



**Town of Aurora
General Committee
Meeting Revised Agenda**

Date: Tuesday, October 17, 2023
Time: 7 p.m.
Location: Council Chambers, Aurora Town Hall

Meetings are available to the public in person and via live stream on the [Town's YouTube channel](#).
To participate, please visit [aurora.ca/participation](https://www.aurora.ca/participation).

	Pages
1. Call to Order	
Councillor Thompson in the Chair.	
Note: Added items are marked with an asterisk (*).	
2. Land Acknowledgement	
3. Approval of the Agenda	
4. Declarations of Pecuniary Interest and General Nature Thereof	
5. Community Presentations	
6. Delegations	
*6.1 Rocco Morsillo, Resident; Re: Item 9.7 - PDS23-127 - Heritage Permit Application HPA-2023-06 – 56 Spruce Street	1
7. Consent Agenda	
*7.1 Memorandum from Councillor Thompson; Re: Lake Simcoe Region Conservation Authority Board Meeting Highlights of July 28, 2023	12
1. That the memorandum regarding Lake Simcoe Region Conservation Authority Board Meeting Highlights of July 28, 2023, be received for information.	
8. Advisory Committee Meeting Minutes	
9. Consideration of Items Requiring Discussion (Regular Agenda)	

9.1 CS23-057 - Council Compensation Review 2023

15

1. That Report No. CS23-057 be received; and
2. That the annual compensation for the role of Mayor and Councillor be adjusted between the 55th and 60th percentile of the market comparator group; and
3. That the annual vehicle allowance for Councillors be increased to \$7,000; and
4. That participation in the Ontario Municipal Employees Retirement System (OMERS) pension plan with shared contributions between the Town and participants be extended to all Councillors; and
5. That participation in the health and dental group benefits program at the cost of the Town be extended to all Councillors; and
6. That the severance provision of Council Compensation By-Law for the role of Mayor be increased from a maximum six to a maximum of eight months; And that it be extended to Councillors at one month per year of service to a maximum of four months; and
7. That Staff be directed to bring forward an amendment to the Council Compensation By-Law prior to the end of this term of Council to reflect the updated compensation and recommendations above with an effective date of the start of the next term of Council.

9.2 FIN23-038 - 2024-26 Rates and Fees Update

24

1. That Report No. FIN23-038 be received; and
2. That a bylaw be enacted to set the 2024, 2025 and 2026 fees and charges for applications, permits, use of Town property, the sale of documents and for the prescribed service charges for administrative matters as itemized on the attached schedules.

9.3 CMS23-045 - Pickleball Opportunities - Update

65

1. That Report No. CMS23-045 be received; and
2. That the indoor and outdoor pickleball program opportunities (offered in 2023) be endorsed to continue as an interim solution to support the interest in the sport of pickleball.

9.4	CMS23-044 - Sports Field Development Strategy - Status Update	72
	1. That Report No. CMS23-044 be received for information.	
9.5	CS23-062 - 2024 Council and Committee Meeting Schedule	83
	1. That Report No. CS23-062 be received; and	
	2. That the 2024 Meeting Schedule (Attachment No. 1) be approved; and	
	3. That the Town Clerk be authorized to make amendments to the Council and Committee meeting calendar as required.	
9.6	FIN23-039 - Interim Forecast Update - As of August 31, 2023	98
	1. That Report No. FIN23-039 be received for information.	
9.7	PDS23-127 - Heritage Permit Application HPA-2023-06 – 56 Spruce Street	123
	1. That Report No. PDS23-127 be received; and	
	2. That Heritage Permit Application HPA-2023-06 be approved to permit a rear addition and alterations at 56 Spruce Street, as shown in Attachment 2.	
10.	Notices of Motion	
*10.1	Councillor Weese; Re: Request for the Regional Municipality of York to Construct a Crosswalk at St. John’s Sideroad and McKinley Gate, Aurora	138
11.	Regional Report	
11.1	York Regional Council Highlights of September 28, 2023	139
	1. That the York Regional Council Highlights of September 28, 2023, be received for information.	
12.	New Business	
13.	Public Service Announcements	
14.	Closed Session	
15.	Adjournment	

Delegation Request

This request and any written submissions or background information for consideration by either Council or Committees of Council is being submitted to Legislative Services.

Council or Committee (Choose One) *

General Committee

Council or Committee Meeting Date * ?

2023-10-17



Subject *

Heritage Permit for 56 Spruce St

Full Name of Spokesperson and Name of Group or Person(s) being Represented (if applicable) *

Rocco Morsillo

Brief Summary of Issue or Purpose of Delegation *

To speak regarding the Heritage permit at 56 Spruce St

Have you been in contact with a Town staff or Council member regarding your matter of interest? *

☒ Yes

☐ No

Full name of the Town staff or Council member with whom you spoke

Adam Robb

Date you spoke with Town staff or a Council member

2023-9-11



I acknowledge that the Procedure By-law permits five (5) minutes for Delegations. *

☒ Agree

56 SPRUCE ST.

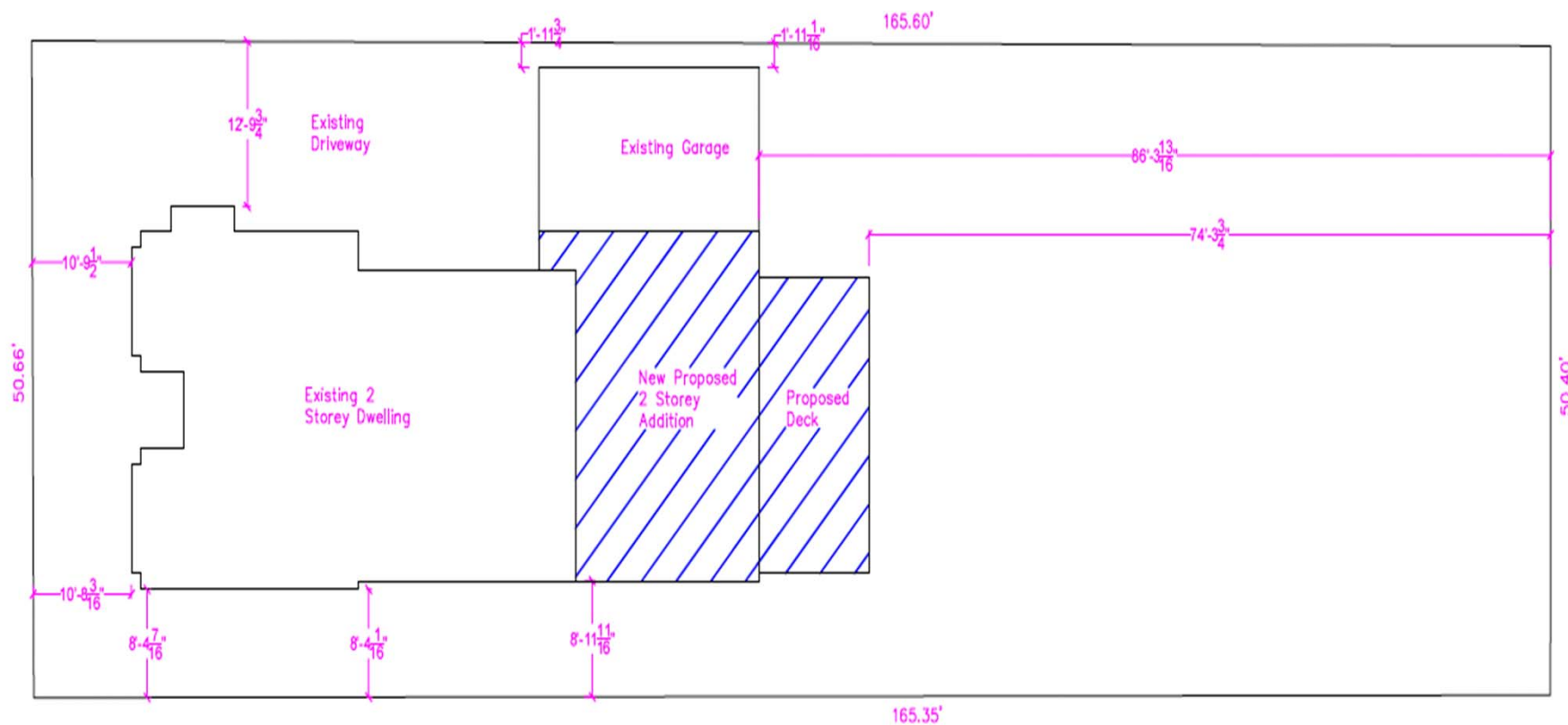
PROPOSED ADDITION AND RENOVATION



56 SPRUCE STREET SCOPE OF WORK

- ◆ New 2 storey addition to the rear of the existing dwelling
- ◆ 1st floor of 550sqft
- ◆ 2nd floor of 992sqft
- ◆ Existing garage to remain and connect to the new addition. Garage will increase by 74sqft at connection to new addition
- ◆ Existing Garage will be treated with new Board and Batten siding and an added gable/dormer to compliment the new addition.
- ◆ Replace windows and entry door at existing heritage house with double hung historical style windows and solid wood doors with no glazing as per the NE District Plan
- ◆ No work or modifications to the front façade except replacement of the windows and front doors.

SITE PLAN



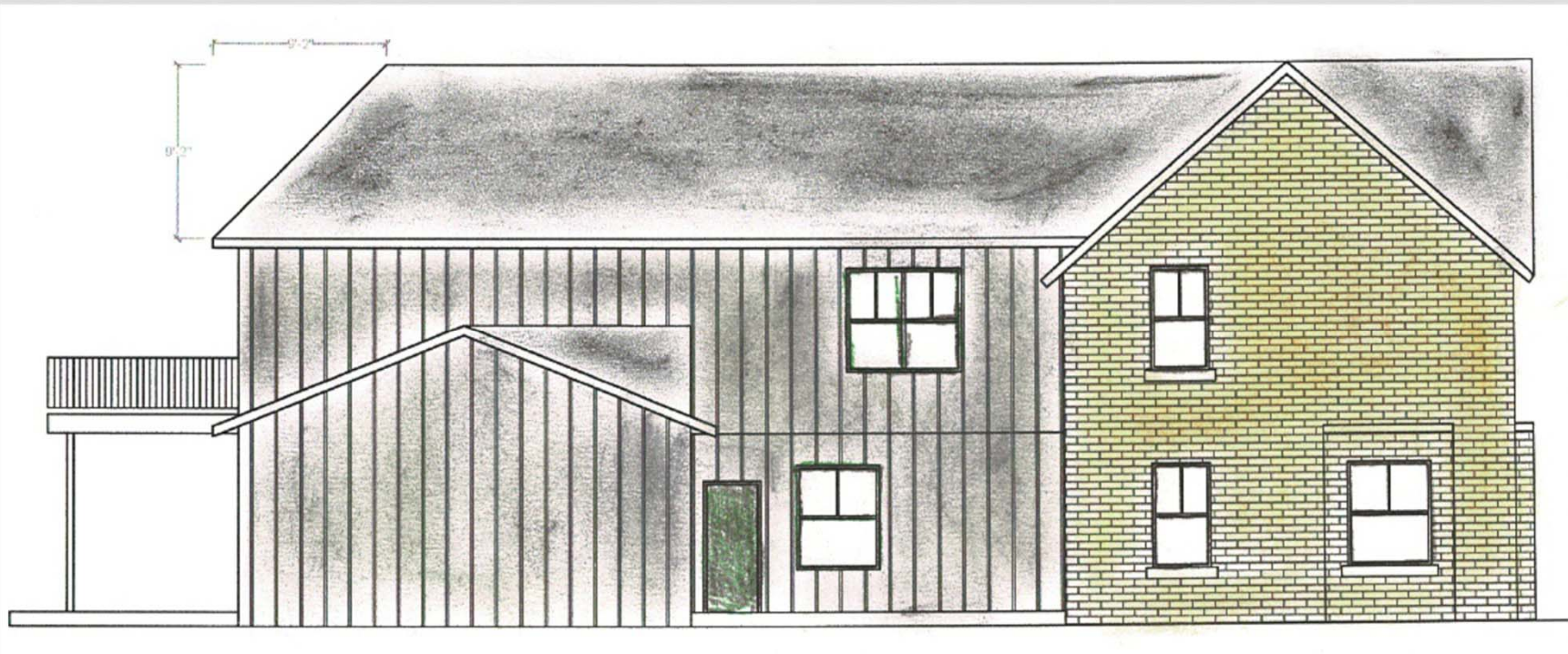
FRONT ELEVATION



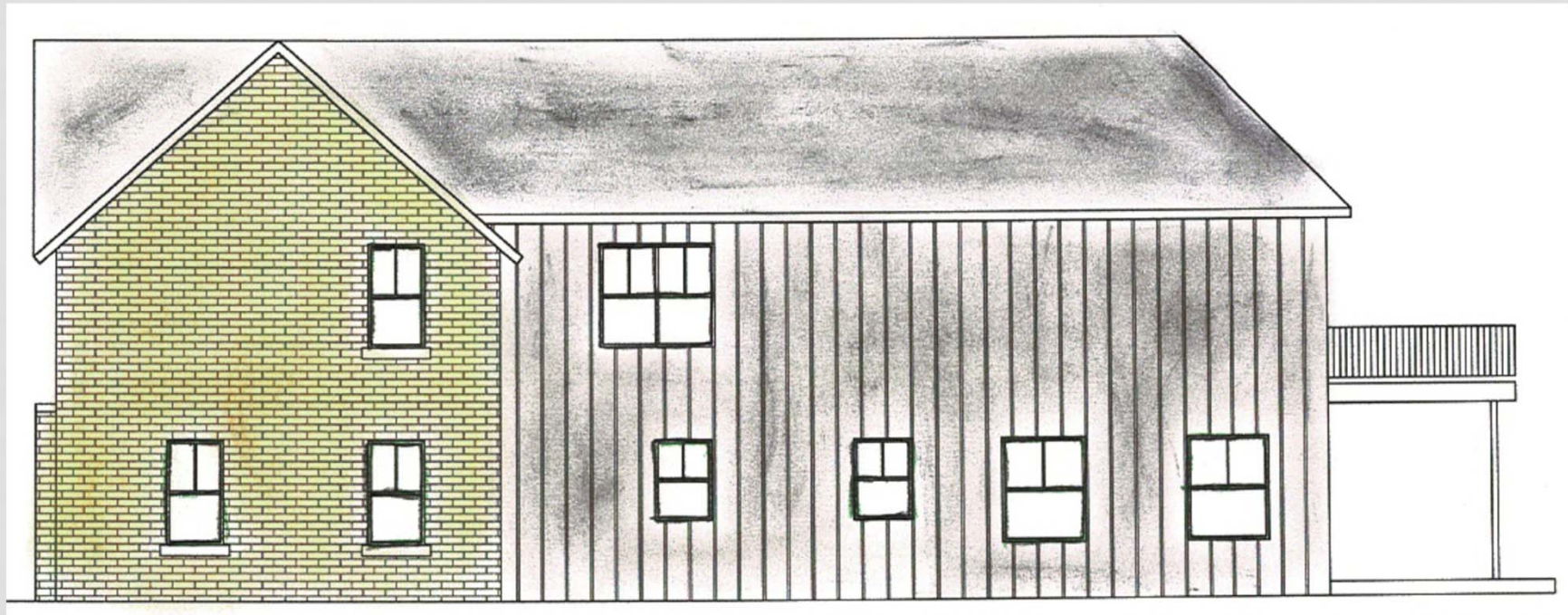
BACK ELEVATION



SIDE ELEVATION



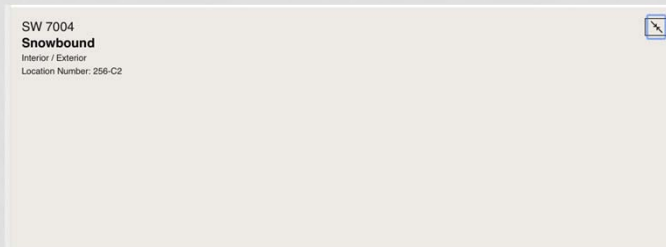
SIDE ELEVATION



COLOUR SELECTIONS



Addition Board and Batten Colour



Addition Window Trim, Eaves and Soffit Colour



Garage Door Colour



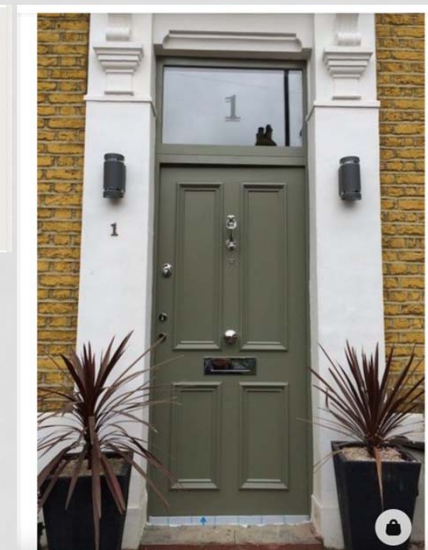
Cedar Shakes at Garage Dormer



Garage Door Style



Existing House Windows and Wood Railing Colour



Front and Balcony Door Style



Front and Balcony Door Colour

TOP REASONS WHY THIS ADDITION SHOULD BE APPROVED

- ◆ No trees will be injured or removed with this site plan
- ◆ Addition is at the rear and not in street view
- ◆ Existing Heritage details to remain including all brickwork, window openings, wood work on balcony/porch and all roof lines.
- ◆ Massing and size are within the required setbacks and height restrictions of the bylaws and NE Old Aurora Heritage Plan
- ◆ No impact to the streetscape
- ◆ Design and materials compliment the area
- ◆ A distinct border in white will be introduced to visually separate the garage from the addition
- ◆ Connection of the garage to the home will allow easier direct access during the winter months for people with accessibility issues in our family.

SIMILAR DESIGN APPROACHES IN THE NE HERITAGE DISTRICT



11 Catherine



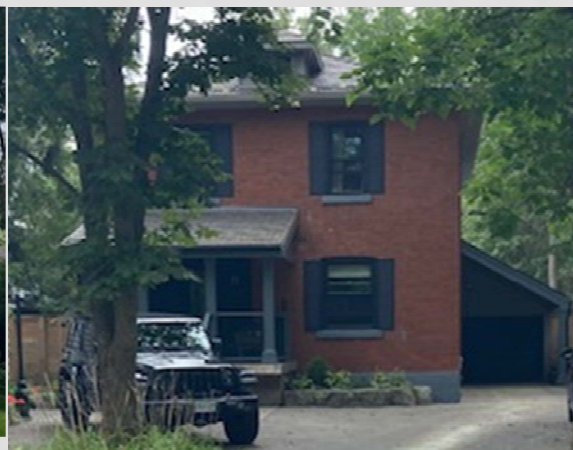
31 Catherine



15375 Yonge



85 Catherine



77 Spruce



68 Spruce



100 John West Way
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Town of Aurora
Memorandum
Councillor's Office

Re: Lake Simcoe Region Conservation Authority
Board Meeting Highlights of July 28, 2023

To: Mayor and Members of Council

From: Councillor Michael Thompson

Date: October 17, 2023

Recommendation

- 1. That the memorandum regarding Lake Simcoe Region Conservation Authority Board Meeting Highlights of July 28, 2023, be received for information.**

Attachments

Attachment 1 – Lake Simcoe Region Conservation Authority Board Meeting Highlights of July 28, 2023

Board Meeting Highlights

July 28, 2023

Presentations:

Second Quarter 2023 Financial Report and Year-End Forecast

General Manager, Corporate and Financial Services/CFO, Mark Critch, provided an overview of the Second Quarter 2023 Financial Report and Year-End Forecast. He reviewed the Executive Summary, noting an operational surplus on June 30th of \$285K, with 2023 Annual Priorities progressing well. He noted that a surplus is forecast for year-end with projects continuing to progress well and within budget, many set to be carried over into 2024. Reserve activity is expected to be in line with the budget. Staff are forecasting an overall year-end operational surplus position of \$570K, and he reviewed the main contributing drivers. Staff will continue to monitor key trends, which will inform the 2024 operational budget. The 2024 budget and reporting structure will be built in accordance with the new Conservation Authorities Act guidelines. To view this presentation, please click this link: [Second Quarter 2023 Financial Update and Forecast](#)

Lake Simcoe Conservation Preserve Overview and Update

Director, Conservation Lands, Phil Davies, provided an overview of the Conservation Authority's newest acquired property located in the Town of Georgina, temporarily called the Lake Simcoe Conservation Preserve. The property was transferred to the Conservation Authority in late March of 2022 and comprises 5 parcels of land, 360 hectares (890 acres), as well as an Environmental Protection designation by way of Minister's Zoning Order. He reviewed the completed management activities, including land survey and boundary marking, fencing and signage to close of the property, and ecological monitoring. He reviewed the agricultural leases and associated revenue, as well as the status of property taxes, noting that the Conservation Authority's filing for a reduction in 2022 property taxes had been denied. He referenced property studies that have been completed, which will inform next steps including short-term stewardship plans and monitoring. He then reviewed the timeline for a master plan, which is scheduled for completion December 2025. Please click this link to view the presentation: [Lake Simcoe Conservation Preserve](#)

Staff Reports:

Monitoring Report – Planning and Development Applications January 1 to June 30, 2023

The Board received Staff Report No. 41-23-BOD regarding Planning and Development Applications from January 1 to June 30, 2023.

**Update on Retroactive Permit Fees**

The Board received Staff Report No. 42-23-BOD regarding implementing incentives for obtaining retroactive permits and approved the approach for collecting retroactive permit fees for implementation immediately.

Georgina Island Fixed Link Project Update

The Board received Staff Report No. 43-23-BOD regarding an update on the status of the Georgina Island Fixed Link project.

