viability of relocating the Petch House to the Hillary House property and it was agreed to discuss this matter at a future meeting.

The Committee inquired about the viability of using a storage container to store Salvage Program items, and staff provided a response noting the priority is to salvage and re-use onsite.

Staff advised that a wooden plaque was recently presented to the Johnson family and installed at 71 Connaught Avenue.

Staff advised that an additional screening of the Pet Cemetery documentary is planned for Sunday, March 23, 2025, at 2 p.m. in the Performance Hall at Aurora Town Square. It was noted that seats would be set aside for Heritage Advisory Committee members and their families.

10. Adjournment

Moved by Rocco Morsillo

Seconded by Chris Polsinelli

That the meeting be adjourned at 8:23 p.m.

Carried



Town of Aurora
Community Recognition Review Advisory Committee
Meeting Minutes

Date: Wednesday, February 12, 2025
Time: 10 a.m.
Location: Holland Room, Aurora Town Hall

Committee Members: Diane Buchanan
Phiona Durrant
Arif Faheem Khan
Jo-anne Spitzer
Patricia Wallace (Vice Chair)

Members Absent: Mayor Tom Mrakas (Chair)
Elaine Martini

Other Attendees: Shelley Ware, Supervisor, Special Events
Ishita Soneji, Deputy Town Clerk

1. Call to Order

The Deputy Town Clerk called the meeting to order at 10:03 a.m.

Patricia Wallace assumed Chair at 10:05 a.m.

1.1 Appointment of Committee Vice Chair

Moved by Diane Buchanan

Seconded by Jo-anne Spitzer

1. That Patricia Wallace be appointed as Vice Chair of the Community Recognition Review Advisory Committee for a two-year term (2025-2026).

Carried

2. Land Acknowledgement

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Moved by Jo-anne Spitzer

Seconded by Diane Buchanan

That the agenda as circulated by Legislative Services be approved.

Carried

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. Receipt of the Minutes

5.1 Community Recognition Review Advisory Committee Meeting Minutes of September 12, 2024

Moved by Phiona Durrant

Seconded by Diane Buchanan

1. That the Community Recognition Review Advisory Committee Meeting Minutes of September 12, 2024, be received for information.

Carried

6. Delegations

None.

7. Matters for Consideration

7.1 Round Table Discussion; Re: Review of the Evaluation Process

Staff provided an overview of the evaluation matrix and corresponding award categories and sought the Committee's feedback. The Committee and staff discussed about the evaluation process to be conducted at the selection meeting and any updates made to the eligibility criteria. The Committee inquired about the eligibility of a non-profit organization to be considered for an award in any of the categories, and staff provided clarification.

The Committee was supportive of the evaluation matrix and noted that it has been useful in the decision-making process.

Moved by Phiona Durrant

Seconded by Diane Buchanan

1. That the Community Recognition Review Advisory Committee comments regarding the Review of the Evaluation Process be received and referred to staff for consideration and further action as appropriate.

Carried

7.2 Round Table Discussion; Re: 2025 Awards Ceremony

Staff debriefed the Committee regarding the 2024 awards ceremony logistics. The Committee and staff discussed about the various aspects of the 2025 awards ceremony logistics including possibility of theme music for the event, alternate location for the awards ceremony, seating and food arrangements, and means to make the ceremony more impactful for recipients. There was further discussion regarding the overall promotion campaign.

The Committee requested that further discussion be held at a future meeting to explore alternate opportunities to make the overall campaign, nomination process and ceremony more engaging for the future.

The Committee members offered their support to assist with any preparations on the day of the ceremony or prior as required.

Moved by Diane Buchanan

Seconded by Jo-anne Spitzer

1. That the Community Recognition Review Advisory Committee comments regarding the 2025 Awards Ceremony be received and referred to staff for consideration and further action as appropriate.

Carried

8. Informational Items

None.

9. New Business

None.

10. Adjournment

Moved by Diane Buchanan

Seconded by Jo-anne Spitzer

That the meeting be adjourned at 11:06 a.m.

Carried



**Town of Aurora
Accessibility Advisory Committee
Meeting Minutes**

Date: Wednesday, February 12, 2025
Time: 7 p.m.
Location: Video Conference

Committee Members: Councillor Wendy Gaertner (Chair)
Lois Davies
Alison Hughes (Vice Chair)
John Lenchak
Elaine Martini
Jo-anne Spitzer
Marilyn Williams

Other Attendees: Phillip Rose, Manager, Cultural Services
Gregory Peri, Accessibility Advisor
Ishita Soneji, Deputy Town Clerk

1. Call to Order

The Chair called the meeting to order at 7:04 p.m.

The Members introduced themselves.

1.1 Appointment of Committee Vice Chair

Moved by John Lenchak

Seconded by Marilyn Williams

1. That Alison Hughes be appointed as Vice Chair of the Accessibility Advisory Committee for a two-year term (2025-2026).

Carried

2. Land Acknowledgement

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Moved by Jo-anne Spitzer

Seconded by Elaine Martini

That the agenda as circulated by Legislative Services be approved.

Carried

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. Receipt of the Minutes

5.1 Accessibility Advisory Committee Meeting Minutes of November 13, 2024

Moved by Alison Hughes

Seconded by John Lenchak

1. That the Accessibility Advisory Committee meeting minutes of November 13, 2024, be received for information.

Carried

6. Delegations

None.

7. Matters for Consideration

7.1 Memorandum from Manager, Cultural Services; Re: Public Art Strategy

Staff provided a brief overview of the memorandum regarding the ongoing development of the Public Art Strategy and noted that consultation will be held with the Committee for future public art projects as required.

The Committee had no comments or questions.

Moved by Alison Hughes

Seconded by Jo-anne Spitzer

1. That the memorandum regarding Public Art Strategy be received; and
2. That the Accessibility Advisory Committee comments regarding Public Art Strategy be received and referred to staff for consideration and further action as appropriate.

Carried

7.2 Memorandum from Accessibility Advisor; Re: Site Plan Application SP-2024-09 (Submission #1) 28 Sunday Drive

Staff provided an overview of the site plan application for the subject property including comments to be submitted to the Planner on behalf of the Committee. The Committee and staff discussed various aspects of the application and further suggestions were made regarding consideration for (1) relocation of the barrier-free parking spots preferably closer to the building, (2) installation of accessible washrooms on the second floor, and (3) additional clearance space from the main entrances.

Moved by Jo-anne Spitzer

Seconded by Marilyn Williams

1. That the memorandum regarding Site Plan Application SP-2024-09 (Submission #1) 28 Sunday Drive be received; and
2. That the Accessibility Advisory Committee comments regarding Site Plan Application SP-2024-09 (Submission #1) be received and referred to staff for consideration and further action as appropriate.

Carried

7.3 Round Table Discussion; Re: Town of Aurora Multi-Year Accessibility Plan 2022 to 2026

[\(Link to Multi-Year Accessibility Plan\)](#)

Staff provided an update on the following matters:

- National AccessAbility Week 2025 - availability of ParaSport Try-it days and sensory programming during the week
- Aurora Sport Plan Update - the plan was recommended at the February 11, 2025 Committee of the Whole meeting to adopt staff recommendations
- Yonge Street Multi-use Path - an open house was conducted on January 14, 2025 and various path options were presented to residents
- Aurora Town Parking Study - an introductory meeting was held to review the current Town owned on and off-street parking use
- Fleury Park - an open house was held on January 15, 2025 and review of the park design and accessible features was presented to the residents
- Stronach Aurora Recreation Complex (S.A.R.C) Parking Study - an introductory meeting was held to review the current S.A.R.C parking lot use
- AccessNow Trails and Playgrounds Assessments - assessments of 95% of Town trails has been completed; assessment of playgrounds will be held throughout 2025-2026
- International Day of Persons with Disabilities - training was administered to all staff
- Aurora Town Square - installation of listening device at the customer service desk, purchasing wheelchair for the customer service staff for public assistance, and changes in accessible seating online booking process

The Committee and staff further discussed about the possibility of improving accessibility along the Yonge Street corridor specifically on the

east side, and suggested that accessibility seating be marked when possible at Town Square events.

Moved by Lois Davies

Seconded by Alison Hughes

1. That the Accessibility Advisory Committee comments regarding the Town of Aurora Multi-Year Accessibility Plan 2022 to 2026 be received and referred to staff for consideration and action as appropriate.

Carried

8. Informational Items

None.

9. New Business

None.

10. Adjournment

Moved by Alison Hughes

Seconded by John Lenchak

That the meeting be adjourned at 8:46 p.m.

Carried



**Town of Aurora
Finance Advisory Committee
Meeting Minutes**

Date: Tuesday, February 18, 2025
Time: 5:45 p.m.
Location: Holland Room, Aurora Town Hall

Committee Members: Mayor Tom Mrakas (Chair)
 Councillor Harold Kim
 Councillor Michael Thompson

Other Attendees: Doug Nadorozny, Chief Administrative Officer
 Rachel Wainwright-van Kessel, Director, Finance
 Patricia De Sario, Director, Corporate Services/Town Solicitor
 Jason Gaertner, Manager, Financial Management
 Laura Sheardown, Financial Management Advisor*
 Linda Bottos, Council/Committee Coordinator

*Attended electronically

1. Call to Order

The Chair called the meeting to order at 5:49 p.m.

2. Land Acknowledgement

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Moved by Councillor Thompson

Seconded by Councillor Kim

That the agenda as circulated by Legislative Services be approved.

Carried

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. Receipt of the Minutes**5.1 Finance Advisory Committee Meeting Minutes of January 21, 2025**

Moved by Councillor Kim

Seconded by Councillor Thompson

1. That the Finance Advisory Committee Meeting Minutes of January 21, 2025, be received for information.

Carried

6. Delegations

None.

7. Matters for Consideration**7.1 Memorandum from Financial Management Advisor; Re: Line by Line Budget Review of Corporate Services**

The Committee reviewed and inquired about the budgeting and trends of various line items and staff provided clarification. The Committee inquired about any strategies being employed to reduce insurance costs and staff advised on the practice of subrogation and the possibility of an insurance pool being explored for York Region municipalities. The Committee suggested the Town also continue to investigate collective approaches to mitigate costs related to the services and consultants line item.

Moved by Councillor Thompson

Seconded by Councillor Kim

1. That the memorandum regarding Line by Line Budget Review of Corporate Services be received; and
2. That the Finance Advisory Committee comments regarding Line by Line Budget Review of Corporate Services be received and referred to staff for consideration and further action as appropriate.

Carried

7.2 Memorandum from Financial Management Advisor; Re: ONE JIB Update – Transition to Outsourced Chief Investment Officer (OCIO)

Staff provided an overview of the memorandum noting the transition to the OCIO model will offer a much wider range of investment funds and alternative investment opportunities for municipalities. The Committee expressed a preference to not participate in the alternative investment component of the OCIO's offerings at this time. Staff provided clarification on fees, the structure and more limited liquidity of alternative investments, the role of the internal investment officer, the transition of current funds, and the OCIO selection process.

Moved by Councillor Thompson

Seconded by Councillor Kim

1. That the memorandum regarding ONE JIB Update - Transition to Outsourced Chief Investment Officer (OCIO) be received; and
2. That the Finance Advisory Committee comments regarding ONE JIB Update - Transition to Outsourced Chief Investment Officer (OCIO) be received and referred to staff for consideration and further action as appropriate.

Carried

8. New Business

None.

9. Adjournment

That the meeting be adjourned at 6:19 p.m.



**Town of Aurora
Environmental Advisory Committee
Meeting Minutes**

Date: Monday, February 24, 2025
Time: 7:00 p.m.
Location: Holland Room, Aurora Town Hall

Committee Members: Councillor Ron Weese (Chair)
Victor Carvalho
Shun Chen
Jason Cheng
Angela Daust
Leta Dayfoot
Alain Godin
Denis Heng
Ken Turriff (Vice Chair)

Other Attendees: Councillor Wendy Gaertner
Natalie Kehle, Analyst, Energy and Climate Change
Will Stover, Analyst, Energy and Climate Change
Ishita Soneji, Deputy Town Clerk

1. Call to Order

The Chair called the meeting to order at 7:02 p.m.

Introductions were made around the table.

1.1 Appointment of Committee Vice Chair

Moved by Angela Daust

Seconded by Jason Cheng

Environmental Advisory Committee Meeting Minutes
February 24, 2025

2

1. That Ken Turriff be appointed as Vice Chair of the Environmental Advisory Committee for a two-year term (2025-2026).

Carried

2. Land Acknowledgement

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Moved by Alain Godin

Seconded by Leta Dayfoot

That the agenda as circulated by Legislative Services be approved.

Carried

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. Receipt of the Minutes

5.1 Environmental Advisory Committee Meeting Minutes of December 16, 2024

Moved by Ken Turriff

Seconded by Angela Daust

1. That the Environmental Advisory Committee Meeting Minutes of December 16, 2024, be received for information.

Carried

6. Delegations

None.

7. Matters for Consideration

7.1 Memorandum from Program Manager, Energy and Environment; Re: Project Introduction to the Home Energy Retrofit Loan Program Project

Janice Ashworth, Senior Consultant, Dunsky Energy and Climate Advisors provided a presentation regarding the Home Energy Retrofit Loan Program for Aurora including background information on the current Town initiatives, the objective of the program, current market barriers, proposed financing options for consideration, stakeholder engagement efforts, and the next steps and timelines.

The Committee discussed and provided suggestions on various aspects of the program including: (1) target audience and accessibility of the program to diverse and representative segment of homeowners; (2) community engagement and awareness including means to inform residents through different avenues besides social media and involvement of alternate stakeholders such as real estate agents and financial advisors; (3) program design and prioritization such as focus on pre-1980 homes; (4) integration with existing programs to align municipal efforts with existing initiatives; and (5) legal and policy considerations.

There was further discussion regarding the importance of return on investment for homeowners to ensure the suggested energy retrofits are financially viable, the need for green building incentives for new construction projects and using similar size municipalities as comparators in the study. The Committee expressed concerns and sought further clarification on the Town's liability in recommending the noted financing options.

It was noted that the Committee's feedback would be incorporated into refining the study and be brought back to a future meeting for further input.

Moved by Leta Dayfoot
Seconded by Ken Turriff

Environmental Advisory Committee Meeting Minutes
February 24, 2025

4

1. That the memorandum regarding Project Introduction to the Home Energy Retrofit Loan Program Project be received; and
2. That the Environmental Advisory Committee comments regarding Project Introduction to the Home Energy Retrofit Loan Program Project be received and referred to staff for consideration and further action as appropriate.

Carried

8. Informational Items

None.

9. New Business

None.

10. Adjournment

Moved by Ken Turriff

Seconded by Jason Cheng

That the meeting be adjourned at 8:44 p.m.

Carried



Town of Aurora
Mayor's Golf Classic Funds Committee
Meeting Minutes

Date: Wednesday, February 26, 2025

Time: 10 a.m.

Location: Video Conference

Members Present: Angela Covert (Chair)
Elia Elliott
Manuel Veloso (Vice Chair)
Ping Zhang

Members Absent: Robert Gaby

Others present: Jason Gaertner, Manager, Financial Planning
Michael de Rond, Town Clerk

1. Call to Order

The Town Clerk called the meeting to order at 10:05 a.m.

The Chair was passed to the Vice-Chair during item 7.3

1.1 Appointment of Committee Chair

Moved by Manuel Veloso

Seconded by Elia Elliott

1. That Angela Covert be elected as Chair of the Mayor's Golf Classic Funds Committee for a two-year term (2025-2026).

Carried

1.2 Appointment of Committee Vice Chair

Moved by Angela Covert

Seconded by Ping Zhang

1. That Manuel Veloso be elected as Vice Chair of the Mayor's Golf Classic Funds Committee for a two-year term (2025-2026).

Carried

2. Land Acknowledgement

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Moved by Manuel Veloso

Seconded by Elia Elliott

That the agenda as circulated by Legislative Services be approved.

Carried

4. Declarations of Pecuniary Interest and General Nature Thereof

Angela Covert declared a conflict of interest with item 7.3 - Application from The Salvation Army and Northridge Community Church; Re: Funding Request for 2025 programs. Angela did not take part in the vote or discussion of Item 7.3.

5. Receipt of the Minutes

- 5.1 **Mayor's Golf Classic Funds Committee Meeting Minutes of December 11, 2024**

Moved by Manuel Veloso
Seconded by Elia Elliott

1. That the Mayor's Golf Classic Funds Committee meeting minutes of December 11, 2024, be received for information.

Carried

6. Delegations

None

7. Matters for Consideration

7.1 Application from Learning Disabilities Association of York Simcoe; Re: Funding Request for Summer Camp

Moved by Manuel Veloso
Seconded by Elia Elliott

1. That the Application from Learning Disabilities Association of York Simcoe; Re: Funding Request for Summer Camp be received; and
2. That the Committee approves the request for funding in the amount of \$5,000.00.

Carried

7.2 Application from Hill House Hospice; Re: 2025 Walk for Compassionate Care

Moved by Elia Elliott
Seconded by Manuel Veloso

1. That the Application from Application from Hill House Hospice; Re: 2025 Walk for Compassionate Care be received; and
2. That the Committee approve the request for funding in the amount of \$5,000.00.

Carried

7.3 Application from The Salvation Army Northridge Community Church; Re: Funding for 2025 Programs

Moved by Ping Zhang

Seconded by Elia Elliott

1. That the Application from The Salvation Army Northridge Community Church; Re: Funding for 2025 Programs be received; and
2. That the Committee approves the request for funding in the amount of \$5,000.00.

Carried

8. Informational Items

None

9. New Business

There was brief discussion regarding the importance of these funds being used to help Aurora residents in need.

10. Adjournment

Moved by Manuel Veloso

Seconded by Ping Zhang

That the meeting be adjourned at 10:50 a.m.

Carried



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Town of Aurora
Committee of the Whole Report
No. FIN25-014

Subject: Statement of Remuneration and Expenses for Members of Council, Committees and Local Boards

Prepared by: Tracy Evans, Financial Management Advisor

Department: Finance

Date: March 4, 2025

Recommendation

1. That Report No. FIN25-014 be received for information.

Executive Summary

This report is to fulfil the statutory reporting and disclosure requirements of Section 284(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended, (the Act) in respect of the 2023 compensation and expenses paid to members of Council and its Committees and Local Boards.

- All remuneration and expenses paid were properly approved and budgeted.
- Any remuneration paid by York Region to the Town of Aurora's Regional Councillor (Mayor) has been excluded from this report.

Background

The reporting of an annual itemized statement of remuneration and expenses paid to each member of Council is mandatory under the Municipal Act

Under the Act, the Treasurer of each municipality must submit annually to Council an itemized statement of the remuneration and expenses paid to each member of Council in respect of his/her services as a member of Council. The statement should also include all remuneration and expenses paid to any appointed member of a Committee of Council or a Local Board in respect of his/her services as a member of the

Committee or Board. For Aurora, this would include all persons of appointed committees and the Aurora Public Library Board.

Analysis

All remuneration and expenses paid were properly approved and budgeted.

Attachments #1 through #3 make the statutory disclosures for all applicable compensation and expenses of 2024.

The statutory disclosure requires only “a statement on remuneration and expenses paid to” the respective members. There is no prescribed or regulated format for such a disclosure statement. These statements will vary from municipality to municipality. The format used in this report is consistent with what has been used in the last several years.

Remuneration, travel allowance, conference/seminar expense and any other expense reimbursements are paid to the Mayor and Councillors in accordance with By-law No. 5564-13 and Administrative Procedure No. 57. Additionally, the budgets for such were included in the 2024 Operating Budget which was deemed adopted on December 22, 2023, in accordance with Part V1.1 of the Municipal Act, 2001 and its corresponding regulation. The Committee of Adjustment members are paid a stipend per meeting attended in accordance with their Terms of Reference approved by Council each term.

In many instances the Town of Aurora pays these expenses directly by Town credit card on behalf of the member. Items such as airlines, hotels and conference registrations are often, although not always, paid this way. Some of these expenses are also incurred directly by the members personally, who are then reimbursed. To ensure that all similar expenses are disclosed for each member, Attachment #2 outlines the payments made to reimburse members separate from the payments made directly by the Town on their behalf. All the payments made to reimburse members and on behalf of members are shown on Attachment #1 for compliance with the Act.

Any remuneration paid by York Region to the Town of Aurora’s Regional Councillor (Mayor) has been excluded from this report.

Any remuneration paid to the Town of Aurora’s Regional Councillor (Mayor) on behalf of the Regional Municipality of York under the terms of a Joint Service Agreement is not included in the amounts of Attachment #1, as these will be reported upon separately by the Regional Municipality of York as the statute applies.

Advisory Committee Review

None

Legal Considerations

Section 284 of the Act requires the Treasurer to provide to Council, by March 31, an annual itemized statement on remuneration and expenses paid in the previous year to each member of council, a committee or a local board, in respect of his or her services as a member of Council, a committee or a local board, as the case may be. The statement shall identify the by-law under which the remuneration or expenses were authorized to be paid. These statements are considered public records.

Financial Implications

All 2024 Council, Committee and Board members' remuneration and expenses have been incurred in accordance with Town bylaws and policies and have herein been reported as required under Section 284 (1) of the Act.

Communications Considerations

The Town will make Council expenses available via the Town's website, where prior year reports are also available.

Climate Change Considerations

None

Link to Strategic Plan

Reporting on the compensation and expenses of members of Council, committees and local boards meets statutory reporting requirements aimed at ensuring and supporting the Town's Strategic Plan principles of transparency and accountability of government.

Alternative(s) to the Recommendation

None. Information only report.

Conclusions

All 2024 Council, Committee and Board members' remuneration and expenses have been incurred in accordance with all applicable Town bylaws and policies and have herein been reported upon as required under Section 284 (1) of the Municipal Act. This report will be posted to the Town's website along with previous reports.

Attachments

Attachment #1 – Statement of Remuneration and Expenses paid to Members of Council

Attachment #2 – Disclosure of Expenditures of Members of Council

Attachment #3 – Remuneration and Expenses paid to Appointed Members of Committees and Boards.

Previous Reports

This is an annual report. Final reports for 2011 through to 2023, are currently available on the Members of Council page of the Town's [website](#).

Pre-submission Review

Agenda Management Team review on February 13, 2025

Approvals

Rachel Wainwright-van Kessel, CPA, CMA, Director of Finance/Treasurer

Approved by Doug Nadorozny, Chief Administrative Officer

Town of Aurora

Attachment #1

Statement of Remuneration and Expenses Paid to Elected Members January to December, 2024

REMUNERATION	BENEFITS	VEHICLE / TRAVEL ALLOWANCE	EXPENSES REIMBURSED	TOTAL
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See
Attachment #2

Members of Council

Tom Mrakas	**	\$107,829	\$28,363	\$9,823	7,117	\$153,131
Harold Kim	***	40,083		2,174	8,827	\$51,084
Wendy Gaertner		40,083		2,174	234	\$42,490
John Gallo		40,083	4,653	2,174	1,550	\$48,460
Rachel Gilliland		40,083	780	2,174	6,707	\$49,744
Michael Thompson		40,083	4,653	2,174	2,114	\$49,024
Ron Weese		40,083		2,174	409	\$42,666
		<u>\$ 348,325</u>	<u>\$ 38,449</u>	<u>\$ 22,867</u>	<u>\$ 26,958</u>	<u>\$ 436,600</u>

** Excludes any remuneration paid to the Regional Councillor (Mayor) by the Town of Aurora on behalf of York Region under the Terms of a Joint Services Agreement. Such amounts are reported separately by York Region.

*** Portion of Councillor Kim's training/seminar expenses include representing Aurora at the federal Korean Heritage Ceremony in Ottawa.

All remuneration and expenses were properly documented, approved and authorized by by-laws, and were within allocated budgets. Prepared for Council pursuant to Section 284(1) of the Municipal Act, 2001.



Rachel Wainwright-van Kessel, Director of Finance
March 4, 2025

Town of Aurora

Disclosure of Expenditures of Members of Council

Attachment #2

For the period January to December, 2024

Training/ Seminars/ Conferences **	Out of Town mileage/ tolls/ parking	FCM Board Meetings (Member)	Special Events	Meals/ Hospitality (excl. alcohol)	Other Expenses	Total
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Expenditure Budgets: (full year)

Unallocated Pooled Budget	\$21,000	\$6,000	-	\$27,000
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Reimbursed to Member:

Tom Mrakas	-	-	-	-	457	-	457
Wendy Gaertner	-	-	-	-	80	49	129
Harold Kim	5,977	-	-	-	296	33	6,306
John Gallo	-	-	-	-	-	-	-
Rachel Gilliland	2,414	-	-	-	-	-	2,414
Michael Thompson	-	-	-	-	-	-	-
Ron Weese	-	-	-	-	-	227	227

Paid by Town on Behalf of Member:

Tom Mrakas	2,806	162	-	386	2,600	705	6,660
Wendy Gaertner	-	-	-	-	-	105	105
Harold Kim	2,266	-	-	255	-	-	2,521
John Gallo	1,367	-	-	183	-	-	1,550
Rachel Gilliland	3,631	-	-	663	-	-	4,294
Michael Thompson	2,034	-	-	80	-	-	2,114
Ron Weese	-	-	-	183	-	-	183

Total Expenses:

Tom Mrakas	2,806	162	-	386	3,057	705	7,117
Wendy Gaertner	-	-	-	-	80	154	234
Harold Kim	8,243	-	-	255	296	33	8,827
John Gallo	1,367	-	-	183	-	-	1,550
Rachel Gilliland	6,045	-	-	663	-	-	6,707
Michael Thompson	2,034	-	-	80	-	-	2,114
Ron Weese	-	-	-	183	-	227	409

Total All	20,494	162	-	1,750	3,433	1,119	26,958
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** includes related travel, accommodation, and included meals

Note: This report is not intended to reconcile to line account totals, as staff and administrative items have been excluded for purpose of this report.

**Town of Aurora
Summary of Remuneration and Expenses Paid January to December, 2024
Appointed Members of Committees and Boards**

		REMUNERATION	OTHER EXPENSES REIMBURSED	TOTAL
Appointed Members of Committees and Boards				
David Mhango -Chair	Committee of Adjustment	\$ 1,375	\$ -	\$ 1,375.00
Jane Stevenson - Vice Chair	Committee of Adjustment	1,080	-	\$ 1,080.00
Chris Polsinelli	Committee of Adjustment	1,440	-	\$ 1,440.00
Michael Visconti	Committee of Adjustment	1,440	-	\$ 1,440.00
Julian Yang	Committee of Adjustment	1,440	-	\$ 1,440.00

Members with no payments made:

Heritage Advisory Committee

Councillor John Gallo - Chair (Temporary Resignation)
Cynthia Bettio
John Green
David Heard
Kevin Hughes
Bob McRoberts - Vice Chair
Rocco Morsillo
Staff Liaison - Adam Robb

Property Standards Committee

Linda Durringer - Chair
Tom Plamondon - Vice Chair
Balpreet Grewal
Maricella Saucedo
Julian Yang

Aurora Public Library Board

Adam Mobbs - Chair
John Clement - Vice Chair
Councillor Ron Weese
Councillor John Gallo
Greg Smith
Christina Choo-Hum
Lauren Hanna
Staff Liaison – Jodi Marr
- Acting Secretary/Treasurer
and CEO

Mayor's Golf Classic Funds Committee

Michelle Black
Angela Covert (Chair)
Robert Gaby
Shaheen Moledina
Abe Reiss (Vice Chair)
Dan Winters
Staff Liaisons - Michael de Rond, Jason Gaertner

Accessibility Advisory Committee

Councillor Harold Kim - Chair
Peter Angelo - Vice Chair
Sean Noble
John Lenchak
Hailey Reiss
Jo-anne Spitzer
Alison Hughes
Lois Davies
Staff Liaison – Gregory Peri

Community Recognition Review
Advisory Committee

Councillor Ron Weese (Chair)
Diane Buchanan - Vice Chair
Phiona Durrant
Elaine Martini
Glenda Raketti
Patricia Wallace
Jo-anne Spitzer
Staff Liaison – Shelley Ware

Environmental Advisory Committee

Councillor Wendy Gaertner (Vice Chair)
Councillor Rachel Gilliland (Chair)
Nicole Arsenault
Shun Chen
Pippette Eibel
Alain Godin
Denis Heng
Kristen Martens
Ken Turriff
Staff Liaisons - Natalie Kehle, Nancy Fleming

Finance Advisory Committee

Mayor Tom Mrakas - Chair
Councillor Ron Weese - Vice Chair
Councillor Michael Thompson
Staff Liaison – Doug Nadorozny
Staff Liaison – Rachel Wainwright-van
Kessel

Aurora Appeal Tribunal

Linda Durringer - Chair
Balpreet Grewal
Maricella Saucedo
Julian Yang
Tom Plamondon
- Vice Chair

Active Transportation & Traffic Safety Advisory Committee

Councillor John Gallo - Chair (Temporary Resignation)
Owen Heritage - Vice Chair
Steve Fleck
Lil Kim
Gino Martino
Giovanni Turla
Klaus Wehrenberg
Staff Liaisons - Michael Bat, Michael Ha,
Nancy Fleming

Aurora Economic Development Corporation Board

Mayor Tom Mrakas
Councillor Rachel Gilliland
Marilee Harris - Chair
Mae Khamissa - Vice Chair
Tim Hammill (Past Chair)
Richard Gong
Owen Heritage
Keith Loo
Bill Hogg
Nima Khadem-Mohtaram
Sep Assadian
Tracy Smith

Parks and Recreation Advisory Committee

Councillor Ron Weese - Chair
Michelle Dakin- Vice Chair
Irene Clement
Jessie Fraser
Adrian Martin
Shaheen Moledina
Corrina Tai
Bogdan Brkic
Staff Liaisons - Matthew Volpintesta, Lisa Warth

All remuneration and expenses were properly documented, approved and authorized by by-laws, and were within allocated budgets. Prepared for Council pursuant to Section 284(1) of the Municipal Act, 2001.



Rachel Wainwright-van Kessel, Director of Finance
March 4, 2025



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Town of Aurora
Committee of the Whole Report
No. FIN25-016

Subject: 2025 Year End Operating Surplus/Deficit Management

Prepared by: Sandeep Dhillon, Senior Advisor, Financial Management

Department: Finance

Date: March 4, 2025

Recommendation

1. That Report No. FIN25-016 be received; and
2. That the by-law to allocate any 2025 operating surplus or deficit, as detailed in this report, be brought forward to a future Council meeting for approval.

Executive Summary

This report proposes that the bylaw to allocate any operating surplus, or deficit, for the 2025 fiscal year end will be managed by making allocations to, or from, reserve funds for the Town of Aurora and the Aurora Public Library.

- Allocations to and from reserve funds are used to manage the impact of surpluses or deficits at year end
- A tax-funded surplus or deficit allocation to reserves follows specific steps and criteria to determine which reserves are impacted
- A surplus or deficit for building services, water, wastewater and stormwater operating budgets are managed through their own reserves
- Aurora Public Library surpluses are managed by the Surplus/Deficit Management By-law

Background

On an annual basis Council approves a bylaw to manage the surplus or deficit in the tax and user rate funded operating budgets. This bylaw has directed the surpluses to specific reserves or managed the deficits through reserve draws. This action avoids the

requirement under subsection 290(4) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended to carryover the surpluses or deficits to the following year's budget.

Analysis

Allocations to and from reserve funds are used to manage the impact of surpluses or deficits at year end

The bylaw identifies the reserves to be used to offset an overall surplus or deficit for tax and user rate funded operations. This avoids the need to carryover these variances to future years' operating budgets. The bylaw uses a formula approach to allocate the surplus and identifies the reserves to be used to fund any deficits. The results are reported back to Council as part of the year end budget variance report.

A tax-funded surplus or deficit allocation to reserves follows specific steps and criteria to determine which reserves are impacted

The Surplus/Deficit Management Bylaw outlines the steps to allocate a tax-funded operating surplus and manage a deficit using reserves. It is recommended at year end a tax-funded surplus be managed as follows in order:

1. The excess 2025 supplementary tax revenue growth be allocated to the Growth and New reserve.
2. Any net operating budget surplus in winter operations be allocated to the Winter Control reserve. This contribution is not to exceed the Town's total tax-funded surplus.
3. Any net operating budget surplus in insurance account be allocated to the insurance reserve. This contribution is not to exceed the Town's total tax-funded surplus.
4. If the funds in tax rate stabilization reserve is at, or above, 10 percent of annual levy target balance, then any remaining 2025 net operating surplus be allocated to tax-funded asset management reserves based on the future asset management plan requirements. Otherwise, 50 percent of the annual surplus will be used to replenish the Tax Rate Stabilization reserve balance to the target level and the remaining 50 percent to be allocated to the tax-funded asset management reserves.

Alternatively, should a net operating deficit occur in 2025, it would be funded from the tax rate stabilization reserve.

The tax rate stabilization reserve helps protect the annual tax rates from significant one-time or temporary pressures. Such pressures could include the impacts from significant new service or facility costs, market conditions affecting revenues, adverse weather or climate events, or other factors. A standard practice is to keep the tax rate stabilization reserve at a target balance of about 10 percent of annual tax revenue.

A surplus or deficit for building services, water, wastewater and stormwater operating budgets are managed through their own reserves

The operating budgets for building services, water, wastewater and stormwater are fully funded through the user rates and do not impact the tax levy. Any year end variance within these operations will be managed through a transfer to/from their appropriate reserve funds.

Aurora Public Library surpluses are managed by the Surplus/Deficit Management By-law

Any 2025 surplus recognized by the library will be directed to facilities asset management reserve to support asset management of the Town-owned facilities used by the Aurora Public Library. Should the Library experience a year end operating deficit, it will continue to manage the variance through a draw from its general capital reserve.

Advisory Committee Review

Not applicable

Legal Considerations

Paragraph 3 of subsection 11(2) of the Municipal Act, 2001 allows the municipality to pass bylaws respecting the financial management of the municipality and its local boards.

Financial Implications

This report outlines how the year end surplus or deficit in the tax and rate funded operations will be managed. The Municipal Act requires that any surplus or deficit be carried forward into the following year's budget, unless controlled through reserves as proposed in this report. The bylaw will balance the budget and eliminate any surplus or deficit, avoiding the need for any budget carry forwards.

Communications Considerations

The Town will inform the public of the information contained in this report by making it available on the Town's website.

Climate Change Considerations

The information contained within this report does not impact greenhouse gas emissions or impact climate change adaptation.

Link to Strategic Plan

Outlining a strategic approach to managing yearend surpluses and/or deficits, and thereby avoiding the need to complicate the following year's budget with such matters, contributes to achieving the Strategic Plan guiding principle of "Leadership in Corporate Management" and improves transparency and accountability to the community.

Alternative(s) to the Recommendation

1. Council could choose not to approve the By-law to allocate any 2025 Operating Fund surplus and any 2024 Water, Wastewater, and Stormwater Operating Fund surplus or deficit Surplus/Deficit Control By-law and instead address any year end results by way of budget amendment following budget approval

Conclusions

Staff are recommending that a bylaw be adopted which will authorize the Director of Finance to apply the year end variance funding adjustments as outlined in the bylaw and this report. This will balance the tax levy and rate funded operating budgets. As part of the yearend procedures, staff will report back to the General Committee as to the actual yearend results and the final surplus allocations made for 2025.

Attachments

Attachment #1 – 2025 Year End Operating Surplus/Deficit Management Bylaw

Previous Reports

None. A new bylaw is required each year. This equivalent report for 2024 was FIN24-013 which went to Committee of the Whole Report on April 2, 2024.

Pre-submission Review

Agenda Management Team review on February 14, 2025

Approvals

Approved by Rachel Wainwright-van Kessel, CPA, CMA, Director, Finance

Approved by Doug Nadorozny, Chief Administrative Officer

The Corporation of the Town of Aurora**By-law Number XXXX-25****Being a By-law to allocate any 2025 Operating Fund surplus and any 2025 Water, Wastewater, and Stormwater Operating Fund surplus or deficit.**

Whereas paragraph 290(4)(b) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the "Act"), provides that in preparing the budget for a year, the local municipality shall treat as estimated revenues any surplus of any previous year;

And whereas paragraph 290(4)(c) of the Act provides that in preparing the budget for a year, the local municipality shall provide for any deficit of any previous year;

And whereas paragraph 290(4)(g) of the Act provides that in preparing the budget for a year, the local municipality may provide for such reserve funds as the municipality considers necessary;

And whereas paragraph 11(2)(3) of the Act provides that municipalities may pass by-laws respecting the financial management of the municipality and its local boards;

And whereas the Council of The Corporation of the Town of Aurora (the "Town") deems it necessary and expedient to control the 2025 Operating Fund surplus or deficit as it may arise;

And whereas the Council of the Town deems it necessary and expedient to control the 2025 Operating Fund surplus for the Aurora Public Library as it may arise;

And whereas the Council of the Town deems it necessary and expedient to control the 2025 Water, Wastewater, and Stormwater Operating Fund surplus or deficit as it may arise;

And whereas the Council of the Town adopted the recommendations and controls contained in Report No. FIN25-016 with respect to the 2025 Operating Fund surplus and the 2025 Water, Wastewater, and Stormwater Operating Fund surplus or deficit at the Council meeting of March 4, 2025;

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

1. The Treasurer is hereby authorized to make the adjustments and allocations in accordance with the approved resolutions arising from Report No. FIN25-016 by re-allocating an amount or amounts from any 2025 Operating Fund surplus to one or more of the reserve funds of the Town.
2. The Treasurer is hereby authorized to allocate any 2025 Operating Fund deficit from the appropriate stabilization reserve funds of the Town.
3. The Treasurer is hereby authorized to allocate any 2025 Water, Wastewater, and Stormwater Operating Fund surplus, net of any approved budget carry forwards, to the Water and Sewer capital reserve funds in accordance with Report No. FIN25-016.
4. The Treasurer is hereby authorized to fund any 2025 Water, Wastewater, and Stormwater Operating Fund deficit from the Water, Wastewater, and Stormwater

capital reserve funds in accordance with Report No. FIN25-016.

5. The Treasurer shall report to Council on all amounts allocated as authorized by this By-law, either before or at the time when the 2025 annual statements are presented to Council or a Committee of Council.

Enacted by Town of Aurora Council this XXth day of March, 2025.

Tom Mrakas, Mayor

Michael de Rond, Town Clerk



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Town of Aurora
Committee of the Whole Report
No. OPS25-005

Subject: Bulk Water Fees – Development Operations

Prepared by: Luigi Colangelo, Manager of Public Works

Department: Operational Services

Date: March 4, 2025

Recommendation

1. That Report No. OPS25-005 be received; and
2. That the proposed amendments to the Fees and Charges By-law Number 6656-24 for Bulk Water Fees for Construction Water be approved; and
3. That a by-law to amend By-law No. 6656-24 – 2025-26 Fees and Charges By-law be brought forward for enactment.

Executive Summary

This report recommends an amendment to the Fees and Charges By-law Number 6656-24 to increase the fees for the bulk water used in construction. The proposed changes aim to ensure that the fees reflect the current costs associated with providing this service and to support the Town of Aurora's (the Town's) financial sustainability:

- Water loss is an issue the Town experiences for a variety of reasons and tries to mitigate through ongoing improvements to its distribution system.
- The Town's Fees and Charges By-law's included fee for bulk water usage has not kept pace with the rate of water consumption in the construction of homes by developers.
- Significant discrepancy discovered within bulk water construction charges related to the fees the Town imposes for water use versus the actual amount of water consumed by developers.

- Proposed fee increase will help the Town to recover some of the costs associated with water loss and support our financial sustainability in providing water services.

Background

Water loss is an issue the Town experiences for a variety of reasons and tries to mitigate through ongoing improvements to its distribution system.

Water loss is a significant challenge faced by all municipalities, including the Town, due to factors such as aging infrastructure, unauthorized water usage, and inaccuracies in water metering. Any underbilling for bulk water contributes to the Town's overall reported water loss. To address these issues and to reduce water loss, Operational Services has implemented several key measures aimed at improving the efficiency and integrity of the distribution system.

One notable improvement was the removal of by-pass lines for larger water meters. These by-pass lines previously allowed the Town to change the water meter without disruption in water supply. This posed a risk of building owners opening the by-pass valve contributing to unaccounted-for water usage, water loss and revenue shortfalls. By eliminating these by-pass lines, the Town has ensured that all water consumption is accurately recorded through the water meters, reducing opportunities for unauthorized or unmetered usage.

Another initiative has been the replacement of old water meters with smart water meters which are significantly more accurate than their predecessors and provide real-time data on water consumption. This enhanced accuracy allows the Town to identify and to address potential leaks or discrepancies more quickly, thereby minimizing water loss and improving overall system efficiency.

The Town has also taken steps to monitor new developments to prevent unauthorized water usage, such as stealing water from fire hydrants. Regular inspections and stringent enforcement ensure that developers and builders adhere to regulations and use water resources responsibly. This proactive approach helps to safeguard the integrity of the water distribution system and maintain fairness in water usage.

Additionally, Operational Services will make timely repairs to the distribution system when watermain breaks are found. Prompt repair of these breaks minimizes water loss and ensures the reliability of the water supply system.

Through these ongoing efforts, the Town continues to make progress in mitigating water loss, ensuring sustainable water management, and improving the efficiency of the distribution system for the benefit of all residents and businesses.

The Town's Fees and Charges By-law's included fee for bulk water usage has not kept pace with the rate of water consumption in the construction of homes by developers.

The Town's Fees and Charges By-law Number 6656-24 establishes the schedule of fees for various municipal services, including bulk water for construction. While the fees charged for construction water have increased over the years, the reality is that developers are using approximately ten times more water than what is currently being charged. Current bulk water fee for construction of \$175 does not cover the actual costs incurred by the Town.

Table 1: Current Fees for Bulk Water (construction)

Description of Service for Fee or Service Charge	Unit of Measure	2025*	2026*
Bulk Water Fee (during construction)	per residential/town house unit	\$175	\$179
	per high density/apartment unit	\$98	\$100
	non-residential (per 100m ²)	\$67	\$68

*includes HST where applicable

Analysis

Significant discrepancy discovered within bulk water construction charges related to the fees the Town imposes for water use versus what the actual amount of water consumed by developers.

The proposed amendment includes an increase to the bulk water fees for construction to better reflect the costs associated with water provision, infrastructure maintenance, and administrative expenses. The new fee structure has been benchmarked against neighbouring municipalities to ensure competitiveness and fairness.

Staff conducted a survey of surrounding municipalities and found that they all charge developers different amounts for construction water (Table 2).

Developers and builders use significant amounts of water for various construction activities, which involve numerous trades, each requiring water for their specific tasks:

1. **Masonry Trades:** Bricklayers often require water for mixing mortar and keeping bricks moist during installation. Additionally, in winter months, water is left running 24/7 to prevent freezing in service lines, which significantly contributes to overall water usage.
2. **Landscaping Trades:** Landscaping crews use substantial amounts of water to irrigate newly laid sod, shrubs, and trees. Watering is critical to ensure proper root establishment and growth in the initial stages of landscaping.
3. **Cleaning and Finishing Trades:** Cleaning crews use water for pressure washing and cleaning surfaces of homes and construction areas before occupancy. Interior finishing crews may also use water for cleaning paint brushes, tools, and surfaces during final touch-ups.
4. **Street Maintenance Trades:** Road and site cleaning crews utilize water for dust suppression and street cleaning around construction sites to maintain safety and cleanliness. This process is vital to reduce airborne particles and debris that could impact neighbouring areas.
5. **Concrete and Foundation Trades:** Water is essential for mixing concrete and curing it after pouring foundations, driveways, and walkways. Proper curing is critical for ensuring the durability and strength of the concrete structures.
6. **Plumbing Trades:** Plumbers often require water for testing and flushing out plumbing systems to ensure they function correctly before homes are occupied. This includes testing water pressure and ensuring that all fixtures and pipelines are operational.
7. **HVAC and Mechanical Trades:** Mechanical system installations, such as HVAC units, often require water for testing cooling systems and hydronic heating components.

These trades collectively contribute to the significant consumption of water during construction. Despite this extensive usage, the Town currently does not receive compensation that reflects the true volume of water used. By adjusting the bulk water fees, the Town can better align charges with actual water usage, ensuring that all trades contribute their fair share to cover the costs of water provision, infrastructure maintenance, and wastewater fees paid to The Region of York (the Region).

Despite these extensive water usage practices, the Town is not receiving payment for every cubic metre of water provided. In a recent instance involving a private condo development, it was determined the developer was charged for only 5 per cent of the actual water used in the construction of a 200-townhome development over two years.

This discrepancy highlights the need for an amendment to the current fee structure. By increasing the bulk water fees for construction, the Town can ensure its fees are reflective of the actual costs incurred. This adjustment will help cover the costs of water provision, infrastructure maintenance, and administrative expenses, thereby supporting the Town's financial sustainability, ensuring the equitable cost sharing amongst all water users, including developers and their builders.

Table 2: Neighbouring Municipalities Bulk Water Rates

Description of Service for Fee or Service Charge	Unit of Measure	2025*
Aurora	per residential/town house unit	\$175
	per high density/apartment unit	\$98
	non-residential (per 100m ²)	\$67
Whitchurch-Stouffville	per residential/town house unit	\$487.48
	per high density/apartment unit	\$243.74
	non-residential (per 1000ft ² or 93m ³)	\$602.18
East Gwillimbury	per residential/town house unit	\$62.30
	per high density/apartment unit	Metered rate – hydrant meter to be charges at prevailing water rate
	non-residential	
King	per residential/town house unit	\$155
	per high density/apartment unit	Unavailable
	non-residential (per 100m ²)	Unavailable
Newmarket	per residential/town house unit	Metered rate – hydrant meter & BFP until permanent meter installed + \$634.69/service
	per high density/apartment unit	
	non-residential (per 100m ²)	
Durham (for Ajax, Whitby, Oshawa)	All Building Purposes (per service)	\$243
Markham	per residential/town house unit	\$135
	per high density/apartment unit	\$68.05
	non-residential (per 100m ²)	\$45.40 per 100m ²

March 4, 2025

6 of 9

Report No. OPS25-005

Description of Service for Fee or Service Charge	Unit of Measure	2025*
Richmond Hill	per residential/town house unit	\$137
	per high density/apartment unit	\$63
	non-residential (per 100m ²)	\$53

*includes HST where applicable

Proposed fee increase will help the Town to recover some of the costs associated with water loss and support our financial sustainability in providing water services.

The proposed fee increase outlined in Table 3 is an essential step toward ensuring the Town's financial sustainability in its provision of water services. By aligning charges with current market rates and operational costs, the Town can better address the financial impacts of water loss, including the cost of repairs, system upgrades, and other mitigation measures.

A significant portion of water-related expenses arise from water and wastewater fees paid to the Region, which are calculated based on the total volume of water supplied to the Town. When water is lost due to leaks, unauthorized usage, outdated infrastructure, or when bulk water is underbilled, the Town is still required by York Region to pay its associated wholesale water and wastewater fees for this consumption. The proposed bulk water fee adjustments will help to ensure a better recovery of these costs, from developers/builders for construction water ensuring that the financial burden of water loss is distributed more equitably among users.

These adjustments reflect the true cost of providing water services, including the wastewater fees paid to the Region. As construction projects often rely heavily on bulk water usage, these fees ensure that developers and builders contribute their fair share toward the overall cost of maintaining the water distribution system.

In addition to addressing the costs of water loss, the fee increase will support the Town's ongoing investments in infrastructure improvements. This includes upgrading to more accurate smart meters, replacing aging pipelines, and conducting regular inspections and repairs. These efforts not only reduce water loss but also enhance the reliability and efficiency of the water distribution system, benefiting all residents and businesses.

By implementing this fee increase, the Town is taking a proactive approach to maintaining the long-term sustainability of its water services. This measure ensures

that the necessary resources are available to address current challenges while preparing for future demands on the water distribution system. Ultimately, this helps safeguard a vital service for the community while promoting responsible water management practices.

Table 3: Proposed Fee Increase for Bulk Water (construction)

Description of Service for Fee or Service Charge	Unit of Measure	2025*	2026*
Bulk Water Fee (during construction)	per residential/town house unit	\$600	\$700
	per high density/apartment unit	Metered rate – hydrant meter to be charges at prevailing water rate	
	non-residential (per 100m ²)	\$400	\$450

*includes HST where applicable

Shown in Table 3: If approved, freehold residential units including town house units will be charged a flat rate per unit at the shown rate. High-density condominium and apartment residential will be charged by meter, at the prevailing water rate, based on the entire building's use.

While installing a water meter in a freehold subdivision would be the most accurate way to capture the amount of construction water used by a developer or builder, this approach is highly cost prohibitive. These large water meters must be placed within meter chambers, requiring significant upfront installation expenses. Additionally, they necessitate monthly readings and reconciliation against permanent meters once home construction is complete. This process often leads to disputes between builders and the Town, particularly in subdivisions where multiple builders operate simultaneously. The high cost of large chamber meters, combined with the need for re-excavation after subdivision completion, makes this method impractical. The proposed fee increase will help offset the financial burden of water loss while ensuring a more feasible and equitable approach to cost recovery.

Advisory Committee Review

Not applicable.

Legal Considerations

The current Municipal Waterworks Distribution System Bylaw No. 3305-91 states that builders/contractors requiring water for construction purposes shall pay the water rates as determined by the Director.

In addition to the bulk water fee being paid, once a meter is eventually installed on the site, the builder/contractor must then start paying for any metered water at the applicable metered rate.

Financial Implications

The proposed bulk water fee increases will help to ensure the Town maximizes the cost recovery of its water and wastewater costs as they relate to developer water usage.

Prior to the recommended fee changes, the Town's metered water users have unfairly subsidized water users that are subject to bulk water fees. These fee changes will help to ensure a more equitable distribution of the Town's water and wastewater costs across all of its user groups.

Should Council approve these recommended fee changes, staff will initiate the necessary 14-day public notification period. Upon its conclusion, the amended bylaw will be presented to Council for its formal approval.

Communications Considerations

Should Council approve these recommended fee changes, Communications staff will assist with the 14-day public notification period with published notices and once the bylaw is approved, it will be posted online.

Climate Change Considerations

The recommendations from this report does not impact greenhouse gas emissions or impact climate change adaptation.

Link to Strategic Plan

The Bulk Water Fees-Development Operations report supports the Strategic Plan goal of Supporting an Exceptional Quality of Life for All through its accomplishment in satisfying requirements in the following key objective within this goal statement:

Invest in sustainable infrastructure. Maintain and expand infrastructure to support forecasted population growth through technology, waste management, roads, emergency services and accessibility.

Alternative(s) to the Recommendation

1. Maintain the current fee structure, which may result in continued financial shortfalls.
2. Implement a phased fee increase over several years to gradually align with actual costs.
3. Council may provide alternative recommendation(s).

Conclusions

The proposed amendment to the Fees and Charges By-law Number 6656-24 for bulk water fees for construction is necessary to ensure that the fees charged are reflective of the actual costs incurred by the Town. This change will support the Town's financial sustainability and promote efficient water use.

Attachments

None.

Previous Reports

None.

Pre-submission Review

Agenda Management Team review on February 13, 2025.

Approvals

Approved by Sara Tienkamp, Director, Operational Services

Approved by Doug Nadorozny, Chief Administrative Officer



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Town of Aurora
Committee of the Whole Report
No. PDS25-030

Subject: Heritage Permit Application HPA-2025-01
Happy Woodland Pet Cemetery

Prepared by: Adam Robb, MPL, MCIP, RPP, CAHP, PLE
Manager, Policy Planning and Heritage

Department: Planning and Development Services

Date: March 4, 2025

Recommendation

1. That Report No. PDS25-030 be received; and
2. That staff continue to consult and investigate options regarding the remediation of monuments with offensive language and report back to Council; and
3. That the other restorations and improvements for the Happy Woodland Pet Cemetery as otherwise proposed through Heritage Permit Application HPA-2025-01 be approved.

Executive Summary

This report provides Council with an overview of the proposed restorations and improvements for the Happy Woodland Pet Cemetery (14314-14378 Yonge).

- With the property now designated under the Ontario Heritage Act, alterations are required to receive Council approval.
- The proposed work is intended to continue to enhance the property through key restoration efforts that aim to preserve its historical significance and prepare the site for future public access.

Background

With the property now designated under the Ontario Heritage Act, alterations are required to receive Council approval.

The property was designated in 2023 through By-law No. 6520-23 and maintains a legacy as the first pet cemetery in Canada.

The Happy Woodland Pet Cemetery began under the ownership of the Blochin family. Victor Blochin was a prisoner of war in Germany, where during his capture, he became friends with another captive, Angus Campbell, the Lord of Dunstaffnage Castle in Scotland. After the war ended, Blochin moved with Campbell to Scotland to work as a gardener at the castle. Campbell was a breeder of West Highland White Terriers and gifted one to Blochin. By the 1920s, Blochin left for Canada, taking a number of Westie dogs with him. Blochin settled on the subject property and opened a kennel. Victor and his wife Anne began burying their beloved pets on the property, and over time others began too as well. The burials are marked by a number of various gravestones of all different sizes and materials.

The 2023 designation by-law recognizes this historical significance of the property and aims to ensure its continued protection and restoration, specifically noting the significance of the commemorative gravestones/monuments and markers and the location set within a naturalized forested area.

Analysis

The proposed work is intended to continue to enhance the property through key restoration efforts that aim to preserve its historical significance and prepare the site for future public access.

The efforts as part of this Heritage Permit Application include the following:

1) Pathway Reconstruction

- The original path stones have been uncovered and are partially restored, but the overall path system through the site remains incomplete. The proposed reconstruction with fieldstone and permeable foundations will ensure stability and longevity while complementing and preserving the original aesthetic. Reconstruction of the pathways is essential before any monument relocation can occur.

2) Monument Relocation and Restoration

- During the later years of operation, approximately 140 monuments were relocated and these will need to be redistributed throughout the cemetery. This relocation will follow identified patterns based on in-depth GPS data, starting in the less dense east side and moving westward, and prioritizing featured perimeters.
- Archival footage from 1966 also reveals that many monuments, presently laid flat, were originally standing or leaning. These will be safely repositioned in line with the site's original historic appearance.

3) Addressing Problematic Monuments

- Six monuments feature inscriptions with racially offensive language. Options for remediation include but are not necessarily limited to:
 - a) Replacing the original monuments with modified replicas (or removing outright)
 - b) Re-engraving the blank side of the monuments with a modified inscription and then laying the problematic side face down
 - c) Removing the offensive language from the existing monuments outright through sandblasting
 - d) Per comments received by the Heritage Advisory Committee, leaving the monuments generally 'as-is' but providing disclaimer/interpretive signage.

The type of remediation required will depend on the state of each individual monument. If the original monument is entirely removed, it should be returned to the earth, stored, or disposed of. Cultural Services has indicated that these monuments will not be used for future exhibitions or programming. Cultural Services has also indicated that any actions taken to remove or remediate the offensive language will be documented as part of the project and addressed in interpretive signage on site. The Heritage Advisory Committee also provided comments for the monuments to remain "as-is" but that disclaimer signage or interactive learning opportunities (QR codes etc.) be installed to caution that the monuments are a product of their respective time period, and not of current values. Cultural Services staff have indicated that while there may be learning opportunities in keeping the monuments "as-is", the success of this approach would be partially dependent on having a facilitator present and ensuring that the material is indeed actually read, and

understood, by the respective visitors. Such learning opportunities may be found in museum-like settings where staff and facilitators are present, however the pet cemetery will largely be an unfacilitated and un-staffed site. Cultural Services has indicated that leaving the original language in place does not align with the goal of restoring the Happy Woodland Pet Cemetery to be a safe and welcoming space for all, and that the potential negative impacts to the visitor experience may outweigh the potential benefits of turning this into a learning opportunity. Cultural Services staff are not supportive of the “as-is” approach, but additional investigation and consultation can occur prior to reporting back to Council for an ultimate decision on this component of the work.

4) Landscape Maintenance and Design Elements

- To prepare the site for future full public access, several landscaping improvements are needed:
 - Permanent seating and fencing
 - Interpretive signage
 - Tree Pruning and servicing
 - Decorative plantings
 - Retaining walls or other features for stabilizing the site

These updates will ensure the property remains accessible, safe, and respectful of its historical significance. The recommended alterations listed above are necessary to restore the site to its intended form and prepare the site for future public access.

Advisory Committee Review

The Heritage Permit Application was presented to the Heritage Advisory Committee for review on February 3, 2025. The Heritage Advisory Committee was largely supportive of the overall general site works, however, as discussed above, the Committee expressed comments that the offensive monuments and language instead remain “as-is”, with appropriate disclaimer signage and interpretive learning information provided to indicate that the monuments are a product of their respective time, and not reflective of current values.

Legal Considerations

Under Section 42 of the Ontario Heritage Act, any alterations that would potentially impact the heritage character of a designated property requires Council's consent. This legislative requirement is implemented in the Town of Aurora through the process of a Heritage Permit Application, which is subject to Council's approval in consultation with the Heritage Advisory Committee. Council must typically make a decision on a heritage permit application within 90 days after the notice of receipt is served on the applicant, otherwise Council shall be deemed to have consented to the application. The 90-day deadline for this permit application is April 23, 2025. However, this application is Town-initiated and pertains to Town-owned lands and therefore can be extended without any limit under the Ontario Heritage Act.

Financial Implications

The Pet Cemetery's restoration is being administered through Project No. AM0203 under Community Service's leadership. At present, this project's total budget authority is \$118,400, of which a total of \$62,605 has been spent to date. The remaining \$55,795 in unspent budget authority is forecasted to be completed in 2025.

Communications Considerations

As restoration efforts of the Pet Cemetery proceed, appropriate updates will continue to be made available to the public.

Climate Change Considerations

The restoration of the Pet Cemetery will involve sensitive protection and enhancement of landscape elements to further preserve the natural forested setting of the area.

Link to Strategic Plan

The conservation of heritage resources supports the Strategic Plan goal of Supporting an Exceptional Quality of Life for All through its accomplishment in satisfying the requirements under Celebrating and Promoting our Culture.

Alternatives to the Recommendation

1. That Heritage Permit Application HPA-2025-01 be refused.

2. That Heritage Permit Application HPA-2025-01 be approved, subject to any other modifications or conditions of approval.

Conclusions

Heritage Permit Application HPA-2025-01 seeks to restore and enhance the Happy Woodland Pet Cemetery as part of preparing the site for future public access. Since the property is individually designated under Part IV of the Ontario Heritage Act, Council approval of the restoration work and preferred options is required.