2023 Annual Priorities Update for the Second Quarter

The Board received Staff Report No. 44-23-BOD regarding the second quarter status of the Conservation Authority's 2023 Annual Priorities.

Oak Wilt Fungal Tree Disease

The Board received Staff Report No. 45-23-BOD regarding information on the oak wilt fungal tree disease.

Confidential Legal Matter

The Board received Confidential Staff Report No. 46-23-BOD regarding a confidential legal matter.

Confidential Legal Matter

The Board received Confidential Staff Report No. 47-23-BOD regarding a confidential legal matter.

Confidential Human Resources Matter

The Board approved Confidential Staff Report No. 48-23-BOD regarding a confidential human resources matter.

Confidential Human Resources Matter

The Board approved Confidential Staff Report No. 49-23-BOD regarding a confidential human resources matter.

Confidential Human Resources Matter

The Board received information regarding a human resources matter and directed the Director, Human Resources to implement the changes approved by the Board of Directors.

For more information or to see the full agenda package, visit [LSRCA's Board of Directors' webpage](#).



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Town of Aurora

General Committee Report

No. CS23-057

Subject: Council Compensation Review 2023

Prepared by: Demetre Rigakos, Manager, Human Resources

Department: Corporate Services

Date: October 17, 2023

Recommendation

1. That Report No. CS23-057 be received; and
2. That the annual compensation for the role of Mayor and Councillor be adjusted between the 55th and 60th percentile of the market comparator group; and
3. That the annual vehicle allowance for Councillors be increased to \$7,000; and
4. That participation in the Ontario Municipal Employees Retirement System (OMERS) pension plan with shared contributions between the Town and participants be extended to all Councillors; and
5. That participation in the health and dental group benefits program at the cost of the Town be extended to all Councillors; and
6. That the severance provision of Council Compensation By-Law for the role of Mayor be increased from a maximum six to a maximum of eight months; And that it be extended to Councillors at one month per year of service to a maximum of four months; and
7. That Staff be directed to bring forward an amendment to the Council Compensation By-Law prior to the end of this term of Council to reflect the updated compensation and recommendations above with an effective date of the start of the next term of Council.

Executive Summary

The purpose of this report is to provide Council with a summary of the input provided by the Council Compensation Ad Hoc Advisory Committee and staff recommendations for consideration in updating By-Law Number 6040-17, being a by-law to provide for the annual remuneration to be paid to the Mayor and Members of Council (the “Council Compensation By-Law” or the “By-law”).

- By-Law Number 6040-17 provides for the annual remuneration to be paid to Mayor and Members of Council.
- The Council Compensation Ad Hoc Advisory Committee provided valuable input in this process.
- The research into the Town’s peer municipalities shows that Council Compensation has fallen below average over the past few years in terms of wages and vehicle allowance.
- The Council Compensation Ad Hoc Advisory Committee’s input was consistent with staff recommendations that the compensation for the Mayor and Councillors should be adjusted to, somewhere between the 55th and 60th percentile of the comparator group.
- The Ontario Municipal Employee’s Retirement System (OMERS) provides a defined benefit pension plan to municipal employees and currently the Mayor. Staff recommends this be extended to Councillors.
- Group health and dental benefits at the Town’s cost is currently provided to the position of Mayor only. Severance provision of the By-law currently applies to the Mayor only. Consideration should be given to updating the value of severance to the Mayor and including a provision of severance to Councillors as well.

Background

By-Law Number 6040-17 provides for the annual remuneration to be paid to Mayor and Members of Council.

The purpose of this report is to provide information and findings from research staff conducted as part of a Council Compensation Ad Hoc Advisory committee that was convened in May of 2023 and offer recommendations to Council for their consideration and decision on any desired amendments to By-Law Number 6040-17, being a by-law to provide for the annual remuneration to be paid to the Mayor and Members of Council (the “Council Compensation By-Law” or “By-law”).

The compensation for the Mayor and Members of Council is prescribed in the Council Compensation By-Law. The last time the By-law was updated in 2017, it set the Mayor's salary at \$96,200 per year and Councillor salary at \$32,890 per year effective January 1, 2018.

Since 2018, salaries have been indexed annually (economic increases) in line with those applied to Town staff. The only exception was the year 2021, when Council decided to forgo an economic increase for that year noting the economic slow down that resulted from the COVID-19 pandemic.

The current annual wages for the Mayor and Councillors stand at \$102,859 and \$37,929 respectively.

The review of the By-law has traditionally been done once per term of Council. However, for the term of 2018-2022 there was no review of the By-law.

In May 2023, Council directed that a Council Compensation Ad Hoc Advisory Committee be set up to provide input to staff so that the By-law can be reviewed and updated as required.

Analysis

The Council Compensation Ad Hoc Advisory Committee provided valuable input in this process.

In May, June and September 2023, the Council Compensation Ad Hoc Advisory Committee met and provided input to staff on the overall compensation for the Mayor and Members of Council. The scope of the review included comparison wages, vehicle allowance, and research on benefits and pension entitlements for part-time vs full-time Members of Council as well as a review of severance entitlements when leaving office.

The research and data collection included eighteen (18) municipalities who are geographically close the Town of Aurora and their population size ranges from a low of 21,556 to as high as 338,503. The average population of the municipalities reviewed was 110,196.

In addition to the data collected from comparator municipalities, staff deployed a short survey to collect feedback from Aurora's elected officials.

October 17, 2023

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Report No. CS23-057

The research into the Town's peer municipalities shows that Council Compensation has fallen below average over the past few years in terms of wages and vehicle allowance.

The following chart compares the wages for Mayor and Members of Council with the eighteen comparator municipalities that were selected for the review. For clarity, P55 represents the data point below which 55% of the data points lie. Similarly, P60 represents the data point below which 60% of the data points lie.

Town of Aurora 2023 Market Summary							
Title	Annual Salary	Market Median	Difference	Market at P55	Difference	Market at P60	Difference
Mayor	\$102,859.00	\$111,355.00	-7.63%	\$117,340.00	-12.34%	\$118,336.00	-13.08%
Councillor	\$37,929.00	\$47,876.00	-20.78%	\$48,319.00	-21.50%	\$48,992.00	-22.58%

It should be noted that the Aurora wages shown in the chart do not include an economic adjustment for 2023 as one has not been approved yet for this year.

The Council Compensation Ad Hoc Advisory Committee's input was consistent with staff recommendations that the compensation for the Mayor and Councillors should be adjusted to, somewhere between the 55th and 60th percentile of the comparator group.

The committee reviewed a number of different dimensions of the eighteen comparators that were selected for this review including, population, density, operating and capital budgets, number of constituents served per elected official, as well as input collected through a survey on the complexities of their role.

The Town of Aurora is continuing to grow and with growth there is increased complexity in terms of the decision-making process and addressing the needs of a diverse population. In order to attract community members to run for Council the compensation should be fair, proportionate to the value their role provides the community and comparable to their peers in the Greater Toronto and Hamilton area (GTHA).

Staff recommends that Council consider setting a policy on Council compensation that sets the annual compensation for the Mayor and Councillors somewhere between the 55th and 60th percentile of their comparator group while also incorporating a market review once per term of Council and in the final year of the term. This is an approach that other municipalities have already taken to set a policy that staff can implement on an ongoing basis. This would ensure that there are no delays in the review process that can result in wages falling below their comparators.

The vehicle allowance was also discussed for both the Mayor and Councillors. The Mayor's vehicle allowance stands at \$9,822 per year. The committee felt that this is an appropriate amount when compared to group of municipalities reviewed and therefore, there is no recommendation from staff for an increase.

The current Councillor vehicle allowance stands at \$2,060 per year and it is far below the average vehicle allowance when compared to the eighteen municipalities that were part of the sample. However, considering the geographic size of the Town of Aurora and the level of intensification within this community the committee's input was to consider increasing this allowance to approximately, \$7,000 per year. Staff agrees with the committee's input and recommends this increase to Council for its consideration.

The rationale for this recommendation is that a vehicle allowance becomes part of the total compensation payable to elected officials and it should be relative and proportionate to the Mayor's vehicle allowance. Councillors serve on a part-time basis for the Town of Aurora while the Mayor's role is considered full-time.

The Ontario Municipal Employee's Retirement System (OMERS) provides a defined benefit pension plan to municipal employees and currently the Mayor. Staff recommends this be extended to Councillors.

Currently the Mayor is eligible and required to participate in the Ontario Municipal Employee's Retirement System (OMERS). This is a defined benefit plan where both the Mayor and the Town share the contributions to the plan similar to that of Town employees.

Councillors are currently not participating in the Pension plan although Council has the authority to include them as participants through the enactment of a by-law.

Data shared with the committee from the Association of Municipal Clerks and Treasurers of Ontario indicates that 50% of the municipalities in Ontario with a population range between 50,000 to 99,000 residents provides OMERS participation to their Councillors. Noting the Town of Aurora is in this range with over 62,000 residents and continuing to grow, coupled with the fact that Councillors expressed some interest in participating in the pension plan, staff recommends that OMERS be extended to Councillors.

This is consistent with providing an overall total compensation package that is fair, comparable to their peers and enables the Town to attract candidates to serve on Council. The committee discussed this feature of total compensation and agreed that it

typically contributes to the total compensation package for Councillors but noting not all Councillors may be interested in participating, therefore, their suggestion was to leave this decision with Council to consider. Should Council decide to include this option for all members of Council, existing members will be given an option to enroll and new members joining Council will be compulsory required to join the OMERS pension plan.

Group health and dental benefits at the Town's cost is currently provided to the position of Mayor only.

There are no changes required to the position of Mayor as currently group health and dental benefits are provided and paid by the Town.

Councillors currently have the option to purchase health and dental benefits however, at their own cost. None of the current Councillors have expressed interest in purchasing a health and dental plan and perhaps one of the reasons is that some who are employed full-time have access to benefits through their employer and or their spouses. The survey staff deployed received little interest in terms of Councillors desire to participate in the health and dental benefits program. The Association of Municipal Clerks and Treasurers of Ontario indicates that 50% of the municipalities with populations in the range of 50,000 to 99,000 provide access to health and dental benefits to their part-time councillors.

The committee's input was that once again health and dental benefits can form part of the overall total compensation that helps attract residents to serve on municipal Council. However, noting the lack of interest, the committee suggested that this benefit be left to Council to decide; essentially if Council wants to provide Town paid benefits to all part-time Councillors.

Staff's recommendation is that Council may wish to provide Town paid benefits to all Councillors. Should a Councillor not wish to participate they always have the option of waiving enrollment in health and dental benefits.

Severance Provision of the By-law currently applies to the Mayor only. Consideration should be given to updating the value of severance to the Mayor and including a provision of severance to Councillors as well.

The Council Compensation By-Law provides a severance entitlement to the position of Mayor of one month of salary for each year served to a maximum of six (6) months. Councillors currently are not entitled to any severance upon their departure from office.

The committee discussed this feature and suggested that the severance provision for the role of Mayor be increased to a maximum of eight months, representing two terms of Council. Also, Councillors should be eligible of one month of salary for each year served to a maximum of four years, representing one term of Council.

Staff agrees with the committee's suggestion and recommends these changes. When comparing the Town's Council Compensation By-Law to those municipalities within York Region that provide severance, the severance provisions are higher and include Councillors.

Advisory Committee Review

The recommendations in this report have been shared with the Council Compensation Ad Hoc Advisory Committee and they reflect the input received from the Committee.

Legal Considerations

If Council approves the staff recommendations, the Council Compensation By-law will require amendments to reflect the recommendations.

Financial Implications

The estimated incremental budget impact would range from approximately \$110,000 to \$135,000 depending upon the selected percentile of the market comparator group, Should Council direction be received to do so, the appropriate tax levy pressure will be introduced for Council's consideration as part of the 2024-25 operating budget.

Type of Compensation	Financial Impact (Low range)	Financial impact (High range)
Mayor wages	\$9,000	\$12,000
Councillor wages	\$10,000 x 6	\$13,000 x 6
Councillor health benefits	\$3,000 x 6	\$3,500 x 6
Councillor Pension	\$3,000 x 6	\$5,000 x 6
Improve severance By-law	\$5,000	\$24,000
Totals	\$110,000	\$135,000

Communications Considerations

None Required

Climate Change Considerations

Not applicable

Link to Strategic Plan

Enabling a diverse, creative, and resilient economy.

Alternative(s) to the Recommendation

1. Council may offer alternatives to these recommendations.

Conclusions

The Council Compensation By-Law has not been updated since 2017. Based on the research and input provided by the Council Compensation Ad Hoc Advisory Committee, the recommendations in this report will bring Council's total compensation at par with their comparator municipalities and ensure its Elected Officials are fairly and adequately compensated.

Attachments

None

Previous Reports

[Council Compensation Ad Hoc Committee Meeting Minutes of September 7, 2023](#)

Pre-submission Review

Agenda Management Team review on September 28, 2023

October 17, 2023

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Report No. CS23-057

Approvals

Approved by Patricia De Sario, Director, Corporate Services/Town Solicitor

Approved by Doug Nadorozny, Chief Administrative Officer



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Town of Aurora

General Committee Report

No. FIN23-038

Subject: 2024-26 Rates and Fees Update

Prepared by: Laura Sheardown, Financial Management Advisor

Department: Finance

Date: October 17, 2023

Recommendation

1. That Report No. FIN23-038 be received; and
2. That a bylaw be enacted to set the 2024, 2025 and 2026 fees and charges for applications, permits, use of Town property, the sale of documents and for the prescribed service charges for administrative matters as itemized on the attached schedules.

Executive Summary

All fees and charges listed on the schedules attached to the Fees and Charges Bylaw are for user pay services, where the requesting party is the sole beneficiary from the service. Many of these fees are on a full cost recovery basis, which allows the Town to fully recover the cost of providing a specific service or use of property.

The regular review of the Fees and Charges Bylaw allows staff an opportunity to ensure that the Town is maximizing its cost recovery of user pay services and to make changes if required. Please note that this review of the bylaw is setting the fees and charges for 2024, 2025 and 2026, which is necessary to align with the Town's newly adopted multi-year budgeting framework.

- The changes in the Town's fees and charges for 2024, 2025 and 2026 predominantly relate to an adjustment for inflation
- Should a need arise to modify the fees and charges for 2024, 2025 or 2026, the Town's Fees and Charges Bylaw can be amended

Background

Last Review of Fees and Charges Bylaw

Council last reviewed the Town's Fees and Charges Bylaw in December of 2022. The bylaw is structured to align fees with departmental owners in the form of schedules for each department to facilitate reviews and updates as required. It has been the Town's practice to review the attached schedules annually and to make revisions as required.

Analysis

The changes in the Town's fees and charges for 2024, 2025 and 2026 are predominantly related to an adjustment for inflation

As can be expected, the Town's service delivery costs have been subject to considerable inflationary pressures over the past few years. As a result, an inflationary increase of 4.0%, 3.0% and 2.0% for 2024, 2025 and 2026 respectively have been applied to the fees and charges to maintain applicable service cost recovery benchmarks. These inflationary pressures were calculated based on the Town's basket of goods and services in April 2023.

All fee or description changes that are not related to inflationary changes are flagged with the '*' symbol on the right-hand side. The final schedules to the Fees and Charges Bylaw will only include the 2024-2026 fees columns. Any changes to fees include the old information being ~~struck-through~~ and the new information is underlined within the schedules.

Schedule A – General Fees and Charges

No changes are being requested currently, other than inflationary increases.

Schedule B – Planning and Development Services

The changes to this schedule primarily include the elimination of services no longer required or adjustments to better reflect the cost of providing the services:

- Increase to the percentage charged for subdivision and site plan engineering fees
- Increase and relocation of water model and sanitary sewer model fees from Schedule H to Schedule B, for better alignment with the program areas

- Addition of a real property administration fee for covering the cost of intaking, reviewing, and executing Real Property inquiries for all matters of this nature
- Elimination of plotting of drawings fee as these are being provided in an electronic form to residents

Schedule C – Corporate Services

No changes are being requested currently, other than inflationary increases.

Schedule D – Community Services

The changes to this schedule are a combination of converting specific categories of fees to ranges, restructuring of existing fee categories and the introduction of new fees:

- Addition of a non-profit rate for outdoor event set-up (Item 1k)
- Amending the description of park permit deposit (Item 1m)
- Addition of price ranges for parking lot rental (Item 1q)
- Conversion of drop-in activities rates to a range from one set price (Item 5b & e)
- Expanding the price range for single drop-in admission (Item 5d)
- Addition of a group rate for drop-in activities (Item 5f)
- Addition of an option to collect a percentage of gross sales instead of a flat fee from food vendors at Special Events (Item 9g)
- Restructuring and conversion of all membership fees to ranges (Item 10)
- Clarification of ages is added to the daily user fee categories (Item 11)
- Elimination of Summer Squash Special category (Item 13b)
- Addition of Deck Supervisor and event set-up fees (Item 15j & k)
- Conversion of arena floor rental fees to a range (Item 18b & c)
- Addition of non-resident rental rate for gymnasiums (Item 18j)
- Expanding the box office fees to provide a better breakdown of the amount charged (Item 18r)
- Addition of production service fees for Aurora Town Square (Item 18u)
- Revision of the rate description as well as the addition of a non-profit rental rate (Item 19a)
- Revision of rate description to include timeframe (Item 19b)
- Addition of Pickleball Courts to the item description (Item 19c)
- Conversion of playing field user fees to ranges (Item 20)
- Reduction of Sports Dome fees for Aurora Youth Soccer Club starting in 2024 (Item 22c, e, g & k)

The conversion of set rates to ranges of fees simplifies a very complex and extensive list of rates and allows staff to respond to changing needs of the user groups and ensure the correct percentage of cost recovery for services provided.

Staff are currently reviewing all the field, ball diamond and arena floor rental rates in conjunction with the Pricing Policy that was completed in 2021. Increases to these rates are anticipated to be phased in over several years, beginning in 2024, to improve our cost recovery while maintaining affordability in comparison to the benchmark averages identified in the Pricing Policy study. Staff will be consulting with impacted user groups prior to setting the 2024 rates.

Schedule E – Operational Services

The changes to this schedule include:

- An increase to the water meter wire charge to better reflect the cost of providing this item
- Increasing the bulk water fees during construction to better reflect the cost of the water consumed during this timeframe
- Maintaining the residential waste bag tag at \$5 until 2026, where it increases to \$6 as this allows easier cashiering (less change)
- Addition of the Street Pole Banner Program fees for applications and installation and removal of banners

Schedule F – Finance

The only change to this schedule reflects the alignment of fees for the addition of unpaid charges to tax bill, including unpaid Provincial Offences Act charges.

Schedule G – Building Services

No changes are being requested currently, other than inflationary increases.

Schedule H – Development Planning Division

The changes to this schedule were mostly the division of fee categories to better address different requests, including:

- Official Plan Amendment fees were broken into major and minor categories

- Introduction of a recirculation/revision fee for applicants that fail to respond to the requests for information after the third submission for all types of applications/submissions
- Addition of a per unit or lot charge for part lot controls, like site plan approval fees
- Removal of Site Plan Review fee for Stable Neighbourhoods as this is no longer done
- Breakdown of telecommunications/antenna facilities into Level 1 and 2 fees based on the height of the proposed system
- Increase of Ontario Land Tribunal processing fees to better reflect the amount of staff effort to complete the required documentation
- Changing the timeframe for the file maintenance fee from once a year to once every six months
- Elimination of additional public meeting fee
- Creation of a heritage removal request fee for the delisting of a property from the Heritage Listing
- Addition of a fee for staff bringing a report to Council outside of the regular Planning Process
- Addition of a fee for amending existing development agreements
- Expansion of the pre-application consultation to create different fees for different stages of application process

Schedule I – Bylaw Services Division

The changes to this schedule include:

- Revision of the remedial action administration fee to better reflect the effort required from staff to provide the service
- Addition of an order file management fee to recognize the staff effort involved in this action
- Introduction of a property standards appeal fee to cover the cost of compensation for the committee members

Schedule J – Animal Services Division

The changes to this schedule reflect primarily the increase required to cover the cost of providing this service, including:

- Revision of the trapping fee from a daily fee to a flat fee to simplify the pricing model

- Increase to private property deceased wildlife removal to better reflect the cost of providing this service
- Introduction of an animal offenses appeal fee to cover the cost of compensation for the committee members
- Addition of an animal surrenders and aggressive dog assistance fee as staff are receiving requests of this nature, which will also cover calls for assistance from the Health Department for dog bites and residents unable to hold animals

Schedule K – Access Aurora

Staff are requesting that the Civil Marriage fee remain at the 2023 rate as it is higher than almost all the municipalities in York Region.

Schedule L – Short-Term Rentals

No changes are being requested currently, other than inflationary increases.

Should a need arise to modify the fees and charges for 2024, 2025 or 2026, the Town's Fees and Charges Bylaw can be amended

As staff are setting the Town's fees and charges three years into the future, there is a possibility that one or more of these fees may require revision as new information becomes available. In instances where staff determine that a new fee or charge revision is in order, a replacement fee and charge schedule for the year in question will be brought to Council for its review and approval.

Advisory Committee Review

The Finance Advisory Committee is not mandated to review the proposed fee changes prior to the review by General Committee.

Legal Considerations

Section 11(2)(3) and Section 391(1) of the *Municipal Act, 2001* allow a municipality to enact bylaws for its financial management, and in particular, to impose fees or charges on persons for services or activities provided or done by or on its behalf. Other sections affecting the setting of fees and charges appear in the Planning Act and the Building Code Act.

Financial Implications

The revised fees and charges proposed were used in the development of the revenue projections to be included in the 2024 – 2026 budget and therefore impacts the proposed 2024 - 2026 tax levy.