Attachments

1. Attachment #1 – Summary of Restoration Work
2. Attachment #2 – Air Photo of Property

Previous Reports

Heritage Advisory Committee Memorandum dated February 3, 2025.

Pre-submission Review

Agenda Management Team review on February 13, 2025

Approvals

Approved by Marco Ramunno, Director, Planning and Development Services

Approved by Doug Nadorozny, Chief Administrative Officer

2025



AURORA PET CEMETERY

HAPPY WOODLAND PET CEMETERY



A2 – 2 Breen



This particular monument is perfect for re engraving on the back , its thick , in great condition and more than stable enough to take an engraving, with more worn monuments, hand engraving may need to be done.

We will of course do our best to match the fonts of new inscription to original



2025



AURORA PET CEMETERY

HAPPY WOODLAND PET CEMETERY

A6- 61 RIDEOUT



It is understood that there are 4/5 monuments that are displaying inappropriate names.

We will work directly with the craftsman at Fabhaven to remove the offensive name, and either re engrave the information minus the name on the backs of the monument , or if required replace the monument.

THE **fabhaven** GROUP

Contact The Fabhaven Group

Toll free: 1-800-361-8682

Local: 416-798-2818

Fax: 416-798-2792

The Fabhaven Group
1A-42 Goodmark Pl
Etobicoke, ON M9W 6S2

Mon-Fri: 9am - 5pm

2025



AURORA PET CEMETERY

HAPPY WOODLAND PET CEMETERY



A5 – 48 Sharpe

I feel very confident that all of the monuments will be able to be re engraved, and not need to be replaced.



2025



AURORA PET CEMETERY

HAPPY WOODLAND PET CEMETERY

B1-55 No Name



Memorial Restorations will deliver the monuments to FabHaven early into our days on site, and they will be ready for installation during our fall days on site.

Please understand that once at the shop the actual decisions will be made about the ability to re engrave.



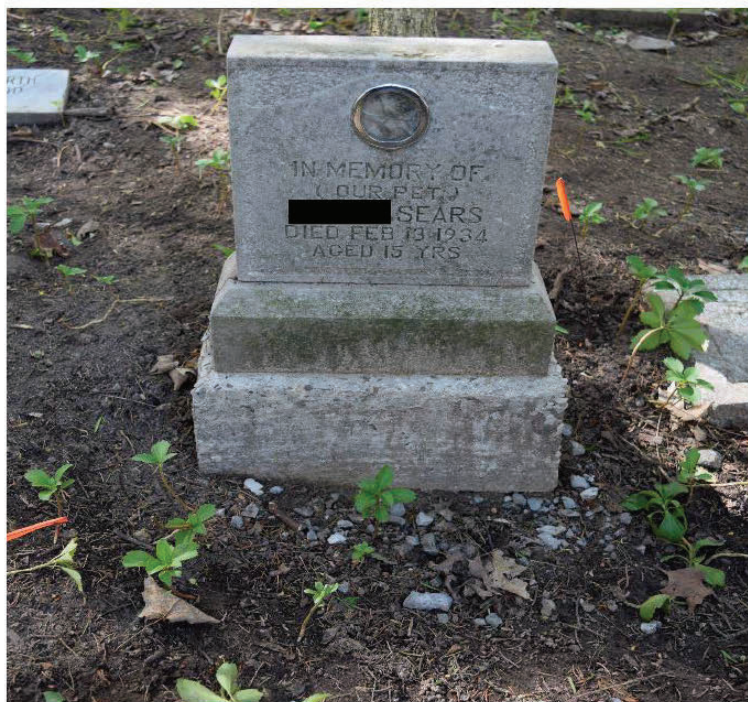
2025



AURORA PET CEMETERY

HAPPY WOODLAND PET CEMETERY

C4-44 Sears



Costs will be shared as soon as confirmed.

This monument, we will attempt to secure replacement glass.

And of course, all monuments in the report will be fully cleaned with a biocide cleaner



Tom Klaasen 519 383 2998

memorialrestorations@gmail.com

www.memorialrestorations.com

2025



AURORA PET CEMETERY

HAPPY WOODLAND PET CEMETERY

C5-13 Taylor (broken)



Since restoration work began, monument C5-13 has been missing the top portion. An image of the original was found in a local newspaper article and will be used as the basis to recreate and replace the original stone, with modified language.



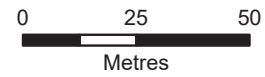


LOCATION MAP

Happy Woodland Pet Cemetery



Subject Lands



Map created by the Town of Aurora Planning and Building Services Department, 23/01/2025. Base data provided by York Region & the Town of Aurora. Air Photos taken Spring 2024, © First Base Solutions Inc., 2024 Orthophotography.

Document Path: J:\data\Special_Projects\Pet Cemetery\GPS Data\Pet_Cemetery_Data_Aug_2023\Pet_Cemetery_Data_Aug_2023\Pet_Cemetery_Data_Aug_2023.aprx



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Town of Aurora
Committee of the Whole Report
No. PDS25-031

Subject: Heritage Permit Application HPA-2025-02
Aurora War Memorial and Cenotaph

Prepared by: Adam Robb, MPL, MCIP, RPP, CAHP, PLE
Manager, Policy Planning and Heritage

Department: Planning and Development Services

Date: March 4, 2025

Recommendation

1. That Report No. PDS25-031 be received; and
2. That the site works for the Aurora War Memorial Peace Park and Cenotaph as proposed through Heritage Permit Application HPA-2025-02 be approved.

Executive Summary

This report provides Council with an overview of the proposed site works and enhancements for the Aurora War Memorial Peace Park and Cenotaph (14659 Yonge Street).

- The property is designated under the Ontario Heritage Act, and site works are required to receive Council approval.
- The proposed work will correct engravings and enhance the property through numerous upgrades.

Background

The property is designated under the Ontario Heritage Act, and site works are required to receive Council approval

The property was designated in 2008 through By-law No. 4977-07 and is recognized as a significant community gathering place to memorialize those who made the ultimate

sacrifice during global conflicts. The Cenotaph was constructed in 1925 out of granite and stands at 73 feet high. The Altar of Sacrifice was erected in 1960. The Aurora War Memorial and Peace Park has important contextual value as one of the community's most significant landmarks.

Analysis

The proposed work will correct engravings and enhance the property through numerous upgrades.

Previous report CMS24-015 outlined a number of enhancements to consider ahead of the 100th anniversary celebrations of the Aurora War Memorial. The designation by-law for the property recognizes protections for all inscriptions and engravings on the memorials, as well as for natural park elements.

An overview of the proposed work, which require heritage permit approval, is as follows:

- 1) Correction of a Misspelled Name
 - Fred Luxon is listed on the memorial however his last name is misspelled as Luxton, which will be corrected (see supporting evidence under Attachment #1)
 - Through staff's delegated authority, the street signs for 'Luxton Avenue' will also be corrected
- 2) Correction of Medal Attribution
 - Wilfred Petermann has a Military Cross incorrectly attributed to his name, which will be corrected (see supporting evidence under Attachment #2)
- 3) Park Enhancements
 - Removal of the existing lock stone, re-levelling of the base, re-installation of the stones and spray/sealing of the asphalt pathways.
 - Addition of permanent seating by including 4 benches.
 - Electrical upgrades to supply additional lighting around the Korean War Memorial and Light Armoured Vehicle (LAV).
 - Re-fabrication and Replacement of wreath standards.
- 4) Preventative Conservation Maintenance
 - Touching up general painting or lead lettering, cleaning of masonry, etc.

These updates will ensure the property is enhanced for the 100th anniversary celebrations with all site works being considered sympathetic to the heritage attributes of the property.

Advisory Committee Review

The Heritage Permit Application was presented to the Heritage Advisory Committee for review on February 3, 2025. The Committee was generally supportive of the site works proposed through the Heritage Permit Application and also inquired about the updating of 'Luxton Avenue'. Through staff's delegated authority, the street signs for 'Luxton Avenue' will also be corrected.

Legal Considerations

Under Section 42 of the Ontario Heritage Act, any alterations that would potentially impact the heritage character of a designated property requires Council's consent. This legislative requirement is implemented in the Town of Aurora through the process of a Heritage Permit Application, which is subject to Council's approval in consultation with the Heritage Advisory Committee. Council must typically make a decision on a heritage permit application within 90 days after the notice of receipt is served on the applicant, otherwise Council shall be deemed to have consented to the application. The 90-day deadline for this permit application is April 23, 2025. However, this application is Town-initiated and pertains to Town-owned lands and therefore can be extended without any limit under the Ontario Heritage Act.

Financial Implications

This proposed work will be completed as part of a capital project in support of the Aurora War Memorial 100th anniversary whose proposed project scope was previously presented to Council through report CMS24-015. Site works and enhancements are specifically anticipated to be \$53,500, with the project led by Community Services. This project will be presented to Council for its formal adoption shortly.

Communications Considerations

As site works proceed, appropriate updates will continue to be made available to the public.

Climate Change Considerations

Site works will continue to ensure the sensitive protection and enhancement of landscape elements on site.

Link to Strategic Plan

The conservation of heritage resources supports the Strategic Plan goal of Supporting an Exceptional Quality of Life for All through its accomplishment in satisfying the requirements under Celebrating and Promoting our Culture.

Alternatives to the Recommendation

1. That Heritage Permit Application HPA-2025-02 be refused.
2. That Heritage Permit Application HPA-2025-02 be approved, subject to any modifications or conditions of approval.

Conclusions

Heritage Permit Application HPA-2025-02 seeks to initiate several site improvements and enhancements to the Aurora War Memorial and Peace Park. Since the property is individually designated under Part IV of the Ontario Heritage Act, Council approval of the site works is required.

Attachments

1. Attachment #1 – Documentation on Spelling of Luxon
2. Attachment #2 – Documentation on Petermann
3. Attachment #3 – Consultant Summary of Work

Previous Reports

CMS24-015 dated May 7, 2024, and Heritage Advisory Committee Memorandum dated February 3, 2025.

Pre-submission Review

Agenda Management Team review on February 13, 2025

Approvals

Approved by Marco Ramunno, Director, Planning and Development Services

Approved by Doug Nadorozny, Chief Administrative Officer

Aurora War Memorial Alteration Proposal**Private Fred Luxon, 3 March 1893 – 9 April 1917 (Age 24)****Introduction**

Frederick (Fred) Luxon is one of the men from Aurora who died during World War I, and whose name appears on the Aurora War Memorial. Unfortunately, there is an error in the spelling of his surname, with a "T" added where there ought to be none, making his name appear "Luxton" on the memorial. **We are proposing the removal of the letter "T" from his name and the re-centering (if necessary) of his name within the list of those commemorated on the memorial.**

Evidence for the Spelling of Luxon

1. Fred Luxon's official documents show his name spelled correctly (see below for one outstanding example). These are clear throughout his file, including on his hand-signed attestation paper, Movement and Casualty Card as well as his Memorial Cross Card, all digitized by the Library and Archives Canada. **See Example 1.**
2. Fred Luxon's first appearance in the Aurora Banner is November 5th, 1915, where he is on a list of soldiers from Aurora who are still "In Training." He appears on this list each week through the end of the year, and into 1916, and is included on the final list published May 19th, 1916. For an unknown reason, he never appears on the associated "On Active Service" List which provided contact addresses for many locals who were at the front. These lists were printed weekly and stopped appearing in February of 1917. **See Example 2.**
3. Fred Luxon's name was known correctly in his hometown: Washfield, North Devon, England. Fred appears on a list of men serving from Washfield, which was published Easter of 1917, seemingly the day before he was killed at Vimy. Similarly, Fred's correct name appears twice on Washfield memorial plaques: one, a brass plaque at the local St. Mary's Church, and another, a list of names carved in granite and affixed to the local "War Memorial Shelter." **See Example 3.**
4. Fred Luxon's official gravestone at the Givenchy Road Canadian Cemetery in France, as designed and produced by the Commonwealth War Graves Commission, shows his name spelled correctly. These memorial stones were placed between 1921 and 1927, and used internal military data for names, ranks, and honours awarded. **See Example 4.**

Aurora War Memorial Alteration Proposal

Private Fred Luxon, 3 March 1893 – 9 April 1917 (Age 24)

Print Errors, Assumptions and Repetition

1. Even early in Fred Luxon's military career, his name was already being misspelt. On one of his official documents, which we will call the "Initial CEF Pay & Promotions Card" his name was spelled with the "T" and later corrected in pencil. **See Example 5.**
2. The name Luxon appears to be a rare variant of the more common *Luxton*. Luxon has about 25% of the number of Luxtons recorded in the 1911 Census. In Aurora, the local Salvation Army Captain was George William Luxton, who was mentioned by surname in the Banner twice in 1916 (March 31st and June 23rd). The publishers of the Aurora Banner likely conflated the two names to produce the error. **See Example 6.**
3. Fred Luxon's death was reported in the Banner on the 11th of May, more than a month after he had died. In this report, his name has received the incorrect spelling *Luxton*. A similar notice, printed days earlier in the Toronto Star May 8th, 1917, also includes the *Luxton* misspelling. This error was reprinted each week in the Banner on Aurora's Honor Roll, through the end of the war and to late August 1919. **See Example 7.**
4. The list of names proposed to be included on the planned War Memorial was generated at a February 1923 meeting of the War Memorial Association and recorded in their minutes. This list was published regularly in the Aurora Banner, with a request for corrections, beginning December 19, 1924. *Luxton* appears each week, and while other names with errors receive corrections over time, none are applied to Fred's name. This error persists through the vetting process and results in the final error on the memorial. **See Example 8.**
5. Finally, this repeated error has travelled through many lists, resulting in the incorrect Luxton name being selected for an Aurora street - Luxton Avenue, in the 1990s. We believe this should also be changed but appreciate the difficulty and public nature of doing so. **See Example 9.**

Aurora War Memorial Alteration Proposal

Private Fred Luxon, 3 March 1893 – 9 April 1917 (Age 24)

Sources:

<http://central.bac-lac.gc.ca/.redirect?app=pffww&id=539752&lang=eng>

<https://www.devonheritage.org/Places/Washfield/WashfieldsRollofHonour.htm>

<https://www.devonheritage.org/Places/Washfield/WashfieldWarMemorialBrass.htm>

<https://www.findagrave.com/memorial/56189266/fred-luxon>

<https://www.middevonparish.co.uk/washfield/memories/gallery-of-pictures/>

<https://www.automatedgenealogy.com> (1911 Canada Census)

<https://maps.google.com>

<https://ww4.yorkmaps.ca>

The Aurora Banner, various issues, Aurora Museum & Archives

Example 2

AURORA'S HONOR ROLL.	
Lives Give on the Field of Honor.	
SERGT. H. C. MULLOY PTE. C. AMOS PTE. ERNEST DAVIS PTE. KARL GRAINGER	
On Active Service	
No. 10616 Pte. W. J. Mountain, A Coy., 4th Battalion, 1st Canadian Contingent, Army P. O., London, England.	No. 1009 Pte. H. H. Proctor, No. 4 Canadian General Hospital British Mediterranean E. Force, Army P. O., London, England.
No. 18064 Lieut. K. L. Campbell, 2nd Coy., 5th Bn., 2nd Brigade, 1st Canadian Contingent, Army P. O., London, England.	No. 27042 Pte. H. C. Brown, No. 2 Coy., 17th Reserve Batta., Canadian Expeditionary Force, East Sandling, Kent, Army P. O., London, England.
No. 2146 Pte. W. Dixon, 1st Canadian Cyclist Company, Divisional Mounted Troops, 1st Canadian Contingent, Army P. O., London, England.	No. 57162 Pte. T. S. Crosskill, A Coy., 20th Bn., 4th Inf. Bde., 2nd Canadian Contingent, Army P. O., London, England.
No. 5215 Sapper F. N. Taylor, 1st Coy. Canadian Engineers, 1st Canadian Contingent, Army P. O., London, England.	Pte. Charles Eldridge, Canadian Expeditionary Force, C Squad., 4th Regt, 2nd Brigade Shorncliffe, Army P. O., London, England.
No. 9689 Pte. Phos. Evans, G.O.E. Sub-staff, Canadian Army Corps, 1st Canadian Contingent, Army P. O., London, England.	No. 404753 Pte. Fisher Dunham, C Coy., 85th Battalion, 3rd Canadian Contingent, Army P. O., London, England.
No. 10097 Pte. Chas. Terrell, Headquarters Staff, A Coy., 4th Bn., 1st Brigade, 1st Canadian Contingent, Army P. O., London, England.	Gunner J. E. Hill, 14th Battery, 4th Brigade, Canadian Field Artillery, Army P. O., London, England.
No. 6464 Pte Ernest S. Hill, Machine Gun Section, 1st Batta., 1st Infantry Bde., 1st Canadian Contingent, Army P. O., London, England.	Pte. Walter Brown, E Coy., 86th Battalion, 3rd Canadian Contingent, West Sandling Camp, Army P. O., London, England.
Lieut. W. Petermann, Canadian Over-Seas E. F., Risberry Barracks, Shorncliffe, Army P. O., London, England.	No. 404498 Pte Thomas J. Smith, 23rd Battalion Reserve, West Sandling Camp, Army P. O., London, England.
No. 79 Pte Arthur H. VanNostrand Canadian Reserve Cyclist Coy., Hounslow, Army P. O., London, England.	Pte. F. H. Nicholson, 30th Battery, Field Artillery, 2nd Canadian Contingent, Army P. O., London, England.
No. 10765 Pte. W. H. Marment, Machine Gun Section, 1st Brigade, 4th Battalion, 1st Canadian Contingent, Army P. O., London, England.	416996 Lce.-Corpl. W. J. Addison, B Coy., 42nd Battalion, Royal Canadian Highlanders, Field P. O., France.
No. 87264 Pte. Geo. L. Langstaff, 20th Battery, 6th Overseas Bde, 2nd Canadian Contingent, Army P. O., London, England.	No. 446851 Pte. Fred Monkman, Right Half Section, 2nd Div. Supply Column, 2nd Contingent, Army P. O., London, England.
Pte. W. C. Monckman, A Company 50th Batta., Calgary.	No. 57290 Pte Wm. C. Stone, A Coy., 20th Battalion, 2nd Canadian Contingent, Army P. O., London, England.
In Training	
Pte. H. H. Allen. " H. C. Gillham. " James Snell. " Fred Luxon. " Lloyd. " Walker " Hulme. " Wm. Henry Scrivener. 95th Battalion. " James Neal. " Geo. Martin. " Lewis Hawtin. " Harman. Lieut. A. Forsyth.	

First "In Training" List
Aurora Banner
November 5, 1915

In Training
Pte. H. H. Allen.
" H. C. Gillham.
" James Snell.
" Fred Luxon.
" Lloyd.
" Walker
" Hulme.
" Wm. Henry Scrivener.
95th Battalion.
" James Neal.
" Geo. Martin.
" Lewis Hawtin.
" Harman.
Lieut. A. Forsyth.

Final "In Training" List
Aurora Banner
May 19, 1916

In Training	
Lieut. H. C. Gillham.	Pte. Wellington Nelson.
Lieut. H. H. Proctor.	Pte. John Egan.
Pte. H. H. Allen.	Pte. Joe Rielly.
Pte. James Snell.	Pte. C. Doonille.
Pte. Fred Luxon.	Pte. Albert Cousin.
Pte. Walker.	Pte. Wm. James Steady.
Pte. Lewis Hawtin.	Pte. Charles Nisley.
Pte. Harman.	Pte. Irving Hill.
Pte. Wm. Henry Scrivener.	Pte. Wm. West.
Pte. James Neal.	Pte. Frank Styles.
Pte. Geo. Martin.	Sapper H. Stephenson.
Pte. Wagoner.	Sapper Cecil Johnston.
Pte. Dunlop.	Sergt. E. H. MacMillan.
" Roy Hallowell.	

Washfield Roll of Honour

ROLL OF HONOUR
Of those Men gone to Serve their King and Country from the
Parish of WASHFIELD, N. Devon
EASTER, 1917

Amblin, W., Army Service Corps.	
Bishop, Alfred, 1st Devon Regiment.	Died June 25th, 1915.
Bishop, Fred, 2nd Devon Regiment.	Killed Jan. 1st, 1915.
Bishop, John, Stoker, Petty Officer, H.M.S. Monitor.	
Bowden, Ernest, 1st Devon Regiment.	
Crang, W. J., R.R., H.M.S. Devonshire.	
Davey, F., Lance-Corporal, 1st Devon Regiment.	
Edworthy, F., 2nd Devon Regiment.	
Edworthy, J., 3rd Devon Regiment.	
Ellis, R., Coldstream Guards.	Died Oct. 8th, 1914.
Gillings, G. J. C., Royal North Devon Hussars.	
Green, F., 9th Devon Regiment.	
Hann, J., Royal North Devon Hussars.	
Hill, J., Coldstream Guards.	
Hollaway, F., Royal Garrison Artillery.	
Hunt, J., 6th Devon Regiment.	
Kerslake, J., 1st Devon Regiment.	
Kerslake, R., 11th Hussars.	Died Jan. 30th, 1915.
Kingdom, A., Sergeant, 2nd Devon Regt.	Killed Sept. 17th, 1914.
Kingdom, Robert, 9th Devon Regiment.	
Lang, H., 12th Reserve Cavalry Regiment.	
Las Casas, M. de, Lieutenant, Royal North Devon Hussars.	
Lavin, F., 11th Devon Regiment.	
Luxon, E., Canadian Infantry Brigade.	
Luxon, S., Motor Transport.	
Luxon, W. J., L.-Cpl., 20th Labour Co., A.S.C., attached Devon Regt.	
Manley, Arthur, Royal Marine Artillery.	Died Oct. 16th, 1915.
Marshall, Frank, Royal Field Artillery.	
Partridge, F., Royal Engineers.	
Partridge, J., 8th Devon Regiment.	
Partridge, -, Engineers, Pick and Shovel.	
Pincott, George, Royal 1st Devon Yeomanry.	
Radford, H., 4th Devon Regiment.	
Rice, W. J., 340 Middlesex Regiment, Transport Section.	
Snell, Walter, R.M.A., H.M.S. Indomitable.	
Squire, E., 3rd Devon Regiment.	
Taylor, F. J. G., Lance-Corporal, 4th Devon Regiment.	
Webber, George, Royal Garrison Artillery.	
Willey, W., 8th Devon Regiment.	



War Memorial Shelter, Washfield



Fred Luxon's Grave
Givenchy Road Canadian Cemetery



Initial CEF Pay & Promotions Card

No. 163387 RANK *pt* NAME *Luxton, Fredk*
Luxon Fredk

T. O. S. UNIT *84 Battalion C. E. F.*
(109th Regt. Quota) M. D. *2*

PAID FROM	PAID TO	SIG. OR REC'T	PROMOTIONS, TRANSFERS, DISCHARGES, ETC.	
			PARTICULARS	AUTHORITY
1915 July 14	1915 July 31	<i>c</i>	<i>Quota to 37 Bn C. E. F.</i>	<i>July pay list</i>
<i>aug 1</i>	<i>aug 11</i>	<i>c</i>		
<i>aug 12</i>	<i>aug 31</i>	<i>c</i>		
<i>Sept -</i>		<i>c</i>		
<i>Oct -</i>		<i>c</i>		
<i>Nov</i>		<i>c</i>		
<i>Dec</i>		<i>c</i>		
1916 <i>Jan</i>		<i>c</i>		
<i>Feb</i>		<i>c</i>		
<i>Mar</i>		<i>c</i>		
<i>Apr</i>		<i>c</i>		
<i>May</i>		<i>c</i>		
<i>June</i>		<i>N</i>	<i>shown as L/C</i>	
			<i>" ple</i>	
			<i>" " L/C</i>	

UNIT SAILED
JUN 18 1916

Example 6

Aurora Banner, March 31, 1916

SALVATION ARMY	
Meetings all day Sunday, April 2nd	
Sunday School 10 a.m.	
Holiness Meeting 11 a.m.	
Directory Class 2 p.m.	
Praise Meeting 3 p.m.	
Great Salvation Meeting 7 p.m.	
Subject—Is there such a place as Hell?	
All boys from 10 to 18 years of age who would like to join the Life-Saving Scouts, meet down at the drill sheds, Wednesday evenings at 7.30 p.m.	
The captain is willing to visit the sick any hour of the day or night.	
Capt. Luxton .	
Officer in charge.	

Aurora Banner, June 23, 1916

LOOK WHAT'S COMING	
June 28th, 1916.	
In the Salvation Army Hall, at 8 p.m. A treat is in store for the people of Aurora.	
There will be some artists their on that night.	
Elocutionists:—Miss C. Davis and Miss	
Instrumental Quartette, bandsmen Boynton, Waterfall, Delahaye and Capt. Luxton ; Surf Drill; Barbell Drill, Flag Drill, Doll Drill, Recitations, etc.	
The Aurora Town Band will play selections.	
Mr. J. M. Walton, Chairman.	
Admission 10 cents.	
The Aurora Town Band will play from 7.30 p.m. to 8 p.m.	
Everybody come	

Example 7

Aurora Banner, May 11, 1917

Another Aurora boy has given his life on the battle field, in the person of Pte. Fred Luxton. Pte. Luxton enlisted as a recruit from the 109th regiment about two years ago, and left Exhibition Camp in June last with the Battalion commanded by Lt. Col. Stewart. He had been in the trenches since last October. Before enlisting he was employed in J. Fleury's Sons works here. He was a member of the Methodist Sunday School orchestra.

Toronto Star, May 8, 1917

PTE. L. LUXTON KILLED.

In the trenches since last October, Pte. F. Luxton has been killed in action. He enlisted as a recruit from the 109th Regiment almost two years ago, and left the Exhibition Camp in June last with the battalion commanded by Lt.-Col. Stewart. Although Ottawa gives his kin in Toronto, he formerly lived in Aurora.



Pte. F. Luxton.

Toronto Star - May 8th, 1917

Final Honor Roll
Aurora Banner
August 22, 1919

FRIDAY, AUG. 22nd, 1919.

AURORA'S HONOR ROLL**LIVES GIVEN ON THE FIELD OF HONOR**

SERGEANT E. H. MULLOY.
CORPORAL D. MILLER.
CORPORAL E. CRABBE.
PTE. C. AMOS.
PTE. ERNEST DAVIS.
DRIVER WM. CRAIGIE.
PTE. JOHN ROXTLEDGE.
Died in hospital.
GUNNER JOHN E. HILL.
CORPORAL H. H. ALLEN.
Died in hospital.
PTE. F. H. WILKINSON.
MAJOR PETERMANN.
M.C. D.C.O.
PTE. H. H. BROWN.
PTE. H. H. BROWN.
PTE. K. W. EXLEY.
SIG. R. S. HILLARY, C.F.A.
GR. G. ALEXANDER.
BUGLER W. HARRIS.
MAJ. K. L. F. CAMPBELL.
M.C.
PTE. FRED LUXTON.
PTE. R. HOLLINGSHEAD.
PTE. JAMES A. PROCTOR.
CORPORAL H. L. HOGG.
PTE. C. W. JONES.
PTE. ROY HARPER.
PTE. A. E. HINCKLEY.
SAPPER C. W. SMITH.
PTE. THOS. CROSSKILL.
PTE. G. A. GRAY.
PTE. H. R. KING.
PTE. E. ROSE.
GR. LEWIS CRAIGIE.
LIEUT. R. R. HARTMAN.
PTE. STEWART STYLES.
PTE. J. ALLAN.
PTE. SHEPPARD.
SAPPER McMASTER.
PTE. S. G. BROWN.

Example 8

War Memorial

The following names appear in the Minutes, Sec. of the County Council of York Third meeting, 1923, as those of the men from Aurora, Whitechurch and King who were killed in the War or died in service.

This list is published so that corrections may be made and names added that may be omitted. The War Memorial Association asks that the readers of the Banner will go carefully over this list and will give such information as they can in regard thereto. It is desired to have not only the names in full of each fallen man but also his rank and the unit to which he belonged.

Address Mr. J. G. McDonald, Secretary, Aurora War Memorial Association, or hand written information to Mr. C. E. Lundy of the Aurora Banner.

Rank	Name	Unit
	Aurora	
	E. H. Mulloy.	
	David Miller.	
	C. Granger.	
	C. Amos.	
	E. Davis.	
	Wm. Craigie.	
	J. Routledge.	
	H. H. Allen.	
	F. H. Wilkinson.	
	W. Petermann.	
	T. H. Price.	
	Elwood Lloyd.	
	K. W. Exley.	
	R. S. Hillary.	
	G. Alexander.	
	W. Harris.	
	K. L. T. Campbell.	
	Fred Luxton.	
	R. Hollingshead.	
	J. A. Proctor.	
	H. L. Higgs.	
	C. W. Jones.	
	Roy Harper.	
	A. E. Hinckley.	
	C. W. Smith.	
	Thos. Crosskill.	
	C. A. Gray.	
	H. R. King.	
	E. Rose.	
	Lewis Cragie.	
	R. R. Hartman.	
	Stewart Styles.	
	J. Allen.	
	Sheppard.	
	McMaster.	
	S. G. Brown.	
	King.	
	Sherman Brown.	
	Harold Brown.	
	Russell Clift.	
	Max Doyle.	
	Wilfred Doyle.	
	John Ferguson.	
	Leonard Ferguson.	
	Roy Harper.	
	Geo. Howard.	
	Telford Little.	
	Thomas McMaster.	

First List
Aurora Banner
December 19, 1924

Final List
Aurora Banner
June 12, 1925

RE WAR MEMORIAL

We are now able to give the list of names, as corrected, to appear on the Aurora War Memorial. These names are now being engraved on the large granite panel of the Memorial.

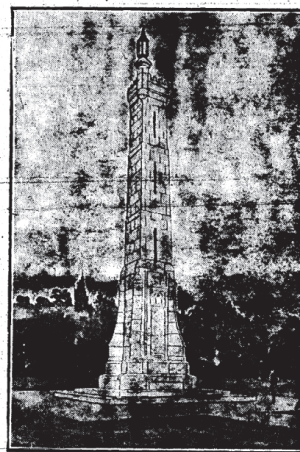
The Committee has taken under consideration all corrections of every sort submitted to them in connection with this list, and believe that it is as complete and as nearly correct as it is possible to have it. No trouble has been spared to make it so.

To the honoured memory of the men of Aurora, King and Whitechurch, who died in the Great War, and in grateful tribute to all who shared its dangers.

- G. Alexander.
- Henry H. Allen.
- James A. Amos.
- Herman C. Brown.
- Stanley G. Brown.
- Kenneth L. T. Campbell, M.C.
- Thos. Crosskill.
- A. Ernest Davis.
- W. Kenneth Exley.
- Walter Harris.
- R. Ross Hartman.
- Heber Higgs.
- R. Stuart Hillary.
- R. Hollingshead.
- Elwood Lloyd.
- Fred Luxton.**
- E. Harold Mulloy.
- Ernest Rose.
- Wilfred F. Petermann, M.C.
- Chas. W. Smith.
- Wm. Stewart Stiles.
- Harry Stone.
- Fred H. B. Wilkinson.
- Sherman Brown.
- Harold Brown.
- Russell Clift.
- Max Doyle.
- Wilfred Doyle.
- Ed. Douglass.
- John Ferguson.
- Leonard Ferguson.
- Gilbert A. Gray.
- Roy Harper.
- C. W. Jones.
- Thos. Geo. Howard.
- Telford Little.
- Thos. McMaster.
- Wallace Merchant.
- Aubrey M. Marshall.
- Russell Parker.
- Jno. R. Routledge.
- Harry Stewart.
- Roy Stocks.
- Wm. Walker, M.C.
- Townley Watson.
- Chas. Woodroof.
- Wm. Chamberlain.
- James Aleen.
- Harold R. Baber.
- Alex H. Brodie.
- Angus Collingwood.
- Albert Cousins.
- Lewis Cragie.
- Wm. Craigie.
- Stafford Forester.
- R. Chas. Harman.
- William J. Harman.
- Lewis A. Harwin.
- John E. Hill.
- A. Lorne Hill.
- Robt. C. Hollidge, D.C.M., M.M.
- Lewis E. Honey.
- Thos. A. Kidd.
- J. Walter Monksman.
- Harry H. Penrose.
- Percy Pointon.
- Harold B. Steckley.
- Roy C. Steckley.
- J. Herbert Wallwork.
- Garnet Willis.

Aurora Banner
October 9, 1925

IMPOSING WAR MEMORIAL UNVEILED.



The dedication and unveiling of the war memorial on Saturday afternoon was truly a most impressive and touching ceremony, a long and well-attended one, participated in by the citizens of Aurora, King and Whitechurch. The darkened clouds, as if to emphasize the days of the war, parted and the bright sunshine shone through on the honored heads of 3000 men and women who had gathered to do honour to the fallen heroes of this section. Shortly before three o'clock the guard of honour, composed of Veterans of the Great War, under Capt. A. G. Condie, with the members of the 12th York Regiment and the Cadets, with bayonets gleaming, headed by the scarlet coated band of the regiment, came swinging down Yonge street and marched to their places in front of the monument where they were inspected by His Honour the Lieutenant-Governor, Col. Henry Gockshutt. A soldier in khaki wearing a trench helmet, veterans of the great war, stood with arms reversed, at each corner of the base of the monument during the service.

Mr. H. W. Fleury, acted as chairman. He thanked all those who had given so generously for the erection of the memorial and stressed the fact that the amounts had been voluntarily given by the people, and that the memorial had been provided without any civic taxation.

The old hymn "O, God Our Help in Ages Past," was announced by Rev. R. McGregor, and to the accompaniment of the 12th York Rangers Band, the hundreds of voices rose in reverent song.

Rev. John Locke then read the Scripture Lesson.

In his address of dedication the Lieutenant-Governor stressed the debt Canadians owed to those who had offered their lives in the great world war, and declared the beautiful memorial erected by the people of Aurora, and King and Whitechurch Townships, was particularly fitting in view of the fine response the young men of the district had made to the call of King and country.

"It is little that we do, for those who died that we may live on in peace, or for those who were maimed and the women who became widows," said Lieutenant-Governor Gockshutt as he congratulated the committee on erection of the splendid memorial, which he typified as one of the finest in Canada.

The prayer of Dedication was given by Rev. P. R. Soanes, after which His Honour the Lieutenant-Governor unveiled the tablet bearing the names of the fallen men of the Regiment. The tablet was covered by a large flag and was then uncovered to cover the bodies of the fallen men of the Regiment and burial.

Brig-Gen. A. H. Bell, C.M.G., D.S.O., District Officer, Commanding Military District No. 2, read the names on the Roll of Honour.

The last post was sounded, after which all present stood in silence with bowed heads for two minutes in reverent and grateful remembrance of the heroic dead.

The lighting of the lantern was a most impressive ceremony. No touch of pomp or gorgeous gear, came swinging down Yonge street and marched to their places in front of the monument where they were inspected by His Honour the Lieutenant-Governor, Col. Henry Gockshutt. A soldier in khaki wearing a trench helmet, veterans of the great war, stood with arms reversed, at each corner of the base of the monument during the service.

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"The autocracy in control has destroyed the right of the people. It is Kaiserism. Russia would sow the seeds of communism in every country in the civilized world."

He urged every citizen to be on the watch to see that such teaching should not permeate the state and bring about disaster.

The sounding of the Reveille, singing of the national anthem and the pronouncing the benediction by Rev. Walter Amos closed the ceremony.

The following is a list of the names of the fallen men of Aurora, King and Whitechurch, as they appear on the Memorial under the inscription "To the honourable memory of the men of the Town of Aurora and of the Townships of King and Whitechurch who died in the Great War, and in grateful tribute to all who shared its dangers."

- G. Alexander.
- Henry H. Allen.
- James A. Amos.
- Herman C. Brown.
- Stanley G. Brown.
- Kenneth L. T. Campbell, M.C.
- Thos. Crosskill.
- A. Ernest Davis.
- W. Kenneth Exley.
- Walter Harris.
- R. Ross Hartman.
- Heber Higgs.
- R. Stuart Hillary.
- R. Hollingshead.
- Fred Luxton.**
- E. Harold Mulloy.
- Ernest Rose.
- Wilfred F. Petermann, M.C.
- Chas. W. Smith.
- Wm. Stewart Stiles.
- Harry Stone.
- Fred H. B. Wilkinson.
- James Albert Proctor.
- Sherman Brown.
- Harold Brown.
- Russell Clift.
- Max Doyle.
- Wilfred Doyle.
- Ed. Douglass.
- John Ferguson.
- Leonard Ferguson.
- Gilbert A. Gray.
- Roy Harper.
- E. C. Jones.
- Thos. Geo. Howard.
- Telford Little.
- Thos. McMaster.
- Wallace Merchant.
- Aubrey M. Marshall.
- Russell Parker.
- Jno. R. Routledge.
- Harry Stewart.
- Roy Stocks.
- Wm. Walker, M.C.
- Townley Watson.
- Chas. Woodroof.
- Wm. Chamberlain.
- James Allen.
- Harold R. Baber.
- Alex H. Brodie.
- Angus Collingwood.
- Albert Cousins.
- Lewis Cragie.
- Wm. Craigie.
- Stafford Forester.
- R. Chas. Harman.
- Wm. J. Harman.
- Lewis J. Harwin.
- John E. Hill.
- A. Lorne Hill.
- Robt. C. Hollidge, D.C.M., M.C.
- Lewis E. Honey.
- Thos. A. Kidd.
- Walter Monksman.
- Harry H. Penrose.
- Percy Pointon.
- Harold B. Steckley.
- Roy C. Steckley.
- J. Herbert Wallwork.
- Garnet Willis.

Oak Ridges

ST. JOHN'S CHURCH.
1.30 p.m.—Sunday School.
2.30 p.m.—Evening Prayer.
THE HALL.
9.30 a.m.—Sunday School.
10.30 a.m.—Morning Prayer.

Temperanceville.

Successful Harvest Home services were held in Mt. Pisgah, and Temperanceville United churches on Sunday last. Large congregations greeted Rev. F. R. White and Rev. J. W. Stewart at each of the services conducted by them. The choirs rendered excellent service, and churches were nicely decorated for the day. Liberal offerings were received in each church.

Example 9

Luxton Ave, 2023



Luxton Avenue sign, 2024



Aurora War Memorial Alteration Proposal

Major Wilfred Ferrier Petermann, 8 May 1888 – 26 Sept. 1916 (Age 28)

Introduction & Facts

Major Wilfred Petermann is one of the men from Aurora who died during World War I, and whose name appears on the Aurora War Memorial. Unfortunately, there is an error in the postnominal letters that appear after his name, falsely attributing to him a Military Cross medal. **We are proposing the removal of the postnominal letters "M.C." and the re-centering of his name within the list of those commemorated on the memorial.**

The Military Cross is a medal awarded for valour in combat, and was instituted early in World War I, for "an act or acts of exemplary gallantry during active operations against the enemy on land" and was reserved for officers (Captain or lower, until June 1917 when temporary Majors were added) in the British, Canadian and Australian armies.

Maj. Petermann was "Mentioned in Dispatches," meaning his name had been submitted by a senior officer in recognition of an action or behaviour that did not meet the level of one of the conduct or gallantry medals. The reporting of this would often take months to appear, and Petermann's M.I.D. appears in the Supplement to the London Gazette from January 4, 1917, over 3 months after his death.

Evidence against the Military Cross award

1. None of Wilfred Petermann's official records denote that he was awarded a Military Cross. Medals won by a soldier or officer are typically noted on several documents in their record, including the "Record of Service", "Casualty Form", and the "Medals and Decorations" forms. The awarding of the medal (with a London Gazette entry date) would be noted in the dated columns on the former two documents, and the medals' postnominals would be appended to the soldier's name on at least the three named forms. **See Example 1** for Petermann compared with Kenneth Campbell M.C., who was also from Aurora, and who verifiably received a Military Cross.
2. Wilfred Petermann's official gravestone at the Albert Communal Cemetery Extension in France, as designed and produced by the Commonwealth War Graves Commission, does not include any postnominals. These memorial stones were placed between 1921 and 1927, and used internal military data for names, ranks, and honours awarded. The Albert Communal Cemetery catalogue includes some details about Petermann, and no mention is made of a medal. **See Example 2.**
3. Military Cross medals were only very rarely awarded posthumously, and then only for actions that were recommended before the recipient's death. M.C.s were also unavailable to Temporary Majors, Petermann's rank at the time of his death, until at least June of 1917. Any MC would necessarily have been awarded before his promotion in July of 1916, with no evidence to suggest this happened in his military records, or the public record, the London Gazette.
4. A list of soldiers' names on the Cenotaph in Cobalt, Ontario, bears Petermann's name (albeit misspelt with a single "n") although none of the listed names show any postnominals, so it is not known whether the organizers of this memorial believed Petermann won an M.C. **See Example 3.**
5. The 13th Battalion's history, published in 1925 includes an honour roll (those who died in action), with earned postnominals included. Petermann's name appears without any postnominals. The book also includes a complete list of medals won by men of the Battalion. Petermann's name does not appear on the list of Military Cross recipients. **See Example 4.**

Aurora War Memorial Alteration Proposal

Major Wilfred Ferrier Petermann, 8 May 1888 – 26 Sept. 1916 (Age 28)

Print Errors, Assumptions and Repetition

1. The first mention of Petermann's Military Cross appears in the Aurora Banner, January 12, 1917, where "M.C." has been added for the first time to his name on the Honour Roll of war dead. This follows the London Gazette publication of his "Mentioned in Dispatches" award by one week. **See Example 4.**
2. The following week, January 17th, a notice about Petermann's M.I.D. appears in the paper, and is followed by the claim "He was always loved and respected by his men, and his bravery won him a recommendation for the Military Cross, and now a mention in dispatches." **See Example 5.**
3. Two months later, March 9th, 1917, a letter sent to Petermann's mother, from Colonel M.D. Graham, Assistant Military Secretary, is printed in the Aurora Banner. The colonel uses the MC postnominal and is the only semi-official source that seems to do so. At the end of the reprint of the letter, a note added by the editor gives Petermann **two** postnominals –M.C. and D.C.O. – the latter being award that did not and does not exist. That same week in the Banner, the "Honor Roll" begins shows "M.C., D.C.O." which remain on the list every week until the roll was no longer printed in the paper, in late August 1919. **See Example 6.**
4. The further incorrect postnominal is given to Petermann in an early 1918 Banner article, but this is most likely attributed to a writer on staff who knew that D.C.O. wasn't a typical medal and changed it to D.S.O. (Distinguished Service Order). There is no record of Major Petermann receiving a D.S.O., which were only awarded to Lieutenant-Colonels or those of higher rank until the 1940s. **See Example 7.**
5. One of the few extant photos of Wilfred Petermann shows him as a young man in a highlander's uniform, with two medals on his chest. The photo appears to be heavily hand-altered and retouched, including the medals. The individual medals are unidentifiable, except that the medal of first prominence worn is a cross that does not match the shape of the Military Cross. **See Example 8a.** The image of an authentic MC is included, as well as an example group of medals matching what he was awarded, with the 1914-15 star (as noted in Example 1, page 4). This photo is puzzling and may have been commissioned by Petermann's family after his death. Another photo of Petermann, which appears on Ancestry.com has a handwritten inscription that includes the M.C. postnominal. The provenance of this photo is unknown. **See Example 8b.**
6. The list of names proposed to be included on the planned Aurora War Memorial was generated at a February 1923 meeting of the War Memorial Association and recorded in their minutes. This list was published regularly in the Aurora Banner, with a request for corrections, beginning December 19, 1924. This initial list does not yet include any postnominals, but the final list published June 12, 1925 has them added, including Petermann's erroneous M.C. **See Example 9.**

Aurora War Memorial Alteration Proposal

Major Wilfred Ferrier Petermann, 8 May 1888 – 26 Sept. 1916 (Age 28)

Sources

<http://central.bac-lac.gc.ca/.redirect?app=pffww&id=575015&lang=eng>

<https://www.cwgc.org/find-records/find-war-dead/casualty-details/552176/wilfred-ferrier-petermann/>

<https://www.findagrave.com/memorial/56479410/wilfred-ferrier-petermann>

<https://www.veterans.gc.ca/en/remembrance/memorials/canadian-virtual-war-memorial/detail/552176>

https://en.wikipedia.org/wiki/Military_Cross

https://www.dearoldblighty.com/en-GB/all-items/ww1-british-red-cross-st-john-1914-15-star-group-of-medals-/prod_21381

<https://www.warmuseum.ca/firstworldwar/objects-and-photos/decorations-and-memorials/medals/distinguished-service-order-and-military-cross/>

<https://archive.org/details/royalhighlanders00fethuoft>

Aurora Banner, various issues, Aurora Museum & Archives

Wilfred Petermann

Example 1

11 pages total

Pages 1-3: Kenneth Campbell, M.C. examples noted

Pages 4-11: Wilfred Petermann, Mentioned in Dispatches noted

M.C.

<---M.C. noted on Medals & Decorations form

4400

CAMPBELL, Kenneth, Lean Taylor-Capt. A/Major--5th BN

*Chg for 1914-15 star Pte. 5th Bn +13064
5474*

MEDALS & DECORATIONS

Mrs. E.J. Campbell (Mother)
co/ H.W. Fleury, Esq.,
Aurora. Ont

Filed to stock

PLAQUE & SCROLL

Mother as above

(Serial no. 781948.)

FEB 18 1921

CROSS OF SACRIFICE

Mother as above

Reqn. No 221082

Plaque Desp *DEC 22 1921*

Reqn No *P.L. 828*

Desp MAY 10 1920 *66948*

*lv
183 207*

BERTIFIED CORRECT

1925, W. W. 4862-540.-600,000.-9-14.-G. A. T. & S., Ltd. Forms B. 103/1.

M.C. noted on Casualty Form

Sheet 1
Army Form B. 103.

28 DEC 1916
CANADIAN RECORD OFFICE

Casualty Form—Active Service.

Regiment or Corps 5th Batt. 2nd Inf. Brigade C.O.E.F.

Regimental No. B. 13064 Rank Capt. Name Campbell Kenneth Leon Taylor

Enlisted (a) 20/8/14 Terms of Service (a) duration of war Service reckons from (a) 20 Aug 1914

Date of promotion to } 18/6/16 Date of appointment }
present rank } Capt. to lance rank }
Numerical position on }
roll of N.C.Os. }

Extended _____ Re-engaged _____ Qualification (b) _____

30/1/17

Report		Record of promotions, reductions, transfers, casualties, etc., during active service, as reported on Army Form B, 213, Army Form A, 36, or in other official documents. The authority to be quoted in each case.	Place	Date	Remarks taken from Army Form B, 213, Army Form A, 36, or other official documents.
Date	From whom received				
	Promoted to 5 th M.	Arrived in France	Strazavie	16/5/15	Part 11 orders 5/6/15
4/9/15	OC 5 th Bn	To cadet school	"	15/2/15 1/9/15	OC 5 th Bn B213
2/10/15	A.G.	Granted temp. Comm. as lieutenant	"	3/10/15	lc {Part 2 orders No 32 dt-9/10/15
6/11/15	OC 5 th Bn	reported for duty	"	3/11/15	B213
17/12/15	Daily Cas Summ	wounded slightly and at duty	"	15/12/15	No 470
18/12/15	OC 5 th Bn	wounded - remained at duty	"	15/12/15	B213
8/1/16	"	Granted 9 days leave	"	6/1/16	B213 Part 2 orders No 3 dt 15/1/16
22/1/16	"	retd from leave	"	18/1/16	B213
22/1/16	London Gazette Sup.	Awarded: Military Cross for gallantry devotion to duty	"	24/1/16	lc London Gazette Sup dt 22/1/16
9/2/16	Daily	leave extended to	England	16/1/16	Part 2 orders No 5 dt 29/1/16 C4960. Auth: W.O A.G.H dt-14/1/16

(a) In the case of a man who has re-engaged for, or enlisted into Section D, Army Reserve, particulars of such re-engagement or enlistment will be entered.
(b) e.g., Signaller, Shoing Smith, etc., etc., also special qualifications in technical Corps duties.

4 2/3 to 32 to 5th
5th KAE

KENNETH LEAN TAYLOR

Rank and Name **M/C** CAMPBELL, ~~W. V.~~ **LIEUT.** *last array*

Regimental No. 13064. Coy. Sgt. Mjr. Name and Address of Next-of-kin *7 B 158 12-15*
5th Batt. *5th Batt* Mrs. E. S. Campbell (Mother) **JAN 1 1916**

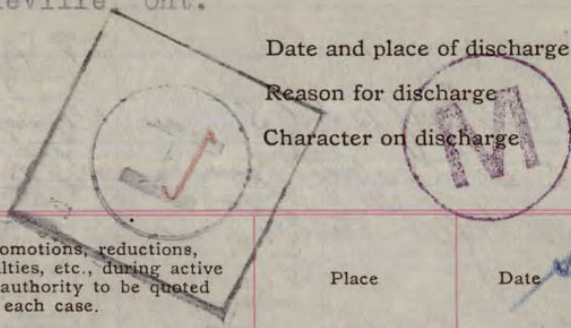
Date of enlistment Sept 21, 1914. 85, Bedford Road, Toronto, Ont.

Place of birth Belleville Ont. *do. 1-2-16*

Married (Yes or No) NO. *do 1-3-16*

If in Permanent Force *do 1-4-16*

Promotions or appointments *do 1-5-16*
do 1-6-16
do 1-7-16
do 1-8-16
do 1-12-16
do 1-2-17
do 1-3-17



Report		Record of promotions, reductions, transfers, casualties, etc., during active service. The authority to be quoted in each case.	Place	Date	REMARKS Taken from Official Documents
Date	From whom received				
10-10-15.	O.C. 1st Div.	to be temp Lieut.		3110-15.	R.O. 1245. "L.G." 14/10/15.
18-12-15	WO 7.12	Wounded (slightly at duty)		15-12-15	CL 240. C.R. 244.
15-1-16	5th Batt.	Granted 9 days' leave from <i>leave extended to</i> Awarded Military Cross		6-1-16 16-1-16	Pt. II Ord. 3. Pt. II ord 5 (5th Batt.) Pt. II ord 8/53 Ldn Gazette 22-1-16
21-5-16.	5th Bn.	Granted 8 days leave from		9.5-16	Pt II ord. 21.
10.6.16	<i>5th Bn</i>	To be Acting Captain			Ro. 2076. Pt II ord 45(2) 5th Bn.
15-9-16.	Vel.	Kept from Pass wounded		11-9-16	CL 470 <i>cancelled by CL 476</i>
19-9-16.	S. D.M.S.	Adm. No Lon Gen Hosp. Wheelchair <i>Road.</i>		15-9-16	CL 473. T.S. w leg + foot
27-9-16.	A.M.S.	Adm. 1st Lon. Gen. Hosp. <i>St. Patrick's</i> Baumberwell, <i>sisahpet</i>		15-9-16 5-10-16	CL 476. CL 503
15.9.16.	<i>5th Bn</i> 1st Div	To be Captain		18.6.16	R.O. 2375. Lon Gaz 26.9.16
22.9.16.	Success d.	7 OS + post to Gen list <i>A.F.B. 103</i>		15.9.16	DD 496d. Pt II Ord 46/3-5th Bn
1.11.16	do.	Att'd to 32nd Bn.		28.10.16	R.O. 5675 Pt II ord 276 (32nd Bn)

Last

PETERMANN, Wilfred Ferrier, Major, 13th Bn. *H.A.D.*

Eligible for 14-15 Star, merit, 13th Bn.

MEDALS &
DECORATIONS

Marguerite V. Petermann (Infant daughter)
c/o Mrs. Margaret M. Petermann (Guardian)
Box 603, Aurora, Ont.

~~FEB 23 1921~~ Scroll Desp. Reqn No. 2122746

Daughter, as above,

~~NOV 15 1921~~ Plaque Desp. Reqn No. P16271.

PLAQUE &
SCROLL

MEMORIAL
CROSS

Serial No. 783608

Mrs. Margaret M. Petermann (Guardian)
Box 603, Aurora, Ont.

Desp. 15/7/20 (M.) C. 15225

21109

JAS

(9178)—Wt. W12165—2146.—1,250,000.—2-15.—C. & G. Forms B. 103/1.

Army Form B. 103.

DUPLICATE ORIGINAL NOT AVAILABLE

Casualty Form—Active Service.

Regiment or Corps 14th Battalion
 Regimental No. 7 Rank Major Name Petermann, Wilfred Ferrier,

Enlisted (a) 22-9-14 Terms of Service (a) Duration of War Service reckons from (a) 22-9-14.

Date of promotion to present rank } Date of appointment to lance rank } Numerical position on roll of N.C.Os. }

Extended _____ Re-engaged _____ Qualification (b) _____

Report		Record of promotions, reductions, transfers, casualties, etc., during active service, as reported on Army Form B. 213, Army Form A. 36, or in other official documents. The authority to be quoted in each case.	Place	Date	Remarks taken from Army Form B. 213, Army Form A. 36, or other official documents.
Date	From whom received				

		Trans. to 14 th Batt.	B. Sandling		
		14 th Batt. Trans. to 13 th Batt.	France		R. Russell
28/10/15	Bras Comm. Boulogne	Arrived from England and taken on strength of Boulogne		28/10/15	(Wire No. L. 1867)
5/11/15	O.C. 13 th Bn	13 th CANADIAN INF. BATTALION Joined Unit	The Field	29/10/15	(B213)
18/12/15	O.C. 13 th Bn	Appointed temp Captain.		20/11/15	(List of App't H ^o 61)
28/1/16	O.C. 13 th Bn	Granted 9 days leave	The Field	28/1/16	13203 Gen. Gaz. No 29432-7/1/16
1/2/16		Returned from leave		7/2/16	15213
6/3/16	Det. 13 th Bn	Sick to Field Ambulance		1/2/16	A.O. 628, 8/3/16 (Det Roll of Changes)
3/3/16	O.C. 13 th Bn	Sick to hospital		29/2/16	B213 - Det 273, 11/3/16
4/3/16	5 th Can. Amb. Off. Rec. Stn	Influenza	Adm. 5 th Can. Amb. Officer Rec. Stn	29/2/16	A36 - Det 275, 15/3/16
19/3/16		Influenza	Due to duty	16/3/16	A36 - Det. 286, 30/3/16
7/3/16	O.C. 13 th Bn	Re-joined Unit	The Field	16/3/16	B213 - Det 282, 24/3/16

(a) In the case of a man who has re-engaged for, or enlisted into Section B, Army Reserve, particulars of such re-engagement or enlistment will be entered.
 (b) e.g., Signaller, Shoeing Smith, etc., etc., also special qualifications in technical Corps duties.

[P.T.O.]

6939 BPC 7757

432

Report		Record of promotions, reductions, transfers, casualties, etc., during active service, as reported on Army Form B. 213, Army Form A. 36, or in other official documents. The authority to be quoted in each case.	Place	Date	Remarks taken from Army Form B. 213, Army Form A. 36, or other official documents.
Date	From whom received				
21/4/16	O.C. 13 th Bn	Wounded in Action	The Field	19/4/16	B213- D.O. 302, 27/4/16
20/4/16	W of Station	G.W. Forehead & Contin	W of Station	20/4/16	W3074
23/4/16		Trans. to England		23/4/16	W3074
23/4/16	W of Station Culverpea	Embarked for England	W of Station Culverpea	23/4/16	W3083 - D.O. 18, 30/4/16
20/5/16	GOC ctd	Proceeded to 13th Batt		19/5/16	D.O. 2595 K.A. 33
8/6/16	Tel	Reported from Base "Wounded"		3/6/16	C.L. 385
26/5/16	O.C. 13 th Bn	Joined Unit	The Field	20/5/16	B213 D.O. 305, 4/6/16

Johnston

LIEUT.
FOR LT COL.
A.A.G.

Army Form B. 103.

Temple
Casualty Form—Active Service.

Regiment or Corps _____ Regimental Number _____
 Rank *Capt* Surname *Peterman* Christian Name *W. Ferrier*
 Religion _____ Age on Enlistment _____ years _____ months.
 Enlisted (a) _____ Terms of Service (a) _____ Service reckons from (a) _____
 Date of promotion to present rank _____ Date of appointment to lance rank _____
 Extended { _____ } Re-engaged { *W. Bunn* } Qualification (b) _____
 or Corps Trade and Rate _____
 Signature of Officer i/c Records. _____

RECORDS: C.E.F.

Date	Report From whom received	Record of promotions, reductions, transfers, casualties, &c., during active service, as reported on Army Form B. 213, Army Form A. 36, or in other official documents. The authority to be quoted in each case.	Place of Casualty	Date of Casualty	Remarks Taken from Army Form B. 213, Army Form A. 36, or other official documents
		Embarked ...			I
		Disembarked...			
5/6/16	Gen. Hq. 42	Wounded, Shock Shell	The Field	3/6/16	DE 3500, 6/4/2
9/16/16	O.C. 13/Bn	Wounded Shock shell	"	3/6/16	15213
10/6/16	10 Co. C. Sh.	Shell Concussion	"	4/6/16	} A36 20534, 16/6/16
		Tran to 12 Co. C. Sh.		4/6/16	
10/6/16	12 Co. C. Sh.	Concussion Shell Sh.	12 Co. C. Sh.	4/6/16	} A36 20534, 27/6/16
		Due to duty		10/6/16	
16/6/16	O.C. 13/Bn.	Rejoined Unit.	The Field	10/6/16	15213 20532 21/6/16

(a) In the case of a man who has re-engaged for, or enlisted into Section D, Army Reserve, particulars of such re-engagement or enlistment will be entered.
 (b) Signaller, Shoemaking, &c.
 (B99130) W 15012-5156 J. P. & Co., Ltd. Forms/B103/3. **[P.T.O.]**

Report		Record of promotions, reductions, transfers, casualties, &c., during active service, as reported on Army Form B. 213, Army Form A. 36, or in other official documents. The authority to be quoted in each case.	Place of Casualty	Date of Casualty	Remarks Taken from Army Form B. 213, Army Form A. 36, or other official documents
Date	From whom received				
20/6/16	y Staty	W. J. P. R. Membr	y Staty	20/6/16	U3034
25/6/16	DEPT 9.2	Trans to England	H St. Denis	25/6/16	List 440 Dec 30 P. 11 Ord 26, 30/16
20.7.16	90c CTD. proceeded to 13th Bu			18.7.16	Do 3792 KA102. <i>J. B. ... Major</i> FOR LT.-COL. TC RECORD C.C.E.
20/7/16	Cant Depot	Arrived in France	Cant Reg Depot	20/7/16	MR. P. 11 Ord. 30, 31/7/16
		& taken on strength 13/8			
23/7/16	"	Left for Hunt	The Sudd	23/7/16	MR
28/7/16	O.C. 13/8	Joined Hunt		23/7/16	13213 DEPT 312, 4/16

LIEUT.
FOR LT. COL.
A.A.G.