The proposed 2024-26 fees and charges have been adjusted to reflect changes to departmental costs, which have been subject to significant inflationary pressures over the past several years, in providing applicable services to users. All fee increases will alleviate pressure on the 2024-26 tax base; when costs increase because of inflation, but non-tax levy revenues do not, the tax levy must accommodate this additional budget burden. That's why it is important that fees and charges keep pace with inflation; the proposed fees and charges within this bylaw strive to achieve this goal. Council should be aware that the fees presented in these schedules include HST where applicable.

Communications Considerations

The Town of Aurora will use 'inform' as the level of engagement for this project.

Finance and Corporate Communications staff will work together to ensure the proposed fee changes are posted in accordance with the Town's Notice Provision Policy.

Climate Change Considerations

The information contained within this report does not impact greenhouse gas emissions or impact climate change adaption.

Link to Strategic Plan

Reviewing and updating the Town's fees and charges on a regular basis for user pay services contributes to achieving the Strategic Plan guiding principle of 'Leadership in Corporate Management' and improves transparency and accountability to the community.

Alternative(s) to the Recommendation

1. Accept, amend or reject any or all of the recommendations of this report.

2. Leave fees at the previously approved 2023 levels and absorb the cost of providing services that a cost recovery fee has not been approved for within the Town's tax levy for the next three years.

Conclusions

Staff recommend endorsement of the proposed changes to the Fees and Charges Bylaw. This proposed update of the 2024, 2025 and 2026 fees and charges ensures that all changes brought forward are a fair representation of the cost of these services and that they are in line with surrounding municipalities for similar services.

Attachments

Schedule A – General Fees and Charges

Schedule B – Planning and Development Services

Schedule C – Corporate Services

Schedule D – Community Services

Schedule E – Operational Services

Schedule F – Finance

Schedule G – Building Division

Schedule H – Development Planning Division

Schedule I – Bylaw Services

Schedule J – Animal Services

Schedule K – Access Aurora

Schedule L – Short-term Rentals

Previous Reports

None.

Pre-submission Review

Agenda Management Team review on September 28, 2023

Approvals

Approved by Rachel Wainwright-van Kessel, Director, Finance

Approved by Doug Nadorozny, Chief Administrative Officer

By-law Number XXXX-23
Schedule "A"
General Fees and Charges
Effective January 1, 2024

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2023 (Including H.S.T. where applicable)	2024 (Including H.S.T. where applicable)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
General Fees					
Photocopies (8 1/2 X 11 and 8 1/2 X 14)	per page	\$1.25	\$1.30	\$1.35	\$1.40
Photocopies (11x 17)	per page	\$1.75	\$1.80	\$1.85	\$1.90
Fax Transmittal	first page	\$8.00	\$8.25	\$8.50	\$8.75
	per additional page	\$2.75	\$3.00	\$3.00	\$3.25
Disbursements					
As required to reimburse costs incurred by the Town of Aurora, including but not limited to Registration Fees, Courier Fees, Corporate and Title Search Fees, external File Retrieval Costs, etc., at the discretion of the Director.	each	Disbursement Cost	Disbursement Cost	Disbursement Cost	Disbursement Cost
Fire & Emergency Services					
All fees and charges associated with Central York Fire Services are managed and approved through the Town of Newmarket. For more information please visit https://www.newmarket.ca/fees-and-charges .	each				

By-law Number XXXX-23
Schedule "B"
Planning and Development Services Department
Effective January 1, 2024

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2023 (Including H.S.T. where applicable)	2024 (Including H.S.T. where applicable)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Development Planning Division					
Maps					
Official Plan Schedules other than 'A' (11x17) (colour)	per map	\$9.50	\$10.00	\$10.50	\$10.75
Oak Ridges Moraine Map Schedule 'J' as per Official Plan 48 (11 x 17) (b/w)	per map	\$19.00	\$19.75	\$20.25	\$20.75
Official Plans					
Official Plan	per OP	\$62.00	\$64.00	\$66.00	\$67.00
2C Secondary Plan	per copy	\$37.75	\$39.25	\$40.50	\$41.25
Secondary Plans	per Secondary Plan	\$26.25	\$27.25	\$28.00	\$28.50
Aurora Promenade Study	per copy	\$62.00	\$64.00	\$66.00	\$67.00
Secondary Plans Consolidation	per copy	\$49.25	\$51.00	\$53.00	\$54.00
Zoning					
Comprehensive Zoning By-law	per copy	\$34.50	\$36.00	\$37.00	\$37.75
Comprehensive Zoning Exceptions	per copy	\$97.50	\$101.00	\$104.00	\$106.00
Heritage					
Northeast Old Aurora Heritage Conservation District Plan	per copy	\$33.50	\$34.75	\$35.75	\$36.50
Other					
Circulation Fees, including Labels	per circulation	\$90.00	\$94.00	\$97.00	\$99.00
Pre-Application-Consultation	per consultation	\$436.00	n/a	n/a	n/a
Electric Vehicle Charging Stations	per hour	\$2.50	\$2.60	\$2.70	\$2.75
Real Property Fee	each	n/a	\$500.00	\$515.00	\$525.00
REQUEST FOR TRAFFIC DATA					
7-Day Traffic Counts	per location	\$71.25	\$74.00	\$76.00	\$78.00
8-Hour Turning Movement Count	per intersection	\$185.50	\$193.00	\$199.00	\$203.00
Traffic Signal Timings	per intersection	\$91.00	\$95.00	\$98.00	\$100.00
Grading Review					
Lot Grading review and inspection	per lot	\$322.00	\$335.00	\$345.00	\$352.00
Grading review and inspection for pool construction (securities of \$3,000 will be collected at the time of permit fee payment)	per lot	\$437.00	\$454.00	\$468.00	\$477.00
Service Connections Fees					
Construction of new service connections by the Town	each	Actual cost, plus 10% administration subject to HST	Actual cost, plus 10% administration subject to HST	Actual cost, plus 10% administration subject to HST	Actual cost, plus 10% administration subject to HST
Inspection of services installed by Owner	each	10% of construction cost	10% of construction cost	10% of construction cost	10% of construction cost

By-law Number XXXX-23
Schedule "B"
Planning and Development Services Department
Effective January 1, 2024

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2023 (Including H.S.T. where applicable)	2024 (Including H.S.T. where applicable)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Building Division					
Permitted Use Letter					
To respond in writing to enquires related to uses of specific properties with respect to permitted uses as set in the Town of Aurora Zoning By-law 2213-78, as amended	each	\$47.00	\$49.00	\$50.00	\$51.00
Administrative Costs					
Additional costs associated with the administration fee internal processing model homes applications with respect to outside agencies, and engineering review, and corporate policies and procedures	per unit	\$495.00	\$515.00	\$530.00	\$541.00
Construction Activity Report					
Reports generated upon request providing permit numbers, location, description and construction value	each	\$94.50	\$98.00	\$101.00	\$103.00
Zoning Review - Residential (single, semi or street townhomes)					
Zoning review of applications other than a building permit application including zoning review of Committee of Adjustment or Consent applications and determination of legal non-conforming status.	each	\$94.50	\$98.00	\$101.00	\$103.00
Zoning Review - All Other Building Types					
Zoning review of applications other than a building permit application including zoning review of Committee of Adjustment or Consent applications and determination of legal non-conforming status.	each	\$185.50	\$193.00	\$199.00	\$203.00
Sign Review					
Sign By-law review of applications other than a sign permit application including Sign By-law review of Planning Applications.	each	\$185.50	\$193.00	\$199.00	\$203.00
Permit fees related to By-law Number 4753-05.P					
Pool Enclosure Permits	each	\$350.00	\$364.00	\$375.00	\$383.00
Hot Tub Permits	each	\$185.50	\$193.00	\$199.00	\$203.00
Engineering and Capital Delivery Division					
Subdivision and Site Plan Engineering Fees	percentage of servicing costs	7.0%	7.3%	7.6%	7.9%
Benchmarks	per benchmark	\$88.00	\$92.00	\$95.00	\$97.00
Water Model Fee	each	\$ 1,000.00	\$ 1,100.00	\$ 1,200.00	\$ 1,300.00
Sanitary Sewer Model Fee	each	\$ 1,000.00	\$ 1,100.00	\$ 1,200.00	\$ 1,300.00
Plot, Engineering Drawings—10 Drawings- Maximum	per sheet of map	\$9.50	n/a	n/a	n/a
Request for digital drawings	per drawing	\$5.00	\$5.25	\$5.50	\$5.75
Site Alteration Permit	flat fee + price per ha of site area	\$743.25 Flat Fee + \$43.00/ha	\$773.00 Flat Fee + \$45.00/ha	\$796.00 Flat Fee + \$46.00/ha	\$812.00 Flat Fee + \$47.00/ha
Site Alteration Permit Renewal Fee (half the cost of the original permit)	flat fee + price per ha of site area	\$371.75 Flat Fee + \$21.50/ha	\$386.00 Flat Fee + \$22.50/ha	\$398.00 Flat Fee + \$23.25/ha	\$406.00 Flat Fee + \$23.75/ha
Request for Information	per hour	\$89.00	\$93.00	\$96.00	\$98.00

By-Law XXXX-23
Schedule C
Corporate Services
Effective January 1, 2024

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2023 (Including H.S.T. where applicable)	2024 (Including H.S.T. where applicable)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
LEGAL SERVICES					
DOCUMENT PREPARATION/REVIEW (General)					
Basic (Standard template - minor changes required)	per document	\$776.00	\$807.00	\$831.00	\$848.00
Complex	per document	\$2,053.00	\$2,135.00	\$2,199.00	\$2,243.00
DOCUMENT PREPARATION/REVIEW (Specific)					
Condominium Agreement	per document	\$7,126.00	\$7,411.00	\$7,633.00	\$7,786.00
Subdivision Agreement	per document	\$9,523.00	\$9,904.00	\$10,201.00	\$10,405.00
Inhibiting Order Registration Process	per plan	\$2,281.00	\$2,372.00	\$2,443.00	\$2,492.00
Site Plan Agreement	per document	\$1,881.00	\$1,956.00	\$2,015.00	\$2,055.00
Minor Site Plan Agreement, including Stable Neighbourhood (non-owner occupied)	per document	\$776.00	\$807.00	\$831.00	\$848.00
Encroachment/Licence Agreement	per document	\$776.00	\$807.00	\$831.00	\$848.00
Amending Agreement	per document	\$776.00 (minimum)	\$807.00 (minimum)	\$831.00 (minimum)	\$848.00 (minimum)
SERVICES RELATED TO EXISTING DEVELOPMENT AGREEMENTS (excluding documents or agreements that fall under Document Preparation/Review (General))					
Information regarding the status of existing agreements and/or registered documents, including agreements and by-laws	per document	\$144.00	\$150.00	\$155.00	\$158.00
Highway Dedication/Subdivision Assumption By-law Legal Administration Fee	per by-law	\$895.00	\$931.00	\$959.00	\$978.00
GENERAL LEGAL FEES					
Law Clerk	per hour	\$125.00	\$130.00	\$134.00	\$137.00
Paralegal	per hour	\$171.00	\$178.00	\$183.00	\$187.00
Solicitor	per hour	\$284.00	\$295.00	\$304.00	\$310.00
Town Insurance Claim Legal Administration Fee	per claim	10% of the value of the claim made by the Town plus disbursements	10% of the value of the claim made by the Town plus disbursements	10% of the value of the claim made by the Town plus disbursements	10% of the value of the claim made by the Town plus disbursements
REGISTRATION FEE (i.e. processing of any type of document that requires a title search or registration on title)	per document	\$238.00	\$248.00	\$255.00	\$260.00
CERTIFIED PHOTOCOPIES	per page	\$12.50	\$13.00	\$13.50	\$13.75
Note: All Legal Services fees and/or service charges may be adjusted based on the complexity and nature of the agreement, document, or service as determined by the Town Solicitor to be fair and reasonable.					
LEGISLATIVE SERVICES					
FREEDOM OF INFORMATION (F.O.I.) REQUESTS and ROUTINE DISCLOSURE REQUESTS					
(Fees related to search and records preparation are prescribed by legislation)					
Application Fee	per application	\$5.00	\$5.00	\$5.00	\$5.00
Manual Search Time and Preparation Time	per 15 minutes	\$7.50	\$7.50	\$7.50	\$7.50
Photocopies	per page	\$0.20	\$0.20	\$0.20	\$0.20
Computer Programing (develop program to retrieve information)	per 30 minutes	\$30.00	\$30.00	\$30.00	\$30.00
Disks	per disk	\$10.00	\$10.00	\$10.00	\$10.00

By-Law XXXX-23
Schedule C
Corporate Services
Effective January 1, 2024

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2023 (Including H.S.T. where applicable)	2024 (Including H.S.T. where applicable)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
ACCESSIBILITY FOR ONTARIANS WITH DISABILITIES ACT (AODA) TRAINING					
Provision of AODA Training	per person	\$61.00	\$63.00	\$65.00	\$66.00
By-Law Inspection and Attendance Fees					
Attendance Supervisory Fee	Hourly/per Officer	\$116.50	\$121.00	\$125.00	\$128.00
Non Compliance Re-Inspection Fee	Hourly/per Officer	\$116.50	\$121.00	\$125.00	\$128.00
Pool Enclosure Re-Inspection Fee	Per Visit	\$60.00	\$62.00	\$64.00	\$65.00
Property Standards Appeal	Per Order	\$111.00	\$115.00	\$118.00	\$120.00
Parking Permit Fees					
Parking permits	per permit	\$11.50 - \$388.00	\$12.00 - \$404.00	\$12.50 - \$416.00	\$12.75 - \$424.00
Property Information Request					
Review of departmental files and documents related to specific property requests relating to zoning, permits, occupancy and general property status	each	\$159.50	\$166.00	\$171.00	\$174.00
By-law Exemption					
By-law Exemption	per exception	\$124.00	\$129.00	\$133.00	\$136.00

By-Law XXXX-23
Schedule C
Corporate Services
Effective January 1, 2024

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2023 (Including H.S.T. where applicable)	2024 (Including H.S.T. where applicable)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Road Closure Fees (previously part of By-law 4750-05.T)					
Road Closure Deposit for Filming and Athletic Events	per event	\$3,145.00	\$3,271.00	\$3,369.00	\$3,436.00
Road Closure Deposit for Parades and Processions	per event	\$524.00	\$545.00	\$561.00	\$572.00
Parades and Events	per event	\$382.00	\$397.00	\$409.00	\$417.00
Athletic Events	per event	\$600.00	\$624.00	\$643.00	\$656.00
Filming	per event	\$382.00	\$397.00	\$409.00	\$417.00

By-law Number XXXX-23
Schedule "D"
Community Services Department
Effective January 1, 2024

Description of Service for Fee or Service Charge		Unit of Measure (i.e. per hour, page, document, etc.)	2023 (Including H.S.T. where applicable)	2024 (Including H.S.T. where applicable)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
1. ADMINISTRATION						
a)	Membership Refunds (Except Medical Reasons)	per refund	\$43.50	\$45.24	\$46.60	\$47.53
b)	Membership On Hold (Except Medical Reasons)	per hold	\$43.50	\$45.24	\$46.60	\$47.53
c)	Program Refund (Except Medical Reasons)	per refund	\$24.25	\$25.22	\$25.98	\$26.50
g)	Vendor Permit Fee	per event/ per day	\$60.75 - \$602.00	\$63.18 - \$626.08	\$65.08 - \$644.86	\$66.38 - \$657.76
	OR	per event/per day		10%-30% of vendor gross sales	10%-30% of vendor gross sales	10%-30% of vendor gross sales
h)	Park Clean Up Fee - Refundable Deposit	each	\$100.00 - \$1,000.00	\$100.00 - \$1,000.00	\$100.00 - \$1,000.00	\$100.00 - \$1,000.00
i)	Program/Event Promotional Material	each	\$0.50 - \$12.75	\$0.52 - \$13.26	\$0.54 - \$13.66	\$0.55 - \$13.93
j)	Aquatic Pro Shop Items	each	\$2.00 - \$35.00	\$2.08 - \$36.40	\$2.14 - \$37.49	\$2.19 - \$38.24
k)	Park Event Set-Up Fee (Mandatory for all groups of 80 or more.) (Includes up to 6 tables + 6 garbage receptacles, access to electrical, water, washrooms, where available.)	per event/ per day	\$396.00	\$411.84	\$424.20	\$432.68
		per event/ per day (non-profit organizations)	n/a	\$100 - \$411.84	\$100 - \$424.20	\$100 - \$432.68
l)	Additional Parks Set-Up Fee (In addition to Park Event Set-Up Fee, for up to 6 additional tables and 6 additional garbage receptacles.)	per event/ per day	\$150.00	\$156.00	\$160.68	\$163.89
m)	Park Permit Maintenance/Damage Deposit (Refundable) (For groups of 25 or more, not requiring an event set-up)	per event/ per day	\$100.00 - \$600.00	\$100.00 - \$1000.00	\$100.00 - \$1000.00	\$100.00 - \$1000.00
n)	Park/Picnic Shelter Clean-up Fee (As required for groups of 25-79.)	per event/ per day	\$116.50	\$121.16	\$124.79	\$127.29
o)	Park/Picnic Shelter Clean-up Fee (As required for groups of 24 or less.)	per event/ per day	\$42.75	\$44.46	\$45.79	\$46.71
p)	Facility Permit Maintenance/Damage Deposit (Refundable)	per event/per day	\$0 - \$1,150.00	\$0.00 - \$1,500.00	\$0.00 - \$1,500.00	\$0.00 - \$1,500.00
q)	<u>Parking Lot Charges</u>	<u>per day</u>	n/a	\$0 - \$500	\$0 - \$500	\$0 - \$500
r)	Program Guide Advertisement	Per ad	\$220.00 - \$1,571.50	\$228.80 - \$1,634.36	\$235.66 - \$1,683.39	\$240.38 - \$1,717.06
2. REGISTERED SEASONAL PROGRAMS						
a)	Pre-School Activities	per class	\$5.00 - \$25.25	\$5.20 - \$26.26	\$5.36 - \$27.05	\$5.46 - \$27.59
b)	Children's Activities	per class	\$6.25 - \$36.25	\$6.50 - \$37.70	\$6.70 - \$38.83	\$6.83 - \$39.61
c)	Youth Activities	per class	Free - \$57.00	Free - \$59.28	Free - \$61.06	Free - \$62.28
d)	Adult Activities	per class	\$5.50 - \$66.25	\$5.72 - \$68.90	\$5.89 - \$70.97	\$6.01 - \$72.39
e)	Senior's Activities	per class	Free - \$30.25	Free - \$31.46	Free - \$32.40	Free - \$33.05
f)	Family Activities	per class	\$5.00 - \$12.50	\$5.20 - \$13.00	\$5.36 - \$13.39	\$5.46 - \$13.66
g)	Fitness Programs	per class	\$2.15 - \$36.25	\$2.24 - \$37.70	\$2.30 - \$38.83	\$2.35 - \$39.61
h)	Seniors Bus Trips	per person	\$6.25 - \$325.00	\$6.50 - \$338.00	\$6.70 - \$348.14	\$6.83 - \$355.10

By-law Number XXXX-23
Schedule "D"
Community Services Department
Effective January 1, 2024

Description of Service for Fee or Service Charge		Unit of Measure (i.e. per hour, page, document, etc.)	2023 (Including H.S.T. where applicable)	2024 (Including H.S.T. where applicable)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
3. REGISTERED AQUATICS PROGRAMS (Note: Learn to Swim fees apply to Aurora residents only. Non-Residents are subject to a 20% surcharge.)						
a) Lessons - Learn to Swim		per class	\$8.00 - \$40.00	\$8.32 - \$41.60	\$8.57 - \$42.85	\$8.74 - \$43.70
b) Leadership Programs		per program	\$36.25 - \$565	\$37.70 - \$587.60	\$38.83 - \$605.23	\$39.61 - \$617.33
4. REGISTERED CAMP PROGRAMS (Note: All camp fees apply to Aurora residents only. Non-Residents are subject to a 20% surcharge.)						
a) Day Camps		per day	\$12.50 - \$59.75	\$13.00 - \$62.14	\$13.39 - \$64.00	\$13.66 - \$65.28
b) Specialty Camps		per day	\$14.50 - \$107.00	\$15.08 - \$111.28	\$15.53 - \$114.62	\$15.84 - \$116.91
c) Extended Care		per person	\$30.25 - \$127.25	\$31.46 - \$132.34	\$32.40 - \$136.31	\$33.05 - \$139.04
5. DROP-IN ACTIVITIES						
a) Youth Drop-in		per visit	Free - \$5.50	Free - \$5.72	Free - \$5.89	Free - \$6.01
b) Youth Drop-in		10 visits	\$26.75/10 visits	\$26.75-\$45.00/10 visits	\$26.75-\$45.00/10 visits	\$26.75-\$45.00/10 visits
c) Adult Drop-In		per visit	Free - \$8.00	Free - \$8.32	Free - \$8.57	Free - \$8.74
d) Other, Adult & Older Adult		per visit	Free - \$3.50	Free - \$5.00	Free - \$5.00	Free - \$5.00
e) Other, Adult & Older Adult		10 visits	\$26.75 - \$53.50/10 visits	\$25.50-\$68.00/10 visits	\$25.50-\$68.00/10 visits	\$25.50-\$68.00/10 visits
f) Group rate (4 persons maximum)		per visit	n/a	\$10.75-\$25.25	\$10.75-\$25.25	\$10.75-\$25.25
6. P.A. DAY PROGRAMS		per person	Free - \$114.00	Free - \$118.56	Free - \$122.12	Free - \$124.56
7. WORKSHOP/ CLINICS/ TOURNAMENTS						
a) Individual		per person	\$2.75 - \$109.00	\$2.86 - \$113.36	\$2.95 - \$116.76	\$3.00 - \$119.10
b) Team		per team	\$24.65 - \$32.50	\$25.64 - \$33.80	\$26.41 - \$34.81	\$26.93 - \$35.51
9. SPECIAL EVENTS						
a) Individual		per person	\$3.15 - \$24.65	\$3.28 - \$25.64	\$3.37 - \$26.41	\$3.44 - \$26.93
b) Family		per family	\$20.00 - \$30.35	\$20.80 - \$31.56	\$21.42 - \$32.51	\$21.85 - \$33.16
c) Float Registration Fees	Resident Commercial		\$85.00	\$88.40	\$91.05	\$92.87
	Non-Resident Commercial		\$170.25	\$177.06	\$182.37	\$186.02
d) Ribfest Vendors		each	\$481.00 - \$4,208.00	\$500.24 - \$4,376.32	\$515.25 - \$4,507.61	\$525.55 - \$4,597.76
e) Art Show Entry Fees		each	\$12.50 - \$48.25	\$13.00 - \$50.18	\$13.39 - \$51.69	\$13.66 - \$52.72
f) Food Vendors - Non Profit Groups		per day	\$60.25	\$62.66	\$64.54	\$65.83
g) Food Vendors		per day	\$60 - \$602.00	\$62.40 - \$626.08	\$64.27 - \$644.86	\$65.56 - \$657.76
OR		per day	n/a	10%-30% of vendor gross sales	10%-30% of vendor gross sales	10%-30% of vendor gross sales
h) Senior Centre Special Event Vendors		per day	Free - \$61.00	Free - \$63.44	Free - \$65.34	Free - \$66.65

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10. MEMBERSHIPS (Note: All memberships apply to Aurora residents only. Non-Residents are subject to a 25% surcharge.)						
a) COMBO-ALL INCLUSIVE MEMBERSHIP (Equipment & Weights, Squash and Group Fitness)	Adult	1 mo. 3 mo. 1 yr. \$39.75/\$166.16/\$457.90	\$39.75-\$495.00	\$40.94 - \$509.85	\$41.76 - \$520.05	*
ADD-ON: Pool Squash	Additional Family/ Youth/ Older Adult	1 mo. 3 mo. 1 yr. \$31.75/\$132.80/\$366.10	\$31.75-\$396.00	\$32.70 - \$407.88	\$33.36 - \$416.04	*
b) GROUP FITNESS MEMBERSHIP	Adult	1 mo. 3 mo. 1 yr. \$33.25/\$148.65/\$406.53	\$33.70-\$418.00	\$34.71 - \$430.54	\$35.41 - \$439.15	*
ADD-ON: Pool Squash	Youth/Older Adult	1 mo. 3 mo. 1 yr. \$26.43/\$118.04/\$325.65	\$27.00-\$334.00	\$27.81 - \$344.02	\$28.37 - \$350.90	*
c) POOL MEMBERSHIP Lane & Leisure Only	Adult	1 mo. 3 mo. 1 yr. \$18.30/\$86.40/\$210.90	\$23.00-\$253.00	\$23.69 - \$260.59	\$24.16 - \$265.80	*
	Youth/Older Adult	1 mo. 3 mo. 1 yr. \$14.70/\$68.90/\$169.40	\$18.40-\$202.40	\$18.95 - \$208.47	\$19.33 - \$212.64	*
d) SQUASH MEMBERSHIP	Adult	1 mo. 3 mo. 1 yr. \$40.30/\$167.20/\$464.50	\$40.30-\$464.50	\$41.51 - \$478.44	\$42.34 - \$488.00	*
	Youth/Older Adult	1 mo. 3 mo. 1 yr. \$32.25/\$134.40/\$371.60	\$32.25-\$371.60	\$33.22 - \$382.75	\$33.88 - \$390.40	*
e) ADD-ON-OPTIONS-	Pool Package	3 mo. 1 yr. \$24.06/\$60.12	n/a	n/a	n/a	*
	Squash	3 mo. 1 yr. \$77.65/\$197.80	n/a	n/a	n/a	*
f) CORPORATE MEMBERSHIPS Per Company	Group of 4+	25% Discount	25% Discount (off resident rate)	25% Discount (off resident rate)	25% Discount (off resident rate)	
g) Youth Summer Gymnasium Membership	Youth - each	1 month (July or August) \$24.65	1 month (July or August) \$25.64	1 month (July or August) \$26.41	1 month (July or August) \$26.94	
h) Fitness Assessment	Per Person	\$37.48	\$ 39.00	\$ 40.17	\$ 41.00	
i) FIT Club	Per Person	\$34.40	\$ 35.80	\$ 36.90	\$ 37.65	
j) Youth Gymnasium Monthly Membership	Youth - each	1 month \$24.65	1 month \$25.64	1 month \$26.41	1 month \$26.94	
k) EQUIPMENT AND WEIGHTS MEMBERSHIP	Adult	1 mo. 3 mo. 1 yr. \$33.70/\$141.42/\$388.66	\$33.70-\$396.00	\$34.71 - \$407.88	\$35.41 - \$416.04	*
	Additional Family/ Youth/Student/ Senior/Older Adult	1 mo. 3 mo. 1 yr. \$27.00/\$113.30/\$311.15	\$27.00-\$316.80	\$27.81 - \$326.30	\$28.37 - \$332.83	*
l) Promotional Membership Discount (with Director Approval)	each	15 - 25% Discount on selected membership packages	15 - 25% Discount on selected membership packages	15 - 25% Discount on selected membership packages	15 - 25% Discount on selected membership packages	

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11. DAILY USER FEES						
a)	Fitness Centre - Casual User Fee (access to group fitness classes, including cyclefit and aquafit)	Youth/Adult	\$8.70/class or \$69.90/10 visits	\$9.05/class or \$72.70/10 visits	\$9.32/class or \$74.88/10 visits	\$9.51/class or \$76.37/10 visits
		Senior-Youth/Older Adult	\$6.70/class or \$53.60/10 visits	\$6.97/class or \$55.74/10 visits	\$7.18/class or \$57.42/10 visits	\$7.32/class or \$58.56/10 visits
b)	Pool - Casual User Fee	each - Under 4 years	Free	Free	Free	Free
		each - 4 - 17 years	\$3.00/use or \$24.00/10 visits	\$3.12/use or \$24.96/10 visits	\$3.21/use or \$25.71/10 visits	\$3.28/use or \$26.22/10 visits
		each - Adult (18 to 54 years)	\$4.50/use or \$36.00/10 visits	\$5.00/use or \$40.00/10 visits	\$4.82/use or \$38.56/10 visits	\$4.92/use or \$39.33/10 visits
		each - Older Adult (55 years plus)	\$3.70/use or \$29.60/10 visits	\$3.85/use or \$30.78/10 visits	\$3.96/use or \$31.71/10 visits	\$4.04/use or \$32.34/10 visits
c)	Squash - Daily User Fee (40 min Court Fee)	Prime	\$10.45/use or \$83.60/10 visits	\$10.87/use or \$86.94/10 visits	\$11.19/use or \$89.55/10 visits	\$11.42/use or \$91.34/10 visits
d)	Squash - Daily User Fee (40 min Court Fee)	Non Prime	\$6.00/use or \$48.00/10 visits	\$6.24/use or \$49.92/10 visits	\$6.43/use or \$51.42/10 visits	\$6.56/use or \$52.45/10 visits
e)	Squash - Daily User Fee (40 min Court Fee)	Senior-Youth/Older Adult	20% off listed fee	20% off listed fee	20% off listed fee	20% off listed fee
12. SQUASH						
a)	Lessons (40 min)	Private	\$36.27	\$37.72	\$38.85	\$39.63
		Semi Private (per person)	\$27.10	\$28.18	\$29.03	\$29.61
		3 or more (per person)	\$21.70	\$22.67	\$23.25	\$23.71
b)	Clinics	per class	\$10.00 - \$20.00	\$10.40 - \$20.80	\$10.71 - \$21.42	\$10.93 - \$21.85
c)	House League (40 min) - Member	Per Session	\$41.62	\$43.28	\$44.58	\$45.48
	House League (40 min) - Non-Member	Per Session	\$83.55 - \$131.40	\$86.89 - \$136.66	\$89.50 - \$140.76	\$91.29 - \$143.57
13. SEASONAL PACKAGES						
a)	Summer Splash Pass	per family	\$140.10	\$145.70	\$150.08	\$153.08
b)	Summer-Squash-Special	each	\$127.25	n/a	n/a	n/a
14. PERSONAL TRAINING PACKAGES Note: All fees are for members. Non-members are subject to a 25% surcharge.						
a)	Land Based Training - Single Session rate	Private	\$69.85	\$72.64	\$74.82	\$76.32
		Semi-Private (per person)	\$52.90	\$55.02	\$56.67	\$57.80
b)	Land Based Training - 3 Session Rate (Get Started) One Time Offer	Private	\$163.50	\$170.04	\$175.14	\$178.64
		Semi-Private (per person)	\$122.75	\$127.66	\$131.49	\$134.12
c)	Land Based Training - 5 Sessions	Private	\$285.35	\$296.76	\$305.67	\$311.78
		Semi-Private (per person)	\$213.30	\$221.83	\$228.49	\$233.06
d)	Land Based Training - 10 Sessions	Private	\$540.80	\$562.43	\$579.30	\$590.89
		Semi-Private (per person)	\$406.30	\$422.55	\$435.23	\$443.93
e)	Land Based Training - 20 Sessions	Private	\$1,061.45	\$1,103.91	\$1,137.03	\$1,159.77
		Semi-Private (per person)	\$751.25	\$781.30	\$804.74	\$820.83

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15. POOL RENTAL RATES						
a) AFLC Pool - Private Rental	per lane/per hour (plus lifeguard costs)		\$14.50	\$15.08	\$15.53	\$15.84
b) SARC 8 Lane Pool - Private Rental	per lane/per hour (plus lifeguard costs)		\$14.50	\$15.08	\$15.53	\$15.84
c) SARC Therapy Pool - Private Rental	per hour (plus lifeguard costs)		\$26.60	\$27.66	\$28.49	\$29.06
d) SARC Leisure Pool/Slide - Private Rental	per hour (plus lifeguard costs)		\$43.40	\$45.14	\$46.49	\$47.42
f) Pool - School Instructional Lessons (30 mins)	per person		\$28.50/class (1 or 2) \$15.60/class (3 or 4) \$13.25/class (5 to 10) \$9.80/class (11 or more)	\$29.64/class (1 or 2) \$16.22/class (3 or 4) \$13.78/class (5 to 10) \$10.19/class (11 or more)	\$30.53/class (1 or 2) \$16.71/class (3 or 4) \$14.19/class (5 to 10) \$10.50/class (11 or more)	\$31.14/class (1 or 2) \$17.04/class (3 or 4) \$14.48/class (5 to 10) \$10.71/class (11 or more)
h) Additional Instructor Fee	per hour		\$26.05	\$27.09	\$27.90	\$28.46
i) Lifeguard Fee	per hour		\$23.00	\$23.92	\$24.64	\$25.13
j) <u>Additional Deck Supervisor Fee</u>	<u>per hour</u>		n/a	\$28.80	\$26.65	\$27.20
k) <u>Aquatic Event Pool set up fee</u>	<u>per event</u>		n/a	\$200.00	\$206.00	\$210.00
16. PUBLIC SKATING PROGRAMS						
a) Shinny Hockey	per visit		\$6.75 or 54.75/10 visits	\$7.02	\$7.23	\$7.38
	10 visits			\$56.94	\$58.65	\$59.82
	per visit			\$3.28	\$3.37	\$3.44
	10 visits			\$27.30	\$28.12	\$28.68
b) Public Skating (all)	20 visits		\$3.15 or \$26.25/10 visits, \$49.25/20 visits, \$71.30/30 visits	\$51.22	\$52.76	\$53.81
	30 visits			\$74.15	\$76.38	\$77.90
c) Family Skate Pass	each		\$34.15 - \$342.05	\$35.52 - \$355.73	\$36.58 - \$366.40	\$37.31 - \$373.73
17. ICE RENTALS						
a) Ice Rental Prime Time	per hour		\$232.10	\$241.38	\$248.63	\$253.60
b) Ice Rental Prime (Aurora Based Minor Hockey/Skating Club only)	per hour		\$217.60	\$226.30	\$233.09	\$237.75
c) Ice Rental Non-Prime - Weekday (8:00am to 4:00pm)	per hour		\$142.05	\$147.73	\$152.16	\$155.21
d) Ice Rental Non-Prime - 6:00am to 8:00am Weekday - 8:00am to 4:00pm Summer Ice (July 1 - Aug. 31) - Weekend Summer Ice (July 1 - Aug. 31)	per hour		\$150.40	\$156.42	\$161.11	\$164.33
d) Ice Rental - OJHL Junior A (at all times) - OWHA U22AA (at all times)	per hour		\$100.00	\$104.00	\$107.12	\$109.26
18. FACILITY RENTALS - INDOOR (Note: Damage/cleaning deposits may apply. Staff support charges may apply depending on the space rentals.)						
a) Meeting Room and Performance Space Rental	per hour per room		Free - \$262.10	Free - \$272.58	Free - \$280.76	Free - \$286.38
b) Arena Floor Rental - Aurora based Youth groups	per hour		\$50.10	\$52.10 - \$100	\$53.66 - \$103	\$54.74 - \$105.06
c) Arena Floor Rental - Other	per hour		\$66.40			
d) Arena Floor Event Rental (per surface) - Not for profit in Aurora	per day - multi day event (open - close)		\$910.40/surface	\$946.82	\$975.22	\$994.72
e) Arena Floor Event Rental (per surface) - Other	per day - multi day event (open - close)		\$1,286.55/surface	\$1,338.01	\$1,378.15	\$1,405.72

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f)	TEACHING KITCHEN	per hour	\$31.45/hour (plus \$62.90 clean-up deposit)	\$32.71 (plus \$65.42 clean-up deposit)	\$33.69 (plus \$67.38 clean-up deposit)	\$34.36 (plus \$68.73 clean-up deposit)
g)	Gymnasium - Prime Time - Aurora based Youth	Full Gym - per hour	\$90.80	\$94.43	\$97.26	\$99.21
h)	Gymnasium - Prime Time - Other	Full Gym - per hour	\$122.30	\$127.19	\$131.01	\$133.63
i)	GYMNASIUM - Non-Prime - 7:00am to 4:00pm Weekdays	Full Gym - per hour	\$67.56	\$70.26	\$72.37	\$73.82
j)	<u>GYMNASIUM - Non-Resident (any time)</u>	<u>Full Gym - per hour</u>	n/a	\$145.00	\$149.35	\$152.34
k)	Gymnasium Equipment (per rental)	Basketball/volley ball/dodge ball (10 balls)	\$5.25	\$5.46	\$5.62	\$5.74
		Volley Ball nets per net (maximum 2 nets)	\$10.50	\$10.92	\$11.25	\$11.47
		Hockey nets per net (maximum 2 nets)	\$5.25	\$5.46	\$5.62	\$5.74
		Hockey sticks and balls (12 sticks and 3 balls)	\$10.50	\$10.92	\$11.25	\$11.47
		Tennis balls (3 balls)	\$5.25	\$5.46	\$5.62	\$5.74
l)	Squash Courts	per court per hour	\$14.60	\$15.18	\$15.64	\$15.95
m)	TOWN HALL - Coffee Service	Per 25 people or less	\$33.80/25 people	\$35.15 /25 people	\$36.21 /25 people	\$36.93 /25 people
n)	TOWN HALL - COUNCIL CHAMBERS (Staff support fee may apply)	Aurora Based Groups	\$67.55/hour	\$70.25 /hour	\$72.36 /hour	\$73.81 /hour
		Non-Aurora Based Groups	\$140.25/hour	\$145.86/hour	\$150.24/hour	\$153.24 /hour
		Professional/Commercial Groups	\$274.81/hour	\$285.80 /hour	\$294.38 /hour	\$300.26 /hour
o)	TOWN HALL - SKYLIGHT GALLERY	per hour	\$67.55	\$70.25	\$72.36	\$73.81
p)	TOWN HALL - EQUIPMENT SUPPORT	Staffing charge for the use of the equipment in either the Holland Room and/or Council Chambers	\$87.40/hour (3 hour min)	\$90.90 /hour	\$93.62 /hour	\$95.50 /hour
q)	Locker Rental (per person)	1 month	\$ 7.45	\$7.75	\$7.98	\$8.14
		3 month	\$ 21.40	\$22.26	\$22.92	\$23.38
		6 month	\$ 40.20	\$41.81	\$43.06	\$43.92
		12 month	\$ 76.70	\$79.77	\$82.16	\$83.80
		per ticket	\$1.00 - \$5.00	n/a		
r)	Box Office Fees	Capital Investment Fund - per ticket	n/a	\$1.50	\$1.95	\$2.34
		Handling/Processing Fee per ticket	n/a	\$2.00 + 3%	\$2.60 + 3%	\$3.12 + 3%
		Admin Fee - per event	n/a	\$200.00	\$260	\$312
s)	Staff Support	Staffing costs per staff member per hour in support of space rental (3 hour min)	\$20.00 - \$55.00 (3 hour min)	\$20.80 - \$57.20 (3 hour min)	\$21.42 - \$58.92 (3 hour min)	\$21.85 - \$60.09 (3 hour min)
t)	Equipment Support (Other Than Town Hall)	Equipment rental costs per rental in support of space rental	\$5.00 - \$150.00	\$5.20 - \$156.00	\$5.36 - \$160.68	\$5.46 - \$163.89
u)	<u>Production Service Fees (Aurora Town Square)</u>	<u>Service fees per rental</u>	n/a	\$25 - \$500	\$25 - \$650	\$25 - \$780
		<u>Piano move</u>	n/a	Actual cost, plus 10% administration subject to HST	Actual cost, plus 10% administration subject to HST	Actual cost, plus 10% administration subject to HST
		<u>Additional equipment rental</u>	n/a	Actual cost, plus 10% administration subject to HST	Actual cost, plus 10% administration subject to HST	Actual cost, plus 10% administration subject to HST

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19. FACILITY RENTALS - OUTDOOR						
a)	BAND SHELL	Park Event/Large-Company/School Picnic (limited electrical available)	\$395.85	\$411.84	\$424.20	\$432.68
		Park Event (non-profit group) (limited electrical available)	n/a	\$100 - \$411.84	\$100 - \$424.20	\$100 - \$432.68
		Hourly (no set-up or staff support required)	\$33.80	\$35.15	\$36.21	\$36.93
b)	McMAHON PARK	Aurora Lawn Bowling Club (per year)	\$1,212.30/year	\$1,260.79	\$1,298.62	\$1,324.59
		Aurora Community Tennis Club (per year)	\$1,970.20/year	\$2,049.01	\$2,110.48	\$2,152.69
c)	TENNIS COURTS/PICKLEBALL COURTS	per hour	\$9.40	\$9.78	\$10.07	\$10.27
20. PLAYING FIELD USER FEES						
a)	Ball Diamonds - Adult & Youth	per hour	\$18.80	\$12.27 - \$25.00	\$12.64 - \$25.75	\$12.89 - \$26.27
b)	Ball Diamonds - Youth	per hour	\$11.80	n/a		
c)	Rectangular Fields - Adult & Youth	per hour	\$10.35	\$12.27 - \$25	\$12.64 - \$25.75	\$12.89 - \$26.27
d)	Rectangular Fields - Adult	per hour	\$12.40	n/a		
g)	Tournaments	each tournament (plus hourly rate per field)	\$260.65	\$271.08	\$279.21	\$284.79
h)	ARTIFICIAL TURF FIELD - Aurora based/representative Youth/Adult clubs/academies - May 15 - September 30 (regular season)	Youth - per hour	\$10.35	\$10.76 - \$100	\$11.08 - \$103	\$11.30 - \$105.60
		Adult - per hour	\$12.40	n/a		
i)	ARTIFICIAL TURF FIELD - Aurora based/representative Youth/Adult clubs/academies - Oct 1 - May 14	per hour	\$26.70	n/a		
j)	ARTIFICIAL TURF FIELD - All schools and Aurora based private people - May 15 - September 30 (regular season)	per hour	\$32.75	n/a		
k)	ARTIFICIAL TURF FIELD - All schools and Aurora based private people - October 1 - May 14	per hour	\$72.75	n/a		
l)	ARTIFICIAL TURF FIELD - All non-Aurora based groups Youth/Adult - Any time of year	per hour	\$90.90	n/a		