Casualty Form—Active Service.

Regiment or Corps 13th Cav. Battalion
 Regimental No. _____ Rank Capt Name Peterman W. Ferris
 Enlisted (a) _____ Terms of Service (a) _____ Service reckons from (a) _____
 Date of promotion to present rank } Date of appointment to lance rank } Numerical position on roll of N.C.Os. }
 Extended _____ Re-engaged _____ Qualification (b) _____

Report		Record of promotions, reductions, transfers, casualties, etc., during active service, as reported on Army Form B. 213, Army Form A. 36, or in other official documents. The authority to be quoted in each case.	Place	Date	Remarks taken from Army Form B. 213, Army Form A. 36, or other official documents.
Date	From whom received				
29/9/16	SSA	<u>Killed in Action</u>	<u>Field</u>	26/9/16	Lt. 758. D.C. III, 2/10/16 D.II O.D. 52, 2/10/16 <u>Wagon Capt.</u> for Lt. Col. A.A.G.
		Temp Major whilst Comdg a Coy		23/7/16	L.G. 5.10.16 W.G. 2-1-17

Mentioned in Despatches

W. Ferris
 CAPT
 THE GREAT MIL. SEC. GN

(a) In the case of a man who has re-engaged for, or enlisted into Section D. Army Reserve, particulars of such re-engagement or enlistment will be entered.
 (b) e.g., Signaller, Shoehing Smith, etc., etc., also special qualifications in technical Corps duties.

Rank and Name *of Major (Co Comdr)* PETERMANN, *W. F.* *W. F. Ferrier*
 Regimental No. *Lieut Capt.* Name and Address of Next-of-kin
 Unit *13th Battalion* Mrs. Mary Petermann,
 Date of enlistment *Sep. 22nd, 1914* York, Co., Ont., Canada.
 Place of birth *Yes* Cobalt, Ont., Canada.
 Married (Yes or No) *Yes*
 If in Permanent Force
 Promotions or appointments
 A.F.B. 108 *27/15* A.F.B. 103 *13/6/16*

A.F.B. 108
 1 AUG 1915
 A.F.B. 108
 1 NOV 1915
 DEC 1 1915
 13th Batt JAN 1 1916
 do 1-02-16
 do 1-3-16
 do 1-4-16
 do 1-5-16
 do 1-8-16
 do 1-9-16
 A.F.B. 103
 13/6/16

Report		Record of promotions, reductions, transfers, casualties, etc., during active service. The authority to be quoted in each case	Place	Date	REMARKS Taken from Official Documents
Date	From whom received				
		A. R. O. at D. 13 th B. Tidworth			
8-7-15	COMM. Comd. Having reported, is attached to 17 Batt.			5-7-15	R. O. 1286 17 th Batt. Part II ord. 68-7-7-15
30-10-15	D.A.G. Proceeded 7 seas to 13 th Batt ⁿ			28-10-15	13 th Batt. Part II ord 36 DA G tel K.R. 821 AD 2305 Pt II Ord. 3. (13 th Batt)
		<i>To be temp Capt</i>		20/11/15	<i>London Gazette 8/1/16. R.O. 1597</i>
7-2-16	13 th Batt ⁿ Granted 9 days leave from			28-1-16	Pt II ord 7
		<i>Rejoined unit</i>		16-3-16	C.L. 326
20-3-16	D.C.S. Admitted No 5 Htd Quat			29-2-16	C.L. 317 (Influenza)
25-4-16	H.O. Repts from G.H. Ho. Wounded.			20-4-16	C.L. 347
25-4-16	H.O. Adm. No 7. Staty. Hosp. <i>Satisfactory</i>			20-4-16	C.L. 347 <i>Edw. Forehead & contusion</i>
26-4-16	D.X.M.S. Adm to Gulp Hosp. St. Thomas. St. Lou.			23-4-16	C.L. 348
25-16	W.O. Adm. Lucas Alex Hosp. <i>Discharged.</i>			4-5-16	C.L. 366
29-4-16	<i>W.O.</i> Taken on strength reported to G.H. <i>Wellbank</i>			25-4-16	C.L. 353
20-5-16	<i>W.O.</i> Proceeded o/s. to 13 th Batt ⁿ .			23-4-16	Do 3189 Pt II ord. 157. 17 th Bn.
				19-5-16	Do 2595. Pt II ord 23. (13 th Bn)

Report		Record of promotions, reductions, transfers, casualties, etc, during active service. The authority to be quoted in each case.	Place	Date	REMARKS Taken from Official Documents
Date	From whom received				
29.5.16	G.O.C. G.T.D.	Attached to 17 th Battr. from		8.5.16	D.O. 2466,
8-6-16	Tel.	Reported from Base. Wounded.		3-6-16	C.L. 385-
24-6-16	HO.	adm Hoq Star-Hosp Boulogne		21-6-16	C.L. 399 H. Peape R. Jupp, memb
26-6-16	G. M. S.	Adms to Queen Alexandra's Mil Hosp Millbank		30-6-16	C.L. 407
30-6-16	G.O.C.	Transf to Hoq C. 7. D.		21-6-16	C.L. 400 Sick
20-7-16	G.O.C.	Proceeded to 13 th Bn.		25-6-16	Plford 26
30-7-16	13 B ⁿ	Taken on St ⁿ on arrival from Eng as Rec ^{ts}		18-7-16	D.O. 3792.
20-8-16	1 st Div	To be Lt Major.		20-7-16	Plford 30.
2-10-16	Tel	Rept ^d from Base Killed in Action		23.7.16	C.L. 2352.
		Temp Major while comd ^d a Co		20-9-16	C.L. 484 Plford 5113 Bn. 20.10.16
		Mentioned in Despatches		23.7.16	Low Coy 5.10.16 9061d. 63 134 Bn 9 2410 Lt (2713104-93-7090A) Estate 2-1-17 Plford 19-13 Bn

Example 2



- INDEX No. Fr. 430
ALBERT COM.
CEM. EXT.
- ✓ PARROTT, Pte. G. E., 13626. 10th Bn. Essex Regt. Died of accidental injuries 10th Oct., 1915. Age 18. Son of John and Rose Parrott, of 9, Butler St., Green St., Bethnal Green, London. I. D. 7.
- ✓ PARSONS, Spr. P. W., 84348. 203rd Coy, Royal Engineers. 12th July, 1916. I. B. 29.
- ✓ PATERSON, Pte. G. W., 532751. 13th Field Amb., Canadian Army Medical Corps. 28th Oct., 1916. I. Q. 1.
- ✓ PATTERSON, Pte. R., 22/1001. 22nd (Tyneside Scottish) Bn. Northumberland Fusiliers. 22nd June, 1916. I. E. 30.
- ✓ PATTISON, Pte. Ernest, 19746. 10th Bn. Northumberland Fusiliers. Killed in action 1st Aug., 1916. Age 22. Son of John and Isabella Pattison, of 6, Nelson Square, Gateshead-on-Tyne. I. L. 13.
- ✓ PEACH, Gar. C., 7916. "A" Bty., 176th Bde., Royal Field Artillery. 24th June, 1916. Age 21. Son of John and Gertrude Peach, of 46, St. Bartholomew's Rd., Nottingham. I. G. 26.
- ✓ PEACOCK, Pte. Alexander, 22/720. 22nd (Tyneside Scottish) Bn. Northumberland Fusiliers. Killed in action 27th June, 1916. Age 22. Son of John William and Christina Peacock, of 47, Bewick St., South Shields, Co. Durham. I. H. 7.
- ✓ PEACOCK, Lce. Cpl. G., 26539, D.C.M. 2nd Bn. Bedfordshire Regt. Croix de Guerre (France). 22nd Aug., 1918. Age 29. Son of Mrs. Jane E. Peacock, of Hall Lane, Werrington, Peterborough. II. C. 4.
- ✓ PEARCE, Pte. Cecil John, 43485. 8th Bn. Norfolk Regt. Killed in action 17th Nov., 1916. Age 20. Son of Mr. and Mrs. H. W. Pearce, of 100, Glebe Rd., Norwich. I. Q. 16.
- ✓ PEARSON, Pte. H. L., 42085. 2nd Bn. Bedfordshire Regt. 22nd Aug., 1918. Age 18. Son of Mr. F. J. and Mrs. C. E. Pearson, of 9, Lawrence St., Bedford. II. A. 3.
- ✓ PEART, Pte. G. H., 17065. 8th Bn. York and Lancaster Regt. 30th April, 1916. I. C. 28.
- ✓ PENNINGTON, Serjt. Peter Balfour, 132920. "C" Coy., 73rd Bn. Canadian Inf. Killed in action 13th Nov., 1916. Age 30. Son of Myles Albert and Jennie Pennington, of 112, Charlton Avenue West, Hamilton, Ontario. I. Q. 26.
- ✓ PEPPER, Pte. H. 1382. 4th Field Amb., Canadian Army Medical Corps. 29th Sept., 1916. Age 23. I. P. 46.
- ✓ PERFECT, Lce. Cpl. C. J. H., 44956. 10th Bn. Essex Regt. 23rd Aug., 1918. II. C. 11.
- ✓ PERRIN, Pte. Birnie George, 20711. 8th Bn. Yorkshire Regt. 6th Aug., 1916. Age 22. Son of George and Ellen Perrin, of Ulting, Maldon, Essex. I. M. 29.
- ✓ PERRY (served as PIRIE), Pte. J., 629434. 47th Bn. Canadian Inf. (Western Ontario Regt.). 11th Nov., 1916. I. Q. 31.
- ✓ PETERMANN, Maj. Wilfred Ferrier. 13th Bn. Canadian Inf. (Quebec Regt.). Mentioned in Despatches. 26th Sept., 1916. Age 28. Son of Jacob M. and Margaret M. Ferrier Petermann, of Aurora, Ontario; husband of Mary Petermann (née Johnson). I. P. 27.
- ✓ PETERS, Serjt. Rudolph Edward, 79542. "B" Coy., 31st Bn. Canadian Inf. (Alberta Regt.). Died of wounds 26th Sept., 1916. Age 27. Son of William Peters and Ada Delbridge his wife. Born at Melbourne, Australia. I. P. 64.
- ✓ PETTINGALE, Pte. E. A., 58241. 6th Bn. Northamptonshire Regt. 22nd Aug., 1918. Age 18. Son of Clemence and Alice L. Pettingale, of River Rd., West Walton, Wisbech. Born at Friday Bridge, Wisbech. II. A. 14.
- ✓ PICKERING, Pte. Arthur, 3931. 18th Bn. Australian Inf. Died of wounds 4th Aug., 1916. Age 44. Son of Oswald Oscar Pickering and Elizabeth Pickering; husband of Ellen Pickering, of 77, Awaba St., Mosman, New South Wales. Born at Manchester, England. I. M. 21.
- ✓ PICKUP, Pte. Robert, 21179. 8th Bn. East Lancashire Regt. Died of wounds 16th July, 1916. Age 20. Son of John Robert and Elizabeth Pickup, of 45, Uneen St., Clayton-le-Moors, Lancs. I. J. 25.
- ✓ PIER, Pte. J. G., 13517. 10th Bn. Essex Regt. 22nd Nov., 1915. I. DA. 1.
- ✓ PIRIE, Pte. J. C., 629434. See "PERRY," the true family name.
- ✓ PLUMB, Sdr. E., TS/5445. 20th Reserve Park, Royal Army Service Corps. 15th Dec., 1916. Age 37. Son of the late John and Jane Plumb. Born at Peterborough. I. R. 28. 4

Example 3



Example 4
Excerpts from "The 13th Battalion Royal Highlanders C.E.F.", 1925

HONOUR ROLL

McIntosh, Pte. Isaac.	O'Connor, Pte. John M. J.
McIntyre, Pte. Peter.	O'Donnell, Pte. Bert.
McKay, Pte. John B.	O'Leary, Pte. Harvey.
McKellar, Pte. Thomas B.	O'Leary, Corp. Pat.
McKenzie, Sergt. Alex., M.M.	Oliver, Sergt. Arthur.
McKenzie, Pte. Andrew.	Oliver, Pte. George.
McKenzie, Pte. Dan.	Olsen, Pte. Frank T.
McKim, Pte. William.	Onslow, Pte. Harry V.
McKinnon, Pte. Peter.	Osborne, Pte. John W.
McLaren, Pte. Duncan.	Osborne, Pte. William A.
McLaren, Pte. Gordon S.	O'Toole, Pte. James M.
McLaughlin, Pte. William.	Overson, Pte. James V. S.
McLaurin, Pte. Douglas C.	Oxley, Pte. William.
McLean, Pte. James A.	
McLellan, Pte. J.	Packer, Pte. Richard.
McLellan, Pte. James.	Page, Pte. Sydney.
McLeod, Sergt. Alex., D.C.M.	Palmer, Pte. John J.
McLeod, Pte. David R.	Parker, Pte. George K.
McLeod, Sergt. Peter.	Parsons, Pte. George H.
McLeod, Pte. Stanley S.	Parsons, Pte. Walter H.
McLeod, Pte. Wallace C.	Partridge, Corp. Fred.
McLeod, Lance-Corp. William.	Pass, Pte. George.
McLonnay, Pte. William.	Payne, Lance-Corp. Robert.
McMorran, Pte. Aldron W.	Peacock, Lance-Corp. Charles J. W.
McNab, Pte. John.	Pearce, Pte. Charles R.
McNair, Pte. Robert H.	Pearson, Pte. John.
McNaught, Sergt. John.	Peffer, Pte. Norman E.
McNaughton, Sergt. Harold.	Pegram, Pte. Michael.
McNeil, Corp. Murdoch A.	Pentland, Pte. William A.
McNeil, Pte. Joseph.	Perigo, Pte. Ira S.
McNicol, Pte. Alexander C.	Perley, Pte. Arthur.
McPhee, Pte. Archibald N.	Peterkin, Pte. Thomas E. C.
McPhee, Pte. James B.	Peterman, Major Wilfred F.
McPhee, Pte. Joseph.	Peterson, Pte. William A.
McPherson, Pte. John.	Petrie, Sergt. Alexander, M.M.
McQuade, Pte. James P.	Phillip, Pte. William C.
	Phillips, Sergt. Ernest.
Nash, Pte. Ernest.	Phillips, Pte. John D.
Nason, Lieut. Alexis P.	Phillips, Pte. Robert.
Negus, Pte. Thomas L.	Piche, Lance-Sergt. James H.
Neil, Sergt. William C.	Piche, Pte. Randolph.
Newitt, Pte. William.	Pierey, Lieut. Harold E.
Newnham, Sergt. Thomas C., M.M.	Pigeon, Pte. Georges.
Nimmo, Sergt. Robert C.	Pilot, Pte. John.
Nolan, Pte. Michael.	Pitcher, Pte. Alexander.
Norberg, Pte. Fabian.	Pitt, Pte. Edward H.
Norsworthy, Major Edward C.	Plante, Pte. Albert H.
Nother, Pte. George.	Pollock, Pte. Alexander A.

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HONOURS AND AWARDS

THE DISTINGUISHED SERVICE ORDER.

Lieut.-Col. V. C. Buchanan.	Major D. R. McCuaig.
Lieut.-Col. A. G. Cameron.	Hon. Major E. E. Graham.
Lieut.-Col. T. S. Morrisey.	(Chaplain.)
Lieut.-Col. I. M. R. Sinclair.	Capt. H. A. Johnston.
Major F. S. Mathewson.	Capt. H. M. Wallis.
	Lieut. W. D. C. Christie.

THE MILITARY CROSS AND BAR.

Major W. E. Macfarlane.
Lieut. J. E. Christie.
Lieut. W. F. McGovern.
Lieut. Milton F. Gregg. (Royal Air Force.)

THE MILITARY CROSS.

Lieut.-Col. I. M. R. Sinclair.	Capt. A. J. Plant.
Hon. Major E. E. Graham,	Capt. F. S. Stowell.
(Chaplain.)	Capt. H. M. Wallis.
Major John Jeffery.	Lieut. A. W. Aitchison.
Major J. H. Lovett.	Lieut. K. G. Blackader.
Major J. D. Macpherson.	Lieut. M. L. Brady.
Capt. Edgar Appleby.	Lieut. D. L. Carstairs.
Capt. J. B. Beddome.	Lieut. P. E. Corbett.
Capt. G. W. Brown.	Lieut. L. C. Drummond.
Capt. R. L. Calder.	Lieut. W. E. Dunning.
Capt. H. H. Chanter.	Lieut. J. R. Ferguson.
Capt. H. A. Cochrane,	Lieut. W. E. Foxen.
(Canadian Army Medical Corps.)	Lieut. W. G. Hamilton.
Capt. R. M. Hebden.	Lieut. W. T. Hornby.
Capt. R. E. Heaslip.	Lieut. O. B. Krenchel.
Capt. H. A. Johnston.	Lieut. John Lothian.
Capt. C. D. Llwyd.	Lieut. A. N. Sclater.
Capt. W. S. M. MacTier.	Reg. Sergt.-Major F. Butler.
Capt. C. B. Pitblado.	

THE DISTINGUISHED CONDUCT MEDAL AND BAR.

Lieut. William M. Jones.
Reg. Sergt.-Major F. Butler.
Sergt. F. W. D. Sorby.

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Aurora Banner, October 27, 1916

AURORA'S HONOR ROLL	
	LIVES GIVEN ON THE FIELD OF HONOR
	SERGEANT E. H. MULLOY
	CORPORAL D. MILLER
	LEADER-CORPORAL CARL GRAINGER
	PTE. C. AMOS
	PTE. ERNEST DAVIS
	DRIVER WM. CRAIGIE
	PTE. JOHN RUTLEDGE
	Died in hospital
	GUNNER JOHN E. HILL
	CORPORAL H. H. ALLEN
	Died in hospital
	PTE. F. H. WILKINSON
	MAJOR W. F. PETERMANN

Example 5

SUPPLEMENT TO THE LONDON GAZETTE, 4 JANUARY, 1917. 239

Dyer, Lt.-Col. H. M., D.S.O.
 Page, Maj. L. F.
 Campbell, Capt. K. L. T., M.C.
 Murdie, Maj. R., D.S.O.
 Cockrill, Lt. D. A.
 McDonell, Lt. W. C.
 Blair, No. 13454 Co. Serjt.-Maj. R., W.O., Class II.
 McIvor, No. 13783 Co. Serjt.-Maj. D., W.O., Class II.
 Mackie, No. 13021 Orderly Room Serjt. L. W. G.
 Short, No. 110513 Serjt. W. H. A., Can. Mtd. Rif.

Brooks, Maj. A.
 Matthews, Lt. J. E.
 Loughton, Qrnr. and Hon. Lt. A. H.
 Tinker, No. 77183 Co. Serjt.-Maj. G. P.
 Wilson, No. 19371 Co. Serjt.-Maj. J. M.
 Moran, No. 16450 Co. Qrnr.-Serjt. T.
 Hall, No. 23396 Serjt. A. E.

Prower, Lt.-Col. J. M., D.S.O.
 Mackenzie, Maj. J. P.
 Raddall, Capt. (acting Maj.) T. H.
 Watkins, No. 1651 Serjt. W.
 McCallum, No. 276 Corpl. H. (died of wounds).
 Jacobsen, No. 81440 Pte. A.

Macdonald, Maj. E. W.
 Thomson, Maj. A. T., M.C.
 Rutherford, Lt. G.
 Wilson, No. 20923 Staff Serjt. M.
 Courtney, No. 20454 Serjt. A.
 Duff, No. 20012 Serjt. J.
 Evans, No. 426609 Corpl. V., Can. Military Police.

Buchanan, Lt.-Col. V. C., D.S.O. (killed).
 McCaig, Maj. G. E.
 Perry, Maj. K. M., D.S.O.
 Peterman, Capt. W. F.
 Richardson, Lt. J. J.
 Bell, No. 24095 Serjt. L. F.
 Bell, No. 46052 Lce.-Corpl. R.

Clark, Lt.-Col. R. P., M.C.
 McCombe, Maj. G.
 Higginson, Capt. F.
 Pearce, Capt. W. M.
 Symonds, No. 26012 Serjt. H. B.
 Yates, No. 25782 Serjt. J. W.

Bent, Lt.-Col. C. E.
 Archibald, Maj. G. G.
 Forbes, Maj. J. W.
 Malone, Maj. W. P.
 Jones, No. 27208 Serjt. C. S.
 Ellins, No. 27186 Lce.-Corpl. H. F. A.

Leckie, Lt.-Col. J. E., D.S.O. <
 Kemp, Maj. W. F. (General List).
 McDonald, Maj. H. F.
 Peck, Maj. C. W.
 Villiers, Maj. P. F.
 Bressay, Lt. F. M.
 Goodall, Lt. (temp. Maj.) S. H. (killed).
 Johnston, No. 29049 Co. Qrnr.-Serjt. D. McN.
 Palmer, No. 28937 Co. Serjt.-Maj. G. F.
 Douglas, No. 28534 Serjt. F.
 McLeod, No. 28872 Pte. G. A. N.
 Morley, No. 28659 Pte. (acting Serjt.) H. A.

Milligan, Lt.-Col. H. L.
 Barker, Lt. W. J.
 Hodgins, Lt. G. W. F.
 McCrimmon, Lt. K. H.

Bayliss, No. 53886 Pte. (acting Lce.-Corpl.) B.
 Rogers, No. 406615 Pte. G.

Turnbull, Lt.-Col. W. R.
 Morrison, Maj. G. F.
 Kilmer, Capt. C. E., D.S.O.
 Bernard, No. 55350 Corpl. J. W.
 Dolman, No. 157122 Serjt. H. E.

Rogers, Lt.-Col. C. H.
 Andrews, Maj. W.
 Gordon, Maj. G. B.
 Rorke, Maj. H. V.
 Heron, Capt. L. D., M.C.
 Swinyard, No. 57496 Pte. W.

Jones, Lt.-Col. E. W.
 Morrison, Lt. (temp. Capt.) A. S.
 Davidson, Lt. R. J.
 Brownlee, Lt. W. F. (killed).
 Deane, No. 59248 Co. Serjt.-Maj. H. T.
 Belyea, No. 412665 Pte. F. T.

Tremblay, Lt.-Col. T. L.
 Daly-Gingras, Maj. L. J.
 Dubuc, Maj. A. E.
 Patenaude, Qrnr. and Hon. Capt. L.
 Rancourt, No. 61778 Serjt. L.
 Richard, No. 61898 Pte. (acting Lce.-Serjt.) B.
 Belair, No. 61358 Pte. E.
 Hubert, No. 417298 Pte. J. B.

Gunn, Lt.-Col. J. A.
 Alexander, Maj. R. O.
 Ross, Maj. J. A., D.S.O.
 Robertson, Capt. G. R.
 Watson, Capt. S. W.
 Lamb, Lt. R. H.
 Macario, No. 65599 Co. Serjt.-Maj. G. H.
 Morgan, No. 65640 Co. Serjt.-Maj. F. H.

Hilliam, Lt.-Col. E., D.S.O.
 Bauld, Maj. D. S.
 Hills, No. 67480 Co. Qrnr.-Serjt. (Orderly Room Clerk) G. Y.
 Chipman, No. 67165 Co. Qrnr.-Serjt. D.
 Shoul, No. 67673 Pte. C. (killed).

Mackenzie, Lt.-Col. A. E. G.
 MacKenzie, Maj. J. A.
 Fairweather, Temp. Maj. C. E.
 Leonard, Capt. C. F.
 Porter, Capt. C. G.
 Gunn, No. 69352 Serjt. (acting Co. Serjt.-Maj.) A. B.
 Whitehouse, No. 70163 Serjt. (acting Co. Serjt.-Maj.) J. H.
 Gifford, No. 69310 Serjt. W. L.
 McHarg, No. 69683 Pte. (acting Corpl.) F. N.

Daly, Lt.-Col. P. J., D.S.O.
 Forster, Capt. W. B.
 McElligott, Lt. A. E.
 Moring, No. 71564 Pte. T.
 Tomlin, No. 71434 Serjt. A. E.
 Griffin, No. 71478 Pte. F. A.
 Mowll, No. 71622 Pte. W. R.
 Somerville, No. 71226 Pte. R.

Bidwell, Maj. L. M.
 Gentes, Maj. N.
 Ross, Maj. A.
 Bredin, Capt. C. E. A.
 Styles, Capt. (temp. Maj.) A. G., D.S.O.
 Lawrence, No. 73473 Lce.-Corpl. M. E.
 Denison, No. 73340 Pte. G. E.

Latta, Maj. W. S.
 Ross, Maj. J. M.
 Sclater, Maj. J.

Aurora Banner, January 12, 1917

AURORA BANNER	
AURORA'S HONOR ROLL	
	LIVES GIVEN ON THE FIELD OF HONOR
	SERGEANT E. H. MULLOY
	CORPORAL D. MILLER
	LEADER-CORPORAL CARL GRAINGER
	PTE. C. AMOS
	PTE. ERNEST DAVIS
	DRIVER WM. CRAIGIE
	PTE. JOHN RUTLEDGE
	Died in hospital
	GUNNER JOHN E. HILL
	CORPORAL H. H. ALLEN
	Died in hospital
	PTE. F. H. WILKINSON
	MAJOR PETERMANN, W. C.
	PTE. T. H. PRICE
	PTE. ELWOOD LLOYD

Example 6

Aurora Banner, January 17, 1917

Capt. Wilfred Farrier Petermann, who was killed during the fighting on the Somme in Sept., is one of those mentioned in despatches. He was the only son of Mr. and Mrs. J. M. Petermann, of Aurora, Ont., and was 28 years of age. He left a wife and two little children.

Capt. Petermann went Overseas with a first contingent Highland battalion, and was shell shocked last June. He was always loved and respected by his men, and his bravery won for him a recommendation for the Military Cross, and now a mention in despatches.

Example 7

Aurora Banner, March 9, 1917

Letter from Col. Graham

Mrs. Wilfred Petermann has received the following letter from Colonel Graham, assistant military secretary of the War Office, Whitehall, London. It reads:

29th January, 1917.

Madam,—

I have it in command from His Majesty the King to inform you, as next of kin of the late Major Wilfred Ferrier Petermann, M.C., of the 13th Canadian Infantry Batta., that this officer was mentioned in a Despatch from General Sir Douglas Haig, dated 13th of November, 1916, and published in the Second Supplement to the "London Gazette" of 2nd dated 4th January, 1917, for gallant and distinguished service in the Field.

I am to express to you the King's high appreciation of these services and to add that His Majesty trusts that their acknowledgment may be of some consolation in your bereavement.

I have the honor to be,
Your obedient servant,
M. D. Graham, Colonel,
Assistant Military Secretary.

Mrs. Petermann,
Cobalt, Ontario,
Canada.

Major Petermann, M.C., D.C.O., was born in Aurora, and is the only son of Mr. and Mrs. J. W. Petermann, Mosley Street.

SEND THE BANNER TO

Aurora's Honor (sic) Roll

LIVES GIVEN ON THE FIELD
OF HONOR.

SERGT. B. H. MULLOY.
CORPL. D. MILLER.
LIEUT. CPL. CARL GRAINGER.
PTE. C. AMOS.
PTE. ERNEST DAVIS.
DRIVER WM. CRAIGIE.
PTE. JOHN RUTLEDGE.
Died in hospital.
GUNNER JOHN E. HILL.
CORPL. H. H. ALLEN.
Died in hospital.
PTE. F. H. WILKINSON.
MAJOR PETERMANN, M.C.,
D.C.O.
PTE. T. H. PRICE.
PTE. ELWOOD LLOYD.
PTE. KENNETH W. EXLEY.

Example 8

Aurora Banner, February 1, 1918

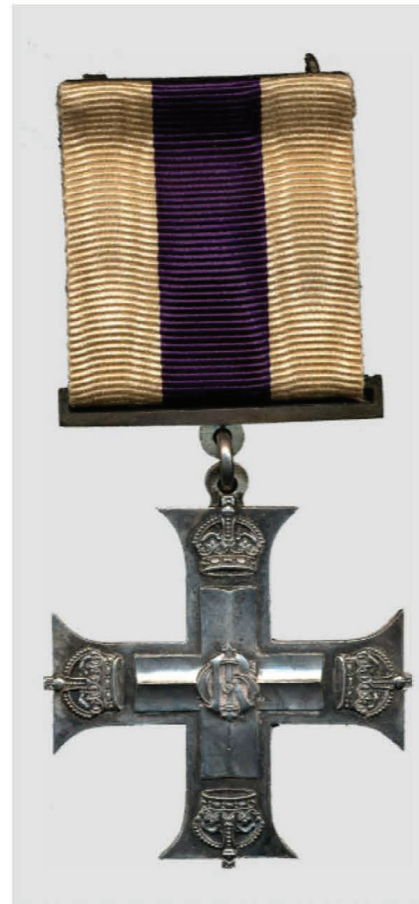
The attempting of a daring daylight kidnapping here on Wednesday afternoon has caused considerable sensation in town. The alleged abduction was that of a four-year-old girl, by her mother, from the home of her grandparents, Mr. Mrs. J. M. Petermann, Mosley St. The child is the eldest daughter of the late Major Petermann, M.C., D.S.O., who enlisted and went overseas about two years ago. He had a very distinguished military career, attaining to the rank of Major on the field. About a year ago he was killed in action. A wife and two children survive him. Some time ago the two children, it is said, were turned over to the grandparents here, who are claimed to have been appointed their guardians. It is said efforts have since been made by the mother to recover the custody of the children. Wednesday afternoon in company with another woman, she arrived in town. They hired a rig from Mitchell's livery; and it is claimed a boy drove them to the home of the grandparents on Mosley Street. Here one of the women went up and rang the front doorbell and when Mrs. Petermann appeared at the front door the mother of the children, it is said, dashed to the back door and succeeded in escaping with the eldest of the two children. The women got as far as Holland Landing, where the child was recovered and brought back to its home here.