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21. CULTURAL SERVICES						
a)	Visiting Researcher	per 2 hours	\$29.00	\$30.16	\$31.06	\$31.69
b)	Corresponding Researcher	per hour	\$52.60	\$54.70	\$56.35	\$57.47
c)	Photocopies / scans of text	per page	\$0.60	\$0.62	\$0.64	\$0.66
d)	High Resolution Image (existing)	per image	\$32.85	\$34.16	\$35.19	\$35.89
e)	High Resolution Scan	per image	\$65.80	\$68.43	\$70.48	\$71.89
22. AURORA SPORTS DOME						
a)	Prime Time (October 1 - May 14)	1/3 Field per hour	\$198.31	\$206.24	\$212.43	\$216.68
		Full Field per hour	\$594.94	\$618.74	\$637.30	\$650.05
b)	Non-Profit Groups (October 1 - May 14)	1/3 Field per hour	\$178.48	\$185.62	\$191.19	\$195.01
		Full Field per hour	\$535.45	\$556.87	\$573.57	\$585.05
c)	Prime Time Aurora Youth Soccer Club (October 1 - May 14)	1/3 Field per hour	\$158.65	\$142.80	\$147.05	\$150.00
		Full Field per hour	\$475.95	\$428.35	\$441.25	\$450.10
d)	Non-Prime Time (October 1 - May 14)	1/3 Field per hour	\$142.38	\$148.08	\$152.52	\$155.57
		Full Field per hour	\$427.14	\$444.23	\$457.55	\$466.70
e)	Non-Prime Time Aurora Youth Soccer Club (October 1 - May 14)	1/3 Field per hour	\$113.90	\$102.50	\$105.60	\$107.70
		Full Field per hour	\$341.71	\$307.55	\$316.80	\$323.15
f)	Non-Prime Time Event Rate (min 4 consecutive hours) (excludes March Break & Christmas Break) (October 1 - May 14)	1/3 Field per hour	\$100.00	\$104.00	\$107.12	\$109.26
		Full Field per hour	\$300.00	\$312.00	\$321.36	\$327.79
g)	Non-Prime Time Aurora Youth Soccer Club Event Rate (min 4 consecutive hours) (excludes March Break & Christmas Break) (October 1 - May 14)	1/3 Field per hour	\$80.00	\$72.00	\$74.15	\$75.65
		Full Field per hour	\$240.00	\$216.00	\$222.50	\$226.95
h)	Summer - All Times (May 15 - Sept. 30)	1/3 Field per hour	\$50.00	\$52.00	\$53.56	\$54.63
		Full Field per hour	\$150.00	\$156.00	\$160.68	\$163.89
i)	Summer - All Times Non-Profit Groups - Adult (May 15 - Sept. 30)	1/3 Field per hour	\$40.00	\$41.60	\$42.85	\$43.70
		Full Field per hour	\$120.00	\$124.80	\$128.54	\$131.11
j)	Summer - All Times Non-Profit Groups - Youth (May 15 - Sept. 30)	1/3 Field per hour	\$35.00	\$36.40	\$37.49	\$38.24
		Full Field per hour	\$105.00	\$109.20	\$112.48	\$114.73
k)	Summer - All Times Aurora Youth Soccer Club (May 15 - Sept. 30)	1/3 Field per hour	\$30.00	\$27.00	\$27.80	\$28.35
		Full Field per hour	\$90.00	\$81.00	\$83.45	\$85.10

By-law Number XXXX-23
Schedule "E"
Operational Services Department
Effective January 1, 2024

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2023 (Including H.S.T. where applicable)	2024 (Including H.S.T. where applicable)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Work Performed for Residents, Contractors and Developers		Actual Labour, Material & Equipment plus 35% overhead or full cost of contracted services plus 15% administrative fee, subject to HST	Actual Labour, Material & Equipment plus 35% overhead or full cost of contracted services plus 15% administrative fee, subject to HST	Actual Labour, Material & Equipment plus 35% overhead or full cost of contracted services plus 15% administrative fee, subject to HST	Actual Labour, Material & Equipment plus 35% overhead or full cost of contracted services plus 15% administrative fee, subject to HST
Hydrant Deposit	Each	\$2,200.00	\$2,288.00	\$2,357.00	\$2,404.00
Fire Flow Test	Each	\$300.00	\$312.00	\$321.00	\$327.00
Sewer Camera Rate	lump sum	actual cost plus 15% administrative fee, subject to HST	actual cost plus 15% administrative fee, subject to HST	actual cost plus 15% administrative fee, subject to HST	actual cost plus 15% administrative fee, subject to HST
Water Meters and Water Meter Accessories	each	Actual cost plus 35% overhead, subject to HST (overhead limited to a maximum of \$513 per meter or accessory)	Actual cost plus 35% overhead, subject to HST (overhead limited to a maximum of \$513 per meter or accessory)	Actual cost plus 35% overhead, subject to HST (overhead limited to a maximum of \$513 per meter or accessory)	Actual cost plus 35% overhead, subject to HST (overhead limited to a maximum of \$513 per meter or accessory)
Water Meter Wire Charge	per box	\$140.50	\$241.00	\$270.00	\$302.00
Bulk Water Fee (during Construction)	per residential/town house unit	\$150.00	\$170.00	\$175.00	\$179.00
	per high density/apartment unit	\$90.00	\$95.00	\$98.00	\$100.00
	non-residential (per 100m ²)	\$62.00	\$65.00	\$67.00	\$68.00
Road Encroachment and Occupancy Fees					
Road Occupancy Permit Damage Deposit	each	\$611.00 - \$10,000.00	\$635.00 - \$10,400.00	\$654.00 - \$10,712.00	\$667.00 - \$10,926.00
Road Occupancy Permit Rush Fee	each	\$109.00	\$113.00	\$116.00	\$118.00
Road Occupancy Permit	each	\$419.00	\$436.00	\$449.00	\$458.00
Additional Inspection Fee	per inspection	\$160.00	\$166.00	\$171.00	\$174.00
Encroachment Application Fee	per application	\$321.00	\$334.00	\$344.00	\$351.00
Sanitary Sewer Remediation					
Private Side Sanitary Sewer Remediation	each	Actual cost plus 15% administrative fee, subject to HST	Actual cost plus 15% administrative fee, subject to HST	Actual cost plus 15% administrative fee, subject to HST	Actual cost plus 15% administrative fee, subject to HST
Water Turn On/Off Service Charges (previously included in By-law 5716-15)					
24 hours or more of notice during business hours (8:00am - 4:00pm)	each	\$0.00	\$0.00	\$0.00	\$0.00
Less than 24 hours notice during business hours (8:00am - 4:00pm)	each	\$96.00	\$100.00	\$103.00	\$105.00
Outside business hours	each	\$190.00	\$198.00	\$204.00	\$208.00
Waste Collection Fees					
Blue Boxes	each	\$16.00	\$17.00	\$17.50	\$18.00
Blue Totes	each	\$167.00 + delivery charge of \$38.00 for the 95 gal totes (which includes picking up old damaged totes)	\$174.00 + delivery charge of \$40.00 for the 95 gal totes (which includes picking up old damaged totes)	\$179.00 + delivery charge of \$41.00 for the 95 gal totes (which includes picking up old damaged totes)	\$183.00 + delivery charge of \$42.00 for the 95 gal totes (which includes picking up old damaged totes)
Green Bins	each	\$31.50	\$33.00	\$34.00	\$35.00
Kitchen Catcher	each	\$8.50	\$9.00	\$9.25	\$9.50
Backyard Composters	each	\$46.00	\$48.00	\$49.00	\$50.00
Replacement Blue Tote wheel set	each	\$22.53	\$23.00	\$24.00	\$24.50
Residential Waste Bag Tag	each	\$5.00	\$5.00	\$5.00	\$6.00

By-law Number XXXX-23
Schedule "E"
Operational Services Department
Effective January 1, 2024

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2023 (Including H.S.T. where applicable)	2024 (Including H.S.T. where applicable)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Landscape Fees					
Landscaping Administration Fees	each	8.168% - less than \$100K 7.148% - \$100K to \$250K 6.126% - \$250K to \$500K 5.105% - more than \$500K	8.168% - less than \$100K 7.148% - \$100K to \$250K 6.126% - \$250K to \$500K 5.105% - more than \$500K	8.168% - less than \$100K 7.148% - \$100K to \$250K 6.126% - \$250K to \$500K 5.105% - more than \$500K	8.168% - less than \$100K 7.148% - \$100K to \$250K 6.126% - \$250K to \$500K 5.105% - more than \$500K
Landscape Maintenance Fees	each	25.525% of estimated value of landscape works installed on municipal property (excludes open space plantings)	25.525% of estimated value of landscape works installed on municipal property (excludes open space plantings)	25.525% of estimated value of landscape works installed on municipal property (excludes open space plantings)	25.525% of estimated value of landscape works installed on municipal property (excludes open space plantings)
Tree Permit Fees					
Tree Permit Fees	up to 3 trees that are between 20 cm and 69 cm	\$233.00	\$242.00	\$249.00	\$254.00
	up to 4 trees that are between 20 cm and 69 cm	\$349.00	\$363.00	\$374.00	\$381.00
	up to 5 trees that are between 20 cm and 69 cm	\$467.00	\$486.00	\$501.00	\$511.00
	up to 6 trees that are between 20 cm and 69 cm	\$583.00	\$606.00	\$624.00	\$636.00
	up to 7 trees that are between 20 cm and 69 cm	\$698.00	\$726.00	\$748.00	\$763.00
	8 or more trees that are between 20 cm and 69 cm (cost per tree)	\$116.00	\$121.00	\$125.00	\$128.00
	A tree that is greater than 70 cm	\$556.00	\$578.00	\$595.00	\$607.00
Memorial Tree Fees					
Bronze Plaque	each	\$700.00	\$728.00	\$750.00	\$765.00
Coniferous Trees	150mm - 300 mm	\$350.00 - \$1,050.00	\$364.00 - \$1,092.00	\$375.00 - \$1,125.00	\$383.00 - \$1,148.00
Deciduous Trees	50mm - 70 mm	\$500.00 - \$750.00	\$520.00 - \$780.00	\$536.00 - \$803.00	\$547.00 - \$819.00
Memorial Bench Fees					
New Bench or dedication of existing	each	\$500.00 - \$1,500.00	\$520.00 - \$1,560.00	\$536.00 - \$1,607.00	\$547.00 - \$1,639.00
Park Access Agreement					
Administrative Fee	each	\$400.00	\$416.00	\$428.00	\$437.00
Security Deposit	each	\$5,000.00 - \$10,000.00	\$5,200.00 - \$10,400.00	\$5,356.00 - \$10,712.00	\$5,463.00 - \$10,926.00
Street Pole Banner Program					
Application Fee - For Profit Organizations	each	n/a	\$50.00	\$51.50	\$52.50
Application Fee - For Non-Profit Organizations	each	n/a	\$30.00	\$31.00	\$31.50
Banner Installation/Removal Fee	per banner	n/a	\$100.00	\$103.00	\$105.00

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2023 (Including H.S.T. where applicable)	2024 (Including H.S.T. where applicable)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Finance					
Tax Bill Reprint - Per Tax Year	per document	\$ 22.50	\$ 23.00	\$ 24.00	\$ 24.50
Returned Cheques	per cheque	\$ 55.50	\$ 58.00	\$ 60.00	\$ 61.00
Payment Recalled by Bank	per item	\$ 22.50	\$ 23.00	\$ 24.00	\$ 24.50
Mortgage Administrative Fee	per transaction	\$ 11.25	\$ 11.75	\$ 12.00	\$ 12.25
Tax Reminder Notices	per property	\$ 7.75	\$ 8.00	\$ 8.25	\$ 8.50
Water and Wastewater Reminder Notices	per property	\$ 7.75	\$ 8.00	\$ 8.25	\$ 8.50
Tax and Water/Wastewater Certificate (for all properties)	per property	\$ 156.00	\$ 162.00	\$ 167.00	\$ 170.00
Online Tax and Water/Wastewater Certificate (for all properties)	per property	\$ 156.00	\$ 162.00	\$ 167.00	\$ 170.00
Tax Certificate (Vacant Land Only)	per property	\$ 126.00	\$ 131.00	\$ 135.00	\$ 138.00
Water/Wastewater Certificate	per property	\$ 126.00	\$ 131.00	\$ 135.00	\$ 138.00
Water Bill Reprint - Per Billing Period	per document	\$ 22.50	\$ 23.50	\$ 24.25	\$ 24.75
Official Tax Receipt Letter for Government Agencies	per document	\$ 39.00	\$ 41.00	\$ 42.00	\$ 43.00
Duplicate Receipt	per receipt	\$ 16.75	\$ 17.50	\$ 18.00	\$ 18.50
Detailed Analysis of Tax Account - Per Tax Year	per property	\$ 39.00	\$ 41.00	\$ 42.00	\$ 43.00
Tax Roll Ownership Change	per property	\$ 61.00	\$ 63.00	\$ 65.00	\$ 66.00
Water Account Ownership Change/ New Account Set-up	per property	\$ 61.00	\$ 63.00	\$ 65.00	\$ 66.00
Letter of Reference for Utilities	each	\$ 33.00	\$ 34.50	\$ 35.50	\$ 36.25
Addition of Unpaid Provincial Offences Act Fines to Tax Bill	per addition	\$ 55.50	n/a	n/a	n/a
Addition of Unpaid Charges to Tax Bill	per addition	\$ 33.00	\$ 34.00	\$ 35.00	\$ 36.00
Addition of Unpaid Charges to Tax Bill	per addition	n/a	\$ 58.00	\$ 60.00	\$ 61.00
DC Administration Fee	per application	\$ 1,743.00	\$ 1,813.00	\$ 1,867.00	\$ 1,904.00
GIS Division					
GIS Analysis	per hour	\$89.00	\$ 93.00	\$ 96.00	\$ 98.00
Town Street Plan Map (b/w) (24x36 inches)	per map	\$9.50	\$ 9.75	\$ 10.00	\$ 10.25
Town Street Plan Map (colour) (24x36 inches)	per map	\$14.75	\$ 15.25	\$ 15.75	\$ 16.00
Town Air Photo Map (30x39 inches)	per map	\$45.00	\$ 47.00	\$ 48.00	\$ 49.00

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Schedule "G"
Building Division
Effective January 1, 2024

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2023 (Including H.S.T. where applicable)	2024 (Including H.S.T. where applicable)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Minimum Permit Fee for Part 9 Residential Building	per application	\$ 312.50	\$ 325.00	\$ 335.00	\$ 342.00
Minimum Permit Fee for all Other Buildings	per application	\$ 629.00	\$ 654.00	\$ 674.00	\$ 687.00
Group A Assembly (Applies to New Buildings and Additions)					
Restaurants/ Banquet Halls (Finished)	per square metre	\$ 20.25	\$ 21.00	\$ 22.00	\$ 22.50
Restaurant/ Banquet Hall (Shell)	per square metre	\$ 12.25	\$ 12.75	\$ 13.25	\$ 13.50
Recreation Facilities, Schools, Libraries, Churches, Theatres and All Other Group A Occupancies	per square metre	\$ 20.25	\$ 21.00	\$ 22.00	\$ 22.50
Group A Assembly (Alterations)	per square metre	\$ 6.75	\$ 7.00	\$ 7.25	\$ 7.50
Group B Institutional (Applies to New Buildings and Additions)					
Residential Care Facilities, Nursing Homes and All Other Group B	per square metre	\$ 20.25	\$ 21.00	\$ 22.00	\$ 22.50
Group B Institutional (Alterations)	per square metre	\$ 6.75	\$ 7.00	\$ 7.25	\$ 7.50
Group C Residential (Applies to New Buildings and Additions)					
Single Family Detached Semi, Row House, Link Dwellings* *Permit includes Building, HVAC, Plumbing and Residential Occupancy Permits.	per square metre	\$ 18.25	\$ 19.00	\$ 19.75	\$ 20.00
Multiple Residential and Apartments	per square metre	\$ 17.25	\$ 18.00	\$ 18.50	\$ 19.00
Other Group C (Hotel/Motel Lodging Houses, Rooming Houses, Shelters, etc.)	per square metre	\$ 17.25	\$ 18.00	\$ 18.50	\$ 19.00
Group C Residential (Alterations)	per square metre	\$ 6.75	\$ 7.00	\$ 7.25	\$ 7.50
Second Suite Dwelling Unit	per square metre	\$ 6.75	\$ 7.00	\$ 7.25	\$ 7.50
Group D Business and Personal Services (Applies to New Buildings and Additions)					
Business and Personal Services (Finished)	per square metre	\$ 17.25	\$ 18.00	\$ 18.50	\$ 19.00
Business and Personal Services (Shell)	per square metre	\$ 13.75	\$ 14.50	\$ 15.00	\$ 15.50
Group D Business and Personal Services (Alterations)	per square metre	\$ 8.00	\$ 8.25	\$ 8.50	\$ 8.75
Group E Mercantile (Applies to New Buildings and Additions)					
Mercantile (Finished)	per square metre	\$ 17.25	\$ 18.00	\$ 19.00	\$ 19.50
Mercantile (Shell)	per square metre	\$ 13.75	\$ 14.50	\$ 15.00	\$ 15.50
Group E Mercantile (Alterations)	per square metre	\$ 8.00	\$ 8.25	\$ 8.50	\$ 8.75
Group F Industrial (Applies to New Buildings and Additions)					
Industrial (Finished - Including Self-Storage Buildings)	per square metre	\$ 11.50	\$ 12.00	\$ 12.50	\$ 12.75
Industrial (Shell)	per square metre	\$ 9.25	\$ 9.75	\$ 10.00	\$ 10.25
Storage Garages	per square metre	\$ 5.75	\$ 6.00	\$ 6.25	\$ 6.50
Gas Stations/Repair Stations	per square metre	\$ 10.25	\$ 10.75	\$ 11.00	\$ 11.25
Farm Buildings	per square metre	\$ 5.00	\$ 5.25	\$ 5.50	\$ 5.75
Group F Industrial (Alterations)	per square metre	\$ 5.50	\$ 5.75	\$ 6.00	\$ 6.25
Designated Structures					
Wind Turbine Support Structure	per structure	\$ 362.75	\$ 377.00	\$ 388.00	\$ 396.00
Exterior Tank and Support not regulated by TSSA, 2000	per structure	\$ 307.00	\$ 319.00	\$ 329.00	\$ 336.00
Retaining Walls	per linear metre	\$ 9.00	\$ 9.50	\$ 9.75	\$ 10.00
Solar Collectors	per structure	\$ 362.75	\$ 377.00	\$ 388.00	\$ 396.00

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Building Division
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Stand Alone					
Accessory Structures (Residential)	flat fee	\$ 312.50	\$ 325.00	\$ 335.00	\$ 342.00
Accessory Structures (All Other)	flat fee	\$ 601.00	\$ 625.00	\$ 644.00	\$ 657.00
Alternative Solutions	per application	\$1,168.00 - plus consulting costs as applicable	\$1,215.00 - plus consulting costs as applicable	\$1,251.00 - plus consulting costs as applicable	\$1,276.00 - plus consulting costs as applicable
Change of Use	per square metre	\$ 8.00	\$ 8.25	\$ 8.50	\$ 8.75
Construction and Sales Trailers	per square metre	\$ 12.00	\$ 12.50	\$ 13.00	\$ 13.25
Construction and Sales Trailers (Pre-Fabricated)	per square metre	\$ 6.00	\$ 6.25	\$ 6.50	\$ 6.75
Conditional Permits	per square metre of applicable residential or commercial fee	\$1,168.00 - plus agreement preparation costs (min \$1,112.00)	\$1,215.00 - plus agreement preparation costs (min \$1,157.00)	\$1,511.00 - plus agreement preparation costs (min \$1,192.00)	\$1,276.00 - plus agreement preparation costs (min \$1,216.00)
Demolition (Singles, Semis, Row Houses, Accessory Structures)	55m ² or less - flat fee	\$ 312.50	\$ 325.00	\$ 335.00	\$ 342.00
	Over 55m ² - flat fee	\$ 368.00	\$ 383.00	\$ 394.00	\$ 402.00
Demolition (Others)	flat fee	\$ 601.00	\$ 625.00	\$ 644.00	\$ 657.00
Electromagnetic Locks	per lock	\$35.50 - to a maximum of \$355.00	\$37.00 - to a maximum of \$369.00	\$38.00 - to a maximum of \$380.00	\$38.75 - to a maximum of \$388.00
Fire Alarm Retrofit	per application	\$ 356.00	\$ 370.00	\$ 381.00	\$ 389.00
Fireplaces, Woodstoves and Chimneys	each	\$ 312.50	\$ 325.00	\$ 335.00	\$ 342.00
Foundation for Relocated Buildings	per square metre	\$ 4.30	\$ 4.50	\$ 4.75	\$ 5.00
HVAC Systems	per residential system	\$ 312.50	\$ 325.00	\$ 335.00	\$ 342.00
	per all other systems	\$ 629.00	\$ 654.00	\$ 674.00	\$ 687.00
Kitchen Exhaust System	per system	\$ 601.00	\$ 625.00	\$ 644.00	\$ 657.00
Marijuana Grow-OP Remediation	minimum fee - includes 10 hours of plan review and inspection	\$ 1,258.00	\$ 1,308.00	\$ 1,347.00	\$ 1,374.00
	per hour (after)	\$ 127.00	\$ 132.00	\$ 136.00	\$ 139.00
Miscellaneous Permits - Where a permit application is for a Class not listed herein, the Unit of Measure and Fee shall be determined by the Chief Building Official	each	tbd	tbd	tbd	tbd
Model Certification	per square metre	\$ 6.50	\$ 6.75	\$ 7.00	\$ 7.25
Permits for Certified Plans	per square metre	\$ 11.75	\$ 12.25	\$ 12.50	\$ 12.75
Model Type Change	per square metre	\$ 912.00	\$ 948.00	\$ 976.00	\$ 996.00
Outdoor Public Pool (3.11 OBC)	per square metre	\$ 7.25	\$ 7.50	\$ 7.75	\$ 8.00
Occupancy of an Unfinished Building Permit	per application - up to 4 hours of combined inspection time for building, plumbing and fire services	\$ 500.00	\$ 520.00	\$ 536.00	\$ 547.00
	per hour (additional time)	\$ 124.75	\$ 130.00	\$ 134.00	\$ 137.00
Partial Permits (Foundation, Structural and Foundation/Structural)	per application	\$ 629.00	\$ 654.00	\$ 674.00	\$ 687.00
Portables	per portable	\$182.00 - to a maximum of \$1,820.00	\$189.00 - to a maximum of \$1,893.00	\$185.00 - to a maximum of \$1,950.00	\$189.00 - to a maximum of \$1,989.00
Revision to Permit Plan	per application - up to 3 hours of review time	\$ 315.00	\$ 328.00	\$ 338.00	\$ 345.00
Shoring	per linear metre	\$ 8.75	\$ 9.00	\$ 9.25	\$ 9.50
Solar Domestic Hot Water Systems	per system	\$ 537.00	\$ 558.00	\$ 575.00	\$ 587.00
Sprinkler Retrofit	per square metre	\$ 0.75	\$ 0.78	\$ 0.80	\$ 0.82
Temporary Building/Tent	per structure	\$182.00 - to a maximum of \$1,820.00	\$189.00 - to a maximum of \$1,893.00	\$185.00 - to a maximum of \$1,950.00	\$189.00 - to a maximum of \$1,989.00
Transit/Bus and Terminal/Bus Shelter	per square metre (see Group A Occupancies)	\$ 15.75	\$ 16.50	\$ 17.00	\$ 17.50
Underpinning	per linear metre	\$ 8.75	\$ 9.00	\$ 9.25	\$ 9.50
Plumbing					
On Site Sewage Systems - New Systems (200m ² or less)	per system	\$ 629.00	\$ 654.00	\$ 674.00	\$ 687.00
On Site Sewage Systems - New Systems (Greater than 200m ²)	per square metre	\$4.30 - to a maximum of \$3,599.00	\$4.50 - to a maximum of \$3,743.00	\$4.75 - to a maximum of \$3,855.00	\$5.00 - to a maximum of \$3,932.00
Alterations to Sewage Disposal System	per application	\$ 301.00	\$ 313.00	\$ 322.00	\$ 328.00
Headers, Tank Removal or Decommissioning	each	\$ 301.00	\$ 313.00	\$ 322.00	\$ 328.00
Stand Alone Plumbing Fixtures, Equipment, Roof Drains - Single Family Dwelling	per fixture	\$ 18.25	\$ 19.00	\$ 19.50	\$ 20.00
Stand Alone Plumbing Fixtures, Equipment, Roof Drains - All Other Buildings	per fixture	\$ 18.25	\$ 19.00	\$ 19.50	\$ 20.00
Water Service (Residential)	per application	\$ 28.75	\$ 30.00	\$ 31.00	\$ 31.75
Each Residential Drain and Sewer (Includes both Storm and Sanitary, Inside, Outside and Floor Drains)	per application	\$ 68.00	\$ 71.00	\$ 73.00	\$ 74.00

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Commercial, Industrial, Institutional and Apartment (Buildings and Units)					
Water Services					
50mm (2") or less	each	\$ 28.75	\$ 30.00	\$ 31.00	\$ 31.50
100mm (4")	each	\$ 51.25	\$ 53.00	\$ 55.00	\$ 56.00
150mm (6")	each	\$ 73.50	\$ 76.00	\$ 78.00	\$ 80.00
200mm (8")	each	\$ 97.50	\$ 101.00	\$ 104.00	\$ 106.00
250mm (10")	each	\$ 119.50	\$ 124.00	\$ 128.00	\$ 131.00
300mm (12") or larger	each	\$ 143.50	\$ 149.00	\$ 153.00	\$ 156.00
Drains (Storm or Sanitary Drains - Inside or Outside)					
100mm (4")	each	\$ 56.50	\$ 59.00	\$ 61.00	\$ 62.00
150mm (6")	each	\$ 87.00	\$ 91.00	\$ 94.00	\$ 96.00
200mm (8")	each	\$ 108.00	\$ 112.00	\$ 115.00	\$ 117.00
250mm (10")	each	\$ 130.00	\$ 135.00	\$ 139.00	\$ 142.00
300mm (12") or larger	each	\$ 154.00	\$ 160.00	\$ 165.00	\$ 168.00
Miscellaneous Plumbing					
Manhole, Catch-Basin, Area Drain or Interceptors	each	\$ 41.00	\$ 43.00	\$ 44.00	\$ 45.00
Testable Back-Flow Preventer	each	\$ 73.50	\$ 76.00	\$ 78.00	\$ 80.00
Other Fees					
Re-Inspection Fee (Applicable at the discretion of the Chief Building Inspector)	each	\$ 124.75	\$ 130.00	\$ 134.00	\$ 137.00
Review of Plans	per hour	\$ 124.75	\$ 130.00	\$ 134.00	\$ 137.00
Permit Reactivation Fee	per permit	\$ 177.00	\$ 184.00	\$ 190.00	\$ 194.00
Administration Fee for Occupancy of a Residential Building Prior to Issuance of the Required Residential Occupancy Permit under the Building Code	per unit	\$ 901.50	\$ 938.00	\$ 966.00	\$ 985.00
Special Inspection Fee - per Hour, per Person (Applicable at the discretion of the Chief Building Inspector)	per hour per person	\$ 124.75	\$ 130.00	\$ 134.00	\$ 137.00

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Special Investigation Fee - Where work for which a permit is required by the Building By-law has commenced without the authorization of a permit, in addition to all other fees)	each	Half the permit fee payable pursuant to this By-law or \$283.00, whichever is greater	Half the permit fee payable pursuant to this By-law or \$294.00, whichever is greater	Half the permit fee payable pursuant to this By-law or \$303.00, whichever is greater	Half the permit fee payable pursuant to this By-law or \$309.00, whichever is greater
Transfer of Permit	per application	\$ 124.75	\$ 130.00	\$ 134.00	\$ 137.00
Zoning and Applicable Law Review	per proposal	\$ 154.00	\$ 160.00	\$ 165.00	\$ 168.00
Sewage System Maintenance Inspection	per inspection	\$ 172.00	\$ 179.00	\$ 184.00	\$ 188.00
Project by the Municipality	each	No Fees Charged	No Fees Charged	No Fees Charged	No Fees Charged
Notes					
General Notes - Interpretation and Application of Schedule G					
A building permit or permit fee is not required for any detached structure having an area of less than 10 square metres, except where plumbing is installed. However, the Town of Aurora Zoning By-law Number 2213-78, as amended, applies to all structures.					
Detached single family dwelling, semi-detached dwelling, row house and link house					
The service index applied to the construction of a new dwelling includes the building, plumbing, HVAC and occupancy permit components.					
Where a proposal for the construction of a new dwelling unit includes a deck, porch or similar amenity structures those amenities are included in the permit fee and will not be charged the stand alone fee for such structures.					
The measurement of a floor area for a dwelling unit shall be measured from exterior face of exterior wall to same or centerline of party wall, firewall or common wall including the floor area of an attached garage, basement and cellar.					
Where a proposal for construction includes an addition, alteration, accessory structures or any combination thereof the permit fee shall be the sum of the fees for the individual components.					
All Other Classes of Permits					
The service index applied to the construction of a new dwelling includes the Building, Fire Services and HVAC components but does not include plumbing or site services which shall be charged a separate fee in accordance with this Schedule.					
The occupancy classifications in this schedule correspond with the Ontario Building Code. For mixed use floor areas, the service index for each applicable occupancy may be used.					
Where a storage garage is located below a principle building and is considered a separate building the fee for the storage garage shall be calculated in accordance with the Group F industrial occupancy fees.					
Mechanical penthouses and floors, mezzanines, lofts and balconies are to be included in all floor area calculations. No deductions shall be made for openings in a floor area with the exception of interconnected floor areas.					
Security Deposits					
In accordance with the Town of Aurora Infill Housing Policy a security deposit of \$10,000.00 is required prior to the issuance of a permit for the construction of new dwellings.					
In accordance with the Town of Aurora By-law Number 4744-05P, as amended, additions and accessory structures to dwelling units and demolitions require a road damage deposit in the amount of \$25/metre of frontage to a maximum of \$750.00.					
In accordance with the Town of Aurora Policy regarding temporary sales trailers and construction trailers, a security deposit in the amount of \$5,000.00 is required to cover the cost of removal, should it become necessary.					
In accordance with the Town of Aurora Policy regarding demolition permits for Listed Heritage Buildings or Structures, a security deposit in the amount of \$10,000 is required prior to the issuance of the permit.					

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Official Plan Amendment					
Official Plan Amendment	base fee (includes processing fee)	\$ 46,970.00	n/a	n/a	n/a
	revision fees	\$ 2,566.00	n/a	n/a	n/a
Major (see Note 1)	base fee (includes processing fee)	n/a	\$ 48,849.00	\$ 50,314.00	\$ 51,320.00
Minor (see Note 2)	base fee (includes processing fee)	n/a	\$ 28,182.00	\$ 29,027.00	\$ 29,608.00
Recirculation/Revision Fee	where the applicant fails to respond to the comments requested by the Town beyond the third submission or the Applicant changes the plans/proposal	n/a	\$ 2,442.00	\$ 2,515.00	\$ 2,565.00
Zoning By-law Amendment					
Major (see Note 3)	base fee (includes processing fee)	\$ 27,263.00	\$ 28,354.00	\$ 29,205.00	\$ 29,789.00
	revision fees	\$ 2,566.00	\$ 2,669.00	\$ 2,749.00	\$ 2,804.00
Minor (see Note 4)	base fee (includes processing fee)	\$ 14,762.00	\$ 15,342.00	\$ 15,802.00	\$ 16,118.00
	revision fees	\$ 1,967.00	\$ 2,046.00	\$ 2,107.00	\$ 2,149.00
Removal of Hold	base fee (includes processing fee)	\$ 10,575.00	\$ 10,998.00	\$ 11,328.00	\$ 11,555.00
Temporary Use	base fee (includes processing fee)	\$ 17,702.00	\$ 18,410.00	\$ 18,962.00	\$ 19,341.00
	extension of the Temporary By-law	\$ 9,611.00	\$ 9,995.00	\$ 10,295.00	\$ 10,500.00
Recirculation/Revision Fee	where the applicant fails to respond to the comments requested by the Town beyond the third submission or the Applicant changes the plans/proposal	n/a	\$ 1,418.00	\$ 1,843.00	\$ 1,880.00
Draft Plan of Subdivision					
Draft Plan of Subdivision	base fee (includes registration of subdivision agreement)	\$ 48,730.23	\$ 50,679.00	\$ 52,199.00	\$ 53,243.00
	residential processing fee/surcharge 0 - 25 units (per unit)	\$851/unit and \$10,315/hectare or part thereof for all other lands (see Note 5)	\$885/unit and \$10,728/hectare or part thereof for all other lands (see Note 5)	\$912/unit and \$11,050/hectare or part thereof for all other lands (see Note 5)	\$930/unit and \$11,271/hectare or part thereof for all other lands (see Note 5)
	residential processing fee/surcharge 26 - 100 units (per unit)	\$724/unit and \$10,315/hectare or part thereof for all other lands (see Note 5)	\$753/unit and \$10,728/hectare or part thereof for all other lands (see Note 5)	\$776/unit and \$11,050/hectare or part thereof for all other lands (see Note 5)	\$792/unit and \$11,271/hectare or part thereof for all other lands (see Note 5)
	residential processing fee/surcharge 101 - 200 units (per unit)	\$615/unit and \$10,315/hectare or part thereof for all other lands (see Note 5)	\$640/unit and \$10,728/hectare or part thereof for all other lands (see Note 5)	\$659/unit and \$11,050/hectare or part thereof for all other lands (see Note 5)	\$672/unit and \$11,271/hectare or part thereof for all other lands (see Note 5)
	residential processing fee/surcharge > 200 units (per unit)	\$523/unit and \$10,315/hectare or part thereof for all other lands (see Note 5)	\$544/unit and \$10,728/hectare or part thereof for all other lands (see Note 5)	\$560/unit and \$11,050/hectare or part thereof for all other lands (see Note 5)	\$571/unit and \$11,271/hectare or part thereof for all other lands (see Note 5)
	processing fee/surcharge (non-residential)	\$10,102/hectare or part thereof for all other lands (see Note 5)	\$10,506/hectare or part thereof for all other lands (see Note 5)	\$10,821/hectare or part thereof for all other lands (see Note 5)	\$11,037/hectare or part thereof for all other lands (see Note 5)

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Draft Plan of Subdivision (con't)	revision fee (where applicant makes revisions to plans requiring recirculation)	\$ 2,782.00	\$ 2,893.00	\$ 2,980.00	\$ 3,040.00
	revisions to a Draft Approved Plan of Subdivision, or Conditions of Draft Approval	\$ 6,670.00	\$ 6,937.00	\$ 7,145.00	\$ 7,288.00
	extension of Draft Approval	\$ 3,493.00	\$ 3,633.00	\$ 3,742.00	\$ 3,817.00
<u>Recirculation/Revision Fee</u>	<u>where the applicant fails to respond to the comments requested by the Town beyond the third submission or the Applicant changes the plans/proposal</u>	n/a	\$ 2,534.00	\$ 2,610.00	\$ 2,662.00
Draft Plan of Condominium					
(All Types)	base fee (includes registration of Condo agreement)	\$ 32,255.00	\$ 33,545.00	\$ 34,551.00	\$ 35,242.00
	<u>Recirculation/revision fee (where the applicant fails to respond to the comments requested by the Town beyond the third submission or the Applicant changes the plans/proposal)</u>	n/a	\$ 1,613.00	\$ 1,661.00	\$ 1,694.00
	revisions to Approved Draft Plan of Condominium	\$ 4,693.00	\$ 4,881.00	\$ 5,027.00	\$ 5,128.00
	extension of Draft Approval	\$ 2,566.00	\$ 2,669.00	\$ 2,749.00	\$ 2,804.00
Part Lot Controls					
Part Lot Controls	base fee	\$ 4,358.00	\$ 4,532.00	\$ 4,668.00	\$ 4,761.00
	<u>plus: per unit or lot</u>	n/a	\$ 100.00	\$ 103.00	\$ 105.00
Block Plans					
Block Plans	base fee	\$ 12,054.00	\$ 12,536.00	\$ 12,912.00	\$ 13,170.00
	processing fee/surcharge	\$630/hectare or part thereof	\$655/hectare or part thereof	\$675/hectare or part thereof	\$689/hectare or part thereof
Site Plan Approval					
Major	base fee	\$ 16,360.00	\$ 17,014.00	\$ 17,524.00	\$ 17,875.00
	plus: per unit for residential 0 - 25 units (per unit)	\$ 708.00	\$ 736.00	\$ 758.00	\$ 773.00
	plus: per unit for residential 26 - 100 units (per unit)	\$ 425.00	\$ 442.00	\$ 455.00	\$ 464.00
	plus: per unit for residential 101 - 200 units (per unit)	\$ 255.00	\$ 265.00	\$ 273.00	\$ 278.00
	plus: per unit for residential > 200 units (per unit)	\$ 151.00	\$ 157.00	\$ 162.00	\$ 165.00
	plus: ICI buildings for first 2,000m ² - per m ² of GFA	\$ 7.25	\$ 7.50	\$ 7.75	\$ 8.00
	plus: ICI buildings portion of GFA between 2,001m ² and 10,000m ² - per m ² of GFA	\$ 4.75	\$ 5.00	\$ 5.25	\$ 5.50
	plus: ICI buildings portion of GFA beyond 10,000m ² - per m ² of GFA	\$ 2.40	\$ 2.50	\$ 2.60	\$ 2.70

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Minor and Amending Plans (see Note 6: per m ² fee applicable only if there is an increase in GFA)	base fee	\$ 8,786.00	\$ 9,137.00	\$ 9,411.00	\$ 9,599.00
	plus: ICI buildings for first 2,000m ² - per m ² of GFA	\$ 7.25	\$ 7.50	\$ 7.75	\$ 8.00
	plus: ICI buildings portion of GFA between 2,001m ² and 10,000m ² - per m ² of GFA	\$ 4.75	\$ 5.00	\$ 5.25	\$ 5.50
	plus: ICI buildings portion of GFA beyond 10,000m ² - per m ² of GFA	\$ 2.40	\$ 2.50	\$ 2.60	\$ 2.70
Recirculation/Revisions (where the applicant fails to revise drawings as requested by the Town beyond the third submission or the Applicant changes the plans/proposal)	Major Site Plan (each)	\$ 8,786.00	\$ 9,137.00	\$ 9,411.00	\$ 9,599.00
	Minor Site Plan (each)	\$ 4,718.00	\$ 4,907.00	\$ 5,054.00	\$ 5,155.00
Site Plan Review (Stable Neighbourhood)	each	\$ 1,141.00	\$ 1,187.00	\$ 1,223.00	\$ 1,247.00
Site Plan Review (Stable Neighbourhood – non-owner-occupied)	each	\$ 1,603.00	\$ 1,667.00	\$ 1,717.00	\$ 1,751.00
Site Plan Exemption	base fee	\$ 1,119.00	\$ 1,164.00	\$ 1,199.00	\$ 1,223.00
	request for site plan exemption beyond 2 nd submission	\$ 284.00	\$ 295.00	\$ 304.00	\$ 310.00
Radio Communication Tower/Antenna Facilities	base fee	\$ 9,291.00	n/a	n/a	n/a
Telecommunication Tower/Antenna Facilities	Level 1 base fee	n/a	\$ 5,575.00	\$ 5,742.25	\$ 5,857.10
	Level 2 base fee	n/a	\$ 9,663.00	\$ 9,953.00	\$ 10,152.00
Committee of Adjustment					
Consent					
Lot Creation, Lot Addition, Establishment of Easements, Mortgage change over, Lease over 21 years	base fee	\$ 5,555.00	\$ 5,777.00	\$ 5,950.00	\$ 6,069.00
	plus: per new lot created beyond the initial severed parcel	\$ 2,790.00	\$ 2,902.00	\$ 2,989.00	\$ 3,049.00
	change of conditions (only before a final consent is granted)	\$ 1,023.00	\$ 1,064.00	\$ 1,096.00	\$ 1,118.00
	recirculation fee (see Note 7)	\$ 2,910.00	\$ 3,026.00	\$ 3,117.00	\$ 3,179.00
Minor Variances or Permission					
Ground Related Residential Zoned Lands	base fee	\$ 3,068.00	\$ 3,191.00	\$ 3,287.00	\$ 3,353.00
Oak Ridges Moraine Residential	base fee	\$ 2,563.00	\$ 2,666.00	\$ 2,746.00	\$ 2,801.00
More than one Variance related to a Draft Approved Plan of Subdivision	base fee	\$ 3,068.00	\$ 3,191.00	\$ 3,287.00	\$ 3,353.00
	plus: per lot or unit	\$ 1,608.00	\$ 1,672.00	\$ 1,722.00	\$ 1,756.00
All Other Uses, including ICI	base fee	\$ 3,760.00	\$ 3,910.00	\$ 4,027.00	\$ 4,108.00
Minor Variance (non-owner occupied)	each	\$ 4,896.00	\$ 5,092.00	\$ 5,245.00	\$ 5,350.00
Recirculation/Revisions (see Note 7)	each	\$ 1,543.00	\$ 1,605.00	\$ 1,653.00	\$ 1,686.00
Minor Variance for Outdoor Swim Schools	each	\$ 267.00	\$ 278.00	\$ 286.00	\$ 292.00
General Fees					
Owner's Request to Cancel Public Planning Meeting	base fee	\$ 3,878.00	\$ 4,033.00	\$ 4,154.00	\$ 4,237.00
Ontario Land Tribunal Referral Processing Fee (including all development applications)	base fee	\$ 675.00	\$ 1,200.00	\$ 1,236.00	\$ 1,261.00
Ontario Land Tribunal Referral Processing Fee (Minor Variances, Consent and other appeals)	base fee	\$ 349.00	\$ 500.00	\$ 515.00	\$ 525.00
File Maintenance Fee	per-year-per 6 months	\$ 799.00	\$ 831.00	\$ 856.00	\$ 873.00
Cash in Lieu of Parking Agreement	base fee	\$ 5,713.00	\$ 5,942.00	\$ 6,120.00	\$ 6,242.00
Municipal Street Name Change	each	\$ 1,833.00	\$ 1,906.00	\$ 1,963.00	\$ 2,002.00
Municipal Addressing Change	each	\$ 1,192.00	\$ 1,240.00	\$ 1,277.00	\$ 1,303.00
Deeming By-law Fee	each	\$ 4,446.00	\$ 4,624.00	\$ 4,763.00	\$ 4,858.00
Additional Public Meeting Fee	each	\$ 1,162.00	n/a	n/a	n/a
Staff report to Council outside of the regular Planning Process	each	n/a	\$ 1,100.00	\$ 1,133.00	\$ 1,156.00
Heritage Removal Request	each	n/a	\$ 500.00	\$ 515.00	\$ 525.00
Agreements					
Amendment of an executed Development Agreement (SUB, CDM, SP)	each	n/a	\$ 2,000.00	\$ 2,060.00	\$ 2,101.00
Pre-Consultation					
Level 1: If the Applicant only provides a site plan, with no other supporting information	each	n/a	\$ 1,000.00	\$ 1,030.00	\$ 1,051.00

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Level 2: If the Applicant provides the following: Site Plan, Landscape Plan, conceptual elevation/images and brief planning justification outlining the proposal and the relevant planning policies	each	n/a	\$ 650.00	\$ 670.00	\$ 683.00

Notes

1) Major Official Plan Amendment

An application that is significant in scale and scope which may have greater impact or policy implication beyond the subject lands. Such applications may include those relating to multiple properties; site specific proposals that represent large scale development/significant change in use; and applications involving significant changes to the text/policies of the Official Plan.

2) Minor Official Plan Amendment

An application that is a small scale amendment to the Official Plan policies and designations, having limited impact or policy implications beyond the subject lands.

3) Major Zoning By-law Amendment

An application that is significant in scale and scope which may have greater impact or policy implication beyond the subject lands. Such applications may include:

- an application relating to more than one property;
- a site specific application, if considered to represent large scale redevelopment;
- significant change in use and/or zone category; or
- an application involving significant changes to the development standards or general provisions of the by-law.