Example 9a

Retouched photo including detail of medals
Aurora Museum & Archives



Military Cross, c.1916
Canadian War Museum



Example WWI Medal Group
with 1914-15 Star



Example 9b



Major Petermann No. 6
13th Battalion
C. C. F. Overseas

Example 10

War Memorial

The following names appear in the Minutes, &c., of the County Council of York, Third meeting, 1923, as those of the men from Aurora, Whitechurch and King, who were killed in the War of 1914-1918.

This list is published so that corrections may be made and names added that may be omitted. The War Memorial Association asks that the readers of the Banner will go carefully over this list and will give such information as they can in regard thereto. It is desired to have not only the names in full of each fallen man but also his rank and the unit to which he belonged.

Address Mr. J. G. McDonald, Secretary, Aurora War Memorial Association, or hand written information to Mr. C. E. Lundy of the Aurora Banner.

Rank	Name	Unit
	Aurora	
	E. H. Mulloy.	
	David Miller.	
	C. Granger.	
	E. Davis.	
	Wm. Craigie.	
	J. Routledge.	
	H. H. Allen.	
	F. H. Wilkinson.	
	W. Petermann.	
	T. H. Price.	
	Elwood Lloyd.	
	K. W. Exley.	
	R. S. Hillary.	
	G. Alexander.	
	W. Harris.	
	K. L. T. Campbell.	
	Fred Luxton.	
	R. Hollingshead.	
	J. A. Proctor.	
	H. L. Higgs.	
	C. W. Jones.	
	Roy Harper.	
	A. E. Hinckley.	
	C. W. Smith.	
	Thos. Crosskill.	
	C. A. Gray.	
	H. R. King.	
	E. Rose.	
	Lewis Craigie.	
	R. R. Hartman.	
	Stewart Styles.	
	J. Allen.	
	Sheppard.	
	McMaster.	
	S. G. Brown.	
	King.	
	Sherman Brown.	
	Harold Brown.	
	Russell Clift.	
	Max Doyle.	
	Wilfred Doyle.	
	John Ferguson.	
	Roy Harper.	
	Geo. Howard.	
	Telford Little.	
	Thomas McMaster.	

First List
Aurora Banner
December 19, 1924

Final List
Aurora Banner
June 12, 1925

RE WAR MEMORIAL

We are now able to give the list of names, as corrected, to appear on the Aurora War Memorial. These names are now being engraved on the large granite panel of the Memorial.

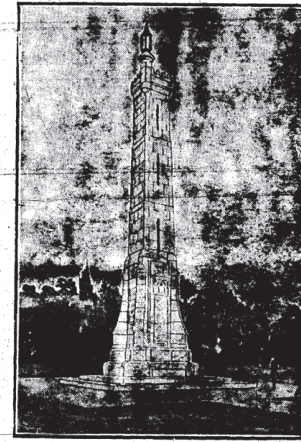
The Committee has taken under consideration all corrections of every sort submitted to them in connection with this list, and believe that it is as complete and as nearly correct as it is possible to have it. No trouble has been spared to make it so.

To the honoured memory of the men of Aurora, King and Whitechurch, who died in the Great War, and in grateful tribute to all who shared its dangers.

- G. Alexander.
- Henry H. Allen.
- James A. Angus.
- Herman C. Brown.
- Stanley G. Brown.
- Kenneth L. T. Campbell, M.C.
- Thos. Crosskill.
- A. Ernest Davis.
- W. Kenneth Exley.
- Walter Harris.
- R. Ross Hartman.
- Heber Higgs.
- R. Stuart Hillary.
- R. Hollingshead.
- Elwood Lloyd.
- Fred Luxton.
- E. Harold Mulloy.
- Ernest Rose.
- Wilfred E. Petermann, M.C.**
- Chas. W. Smith.
- Wm. Stewart Stiles.
- Harry Stone.
- Fred H. B. Wilkinson.
- Sherman Brown.
- Harold Brown.
- Russell Clift.
- Max Doyle.
- Wilfred Doyle.
- Ed. Douglass.
- John Ferguson.
- Leonard Ferguson.
- Gilbert A. Gray.
- Roy Harper.
- C. W. Jones.
- Thos. Geo. Howard.
- Telford Little.
- Thos. McMaster.
- Wallace Merchant.
- Aubrey M. Marshall.
- Russell Parker.
- Ino. R. Routledge.
- Harry Stewart.
- Roy Stocks.
- Wm. Walker, M.C.
- Townley Watson.
- Chas. Woodroof.
- Wes. Chamberlain.
- James Allen.
- Harold R. Baber.
- Alex H. Brodie.
- Angus Collingwood.
- Albert Cousins.
- Lewis Craigie.
- Wm. Craigie.
- Stafford Forester.
- R. Chas. Harman.
- William J. Harman.
- Lewis A. Hawtin.
- John E. Hill.
- A. Lorne Hill.
- Robt. C. Hollidge, D.C.M., M.M.
- Lewis E. Honey.
- Thos. A. Kidd.
- J. Walter Monkman.
- Harry H. Penrose.
- Percy Pointon.
- Harold B. Steckley.
- Roy C. Steckley.
- J. Herbert Wallwalk.
- Garnet Willis.

Aurora Banner
October 9, 1925

IMPOSING WAR MEMORIAL UNVEILED.



The dedication and unveiling ceremony unveiled the tablet of the war memorial on Saturday afternoon was truly a most impressive and touching ceremony. The tablet was covered by the fallen men of the Regiment and the bright sunshine shone through on the bowed heads of 12th York men and women who had gathered to do honour to the fallen heroes of this section. Shortly before three o'clock the guard of honour, composed of Veterans of the Great War, under Capt. A. G. Condie, with the members of the 12th York Regiment and the Cadets, with bayonets gleaming, headed by a scarlet coated band of the regiment, came swinging down Yonge street and marched to their places in front of the monument where they were inspected by His Honour the Lieutenant-Governor, Col. Henry Lockhart. A soldier in khaki wearing a trench helmet, veterans of the great war, stood with arms reversed, at each corner of the base of the monument during the service. Mr. H. W. Fleury, acted as chairman. He thanked all those who had given so generously for the erection of the memorial and stressed the fact that the amounts had been voluntarily given by the people, and that the memorial had been provided without any civic taxation. The old hymn "O, God Our Jhrp in Ages Past" was announced by Rev. R. McGregor, and to the accompaniment of the 12th York Rangers Band, the hundreds of voices rose in reverent song. Rev. John Locke then read the Scripture Lesson. In his address of dedication the Lieutenant-Governor stressed the debt Canadians owed to those who had offered their lives in the great world war, and declared the beautiful memorial erected by the people of Aurora, and King and Whitechurch Townships, was particularly fitting in view of the fine response the young men of the district had made to the call of King and country. "It is little that we do, for those who died that we may live on in peace, or for those who were maimed and the women who became widows," said Lieutenant-Governor Cockshutt as he congratulated the committee on erection of the splendid memorial which he typified as one of the finest in Canada. The prayer of Dedication was given by Rev. F. R. Soanes, after which His Honour the Lieutenant-Governor, paid added tribute to the "gallant gentlemen" whose names appeared on the tablet. The hymn "Abide with Me," was announced by S. A. Capt. Farnell. A large number of memorial wreaths and bouquets were placed on the memorial during which the band played "Nearer my God to Thee." The Right Hon. Sir William Mulock spoke with feeling and almost a touch of passion. After calling attention to the service that the fallen soldiers performed for the living he urged all present to do their utmost to defend the principles for which they had fought. He pointed to Russia to show how the power that should have been democracy's had been usurped by an autocracy. "Russia to-day is in the same position as was Germany before the war," he said. "The autocracy in control has destroyed the right of the people. It is Kaiserism. Russia could sow the seeds of communism in every country in the civilized world." He urged every citizen to be on the watch to see that such teaching should not permeate the state and bring about disaster. The sounding of the Reveille, singing of the national anthem and the pronouncing the benediction by Rev. Walter Amos closed the ceremony. The following is a list of the names of the fallen men of Aurora, King and Whitechurch, as they appear on the Memorial under the inscription "To the honoured memory of the men of the Town of Aurora and of the Townships of King and Whitechurch who died in the Great War, and in grateful tribute to all who shared its dangers." G. Alexander. Henry H. Allen. James A. Angus. Herman C. Brown. Stanley G. Brown. Kenneth L. T. Campbell, M.C. Thos. Crosskill. A. Ernest Davis. W. Kenneth Exley. Walter Harris. R. Ross Hartman. Heber Higgs. R. Stuart Hillary. R. Hollingshead. Elwood Lloyd. Fred Luxton. E. Harold Mulloy. Ernest Rose. **Wilfred E. Petermann, M.C.** Chas. W. Smith. Wm. Stewart Stiles. Harry Stone. Fred H. B. Wilkinson. James Albert Proctor. Sherman Brown. Harold Brown. Russell Clift. Max Doyle. Wilfred Doyle. Ed. Douglass. John Ferguson. Leonard Ferguson. Gilbert A. Gray. Roy Harper. C. W. Jones. Thos. Geo. Howard. Telford Little. Thos. McMaster. Wallace Merchant. Aubrey M. Marshall. Russell Parker. Ino. R. Routledge. Harry Stewart. Roy Stocks. Wm. Walker, M.C. Townley Watson. Chas. Woodroof. Wm. Chamberlain. James Allen. Harold R. Baber. Alex H. Brodie. Angus Collingwood. Albert Cousins. Lewis Craigie. Wm. Craigie. Stafford Forester. R. Chas. Harman. Wm. J. Harman. Lewis J. Hawtin. John E. Hill. A. Lorne Hill. Robt. C. Hollidge, D.C.M., M.C. Lewis E. Honey. Thos. A. Kidd. J. Walter Monkman. Harry H. Penrose. Percy Pointon. Harold B. Steckley. Roy C. Steckley. J. Herbert Wallwalk. Garnet Willis.

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Oak Ridges

ST. JOHN'S CHURCH
1.30 p.m.—Sunday School.
2.30 p.m.—Evening Prayer.
THE HALL
9.30 a.m.—Sunday School.
10.30 a.m.—Morning Prayer.

Temperanceville.

Successful Harvest Home services were held in Wesley, Mt. Pisgah, and Temperanceville United churches on Sunday last. Large congregations greeted Rev. F. R. White and Rev. J. W. Stewart at each of the services conducted by them. The choirs rendered excellent service, and churches were nicely decorated for the day. Liberal offerings were received in each church.

2024



Aurora Cenotaph



The following is a short report to outline recommendations and options for the Cenotaph located at

**Aurora War Memorial Peace Park
Younge St Aurora Ontario**

A complete on-site inspection was performed on Dec 10 , 2:00 p.m the following is an update to the original submitted report. New slides are highlighted in Orange block



2024



Aurora Cenotaph



LEAD LETTERING

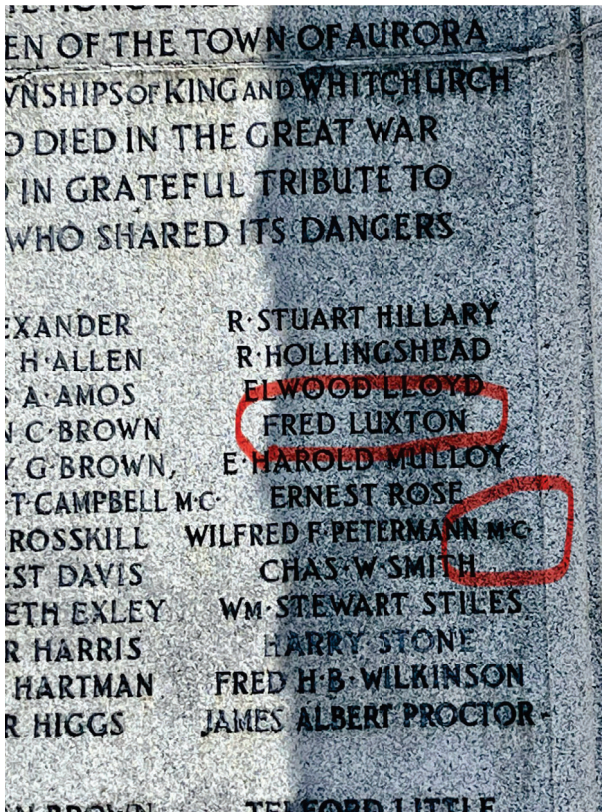
It is understood that

Each letter height is 1 ½ inch high & 1 inch wide

The spelling of FRED LUXTON too FRED LUXON (remove the T)

Remove the M.C after the Name Wilfred P. Petermann

We will also perform a complete inspection of all lettering and touch up or repaint letters as required



2024



ON SITE INSPECTION :
December 10 24 UPDATE

Aurora Cenotaph



LEAD LETTERING

**AFTER CLOSE INSPECTION
Of the Lead lettering**

Will confirm that all lead lettering will be painted , re hand painting , Currently the lettering is inconsistent , some darker than others

As well There is a small amount of Engraving that requires freshen up , not all engraving is painted, and we will not paint what was originally painted



2024



ON SITE INSPECTION :
December 10 24 UPDATE

Aurora Cenotaph

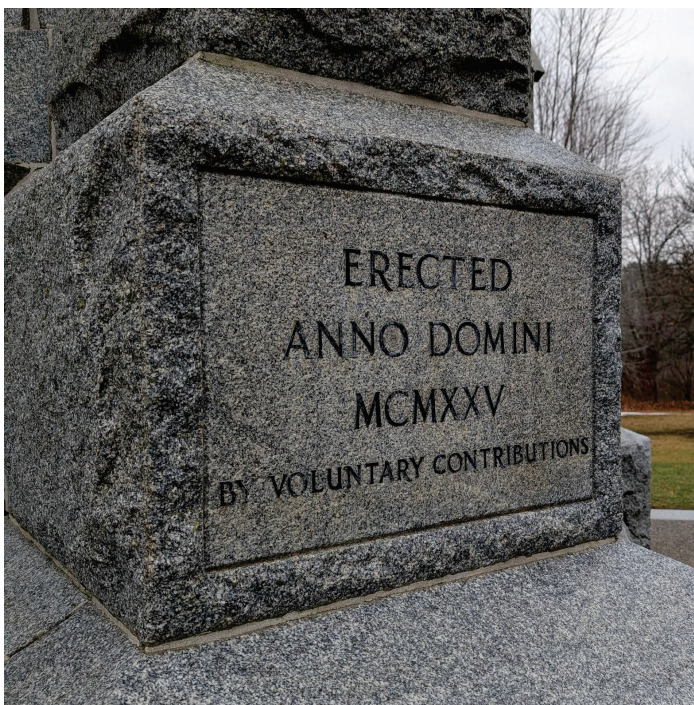


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2024



Aurora Cenotaph



CLEANING



Structures of this nature are subjected to soiling of various types

We propose an entire site & structure application / cleaning of a BIOCIDE cleaner, power washing on granite elements and surrounding cement pads & natural stone elements.



2024

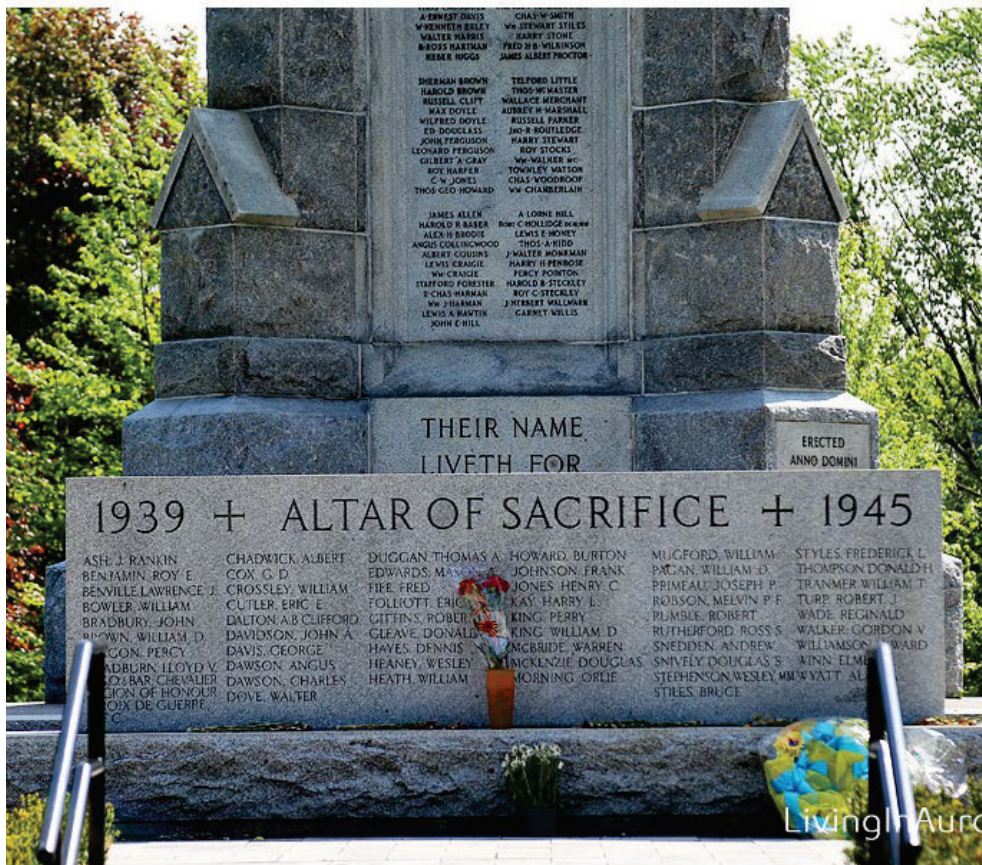


ON SITE INSPECTION:
December 10 24 UPDATE

Aurora Cenotaph



MASONRY JOINTING



I performed a visual inspection of the joints while on site, there is a considerable amount of jointing (low level , within my sightline) it's difficult to determine the state of joints higher than my viewpoint, but we will inspect while cleaning, and report back significant issues immediately .

Tom Klaasen 519 383 2998

memorialrestorations@gmail.com

www.memorialrestorations.com

2024



ON SITE INSPECTION :
December 10 24 UPDATE

Aurora Cenotaph



MASONRY JOINTING



2024



ON SITE INSPECTION :
December 10 24 UPDATE

Aurora Cenotaph



MASONRY JOINTING



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Town of Aurora
Committee of the Whole Report
No. PDS25-026

Subject: Application for Official Plan Amendment and
Zoning By-law Amendment
200 Wellington Holding Corp.
7 Lacey Court
Block 12 on Plan 65M-2583
File Number: OPA-2024-01; ZBA-2024-01
Related File Number: SP-2024-01, C-2024-06

Prepared by: Antonio Greco, Senior Planner

Department: Planning and Development Services

Date: March 4, 2025

Recommendation

1. That Report No. PDS25-026 be received; and
2. That Official Plan Amendment application OPA-2024-01 be approved to redesignate a portion of the subject property from “Community Services and Facilities” to “Stable Neighbourhoods” and “Environmental Protection”, as outlined in Appendix ‘A’; and
3. That Zoning By-law Amendment application ZBA-2024-01 be approved to rezone a portion of the subject property from “Institutional (I) Zone” to “Townhouse Dwelling Residential R8 Exception Zone (XXX)” and “Environmental Protection (EP) Zone”, as outlined in Appendix ‘B’; and
4. That the implementing By-laws for the Official Plan and Zoning By-law Amendments be brought forward to a future Council meeting for enactment; and
5. That seventy-seven (77) persons worth of servicing allocation be granted to facilitate the proposed development of twenty-nine (29) freehold townhouses.

Executive Summary

This report seeks Council's approval of an Official Plan and Zoning By-law Amendment (subject applications) for the subject property located at 7 Lacey Court. Approval of the subject applications will facilitate the development of twenty-nine (29) freehold townhouses on a common elements condominium road.

- The proposed development conforms to the policy directions of the Province and Town of Aurora.
- The proposed Official Plan Amendment to redesignate a portion of the subject property from "Community Services and Facilities" to "Stable Neighbourhoods" and "Environmental Protection", is consistent with the surrounding area and demonstrates good planning.
- The proposed Zoning By-law Amendment to rezone a portion of the subject property from "Institutional (I) Zone" to "Townhouse Dwelling Residential R8 Exception Zone (XXX)" and "Environmental Protection (EP) Zone" is consistent with the surrounding area and previously approved development.
- All external agencies and Town staff have completed their review and have no objections to the approval of the subject applications.

Application History

A pre-consultation meeting with the applicant took place in June 2023. The subject applications were deemed complete by the Town in March 2024. On April 9, 2024, the applicant hosted a Community Information Meeting (CIM) at Christ Evangelical Lutheran Church, offering nearby residents the chance to learn about the proposed development and ask questions. A statutory Council Public Planning meeting was held on May 14, 2024, where Council received the Staff report and directed the proposed applications to a future Committee of the Whole meeting.

Background

200 Wellington Street West (OPA-2021-06; ZBA-2021-08; SP-2022-06)

As shown in Figure 6, the property municipally known as 200 Wellington Street West abuts the subject application on 7 Lacey Court. In March 2023, the Ontario Land Tribunal approved the Official Plan (OPA-2021-06) and Zoning By-law Amendments

(ZBA-2021-08) subject to a site plan agreement. The Site Plan application is currently under technical review with the Town and External Agencies. As such, the final forms of the Official Plan and Zoning By-law Amendments have not been approved by the Tribunal.

The development on 200 Wellington Street West will construct a total of 27 townhouse units in five blocks, with access off Wellington Street West and proposes to connect with the subject lands via internal private roadway.

Proposed Consent Application (C-2024-06):

Please note that the entire subject property is currently owned by the Trustees of Christ Evangelical Lutheran Church. Recognizing its lands are underutilized, the church is proposing to sell a portion of the property to the adjoining owner, 200 Wellington Street West (the applicant). Concurrently to the subject applications, the applicant submitted a consent application to sever the property into two. (Figure 8) The church will remain on the northern portion of the subject property and the southern portion of the subject property will be designed for the proposed 29 townhouses. On January 9, 2025, the Committee of Adjustment approved the proposed severance with conditions. The approval of the proposed severance is subject to the approval of the proposed Official Plan and Zoning By-law Amendment. At the time of drafting of this report, the consent application has passed its appeal period with no objections.

Location / Land Use

The subject property is located at the northeast corner of Wellington Street West and McLeod Drive, west of Yonge Street and east of Bathurst Street (Figure 1). The subject property has a total area of 1.06 hectares (2.71 acres) with a frontage of approximately 26.5 metres along Lacey Court and 98.5 metres along Wellington Street West. The subject property is currently home to the Christ Evangelical Luther Church, with access currently provided via a driveway off Lacey Court.

The area subject to the proposed amendments comprises of approximately 0.7 hectares (1.77 acres) of the total site area and is illustrated as the southern portion in Figure 1.

Surrounding Land Uses

The surrounding land uses are as follows:

North: Lacey Court, Christ Evangelical Lutheran Church (is to remain) and single detached dwellings.

South: Wellington Street West, single detached dwellings, Ontario Land Tribunal (OLT) approved 11 single detached dwellings on 497 Wellington Street West (ZBA-2014-07; SP-2015-01).

East: OLT approved in principle for 27 townhouse units on a private road with access via Wellington Street West (OPA-2021-06; ZBA-2021-08; SP-2022-06).

West: Low-density residential subdivision and stormwater management facility.

Policy Context

Provincial Policies

All Planning Act development applications are subject to provincial policies. The Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest. These policies support the development of strong communities through the promotion of efficient land use and development patterns and encourages the creation of diverse housing opportunities that capitalize on proximity to goods, services, and transit.

The Lake Simcoe Protection Plan (LSPP) is a provincial document that provides policies which addresses aquatic life, water quality, water quantity, shorelines and natural heritage, other threats and activities (including invasive species, climate change and recreational activities) and overall implementation. The subject lands are within the Regulated Area by the Lake Simcoe Region Conservation Authority (LSRCA) and any development on site will be subject to their approval.

Town of Aurora Official Plan

As shown in Figure 2, the subject property is designated “Community Services and Facilities” within the Town of Aurora Official Plan. It is the intent of this designation to permit a broad range of community service uses including social, cultural, educational, public recreational, governmental, health, counseling, welfare, emergency services and utility services.

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Report No. PDS25-026

Zoning By-law 6000-17, as amended

As shown in Figure 3, the subject property is currently zoned “Institutional (I),” within the Town’s Zoning By-law 6000-17, as amended. The Institutional zone permits for a wide variety of uses such as Day Care Centres, Places of Worship, Recreation Centres, Schools, and Long-Term Care Facilities.

Reports and Studies

The applicant submitted the following documents as part of a complete application:

Report Name	Report Author
Planning Justification Report	Macaulay Shiomi Howson Ltd.
Draft Official Plan Amendment	Macaulay Shiomi Howson Ltd.
Draft Zoning By-law Amendment	Macaulay Shiomi Howson Ltd.
Architectural Plans	Kirshenblatt Urban Architecture
Arborist Report	JBD Associates Limited
Archaeological Study	Amick Consultants Limited
Construction Mitigation Plan	Broadview Group
Functional Servicing Report	Husson Engineering + Management
Geotechnical Investigation	EXP Services Inc.
Hydrogeology & Water Balance Report	EXP Services Inc.
Landscape Cost Estimate	JBD Associates Limited
Landscape Plans	JBD Associates Limited
Scoped Natural Heritage Evaluation	Azimuth Environmental Consulting
Noise and Vibration Report	Thornton Tomasetti
Phase One ESA	EXP Services Inc.
Survey	Guido Papa Surveying

Grading Plan	Husson Engineering + Management
Servicing Plan	Husson Engineering + Management
Cross Sections Plan	Husson Engineering + Management
Permeable Pavement Details	Husson Engineering + Management
Erosion and Sediment Control Plan	Husson Engineering + Management
Traffic Impact Assessment	CGE Transportation Consulting

Proposed Applications

Proposed Official Plan Amendment:

As shown in Figure 4, the applicant proposes to redesignate a portion of the subject property from “Community Services and Facilities” to “Stable Neighbourhoods” and “Environmental Protection.” The Stable Neighbourhoods designation permits townhouse dwelling units, with height permission up to four (4) storeys. The applicant is not proposing any site-specific designation and will comply with the policy requirements under both the Stable Neighbourhood and Environmental Protection.

The northern portion of the subject property, identified as the Christ Evangelical Lutheran Church property, will retain its designation as Community Services and Facilities. The draft Official Plan Amendment is included under Appendix A.

Proposed Zoning By-law Amendment:

As shown in Figure 5, the applicant proposes to rezone a portion of the subject property from “Institutional (I) Zone” to “Townhouse Dwelling Residential R8 Exception Zone (XXX),” and “Environmental Protection (EP) Zone.” The proposed exception zone primarily addresses a reduction in development standards, such as setback requirements. However, the applicant complies with the building height and required parking space regulations. Further analysis is provided later in this report.

The northern portion of the subject property, identified as the Christ Evangelical Lutheran Church property, will retain its Institutional zoning. The draft Zoning By-law is included under Appendix B.

Analysis

Planning Considerations

The proposed development conforms to the policy directions of the Province and Town

Consistency with the Provincial Policy Statement (PPS)

It is Planning staff's opinion that the proposed applications are consistent with the PPS. The proposal contemplates the efficient infill development of a site that helps contribute to an appropriate increase in density. The existing property is considered to be underutilized, and the proposed development represents an opportunity to provide housing in close proximity to existing amenities and public transportation facilities for a complete and sustainable community.

Conformity to the Lake Simcoe Protection Plan (LSPP)

It is Planning staff's opinion that the proposed development conforms to the Lake Simcoe Protection Plan. The LSRCA has reviewed and has no objection to the approval of the subject applications as presented. The subject lands are partially regulated by the LSRCA for erosion hazards associated with a tributary of Tannery Creek. A permit from the LSRCA will be required prior to any development or site alteration taking place.

Conformity to the Town of Aurora Official Plan

Planning Staff believe the proposed development aligns with the land use and development policies outlined in the Official Plan and is compatible with the surrounding area. The addition of twenty-nine (29) townhouse units will support the Town's goals for residential intensification. The development supports the Official Plan by providing residential units that are located near essential social and service amenities, such as the Aurora Highschool and Wellington Public School. The proposed development is approximately 1.5 kilometres from the Aurora Downtown, which provides for a variety of amenities within a close proximity.

The proposal makes use of an underutilized lot that can be redeveloped to complement the surrounding area, while fostering connectivity with the adjacent property to the east (200 Wellington Street West). The subject development proposes to connect with the adjacent property (200 Wellington Street) via a private roadway. This proposal supports the creation of complete communities and ensures that properties are not isolated.