4) Minor Zoning By-law Amendment

An application for minor and small scale zoning amendment having no significant impact on adjoining lands. Minor application must be site specific and include:

- a request for additional permitted use, within an existing building or with no significant impact on existing development standards; and
- changes in development standards to accommodate a minor development or severance.

5) Draft Plan of Subdivision

All other lands within the draft plan excluding roads, road widenings and environmental protection lands.

6) Minor and Amending Site Plans

Shall include amendments to existing site plan agreements for those properties with development agreements executed and registered after 2000. Staff shall determine, in consultation with other departments, if a site plan application is considered minor, an amendment or if a new site plan application is required.

7) Recirculation Fee

Required due to an Owner's or Applicant's revisions or deferrals.

8) Applications for Non-Owner Occupied Applications

The fees for Stable Neighbourhood Site Plan and Minor Variance applications for non-owner occupied applicants be based on full cost recovery.

Payment of Fees

All fees set out herein shall be payable to the Town of Aurora upon the submission of the related application to the Town, unless otherwise provided herein. The fee amount shall be completed by the Applicant on the Fee Calculation Worksheet included with each Application Form. 50% of fees refunded if application is withdrawn prior to any Council or Committee of Adjustment consideration.

Telecommunication/Antenna Facilities

Level 1: Antenna systems less than 15 metres in height above ground level or Antennas located on any building, water tower, lamp post, etc. where the height does not exceed 25% of the height of the non-tower structure or 15 metres above ground level - whichever is the greater

Level 2: Towers that aren't exempted from Municipal Approval as per Section 3.5 of the protocol

File Maintenance

If the applicant fails to resubmit (within 6 months) from the date of comments sent

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Adult Entertainment Parlour (previously included in By-law 5630-14)					
Owner/Operator - Initial	each	\$1,992.00	\$2,072.00	\$2,134.00	\$2,177.00
Owner/Operator - Renewal	each	\$1,713.00	\$1,782.00	\$1,835.00	\$1,872.00
Entertainer - Initial	each	\$179.00	\$186.00	\$192.00	\$196.00
Entertainer - Renewal	each	\$164.00	\$171.00	\$176.00	\$180.00
Entertainer - Late Fee	each	\$54.50	\$57.00	\$59.00	\$60.00
Entertainer - I.D. Card	each	\$12.50	\$13.00	\$13.50	\$13.75
Auctioneers (previously included in By-law 5630-14)					
Initial	each	\$151.00	\$157.00	\$162.00	\$165.00
Renewal	each	\$76.50	\$80.00	\$82.00	\$84.00
Billiard Hall (previously included in By-law 5630-14)					
Initial	each	\$405.75	\$422.00	\$435.00	\$444.00
Renewal	each	\$76.50	\$80.00	\$82.00	\$84.00
Body Rub Parlour (previously included in By-law 5630-14)					
Owner - Initial	each	\$2,147.00	\$2,233.00	\$2,300.00	\$2,346.00
Owner - Renewal	each	\$1,847.00	\$1,921.00	\$1,979.00	\$2,019.00
Operator - Initial	each	\$1,015.00	\$1,056.00	\$1,088.00	\$1,110.00
Operator - Renewal	each	\$912.00	\$948.00	\$976.00	\$996.00
Provider - Initial	each	\$127.00	\$132.00	\$136.00	\$139.00
Provider - Renewal	each	\$108.00	\$112.00	\$115.00	\$117.00
Provider - Late Fee	each	\$54.50	\$57.00	\$59.00	\$60.00
Provider - I.D. Card	each	\$12.50	\$13.00	\$13.50	\$13.75
By-law Officer Paid Duty					
Officer Paid Duty (minimum three hours and two officers)	per hour, per officer	\$60.00	\$62.00	\$64.00	\$65.00
Door to Door Sales Agents (previously included in By-law 5630-14)					
Initial	each	\$85.00	\$88.00	\$91.00	\$93.00
Renewal	each	\$77.00	\$80.00	\$82.00	\$84.00
Driving School Instructors (previously included in By-law 5630-14)					
Instructors with vehicle - Initial	each	\$114.00	\$119.00	\$123.00	\$125.00
Instructors with vehicle - Renewal	each	\$103.00	\$107.00	\$110.00	\$112.00
Instructor with vehicle - Late Fee	each	\$62.00	\$64.00	\$66.00	\$67.00
Instructor without vehicle - Initial	each	\$108.00	\$112.00	\$115.00	\$117.00
Instructor without vehicle - Renewal	each	\$91.00	\$95.00	\$98.00	\$100.00
Instructor without vehicle - Late Fee	each	\$62.00	\$64.00	\$66.00	\$67.00
Change of Vehicle Fee	each	\$62.00	\$64.00	\$66.00	\$67.00
Replacement Plate	each	\$109.00	\$113.00	\$116.00	\$118.00

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Farmers Market (previously included in By-law 6092-18)					
Stall Permit	per season	\$85.00	\$88.00	\$91.00	\$93.00
	per day	\$39.00	\$41.00	\$42.00	\$43.00
Fence Exemption Fee					
Application fee for an Existing Fence	each	\$267.00	\$278.00	\$286.00	\$292.00
Application fee for a New Unconstructed Fence	each	\$188.00	\$196.00	\$202.00	\$206.00
Horse Riding Establishments (previously included in By-law 5630-14)					
Initial	each	\$278.00	\$289.00	\$298.00	\$304.00
Renewal	each	\$222.00	\$231.00	\$238.00	\$243.00
Kennels (previously included in By-law 5630-14)					
Initial	each	\$464.00	\$483.00	\$497.00	\$507.00
Renewal	each	\$327.00	\$340.00	\$350.00	\$357.00
Limousines (previously included in By-law 5630-14)					
Owner - Initial	each	\$182.00	\$189.00	\$195.00	\$199.00
Owner - Renewal	each	\$95.00	\$99.00	\$102.00	\$104.00
Owner - Late Fee	each	\$55.50	\$58.00	\$60.00	\$61.00
Driver - Initial	each	\$90.00	\$94.00	\$97.00	\$99.00
Driver - Renewal	each	\$76.50	\$80.00	\$82.00	\$84.00
Driver - Late Fee	each	\$55.50	\$58.00	\$60.00	\$61.00
Change of Vehicle Fee	each	\$55.50	\$58.00	\$60.00	\$61.00
Replacement Plate	each	\$109.00	\$113.00	\$116.00	\$118.00
I.D. Card	each	\$12.50	\$13.00	\$13.50	\$13.75
Mobile Sign Installers (previously included in By-law 5630-14)					
Initial	each	\$310.00	\$322.00	\$332.00	\$339.00
Renewal	each	\$292.00	\$304.00	\$313.00	\$319.00
Place of Amusement (previously included in By-law 5630-14)					
Owner/Operator - Initial	each	\$301.00	\$313.00	\$322.00	\$328.00
Owner/Operator - Renewal	each	\$127.00	\$132.00	\$136.00	\$139.00
Property Standards (previously included in By-law 4044-99.P)					
Certificate of Compliance	each	\$67.00	\$70.00	\$72.00	\$73.00
Insp (as per subsection 8.6.1 of By-law 4044-99.P)	each	\$114.00	\$119.00	\$123.00	\$125.00

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Refreshment Vehicles and Vendors (previously included in By-law 5630-14)					
Owner - Motorized - Initial	each	\$278.00	\$289.00	\$298.00	\$304.00
Owner - Motorized - Renewal	each	\$244.00	\$254.00	\$262.00	\$267.00
Owner - Motorized - Late Fee	each	\$55.50	\$58.00	\$60.00	\$61.00
Owner - Motorized - Short Term	each	\$55.50	\$58.00	\$60.00	\$61.00
Owner - No Motor - Initial	each	\$257.00	\$267.00	\$275.00	\$281.00
Owner - No Motor - Renewal	each	\$244.00	\$254.00	\$262.00	\$267.00
Owner - No Motor - Late Fee	each	\$55.50	\$58.00	\$60.00	\$61.00
Vendor - Initial	each	\$109.00	\$113.00	\$116.00	\$118.00
Vendor - Renewal	each	\$83.00	\$86.00	\$89.00	\$91.00
Vendor - Late Fee	each	\$55.50	\$58.00	\$60.00	\$61.00
Change of Vehicle Fee	each	\$55.50	\$58.00	\$60.00	\$61.00
Replacement Plate	each	\$109.00	\$113.00	\$116.00	\$118.00
I.D. Card	each	\$12.50	\$13.00	\$13.50	\$13.75
Second Hand Goods Vendors, Pawnbrokers and Salvage Yard Owners (previously included in By-law 5630-14)					
Initial	each	\$278.00	\$289.00	\$298.00	\$304.00
Renewal	each	\$239.00	\$249.00	\$256.00	\$261.00
Sign Application - Administered by By-law Services (previously included in By-law 5840-14)					
Mobile Sign	each	\$120.00	\$125.00	\$129.00	\$132.00
Banner Sign	each	\$120.00	\$125.00	\$129.00	\$132.00
Feather Banner Sign	each	\$120.00	\$125.00	\$129.00	\$132.00
Portable Sign	each	\$120.00	\$125.00	\$129.00	\$132.00
Special Event Sign	each	\$120.00	\$125.00	\$129.00	\$132.00
Sign Retrieval Fee	per sign	\$52.00	\$54.00	\$56.00	\$57.00
Security Deposit	Initial Application Only	\$556.00	\$578.00	\$595.00	\$607.00
Sign Application - Administered by Building Services (previously included in By-law 5840-14)					
Application for General Sign Permit (unless specified below)	each	\$167.00 per application plus \$11.11/square metre of total aggregate areas of all proposed signs	\$174.00 per application plus \$11.55/square metre of total aggregate areas of all proposed signs	\$179.00 per application plus \$11.90/square metre of total aggregate areas of all proposed signs	\$183.00 per application plus \$12.14/square metre of total aggregate areas of all proposed signs
Application for Billboard or Mural Sign	per application	\$333.00	\$346.00	\$356.00	\$363.00
Application for revision/renewal of a sign permit	per application	\$167.00	\$174.00	\$179.00	\$183.00
Security Deposit	per sign	\$556.00	\$578.00	\$595.00	\$607.00
Application for Sign Variance Request (within the scope limits described in 4.10(b) of By-law 5840.14)	each	\$333.00	\$346.00	\$356.00	\$363.00
Application for Appeal to Council (pursuant to 4.10(d) of By-law 5840.14)	each	\$333.00	\$346.00	\$356.00	\$363.00
Application for Sign Variance Request (exceeding the scope limits described in 4.10(e) of By-law 5840.14)	each	\$667.00	\$694.00	\$715.00	\$729.00

By-law Number XXXX-23
Schedule "I"
By-law Services Division
Effective January 1, 2024

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2023 (Including H.S.T. where applicable)	2024 (Including H.S.T. where applicable)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Taxicabs (previously included in By-law 5630-14)					
Owner License - Initial	each	\$558.00	\$580.00	\$597.00	\$609.00
Owner License - Renewal	each	\$483.00	\$502.00	\$517.00	\$527.00
Owner License - Late Fee	each	\$103.00	\$107.00	\$110.00	\$112.00
Broker License - Initial	each	\$246.00	\$256.00	\$264.00	\$269.00
Broker License - Renewal	each	\$91.00	\$95.00	\$98.00	\$100.00
Broker License - Late Fee	each	\$91.00	\$95.00	\$98.00	\$100.00
Taxicab Driver License - Initial	each	\$91.00	\$95.00	\$98.00	\$100.00
Taxicab Driver License - Renewal	each	\$62.00	\$64.00	\$66.00	\$67.00
Taxicab Driver License - Late Fee	each	\$62.00	\$64.00	\$66.00	\$67.00
Transfer of Owner License - General	each	\$180.00	\$187.00	\$193.00	\$197.00
Transfer of Owner to Estate	each	\$180.00	\$187.00	\$193.00	\$197.00
Transfer of Taxicab Plate to New Vehicle	each	\$55.50	\$58.00	\$60.00	\$61.00
Annual Priority List Fee	each	\$28.00	\$29.00	\$30.00	\$31.00
Replacement Taxicab Plate	each	\$109.00	\$113.00	\$116.00	\$118.00
Taxicab Meter Reseal	each	\$44.00	\$46.00	\$47.00	\$48.00
I.D. Card and Tariff Card	each	\$12.50	\$13.00	\$13.50	\$13.75
Taxi Test Re-write	each	\$33.00	\$34.00	\$35.00	\$36.00
Taxicab Identification Holder	each	\$11.00	\$11.50	\$12.00	\$12.25
Vacant Registry (previously included in By-law 6114-18)					
Property Zoned Residential	Initial	\$196.00	\$204.00	\$210.00	\$214.00
	Renewal	\$278.00	\$289.00	\$298.00	\$304.00
Property Zoned Commercial	Initial	\$222.00	\$231.00	\$238.00	\$243.00
	Renewal	\$333.00	\$346.00	\$356.00	\$363.00
Property Zoned Institutional	Initial	\$222.00	\$231.00	\$238.00	\$243.00
	Renewal	\$333.00	\$346.00	\$356.00	\$363.00
Property Zoned Industrial	Initial	\$222.00	\$231.00	\$238.00	\$243.00
	Renewal	\$333.00	\$346.00	\$356.00	\$363.00
Property Zoned Promenade	Initial	\$222.00	\$231.00	\$238.00	\$243.00
	Renewal	\$333.00	\$346.00	\$356.00	\$363.00
Inspection	per hour	\$122.00	\$127.00	\$131.00	\$134.00
Re-Occupancy Inspection	each	\$55.50	\$58.00	\$60.00	\$61.00
Miscellaneous Fees					
Remedial Action Administration Fee	Value of remedial work is less than \$1,000.00	\$150.00 per hour	n/a	n/a	n/a *
	Value of remedial work is greater than \$1,000	10% of total remedial value	n/a	n/a	n/a *
	Administration fee for services and materials expended by the Town in carrying out the requirements of a Notice or an Order, in whole or in part	n/a	Town's out-of-pocket expenses plus 50%	Town's out-of-pocket expenses plus 50%	Town's out-of-pocket expenses plus 50% *
Order File Management Fee	Management fee applied when an Order has been registered on title	n/a	\$830.00	\$855.00	\$872.00 *
Property Standards Appeal Fee	each	n/a	\$280.00	\$288.00	\$294.00 *

By-law Number XXXX-23
Schedule "J"
Animal Services Division
Effective January 1, 2024

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2023 (Including H.S.T. where applicable)	2024 (Including H.S.T. where applicable)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Cat License (previously included in By-law 6197-19)					
Regular License	each	\$ 22.00	\$ 23.00	\$ 23.75	\$ 24.25
License for cat owned by Resident fifty-five (55) years of age or older	each	\$ 11.00	\$ 11.50	\$ 12.00	\$ 12.25
Dog License (previously included in By-law 6197-19)					
Regular License	each	\$ 33.00	\$ 34.50	\$ 35.50	\$ 36.25
License for 'Dangerous Dog'	each	\$ 111.50	\$ 116.00	\$ 119.00	\$ 121.00
License for dog owned by Resident fifty-five (55) years of age or older	each	\$ 17.00	\$ 17.75	\$ 18.25	\$ 18.75
License for guide dog or service animal (with proper documentation)	each	no charge	no charge	no charge	no charge
Impound (previously included in By-law 6197-19)					
First Impound	each	\$ 25.00	\$ 26.00	\$ 26.75	\$ 27.25
Second Impound	each	\$ 40.00	\$ 42.00	\$ 43.00	\$ 44.00
Third Impound	each	\$ 75.00	\$ 78.00	\$ 80.00	\$ 82.00
Daily Maintenance	each	\$ 16.75	\$ 17.50	\$ 18.00	\$ 18.50
Replacement Tag (previously included in By-law 6197-19)					
Cat or dog	each	\$ 5.50	\$ 5.75	\$ 6.00	\$ 6.25
Animal Control Services					
Trapping Fee (Includes food and trap)	per-day flat fee	\$ 13.00	\$ 50.00	\$ 51.50	\$ 53.60 *
Private Property deceased wildlife removal (bagged)	per animal	\$ 11.00	\$ 20.00	\$ 20.60	\$ 21.00 *
Private Property deceased wildlife removal (unbagged)	per animal	\$ 21.75	\$ 40.00	\$ 41.25	\$ 42.00 *
Deceased Domestic - Small Size (up to 15 lbs)	per animal	\$ 16.25	\$ 17.00	\$ 17.50	\$ 18.00
Deceased Domestic - Medium Size (between 16 and 40 lbs)	per animal	\$ 32.75	\$ 34.00	\$ 35.00	\$ 36.00
Deceased Domestic - Large Size (between 41 and 100 lbs)	per animal	\$ 49.25	\$ 51.00	\$ 53.00	\$ 54.00
Officer Paid Duty (minimum three hours, two Officers)	per hour, per officer	\$ 59.75	\$ 62.00	\$ 64.00	\$ 65.00
<u>Animal Order Appeal Fee</u>	<u>each</u>	n/a	\$280.00	\$288.00	\$294.00 *
<u>Animal Surrenders & Aggressive Dog Assistance</u>	<u>each</u>	n/a	\$90.00	\$93.00	\$95.00 *

By-Law XXXX-23
Schedule K
Access Aurora Division
Effective January 1, 2024

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2023 (Including H.S.T. where applicable)	2024 (Including H.S.T. where applicable)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
CIVIL MARRIAGE SERVICES					
Civil Marriage Fee	per service	\$500.00	\$520.00	\$536.00	\$547.00
Marriage Licences	per licence	\$150.00	\$156.00	\$161.00	\$164.00
Witness Fee <i>(if Town staff are required to be witnesses)</i>	per witness	\$67.00	\$70.00	\$72.00	\$73.00
Rehearsal Fee for offsite Civil Marriage ceremony	per service	\$100.75	\$105.00	\$108.00	\$110.00
Administrative Fee to be charged for change of wedding date within 7 days of scheduled ceremony	per change	\$36.75	\$38.25	\$39.50	\$40.25
Administrative Fee to be charged for cancellation of Civil Marriage ceremony before consultation meeting	each	\$69.25	\$72.00	\$74.00	\$75.00
Administrative Fee to be charged for cancellation of Civil Marriage ceremony after consultation meeting	each	\$199.00	\$207.00	\$213.00	\$217.00
ADMINISTER OATHS/TAKE AFFIDAVITS This fee is to commission documents for work that is not in connection with business of the Town (i.e. third party)					
Commission Service (Pension documents for seniors are completed at no charge)	per commission	\$25.00	\$26.00	\$27.00	\$27.50
VITAL STATISTICS INFORMATION					
Burial Permits (HST Exempt)	per permit	\$42.00	\$44.00	\$45.00	\$46.00
LOTTERY LICENSING					
Bingo Events (HST Exempt)	regulated by Province of Ontario	3% of prize board	3% of prize board	3% of prize board	3% of prize board
Raffles (HST Exempt)	regulated by Province of Ontario	3% of prize board	3% of prize board	3% of prize board	3% of prize board
BREAK OPEN TICKETS (NEVADA) (HST Exempt)	regulated by Province of Ontario	3% of prize board	3% of prize board	3% of prize board	3% of prize board
Media Bingo (HST Exempt)	regulated by Province of Ontario	3% of prize board	3% of prize board	3% of prize board	3% of prize board
Letters of Approval (HST Exempt) Town approval of Lottery Schemes Licenced by the Province of Ontario	per application	\$42.00	\$44.00	\$45.00	\$46.00
LIQUOR LICENSE CLEARANCE LETTER	each	\$205.00	\$213.00	\$219.00	\$223.00
NO OBJECTION LETTER	each	\$92.00	\$96.00	\$99.00	\$101.00

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2023 (Including H.S.T. where applicable)	2024 (Including H.S.T. where applicable)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Short-Term Rentals (Company providing service - i.e. Airbnb, VRBO, Expedia)					
STR Companies - Initial License Fee (each)	up to 10 properties	\$ 500.00	\$ 520.00	\$ 536.00	\$ 547.00
	11 to 50 properties	\$ 1,000.00	\$ 1,040.00	\$ 1,071.00	\$ 1,092.00
	51 to 100 properties	\$ 5,000.00	\$ 5,200.00	\$ 5,356.00	\$ 5,463.00
	Over 100 properties	\$ 11,000.00	\$ 11,440.00	\$ 11,783.00	\$ 12,019.00
STR Companies - Renewal License Fee (each)	up to 10 properties	\$ 400.00	\$ 416.00	\$ 428.00	\$ 437.00
	11 to 50 properties	\$ 800.00	\$ 832.00	\$ 857.00	\$ 874.00
	51 to 100 properties	\$ 4,000.00	\$ 4,160.00	\$ 4,285.00	\$ 4,371.00
	Over 100 properties	\$ 8,800.00	\$ 9,152.00	\$ 9,427.00	\$ 9,616.00
Short-Term Rental Operators (Local host/owner of individual Short-Term Rental)					
Initial License Fee (1-3 bedrooms)	each	\$ 380.00	\$ 395.00	\$ 407.00	\$ 415.00
Renewal License Fee (1-3 bedrooms)	each	\$ 360.00	\$ 374.00	\$ 385.00	\$ 393.00
Miscellaneous Fees					
License Renewal Late Fee (Company)	each	\$ 500.00	\$ 520.00	\$ 536.00	\$ 547.00
License Renewal Late Fee (Host)	each	\$ 50.00	\$ 52.00	\$ 54.00	\$ 55.00
Replacement License Placard	each	\$ 50.00	\$ 52.00	\$ 54.00	\$ 55.00



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Town of Aurora

General Committee Report

No. CMS23-045

Subject: Pickleball Opportunities - Update

Prepared by: Robin McDougall, Director of Community Services

Department: Community Services

Date: October 17, 2023

Recommendation

1. That Report No. CMS23-045 be received; and
2. That the indoor and outdoor pickleball program opportunities (offered in 2023) be endorsed to continue as an interim solution to support the interest in the sport of pickleball.