With its high-quality design, the development will enhance the local streetscape and ensure compatibility with the surrounding area. The proposed building heights align with the Stable Neighbourhood designation requirement.

As shown in Figure 6, an Environmental Protection (EP) designation is proposed between the backyards of townhouse blocks eight and nine and Wellington Street West. The total area of the EP designation is 679.05m² (7,309 sq. ft) which will serve as a continuation of the approved EP designation on the adjacent property to the east. The proposed EP designation will ensure the protection of the non-significant wetland feature. Within the Environmental Protection area, the applicant proposes to plant additional native self-sustaining vegetation to enhance the buffer surrounding the wetland feature and mitigate indirect impacts to the tributary. The environmental protection lands will be conveyed to the Town through the development agreement and through the site plan approval process.

The proposal of residential townhouses ultimately supports the provision of a range and mix of housing sizes, densities, designs, and prices to meet the needs of current and future residents of Aurora, in an appropriate and highly accessible location. Planning staff are of the opinion that the proposed development conforms to the Official Plan and fosters complete community planning.

Conformity to the Town's Zoning By-law 6000-17, as amended

It is Planning staff's opinion that the proposed zoning by-law amendment is suitable and compatible with surrounding properties. The proposed site specific R8 zoning mirrors the approved zoning standards for the property to the east (200 Wellington Street). Additionally, the site-specific exceptions align with the proposed Official Plan designation, which allows for heights of up to four storeys.

The proposed development will include two (2) parking spaces per dwelling unit—one in the garage and one on the driveway. This exceeds the Zoning By-law's minimum requirement of 1.5 spaces per unit.

Although, the visitor parking ratio is comparable to the approved parking standards at 200 Wellington Street West, a site specific exemption is required for the visitors parking at 7 Lacey Court. Overall, when considering both the primary residential and visitor parking, the proposed development will have a total of 65 parking spaces which is align with the parking ratio established at the Ontario Lands Tribunal for 200 Wellington Street West.

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Report No. PDS25-026

The following is a table to compare the differences between the parent R8 zoning requirements, the OLT principle approval for 200 Wellington Street West and the proposed R8 Exception Zone:

	Parent R8 Zone Standards	200 Wellington St. (OLT Approved in Principle)	Proposed R8 Exception Zone (XXX)
Permitted Uses	Townhouses	Townhouses	Townhouses
Lot Area (min)	180 square metres	140 square metres	140 square metres*
Lot Frontage (min)	6.0 metres per unit	5.5 metres per unit	5.5 metres per unit*
Front Yard Setback (min)	7.5 metres	5.3 metres	5.3 metres*
Rear Yard Setback (min)	7.5 metres	5.73 metres (Block 1 – the two westerly units) 7.5 metres	6.0 metres* (Blocks 6 and 7) 7.5 metres
Interior Side Yard Setback (min)	0 metres for interior units 1.5 metres for end units	0 metres for interior units 1.2 metres for end units	0 metres for interior units 1.1 metres for end units*
Townhouse Parking (min)	44 spaces (Residential) 8 spaces (Visitor)	54 spaces (Residential) 6 spaces (Visitor)	58 spaces (Residential) 7 spaces (Visitor)*
Combined Total Parking (min)	44 spaces	60 spaces	65 spaces

March 4, 2025

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Report No. PDS25-026

Lot Coverage (max)	50%	31%	35%
Height (max)	10 metres	11 metres	11 metres

Note: The proposed bylaw exceptions are highlighted and labelled with an asterisk “*”. Final zoning performance standards will be evaluated by staff in detail prior to the implementing Zoning By-law Amendment being brought forward to Council for enactment.

Next Steps

Proposed Site Plan (SP-2024-01):

The applicant has concurrently submitted a site plan application (Figures 6 and 7) for the development of 29 three-storey freehold townhouses. Access to the site will be provided via an internal common elements condominium road connected to the adjacent property at 200 Wellington Street West. The development will consist of six (6) townhouse blocks, with each block containing four to six units. The proposed townhouses will range in size from 2,179 to 2,561 square feet and will face a private condominium road. Each townhouse will include two parking spaces, with an additional visitor parking area offering seven spaces (including one barrier-free spot).

As part of the Region’s review for access onto a Regional road, access to the site will be provided via a private driveway at 200 Wellington Street West. This location has already been approved for a full access point, which will align with the approved entrance on the south side at 497 Wellington Street West. An emergency access with removable bollard is proposed on the western portion of the site.

The proposed townhouses will be constructed using high-quality materials, incorporating a blend of metal siding and brick veneer. Designed with asymmetrical gable roofs, the townhouses will feature varied architectural elements that add visual interest to the streetscape. The proposed townhouses for the subject property and the adjacent property at 200 Wellington Street West, will incorporate the same urban design and will be the same housing product.

March 4, 2025

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Report No. PDS25-026

Staff will continue its review of the proposed site plan approval application and when appropriate, obtain the required delegated approval from the Director of Planning and Development Services. Further, the applicant will also be required to submit a future Part Lot Control Exemption application to define the specific lot boundaries, as well as a Plan of Common Elements Condominium, to establish the common elements of the site, including the road.

Department / Agency Comments

All external agencies and Town staff have completed their review and have no objections to the approval of the subject applications

Department/Agency	Comments
Building Division	No objections.
Engineering Division	No objections.
Operational Services (Parks)	No objections.
Operational Services (Public Works)	No objections.
Transportation/Traffic	No objections.
York Region	No objections.
LSRCA	No objections.

Public Comments

Planning staff have received comments from the public on the proposed planning applications. Below is a summary of key comments and the respective responses.

Will the Christ Evangelical Luther Church remain on the property - The northern portion of the property containing the Church will remain. The applicant received Committee of Adjustment approval on January 9, 2025 to create two separate parcels on site subject to the approval of the zoning and official plan applications. The southern parcel accommodating for the proposed townhouse development and the northern parcel accommodating the existing Christ Evangelical Luther Church.

Will the Church parking lot be used as overflow parking for the development - There is no physical connection between the proposed townhouse development and the

existing Church. The proposed development provides for a surplus in total combined parking spaces (residential and visitor spaces) which can all be accommodated on site. The existing parking for the Church will remain as seen today in accommodating all members of the Church.

Will the existing trees on the western side of the property be removed - The applicant has submitted a landscape plan demonstrating the trees behind the four McLeod Drive properties being retained and the ones abutting the storm water management facility being removed.

How will the proposed development be accessed – Vehicular access will be provided through the adjacent property to the east (200 Wellington Street W) which contains an approved full access point from York Region, which will also directly line up with the property to the south at 497 Wellington Street West.

Advisory Committee Review

Not applicable.

Legal Considerations

Subsections 22 (7) and 22 (7.0.2) of the Planning Act states that if Council refuses the Official Plan Amendment application or fails to make a decision on it within 120 days after the receipt of the application, the applicant (or the Minister) may appeal the application to the Ontario Land Tribunal (OLT).

Subsection 34 (11.0.0.0.1) of the Planning Act states that if the passing of a Zoning By-law Amendment also requires an amendment to the Official Plan, and that if both applications are made on the same day, if Council refuses the Zoning By-law Amendment application or fails to make a decision on it within 120 days after the receipt of the application, the applicant (or Minister) may appeal the application to the OLT.

The applications were received on March 7, 2024, and therefore, the applicant may appeal to the OLT at any time.

Financial Implications

There are no financial implications arising from this report.

Communications Considerations

On March 13, 2024, a Notice of Complete Application respecting the subject applications was provided.

On April 9, 2024, a Community Information Meeting was held, with appropriate notice provided to the local community.

On May 14, 2024, a statutory Public Meeting was held, with Notices provided through mail, to all Interested Parties, publication in the newspaper, and signage on the property.

All communication requirements as directed by the Planning Act have been satisfied. Notices of Council's Decision on the subject applications will also be provided accordingly.

Climate Change Considerations

As part of the Site Plan approval process, applicants must submit a Green Development Standards report, which will be integrated into the overall development review. The Town of Aurora Official Plan outlines guidelines for new developments and the implementation of Green Development Standards. The report should detail sustainability measures and building designs that focus on energy efficiency and the reduction of greenhouse gas emissions for new projects.

Link to Strategic Plan

The proposed applications support the Strategic Plan goal of Supporting an exceptional quality of life for all through its accomplishment in satisfying requirements in the following key objectives within this goal statement:

Strengthening the fabric of our community: Through the review and approval of the Official Plan Amendment and Zoning By-law Amendment applications, housing opportunities are created that assist in achieving growth targets while providing housing opportunities for everyone.

Alternative(s) to the Recommendation

1. Refusal of the application with an explanation for the refusal.

Conclusions

Planning and Development Services reviewed the proposed Official Plan Amendment and Zoning By-law Amendment in accordance with the provisions of Provincial and Town policies. The proposal represents good planning and staff recommend approval of the subject applications, with the implementing Official Plan Amendment and Zoning By-law documents to be brought forward at a future Council meeting.

Attachments

Appendix A – Draft Official Plan Amendment
Appendix B – Draft Zoning By-law Amendment

Figure 1 – Location Map
Figure 2 – Existing Official Plan Designation
Figure 3 – Existing Zoning
Figure 4 – Proposed Official Plan Designation
Figure 5 – Proposed Zoning
Figure 6 – Site Plan
Figure 7 – Elevations
Figure 8 – Draft R-Plan

Previous Reports

Public Planning Report No. PDS24-058, dated May 14, 2024.

Pre-submission Review

Agenda Management Team review on February 13, 2025

Approvals

Approved by Marco Ramunno, Director, Planning and Development Services

Approved by Doug Nadorozny, Chief Administrative Officer

Appendix A
The Corporation of the Town of Aurora
By-law Number XXXX-25

**Being a By-law to amend By-law Number 6579-24, as amended, to adopt
Official Plan Amendment No. XX (File No. OPA-2024-01).**

Whereas on January 30, 2024, the Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 6579-24, as amended, to adopt the Official Plan dated January 2024 as the Official Plan for the Town of Aurora (the "Official Plan");

And whereas authority is given to Council pursuant to the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the "Planning Act") to pass a by-law amending the Official Plan;

And whereas the Council of the Town deems it necessary and expedient to further amend the Official Plan;

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

1. Official Plan Amendment No. XX to By-law Number 6579-24, as amended, attached and forming part of this by-law, be and is hereby approved.
2. This By-law shall come into full force subject to compliance with the provisions of the Planning Act and subject to compliance with such provisions, this By-law will take effect from the date of final passage hereof.

Enacted by Town of Aurora Council this XX day of March, 2025.

Tom Mrakas, Mayor

Michael de Rond, Town Clerk

Amendment No. XX

To the Official Plan for the Town of Aurora

Statement of Components

Part I – The Preamble

1. Introduction
2. Purpose of the Amendment
3. Location
4. Basis of the Amendment

Part II – The Amendment

1. Introduction
2. Details of the Amendment
3. Implementation and Interpretation

Part III – The Appendices

Part I – The Preamble**1. Introduction**

This part of the Official Plan Amendment No. XX (the “Amendment”), entitled Part I – The Preamble, explains the purpose and location of this Amendment, and provides an overview of the reasons for it. It is for explanatory purposes only and does not form part of the Amendment.

2. Purpose of the Amendment

The purpose of this Amendment is to change the land use designation from “Community Services and Facilities” to “Stable Neighbourhoods” and “Environmental Protection.” The provisions of this Amendment will allow for the proposed twenty-nine (29) unit townhouse dwelling development including 7 visitor parking spaces, and an Environmental Protection area at the southeast corner of the property.

3. Location

The lands affected by this Amendment are located on the north side of Wellington Street West, east of Bathurst Street and west of McDonald/Murray Drive, municipally known as 7 Lacey Court; having a lot area of approximately 0.717 hectares (1.77 acres); and are legally described as Part of Block 12 on Plan 65M2583, in the Municipality of Aurora, Regional Municipality of York, Ontario, being further defined as Lot 0017 on R-Plan 65R11281, being PIN 03632-0017 (LT) (the “Subject Lands”).

4. Basis of the Amendment

The basis of the Amendment is as follows:

- 4.1 The Amendment is privately initiated and follows general provisions of the Aurora Official Plan including those policies and directives pertaining to “Local Corridors” and “Strategic Growth Areas” of the 2024 Aurora Official Plan.
- 4.2 The Amendment incorporates the lands into the “Stable Neighbourhoods” designation which, through the policies of the applicable “Local Corridors” overall, permits the proposed height and density of the development as of right. This is outlined in the Planning Justification Report and supporting materials submitted in support of this Amendment and related Zoning By-law Amendment.
- 4.3 Redevelopment of the site presents an opportunity for moderate intensification along the Wellington Street West Local Corridor and helps achieve the Town of Aurora’s pledge to build 8,000 units by 2031.
- 4.4 Only a portion of the Amendment affects the overall subject lands, which will be subject to a Consent to Sever application to create a new lot for the proposed development and will retain the existing Place of Worship on the north side of the property.
- 4.5 The Amendment facilitates the vision for development in Aurora as per the policies and directives of the approved and in-force 2024 Town of Aurora Official Plan.
- 4.6 The Town of Aurora is the approval authority for the Amendment.

Part II – The Amendment

1. Introduction

This part of the Amendment, entitled Part II – The Amendment, consisting of the following text and attached maps, designated as Schedule “A” constitutes Amendment No. XX to the Official Plan.

2. **Details of the Amendment**

The Official Plan be and is hereby amended as follows:

Item (1): Schedule ‘B’ – Land Use Plan, being part of the Town of Aurora Official Plan, be and is hereby amended by changing the designation for a portion of the subject property described as 7 Lacey Court, Town of Aurora in the Regional Municipality of York, from “Community Services and Facilities” to “Stable Neighbourhoods” and “Environmental Protection”, as shown on Schedule “A”, attached hereto and forming part of this Amendment.

3. **Implementation**

This Amendment has been considered in accordance with the provisions of the Official Plan. The implementation and interpretation of this Amendment shall be in accordance with the respective policies of the Official Plan.

Part III – The Appendices


Schedule “A” – Land Use Plan



SCHEDULE "A"
TO OFFICIAL PLAN AMENDMENT NO. XX
 ADOPTED THE ___ DAY OF _____, 2025



FILE:
 RELATED FILE:
 LOCATION: PART BLOCK 12 PLAN 65M2583, LOT 0017 REGISTERED PLAN 65R11281
 APPLICANT: 200 WELLINGTON HOLDING CORP.
 TOWN OF AURORA

 LANDS SUBJECT TO THIS AMENDMENT

Appendix B

The Corporation of the Town of Aurora

By-law Number XXXX-25

Being a By-law to amend By-law Number 6000-17, as amended, respecting the lands municipally known as 7 Lacey Court (ZBA-2024-01)

Whereas under section 34 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the “Planning Act”), zoning by-laws may be passed by the councils of local municipalities to prohibit and regulate the use of land, buildings and structures;

And whereas on June 27, 2017, the Council of The Corporation of the Town of Aurora (the “Town”) enacted By-law Number 6000-17 (the “Zoning By-law”), which Zoning By-law was appealed to the Ontario Municipal Board (the “OMB”);

And whereas on January 29, 2018, the OMB made an order, in accordance with subsection 34(31) of the Planning Act, providing that any part of the Zoning By-law not in issue in the appeal shall be deemed to have come into force on the day the Zoning By-law was passed;

And whereas the OMB and the Local Planning Appeal Tribunal (the “LPAT”) is continued under the name Ontario Land Tribunal (the “Tribunal”), and any reference to the Ontario Municipal Board or OMB or Local Planning Appeal Tribunal or LPAT is deemed to be a reference to the Tribunal;

And whereas the Council of the Town deems it necessary and expedient to further amend the Zoning By-law;

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

- The Zoning By-law be and is hereby amended to replace the “Institutional (I) Zone” zoning category applying to the lands shown in hatching on Schedule “A” attached hereto and forming part of this by-law with “Townhouse Dwelling Residential (R8) Exception Zone (XXX)” and “Environmental Protection (EP) Zone”.
- The Zoning By-law be and is hereby amended to add the following:

Parent Zone: R8 Exception No.: (XXX)	Map: Schedule “A”, Map No. 4	<i>Previous Zone:</i> I	<i>Previous By-laws:</i> By-law 6000-17
Municipal Address: 7 Lacey Court			
Legal Description: Part of Block 12 on Plan 65M2583, in the Municipality of Aurora, Regional Municipality of York, Ontario, being further defined as Lot 0017 on R-Plan 65R11281, being PIN 03632-0017 (LT).			
24.XXX.1 Zoning Requirements			
24.XXX.1.1 Siting Specifications			
Lot Area (minimum)		140.0 square metres	

Lot Frontage (minimum)	5.5 metres	
Front Yard (minimum)	5.3 metres	
Interior Side Yard (minimum)	0.0 metres for interior units 1.1 metres for end units	
Side Yard to Private Road (minimum)	2.0 metres	
Rear Yard (minimum)	6.0 metres (Blocks 6 and 7) 7.5 metres	
Lot Coverage (maximum) measured on the whole of the Lot	35%	
Height (maximum)	11 metres	
24.XXX.1.2 Parking		
Townhouse Parking (minimum)	2 spaces per unit	
Visitor Parking (minimum)	7 spaces	
24.XXX.1.3 Yard Encroachments		
Notwithstanding the provisions of Section 4.20 (Yard Encroachments Permitted), the following standards shall apply:		
Structure of Feature	Applicable Yard	Maximum Encroachment into a Minimum Yard
Open porches, uncovered terraces and decks (3.2 metres high or less)	Front Yards	3.0 metres In no case shall be closer than 3.0 metres from the Front Lot Line
	Rear Yards	2.0 metres
Steps, Landings	Front Yards	1.5 metres Steps associated may encroach but in no case shall be closer than 1.5 metres
	Side Yard to Private Road	1.0 metres
24.XXX.1.4 Landscaping		
The provisions of Section 4.8 Landscaping Strip shall not apply.		

24.XXX.1.5 Ingress and Egress
Notwithstanding the provisions of Section 5.5.4 (Ingress and Egress), the following standard shall apply:
The maximum width of any joint ingress or egress <i>Driveway</i> measured along the <i>Street Line</i> shall be 9.4 metres.

3. All other terms, provisions, and existing amendments of the Zoning By-law remain the same.
4. This by-law shall come into full force subject to compliance with the provisions of the Planning Act and subject to compliance with such provisions, this by-law will take effect from the date of final passage hereof.
5. If a building permit that is appropriate for the development has not been issued under the Building Code Act, 1992, S.O. 1992, c. 23, as amended, for any building or structure so authorized within three (3) years from enactment of this By-law, then this By-law shall automatically repeal and if so repealed, the zoning of the lands will revert to the original zoning.

Enacted by Town of Aurora Council this XX day of XXXX, 2025.

Tom Mrakas, Mayor

Michael de Rond, Town Clerk

By-law Number XXXX-25**Explanatory Note**

Re: By-law Number XXXX-25

By-law Number XXXX-25 has the following purpose and effect:

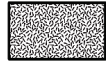
To amend By-law Number 6000-17, as amended, the Zoning By-law in effect in the Town of Aurora, to rezone the subject lands from "Institutional (I) Zone" to "Townhouse Dwelling Residential (R8) Exception Zone (XXX)" and "Environmental Protection (EP) Zone." The rezoning will permit six (6) townhouse dwelling blocks with a total of twenty-nine (29) townhouse dwellings units.

Schedule "A"

Location: Part of Block 12 on Plan 65M2583, in the Municipality of Aurora, Regional Municipality of York, Ontario, being further defined as Lot 0017 on R-Plan 65R11281, being PIN 03632-0017 (LT), Town of Aurora, Regional Municipality of York



Lands rezoned from "Institutional (I) Zone" to "Townhouse Dwelling Residential (R8) Exception Zone (XXX)."



Lands rezoned from "Institutional (I) Zone" to "Environmental Protection (EP) Zone."





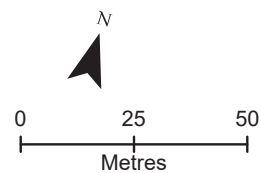


LOCATION MAP

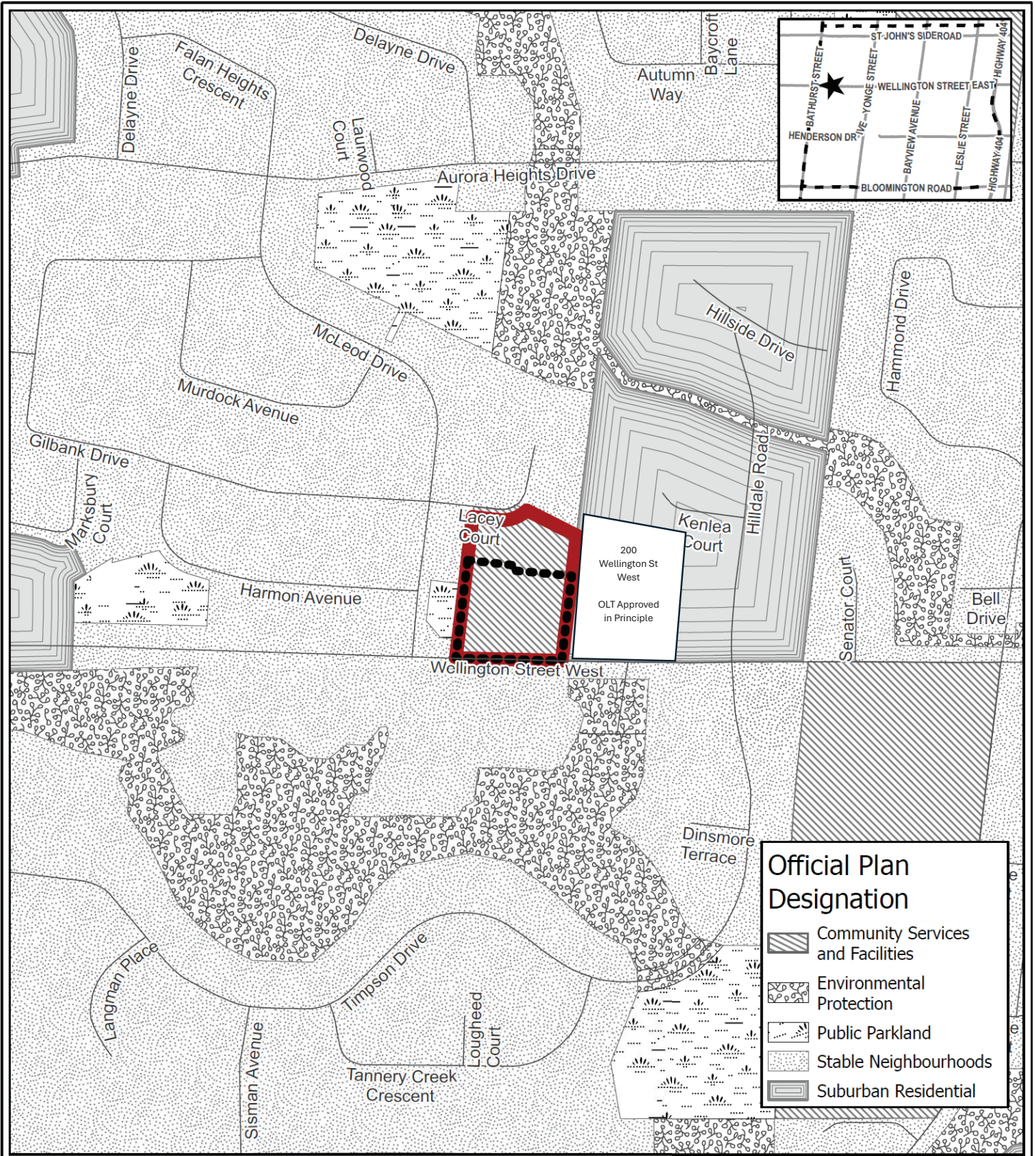
APPLICANT: 200 Wellington Holding Corp
FILES: OPA-2024-01, ZBA-2024-01, SP-2024-01

FIGURE 1

-  Subject Property
-  Area Subject to the Amendments



Map created for the Town of Aurora Planning & Development Services Department, 4/19/2024. Base data provided by the Town of Aurora and the Regional Municipality of York. Air photos taken Spring 2023. © First Base Solutions Inc., 2023 Orthophotography.



Official Plan Designation

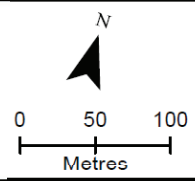
- Community Services and Facilities
- Environmental Protection
- Public Parkland
- Stable Neighbourhoods
- Suburban Residential

EXISTING OFFICIAL PLAN DESIGNATION

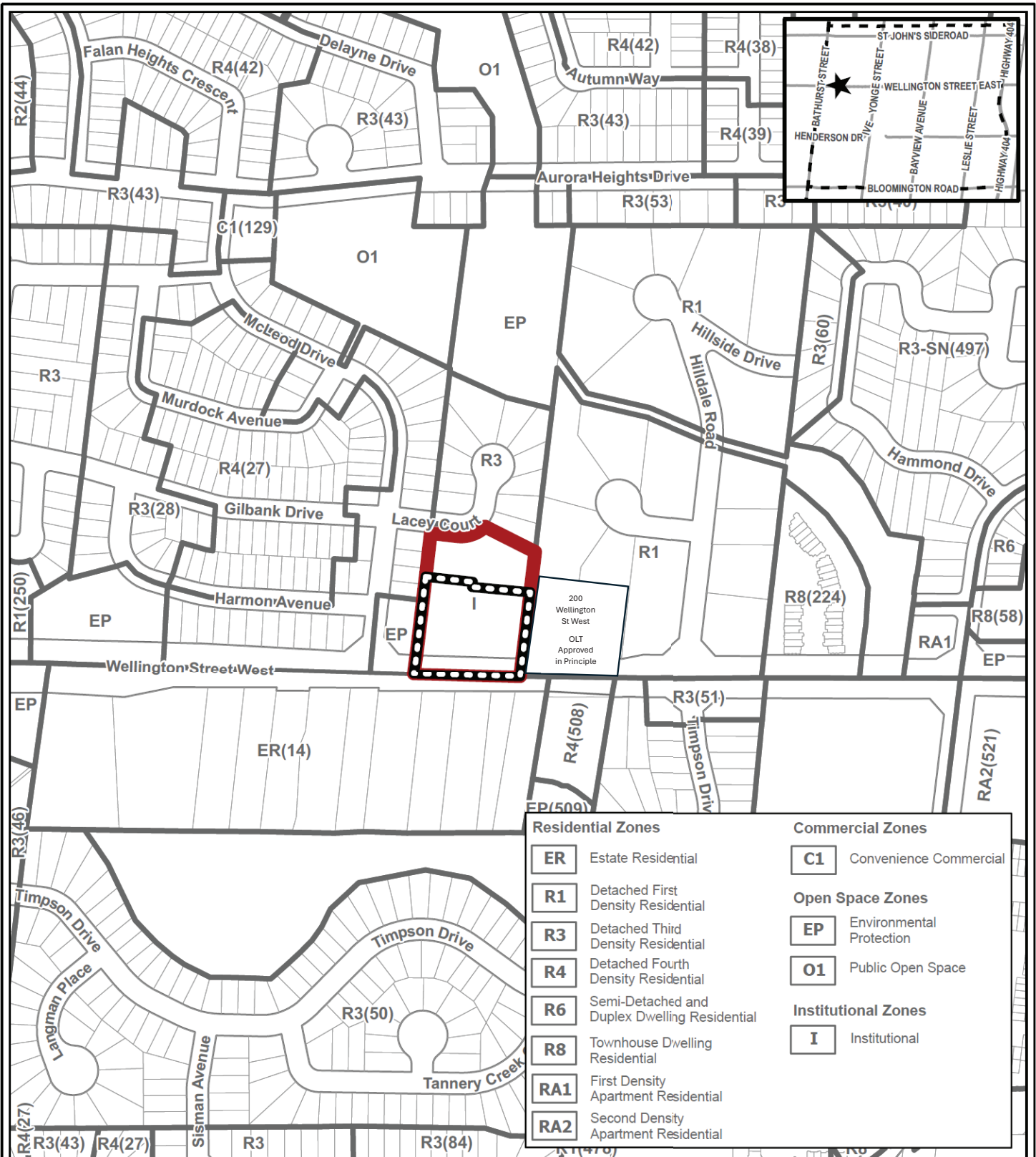
APPLICANT: 200 Wellington Holding Corp
 FILES: OPA-2024-01, ZBA-2024-01, SP-2024-01

FIGURE 2

- Subject Property
- Area Subject to the Amendments




Map created for the Town of Aurora Planning & Development Services Department, 28/01/2025. Base data provided by the Town of Aurora and the Regional Municipality of York. Air photos taken Spring 2023, © First Base Solutions Inc., 2023 Orthophotography.




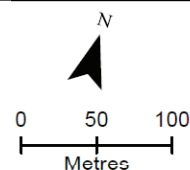
EXISTING ZONING MAP

APPLICANT: 200 Wellington Holding Corp
 FILES: OPA-2024-01, ZBA-2024-01, SP-2024-01

FIGURE 3

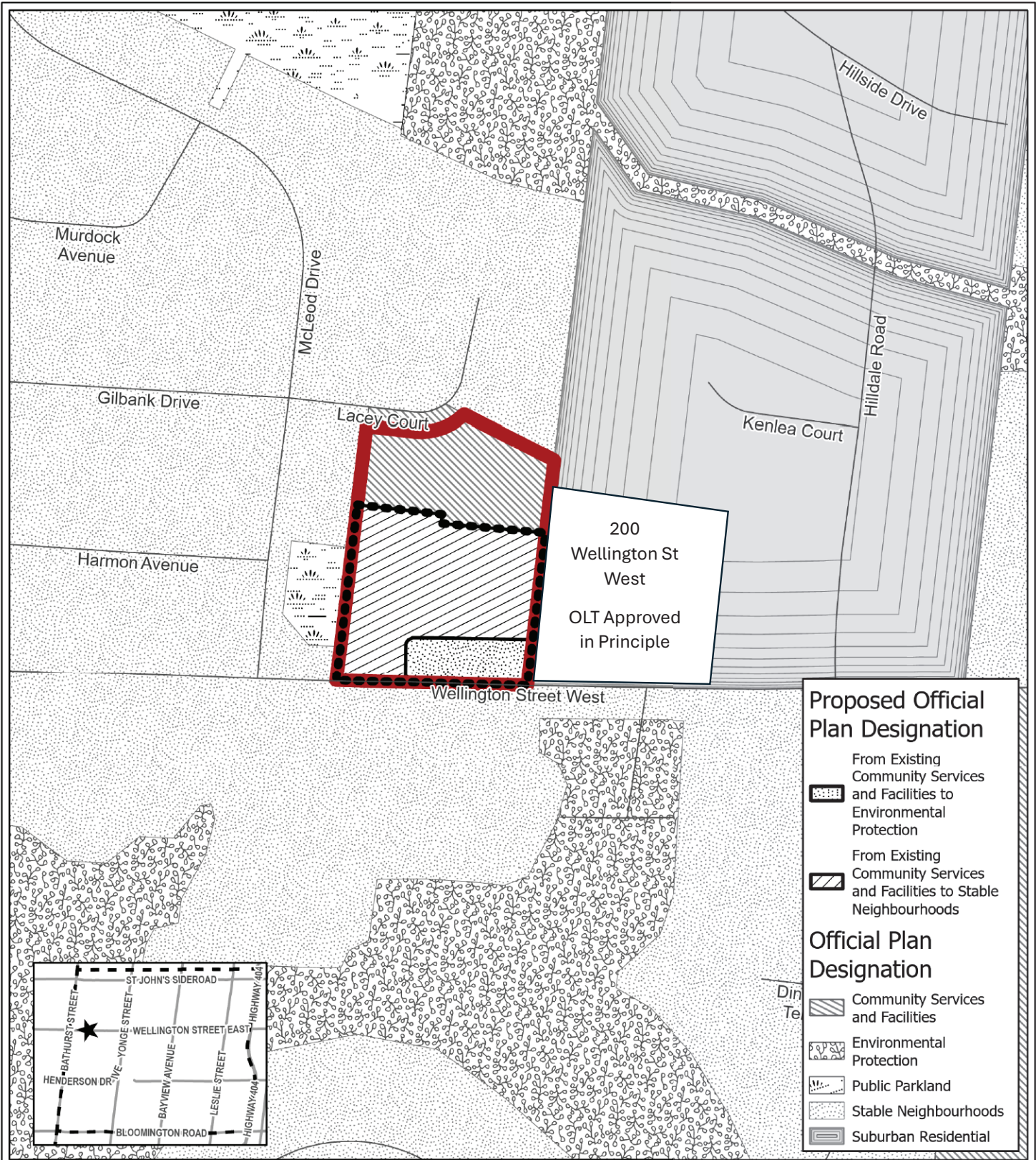
 Subject Property

 Area Subject to the Amendments



Map created for the Town of Aurora Planning & Development Services Department, 4/19/2024. Base data provided by the Town of Aurora and the Regional Municipality of York. Air photos taken Spring 2023. © First Base Solutions Inc., 2023 Orthophotography.

J:\data\data\Planning Maps\7 Lacey Court (Macaulay Shiomi Howson Ltd) (OPA-2024-01, ZBA-2024-01, SP-2024-01)\Figure_Maps_7_Lacey_Court_BlackAndWhite_update.aprx

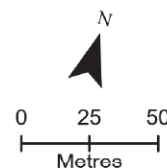


PROPOSED OFFICIAL PLAN DESIGNATION

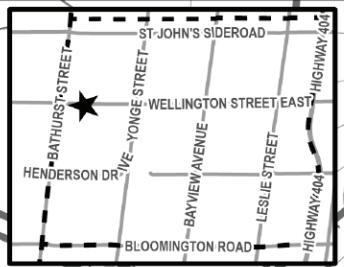
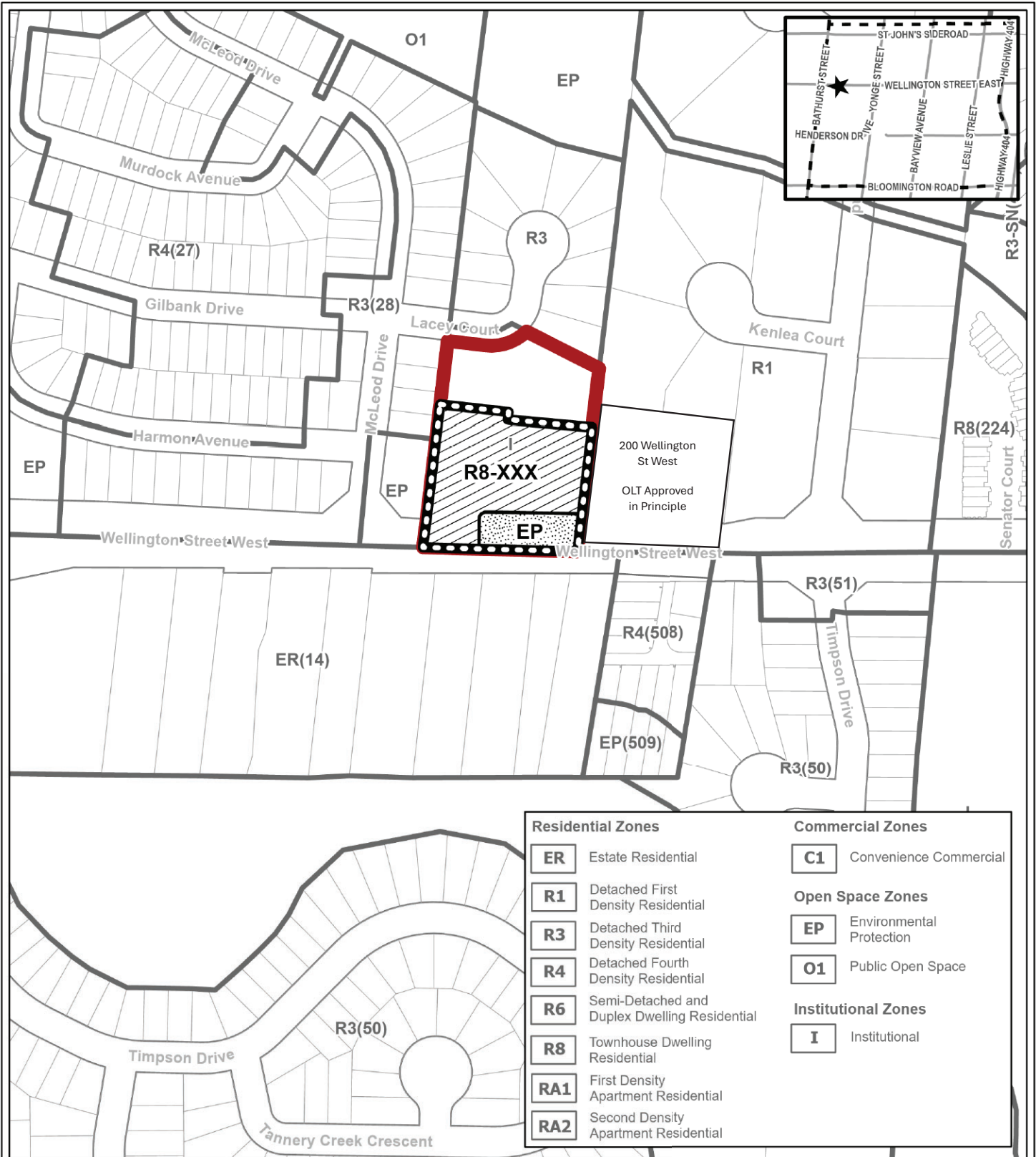
APPLICANT: 200 Wellington Holding Corp
 FILES: OPA-2024-01, ZBA-2024-01, SP-2024-01

FIGURE 4

- Subject Property
- Area Subject to the Amendments



Map created for the Town of Aurora Planning & Development Services Department, 2025-02-05. Base data provided by the Town of Aurora and the Regional Municipality of York. Air photos taken Spring 2023. © First Base Solutions Inc., 2023 Orthophotography.



Residential Zones		Commercial Zones	
ER	Estate Residential	C1	Convenience Commercial
R1	Detached First Density Residential	Open Space Zones	
R3	Detached Third Density Residential	EP	Environmental Protection
R4	Detached Fourth Density Residential	O1	Public Open Space
R6	Semi-Detached and Duplex Dwelling Residential	Institutional Zones	
R8	Townhouse Dwelling Residential	I	Institutional
RA1	First Density Apartment Residential		
RA2	Second Density Apartment Residential		

PROPOSED ZONING MAP Proposed Zoning

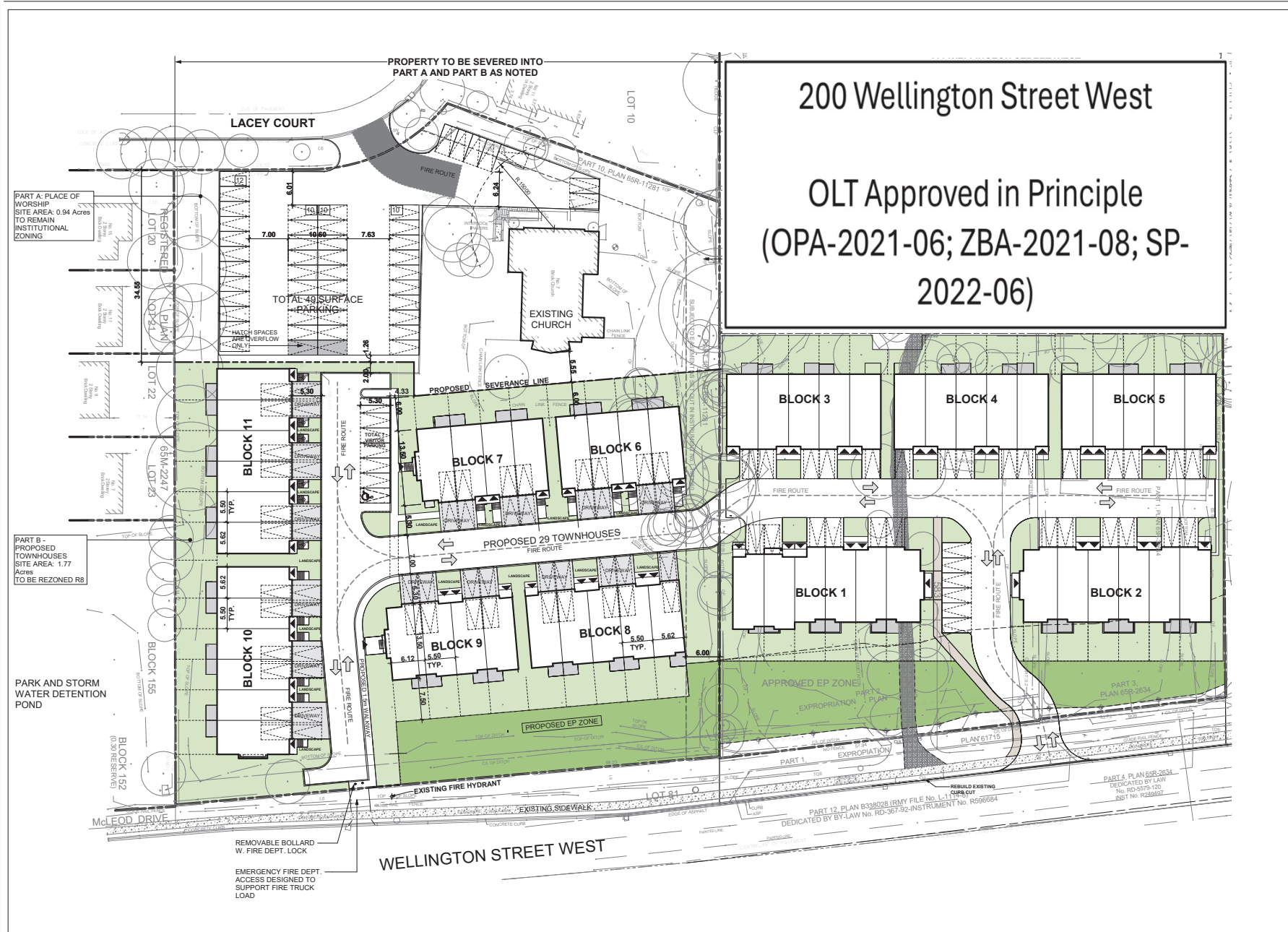
 Rezone From I to EP
 Rezone From I to R8-XXX
 Area Subject to the Amendments Subject Property

APPLICANT: 200 Wellington Holding Corp
 FILES: OPA-2024-01, ZBA-2024-01, SP-2024-01
FIGURE 5

0 25 50 Metres

You're in Good Company

Map created for the Town of Aurora Planning & Development Services Department, 2025-02-06. Base data provided by the Town of Aurora and the Regional Municipality of York. Air photos taken Spring2023. © First Base Solutions Inc., 2023 Orthophotography.



200 Wellington Street West

OLT Approved in Principle
(OPA-2021-06; ZBA-2021-08; SP-
2022-06)

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 Do not scale the drawings.
 This Drawing is Not to Be Used For Construction Until Signed By The Architect - Jan 28, 2025
 Date:



No.: Revision: Date:

2.	ZBA/SPA Submission	August 07, 2024
1.	ZBA/SPA Submission	November 29, 2023
No.	Issued For:	Date:

Drawing Title:

200 Wellington Site Plan &
 7 Lacey Court Site Plan

Client:
200 WELLINGTON HOLDING CORP.

Project:
PROPOSED RESIDENTIAL DEVELOPMENT

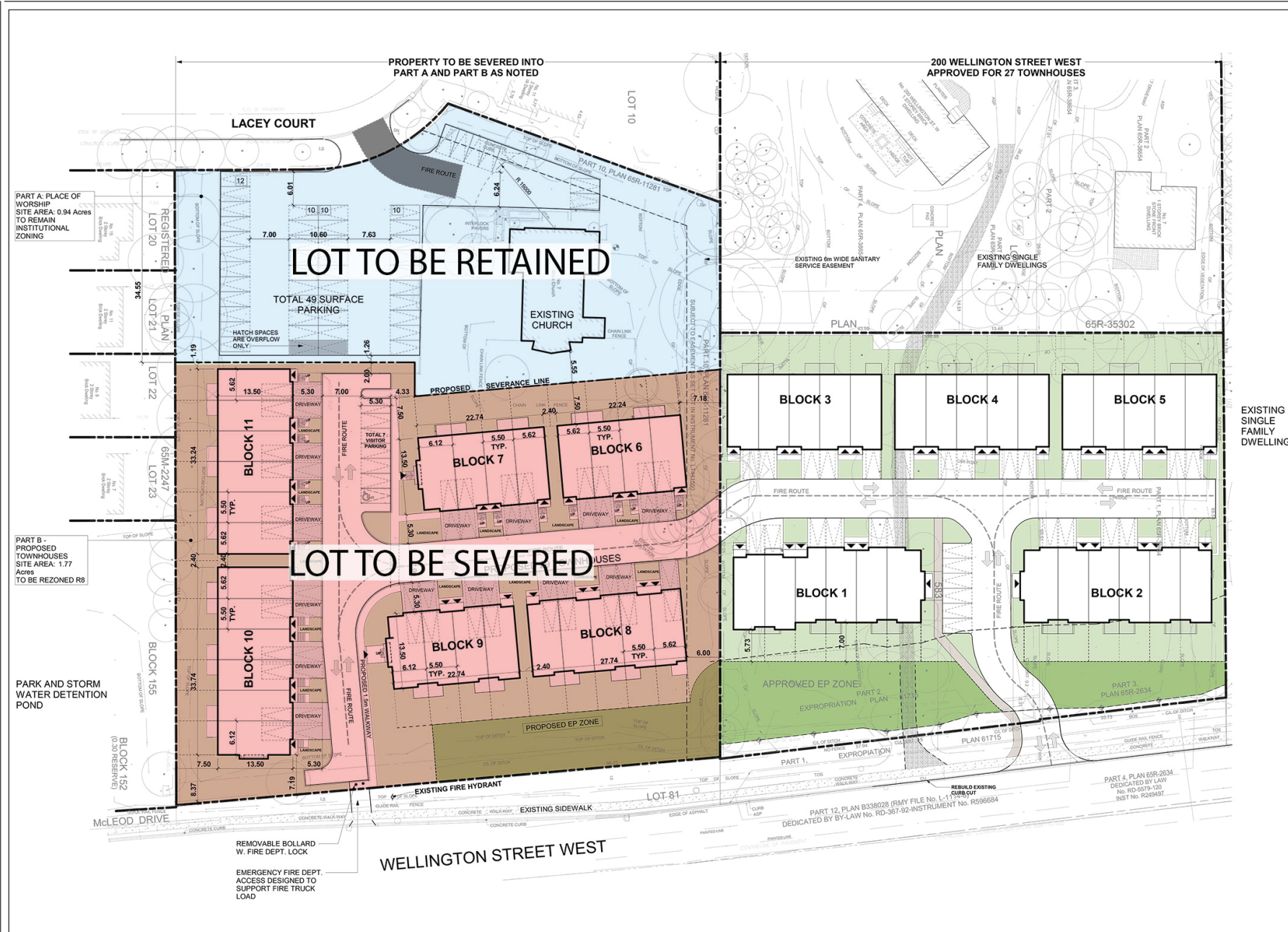
7 LACEY COURT, AURORA, ONTARIO
 Scale:
 1 : 300
 Drawn by:
 L.A.
 Checked by:
 S.K.
 Project No.:
 23-006
 Date:
 Jan 28, 2025

Site Plan 1
 1 : 300 A1.2

A1.2

Proj. Date: 2025-01-28 8:28:41 AM File Path: C:\Users\luciano.MAN\Documents\A1.2-005-011-Map\Map\Sheet 11 Church_P1125_curren\Labels\SP_A1.2





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 This Drawing is Not To Be Used For Construction Until Signed By The Architect: August 07, 2024
 Date:



KUA
 KRISHNABHATT URBAN ARCHITECTURE
 88 De Meuse Rd, Suite 214
 Toronto, ON M6J 0H1

No.: Revision: Date:

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Site Plan 1
 1 : 300

A1.2

Plot Date: 2024-08-07 2:27:43 PM The path: C:\Users\jagm\Documents\23-002-P11 Wellington Street, W. Church, WY225 - Cornell_Landscape\NAIAC



100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Town of Aurora

Member Motion

Councillor Gallo

Re: 24-Hour Warming/Cooling Emergency Centres

To: Members of Council

From: Councillor John Gallo

Date: March 4, 2025

Whereas the Town of Aurora is committed to ensuring the safety and well-being of all residents, especially during extreme weather events; and

Whereas there is a growing need to provide support for vulnerable individuals during both cold and warm weather events, including those experiencing homelessness or those who may be at risk due to health conditions; and

Whereas warming/cooling centres have been recognized as a critical service for those requiring shelter and protection from the dangers of extreme temperatures; and

Whereas the introduction of a 24-hour warming/cooling centre during extreme weather conditions in Aurora could serve to mitigate the risks posed by both cold and warm weather conditions to vulnerable individuals; and

Whereas our current warming/cooling centres are only open from 7 a.m. to 11 p.m.;

1. Now Therefore Be It Hereby Resolved That staff be directed to investigate the feasibility of establishing a warming/cooling centre during extreme weather conditions on a 24-hour basis; and
2. Be It Further Resolved That the report back to Council provide information on the potential implementation of such a facility, including an assessment of costs, operational requirements, and potential locations.



100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Town of Aurora
Memorandum
Mayor's Office

Re: York Regional Council Highlights of February 27, 2025
To: Members of Council
From: Mayor Mrakas
Date: March 4, 2025

Recommendation

- 1. That the York Regional Council Highlights of February 27, 2025 be received for information.**

COUNCIL HIGHLIGHTS

FOR IMMEDIATE RELEASE



Friday, February 28, 2025

York Regional Council – Thursday, February 27, 2025

Livestreaming of the public session of Council and Committee of the Whole meetings is available on the day of the meeting from 9 a.m. until the close of the meeting. Past sessions are available at [York.ca/councilandcommittee](https://york.ca/councilandcommittee)

Appreciation for winter storm response

York Regional Council extended gratitude to the dedicated roads crews, snowplow operators and municipal staff throughout York Region who worked around the clock to [clear roads and keep our communities safe](#) during recent snowstorms.

Winter weather presents significant challenges and York Region's roads teams play a critical role in ensuring residents, businesses and emergency services can travel safely throughout our communities. Their efforts in plowing, salting and maintaining roadways, often in difficult and hazardous conditions, are essential to keep York Region moving.

Regional Council recognized the long hours and hard work that goes into [every storm response](#) and extended thanks to all involved for their unwavering dedication and service.

York Region strengthens commitment to local media

Regional Council reaffirmed its [commitment to supporting local media](#), enhancing the Region's efforts to engage residents through trusted, community-based news sources. This approach helps ensure critical information about programs and services reaches diverse audiences across all nine cities and towns.

The local media landscape has evolved significantly in recent years, with shifts in digital consumption, changes to print media availability and the loss of some traditional community-based broadcast options. In response, York Region has been actively working with local media outlets to explore new advertising opportunities. The collaborations will help ensure the Region continues to leverage local news platforms effectively to inform and engage residents.

York Region remains committed to a balanced, data-driven advertising strategy that incorporates local media, national platforms and direct engagement to maximize reach and impact. By increasing investments in local media, Regional Council continues to strengthen partnership with trusted community news sources, reinforcing Council's dedication to keeping residents informed and connected.

Continued investments in social infrastructure support growing community needs

Regional Council [received an update](#) on key social infrastructure investments over the past two years, aimed at addressing growing community challenges. With targeted funding, the Region has expanded support systems and increased housing options to build stronger, safer communities.

Key achievements include:

- **Homelessness Support:** Additional seasonal shelter beds and year-round services for individuals experiencing homelessness
- **Housing Development:** Investments in Regional housing priorities, supporting two non-profit providers to expand affordable rental options
- **Community Services:** Funding to 31 community agencies delivering 47 essential services, including mental health support and assistance for victims of crime and human trafficking

In 2023, Regional Council [committed an additional \\$12.8 million annually](#) for the remainder of this term to support these initiatives. While most investments will continue, ongoing advocacy is needed to secure sustainable funding beyond 2026. These efforts align with the [York Region Strategic Plan](#) and key service plans, reinforcing the Region's commitment to long-term solutions.

York Region enhances active transportation and accessibility

York Region has consolidated its [Pedestrian and Cycling](#) and [Municipal Streetscape](#) Partnership Programs into the [Sustainable Transportation and Urban Design Partnership Program Policy](#) to expand flexibility for active transportation, streetscaping and accessibility projects.

Since 2006, the Region has invested over \$23 million in 96 cost-shared projects with local municipalities and partners, supporting sustainability and community improvements. In 2024, funding was provided for projects in the Towns of East Gwillimbury, Georgina and Newmarket, the Cities of Richmond Hill and Vaughan and the York Region District School Board.

As part of the 2026 capital budget process, the program's budget is proposed to increase from \$1.5 million to \$2 million, marking its first expansion since inception.

Amendments made to Water and Wastewater Master Plan support growth

Regional Council has [endorsed amendments](#) to the [2022 Water and Wastewater Master Plan](#) to align with the *Supporting Growth and Housing in York and Durham Regions Act, 2022* and ensure future servicing for the Towns of Aurora, East Gwillimbury and Newmarket.

The updates include 22 new wastewater projects within the York Durham Sewage System and support for Minister's Zoning Orders in the City of Markham and the Town of Whitchurch-Stouffville, requiring additional Regional infrastructure.

The Master Plan, which guides growth to 2051, is primarily funded through development charges. York Region is updating its Development Charges Bylaw to address funding challenges due to accelerated housing targets. Learn more at york.ca/waterplan

Developer-funded interim water infrastructure to support growth

Regional Council [approved](#) Regional ownership of a developer-funded interim water pumping station to support land development between McCowan Road and Highway 48 in the City of Markham and the Town of Whitchurch-Stouffville.

This area, subject to Minister's Zoning Orders, is set to accommodate 16,000 residents and employment growth ahead of existing infrastructure plans. To bridge the gap, developers will fully fund and operate a temporary water pumping station until Regional infrastructure is in place.

York Region remains committed to safe drinking water and expanding housing supply. Learn more at york.ca/waterplan

York Region and Town of Georgina finalize road transfers

At the Town of Georgina's request, Regional Council has [approved the transfer of select road segments](#) between the Town and the Region, effective fall 2025, to improve maintenance and operational efficiency.

York Region will assume 24 lane kilometres of McCowan Road and Weir's Sideroad, while 12.3 lane kilometres of Woodbine Avenue, Park Road, Old Homestead Road and High Street will be transferred to the Town of Georgina.

The transfers align with the [Regional Road Assumption Policy](#), with an annual operating cost of \$70,000 to be addressed in the 2026 budget. Learn more at york.ca/roads

Celebrating 25 Years of Paramedic Services

Regional Council extended congratulations to [York Region Paramedic Services on its 25th anniversary](#).

Originally established in 2000 as York Region Emergency Medical Services through the amalgamation of six ambulance services, York Region Paramedic Services has become a vital part of the community's health care system.

For more than 25 years, paramedics and support staff have provided life-saving care with compassion and dedication, making a profound impact on residents across the Region's nine cities and towns.

In celebrating this milestone, Regional Council extends its heartfelt gratitude to the paramedics and support staff for their unwavering service and commitment to our communities.

York Region recognized as a Top Employer

Regional Council proudly shared that The Regional Municipality of York has once again been recognized by Forbes as one of [Canada's Top Employers](#). This honour reflects the Region's commitment to fostering a workplace that values innovation, inclusion and excellence.

Regional Council also extended congratulations to the City of Markham on being named a Top Employer and extended best wishes to Mayor Scarpitti and City of Markham staff on this achievement.

King City Public Library and Seniors Centre recognized with national honour

Regional Council extended congratulations to Township of King Mayor Steve Pellegrini, King Council and staff on the King City Public Library and Seniors Centre receiving the prestigious [Governor General's Medal in Architecture](#).

This beautifully designed space serves as a true community hub, blending innovation and accessibility to support King residents of all ages.

York Region explores potential involvement in 2030 Commonwealth Games bid

Regional Council has [agreed](#) to take part in preliminary discussions regarding Ontario's possible Expression of Interest in hosting the 2030 Commonwealth Games.

York Region's participation is subject to involvement from other regional partners, including the City of Toronto, Durham Region, Halton Region, Peel Region and Simcoe County. York Region will engage in the initial Dialogue and Feasibility Phase with Commonwealth Sport Canada to discuss potential impacts and opportunities.

Passing of His Highness the Aga Khan

Regional Council [acknowledged the passing](#) of His Highness the Aga Khan on February 4, 2025. As a global humanitarian and spiritual leader, the Aga Khan dedicated his life to advancing education, health care and social development worldwide, including in Canada. Regional Council also extended condolences to all those in York Region and beyond, mourning this profound loss.

Passing of Madeleine Bodenstein

Regional Council extended condolences to the family and loved ones of former [York Regional Police Service Board member Madeleine Bodenstein](#), who passed away peacefully on January 29, 2025.

Madeleine was an enthusiastic advocate for community service, known for her warmth, humour and unwavering commitment. From her work with York Regional Police to her contributions to the Reena Foundation, she made a lasting impact on many lives.

Team Canada's Victory at the Four Nations Face-Off

Regional Council extended congratulations to Team Canada on their victory at the Four Nations Face-Off, marking another proud moment in Canadian hockey history.

A special congratulations was also shared with five players from York Region who contributed to this remarkable achievement: Connor McDavid (Town of Newmarket), Sam Bennett (Town of East Gwillimbury), Mitch Marner and Anthony Cirelli (City of Vaughan) and Jordan Binnington (City of Richmond Hill).

York Region is proud to have these talented athletes representing Canada on the world stage. Their hard work, dedication and passion continue to inspire our communities.

February Observances

Regional Council recognized the following observances in February 2025:

- [Black History Month](#)
 - [Chinese Heritage Month](#)
 - [White Cane Week](#) – February 2 to 8, 2025
 - [Family Day](#) – February 17, 2025
 - [Pink Shirt Day](#) – February 26, 2025
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Next meeting of York Regional Council

York Regional Council will meet on Thursday, March 20, 2025, at 9 a.m. in the York Region Administrative Centre Council Chambers, located at 17250 Yonge Street in the Town of Newmarket. The meeting will be streamed on york.ca/live

The Regional Municipality of York consists of nine local cities and towns and provides a variety of programs and services to over 1.25 million residents and 57,000 businesses with more than 629,000 employees. More information about York Region's key service areas is available at york.ca/RegionalServices

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