Executive Summary

Pickleball is the fastest growing sport in North America and likewise, Aurora has observed a significant increase in the need to service this sport. This report will summarize staff recommendations that look to support the growing sport of pickleball over the next few years.

- Summary of 2023 pickleball programs and initiatives along with recommendations for future opportunities
- Private/commercial parking lot opportunities were investigated as possible alternative pickleball locations
- Future pickleball multi-court opportunities have been identified through the review of existing Town owned lands

Background

In response to the increase in popularity of the sport of pickleball, Council passed the following Motion, February 2023:

1. Now Therefore Be It Hereby Resolved That staff report back with possible creative opportunities to increase Pickleball courts for the 2023 summer season; and
2. Be It Further Resolved That staff report back with a future Pickleball development plan with recommendations and future budget considerations through the Parks and Recreation Master Plan.

Following a report from staff (CMS23-016), Council also passed the following recommendations:

1. That Report No. CMS23-016 be received; and
2. That the Sports Field and Park Use Policy be amended to reflect the proposed alternative use for dedicated outdoor pickleball courts; and
3. That Council approve OPTION 1B and OPTION 2 for implementation and to be funded from operating budget; and
4. That staff investigate and report back with possible private/commercial parking lot opportunities that could be used as alternative pickleball locations.

As a result, staff implemented a few changes/increases in service level to take effect this past summer and monitored the outcome for future consideration. Staff also investigated possible private/commercial parking lot opportunities that could be used for pickleball. Staff are bringing back the results of this review for Council consideration.

In addition, the most recent Parks and Recreation Master Plan was updated which also included future recommendations for the sport of pickleball and how Aurora can begin to meet the growing demand. This included the evaluation of capital investment on outdoor court development involving restoration, improvements and new builds.

Analysis

Summary of 2023 pickleball programs and initiatives along with recommendations for future opportunities

The following initiatives were added or enhanced to increase the availability for pickleball opportunities both indoor and outdoor:

Indoor pilot/programming

- increased indoor gymnasium playing time available

- New Fall drop-ins at AFLC, beginning Sept 2023:
 - Sundays 8:30 am – 10 am & 4 pm – 5:30 pm
 - Mondays 8:45 pm – 10:15 pm
 - Tuesdays 2:30 pm – 4 pm
 - Saturdays 10 am – 11:30 am & 11:30 am – 1 pm
- These are in addition to Wednesdays 8:15 am – 9:45 am drop-in that was already being offered, and 4 Beginner Leagues (max 24 participants), 2 Intermediate Leagues (max 24 participants), 4 Adult Learn to Play programs (max 8 participants) – all of which are currently full, with extensive waitlists
- added indoor drop in and registered programs utilizing the dry ice pads of the arenas during their off season
 - Drop-in pilot programs experienced low to moderate demand/utilization at the SARC and ACC in Spring/Summer 2023 (compared to registration model). Participants expressed feedback that the arena floor was not the preferred playing surface (would prefer gymnasium floor) and the arena was hot during summer months due to lack of air circulation / HVAC. In addition, the ACC has no service desk to collect admissions.

For 2024, staff intend to operate a variety of 4 week mini-sessions (Learn to play/lessons, Beginner/Intermediate gameplay) indoors at the SARC. These will be pre-registered so staff do not need to collect admissions onsite and will run in Spring only (specific dates to be determined, approximately mid April-mid May) as demand decreased during summer months due to the heat and players preference to play outside.

Outdoor pilot/exclusive use schedules for both sports

- added pickleball court lines to Fleury Park tennis courts to provide a multi-use amenity for both sports
- revised the sports use bylaw to accommodate the type of pickleball style of playing time (paddle rack method vs on the hour)
- installed paddle racks at all outdoor pickleball locations
- created and posted a revised playing schedule to balance out the available pickleball and tennis playing times on the shared outdoor courts at Norm Weller and Fleury Park
- Social Media campaign launched to promote all of the above
 - Staff collected both staff/user input through survey data
 - Findings are consistent with shared/equitable use between both sports

- Approximately 50 per cent of survey respondents reported being aware of Town's pilot prior to attending courts and of those not aware in advance, majority reported still being able to play upon arrival
- Majority of respondents were in favour of continuing with Town pilot. Those not in favour noted as Tennis players (<10 respondents).
- Peak times were 11 am – 1 pm and 5 – 7 pm at both sites for both sports.
- Of >50 data points collected by staff, on only 3 of those occasions were players waiting to get on a court, for either sport. In these instances, during periods where staff observed players waiting, they were in Pickleball use times so players could have been using paddle rack method.
- Minimal concerns regarding volume/noise level from Pickleball reported to staff through user feedback survey.

In conclusion, with minimal negative feedback received, staff recommend adopting this pilot. It was deemed overall successful as an interim solution until more pickleball courts come online as per recommendations in the Parks Recreation Master Plan (PRMP).

Private/commercial parking lot opportunities were investigated as possible alternative pickleball locations

Staff identified some potential parking lot locations based on the nature of the site and the existing relationship with the Town. The Town's GIS team pulled diagrams to share with the potential site owners during the discussions. Following consideration by the commercial property owners, they have all declined interest for a variety of reasons:

- Siting challenges with their existing lease agreements, concerned with what impact this proposal might have on future use opportunities.
- Another large commercial entity with multiple properties was contacted but they do not have a large enough property in Aurora that would suit the needs.
- Another simply not interested in this type of use on their property.

Staff also identified another larger commercial property that seemed to be vacant at times, but it is also heavily used by transport trucks which would not be feasible for the addition of pickleball courts causing restrictions on the ability for the turning radius of trucks. Therefore, it too was deemed not appropriate.

As a result, there are no options to partner with a commercial parking lot at this time.

Future pickleball multi-court opportunities have been identified through the review of existing Town owned lands

Staff are planning for future pickleball opportunities through new development, amenity upgrades and park redesign. The projects currently focusing on court opportunities in parks include:

1. Thomas Coates Park – resurfacing of court as per Capital Plan in 2025 (subject to approval) including improvements to drainage, cracks, and undulations in the surface.
2. Upgrades to existing pickleball courts at Trent Park and Edward Coltham Park as per the Capital Plan in 2024 (subject to approval) including resurfacing with a plexi-pave product (similar to Thomas Coates) fencing and expanded run out areas. These improvements will allow for more competitive play, increase safety, and separate basketball from pickleball to allow a dedicated space for each.
3. Upgrade and redesign of Fleury Park as per Capital Plan in 2024/25 (subject to approval). The park to be re-designed, move the playground (up for replacement) to front of park near washroom and construct a six (6) pack of pickleball complex in its place and a shade structure. This will co-locate pickleball to north of the existing tennis courts (similar to the co-location of courts at Thomas Coates Park). This fulfills the recommendation within the PRMP.
4. Park Development (North of St. John at Yonge St.)– dedicated two (2) courts fenced with lights, included in the design for the new park to completed by the developer in fall 2024.

Advisory Committee Review

None.

Legal Considerations

None.

Financial Implications

Should Council approve the continuation of the previously piloted indoor and outdoor pickleball program opportunities as an interim solution, all related incremental operating costs will be absorbed within its existing approved budget.

The majority of the above noted future pickleball multi-court opportunities have been included in the Town's 10-year capital plan; any other outstanding items will be inserted into the appropriate operating and/or capital budget for Council's review and approval as appropriate.

Communications Considerations

Communications will continue to inform residents of pickleball court locations, and play via social media and our website.

Climate Change Considerations

The recommendations from this report does not immediately impact greenhouse gas emissions or impact climate change adaptation. However, if the pickleball court project is approved to proceed during budget deliberations, considerations will be implemented in detailed design, green infrastructure, and soft landscape as they all play an important roll mitigating the impacts of a changing climate.

Link to Strategic Plan

Pickleball opportunities support the following Strategic Plan goals and key objectives:

Supporting an exceptional quality of life for all in its accomplishment in satisfying requirements in the following key objectives within these goal statements:

- Invest in sustainable infrastructure
- Encourage an active and healthy lifestyle
- Promoting service accountability, excellence and innovation

Supporting environmental stewardship and sustainability in satisfying key objectives within these goal statements:

- Promoting and advancing green initiatives

Alternative(s) to the Recommendation

1. Council may provide further direction.
2. Council may decline the interim pickleball program opportunities to be added to the service level and revert Fleury Park to a tennis only facility in time for 2024 season.

Conclusions

In order to keep up with the growing demand for the sport of pickleball, staff are seeking Council direction on future pickleball opportunities based on the results and recommendations from the Parks and Recreation Master Plan and feedback received from the recent program expansion held this past spring/summer.

Attachments

None

Previous Reports

CMS23-016 – Pickleball Opportunities – April 18, 2023

Pre-submission Review

Agenda Management Team review on September 28, 2023

Approvals

Approved by Robin McDougall, Director, Community Services

Approved by Doug Nadorozny, Chief Administrative Officer



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Town of Aurora

General Committee Report

No. CMS23-044

Subject: Sports Field Development Strategy – Status Update

Prepared by: John Firman, Manager, Business Support

Department: Community Services

Date: October 17, 2023

Recommendation

1. That Report No. CMS23-044 be received for information.

Executive Summary

The purpose of this report is to provide Council with an update on the status of recommendations included in the Sports Field Development Strategy (SFDS) and to summarize new developments and recommendations for next steps.

- The Sports Field Development Strategy was completed and presented to Council in February 2020.
- The updated Parks and Recreation Master Plan (PRMP) along with other new initiatives brought forward by Council have also been considered in this update.
- Staff have been working to assess and implement several of the recommendations from the SFDS, PRMP, and other opportunities.
- Council has also directed staff through Motions passed earlier this year to investigate options for pickleball and a courts dome.
- Staff will continue to review outstanding field development needs and utilization rates and prioritize solutions.
- New park amenities or upgrades will have a direct impact on operating staffing levels.

- The acquisition of land will be key to achieving all our sports field and recreational facility needs.

Background

The Sports Field Development Strategy was completed and presented to Council in February 2020.

Monteith Brown Planning Consultants were engaged in 2019 to complete a Sports Field Development Strategy. This was a comprehensive review of the Town's existing outdoor sports field inventory and utilization, and included consultations with staff, Council and user groups. The completed SFDS was presented to Council in February 2020, and identified the following:

- Aurora is an active and growing community. Demand for sports fields is rising.
- We must plan ahead, make the most of our assets, and work with others.
- The Town has made strides, but strategic investment is needed to keep pace with evolving interests.
- Sports groups are seeking more and higher quality fields.
- Fields are being used to capacity.
- More rectangular fields will be required to address growth and the closure of the Stronach Fields.
- Our needs are currently greatest for ball diamonds (as at 2019).
- Land acquisition options are extremely limited.
- The Town should employ a variety of strategies to enhance and expand the supply.

The update Parks and Recreation Master Plan along with other new initiatives brought forward by Council have also been considered in this update.

Monteith Brown Planning Consultants were engaged in 2022 to complete an updated Parks and Recreation Master Plan (PRMP). Building upon the previous PRMP from 2016 and the SFDS, this was a comprehensive review of the Town's existing parks and recreation programs and facilities and included community and user group consultations as well as consultation with staff and Council. The completed SFDS was presented to Council in June 2023.

Analysis

Staff have been working to assess and implement several of the recommendations from the SFDS, PRMP, and other opportunities.

Immediately following approval of the SFDS staff began working on evaluating the various recommendations. As a first step, staff secured a sponsorship agreement to guarantee access to the Stronach Fields (formerly known as the Magna Fields) through the end of 2026.

Some work has already been completed, with other projects in progress and several other to be planned. Table #1 below, provides a summary of the status and staff recommendations related to all the SFDS recommendations:

Table #1

Rec.#	SFDS Recommendation	Status	Comments / Next Steps
Rectangular Fields			
1.1a	Replace existing ball diamond at Confederation Park with a 7v7 field.	Under review	To be reviewed as part of planned park redesign.
1.1b	Convert existing field at Craddock Park to a lit, artificial turf field.	Not feasible	Concerns related to LSRCA approval, lighting and insufficient space for washrooms and parking. Do not proceed.
1.1c	Convert two existing ball diamonds at Machell Park to rectangular field(s).	Not suitable	Concerns related to parking and loss of in-demand ball diamonds. Do not proceed.
1.1d	Resume use of previously installed 7v7 field at McMahon Park.	Planned	Proceed when needed, prior to loss of Stronach fields.
1.1e	Convert existing field at Norm Weller Park to an artificial turf field.	Not feasible	Facility fit test confirmed a turf field will not fit. Do not proceed.
1.2a	Add lights to existing field at Machell Park.	Not suitable	Concerns related to lighting impact. Limited additional use does not justify cost of lighting. Do not proceed.

October 17, 2023

4 of 11

Report No. CMS23-044

Rec.#	SFDS Recommendation	Status	Comments / Next Steps
1.2b	Add lights to existing field behind the sports dome (Legion Field).	Not suitable	Located on flood plain. Lights would add limited additional usage. Possible future consideration if needed.
1.3a	Add goal uprights to existing field to accommodate rugby and football at Confederation Park.	Not required	Rugby and football needs have been addressed through other projects.
2.1a	Utilize open space for one 3v3 micro field at Chapman Park.	Planned	Proceed if/when required.
2.1b	Construct two 5v5 fields at Edward Coltham Park.	Under review	To be reviewed in overall park plan, in conjunction with court enhancements.
2.1c	Construct two 5v5 fields at the future non-programmed park.	Not available	Park has been designated by Council for natural park construction.
2.1d	Construct two 5v5 fields at Trent Park.	Under review	To be reviewed in overall park plan, in conjunction with court enhancements.
2.2a	Resume use of existing field.	Pending	Includes land owned by YRDSB. Review, pending disposition of George St. Public School property.
3.1a	Enter into shared use agreement for Aurora Montessori School field.	Planned, pending school approval	Short-term option only. Proceed as temporary field during Sheppard's Bush turf construction.
3.1b	Partnership with YCDSB to build an artificial turf field.	Under review	Only known site suitable for potential 2 nd soccer dome. YCDSB interested. Proceed when appropriate, pending further review.
3.1c	Enter into shared use agreement for use of 7v7 field at École élémentaire catholique Saint-Jean.	Under review	School fields are very difficult to maintain. Consider as a short-term option during Sheppard's Bush turf construction.

October 17, 2023

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Report No. CMS23-044

Rec.#	SFDS Recommendation	Status	Comments / Next Steps
3.1d	Enter into shared use agreement for use of 7v7 field at Northern Lights PS.	Not suitable	Field is heavily used by school and in poor condition. Do not proceed.
3.1e	Enter into shared use agreement for use of 7v7 field at Our Lady of Grace CES.	Under review	Agreement already in place, however, this location may require fencing to maintain quality. Proceed, pending further review.
3.2a	Partner with YRDSB to access fields at the existing Dr. G.W. Williams SS.	Pending	Ideal location for various options. Awaiting the opportunity to discuss with YRDSB.
3.2b	Partner with school boards for future elementary and high schools.	Complete	Partnership approved for artificial turf field at new Dr. G.W. Williams SS. Construction underway. Other new elementary schools to do not have sufficient land for fields.
3.2c	Enter into shared use agreement for use of 11v11 and 9v9 fields at Aurora High School.	Under review	Field quality difficult to maintain. Proceed, pending further review and consultation with Board.
3.2d	Partner with YRDSB to build two 7v7 or 5v5 fields at Devins Drive PS.	Under review	Field quality difficult to maintain. May require fencing. Proceed, pending further review.
3.2e	Enter into shared use agreement for use of 7v7 field at St. Joseph's CES.	Not suitable	Field quality very poor. Unable to maintain for safe play. Do not proceed.
3.2f	Add uprights to existing field at École secondaire catholique Renaissance to allow for rugby.	Not required	Rugby needs have been addressed through other projects.

October 17, 2023

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Report No. CMS23-044

Rec.#	SFDS Recommendation	Status	Comments / Next Steps
Ball Diamonds			
1.1a	Re-orient and enlarge existing ball diamond at Confederation Park to a senior diamond.	Under review	To be reviewed as part of planned park redesign.
1.1b	Enlarge existing diamond at Fleury Park to allow adult/older youth play.	Not suitable	Requires major construction (grades, existing bush line, etc.).
1.1c	Convert two existing smaller diamonds to a senior diamond.	Under review	Concerns regarding parking and lighting. Further review required.
1.1d	Enlarge existing ball diamond at Summit Park to a senior diamond.	Not suitable	Concerns with lighting and parking. Confirmed site for outdoor fitness park. Do not proceed.
1.1e	Convert existing ball diamond to a stadium venue to support Intercounty Baseball League.	Under review	Requires further review, including: funding requirements, possible partnerships, impact on existing permits, and parking considerations.
2.1a	Construct two lit ball diamonds on the Hallmark Lands.	Complete	Project completed. Both diamonds are heavily used.
2.1b	Identify location for future lit hardball diamond.	Not available	Facility fit tests confirm no existing town-owned or town-accessible land exists to support this. New land acquisition is required.
3.1	Enter into shared use agreement to allow for community access to St. Andrew's College ball diamond.	Not available	SAC already provides access through their own facility rental program.

A total of 16 projects from the SFDS recommendations have been completed, are planned, or currently under review for possible future implementation.

The PRMP included several recommendations regarding other outdoor recreational amenities, which may directly or indirectly impact sport field development. These recommendations and their current status are included in Table #2:

Table #2

Rec.#	Recommendation	Priority Level	Status
#1	Secure land in S/W Aurora for the development of a recreation centre and sports fields.	High	This item is addressed later in this report.
#8	Consider low-risk involvement in a community partnership should the demand arise for a second indoor turf facility.	Low	Existing needs do not support further action at this time but should be considered in any future turf field development.
#12	Need for an additional two-court tennis facility in the S/W quadrant.	Medium	Potential to include at Confederation Park as part of park redesign in capital budget for 2025/26.
#14	Review existing outdoor pickleball locations and consider upgrades.	High	Court upgrades included in 2024 capital budget.
#15	Establish a dedicated outdoor pickleball complex with six or more courts.	High	Proposed for Fleury Park as part of park redesign/ improvements in 2024/45 capital budget.
#17	Expanding the supply of outdoor basketball/multi-use courts where geographic gaps exist.	Medium	Basketball included as part of Shining Hill Park development (2024). Staff will continue to look at potential locations as part of future park redesigns.
#18	Installing lights on one existing basketball court as a pilot.	Medium	Proposed to be included in the Summit Park redesign in 2024.
#19	Work with sport organizations to pursue expansion of beach volleyball courts and programming.	Medium	Limited data to support need for additional courts. One group approached the Town early this year but has since disengaged.

October 17, 2023

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Report No. CMS23-044

Rec.#	Recommendation	Priority Level	Status
#22	Addressing gaps (West of Yonge) in splash pad distribution.	Medium	Proposed to be included in the redesign for Fleury and Confederation Parks. Shining Hill Park construction to include a splash pad.
#25	Additional barrier free playgrounds, with one in each quadrant.	High	Planned for Town Park in 2024. To be further reviewed by the Accessibility Advisor in 2024.
#26	Undertake site evaluation process to establish a third outdoor fitness park.	Medium	A third fitness park is to be included in the Summit Park capital upgrades in 2024.
#27	Preparation of a business plan to consider an artificial outdoor ice rink.	High	To be presented to Council in 2024.
#28	Exploring the possibility for a Disc Golf course.	Medium	No suitable Town-owned land exists. New Disc Golf courses opened in 2023 in King, Stouffville and East Gwillimbury will likely meet the demand.

Nine of the PRMP recommendations listed above are currently in progress, planned, or under review for future presentation to Council.

Council has also directed staff through Motions passed earlier this year to investigate options for pickleball and a courts dome.

Given the scope of the review for pickleball opportunities, this has been addressed in a separate report.

Our previous and existing partnerships with the Lind Realty Team Sports Dome, the Marilyn Redvers Tennis Centre and the St. Maximilian Kolbe artificial turf field, and other developing partnerships have shown that various combinations of public/private/non-profit partnerships present viable opportunities for the development and operation of a courts dome.

Staff have conducted a review of existing parks and have not been able to identify a suitable location for a courts dome. The majority of existing parkland lies within LSRCA

flood plain and would not be approved for the development of structures such as a dome or the required clubhouse to support it. In addition to the dome itself, additional land is also required for a clubhouse and parking to support the facility. Alternatively, the addition of a courts dome where construction would be approved, would come at the sacrifice of other amenities. In order to proceed any further with this project, land acquisition or the identification of a partnership on lands not owned by the Town will be required. As schools would not be a suitable option, privately owned land would be the only option other than the acquisition of new land at this time.

Staff will continue to review outstanding field development needs and utilization rates and prioritize solutions.

As indicated in Tables #1 and #2, numerous options have either been implemented, are planned for implementation, or currently under review. Staff are also in the process of evaluating 2023 sports field utilization rates to confirm the number of new facilities that will be required going forward.

Other new projects such as the partnership with St. Anne's School (shared use artificial turf field) and the Aurora Barbarian's Rugby Football Club (2nd multi-sport artificial turf field at Sheppard's Bush), will have a positive impact on meeting our sports field needs.

The recommendations provided in the SFDS have a range of costs associated with them. Some projects can be completed at minimal or no cost; some will require minimal costs that can be included in the appropriate annual operating budget; and some will require significant capital expenditures.

All of these factors will be considered as staff continue to evaluate the needs and options for future sport field development. Future sports field development recommendations will be included in the appropriate budget approval process, or by separate Council Report where required.

New park amenities or upgrades will have a direct impact on operating staffing levels.

Additional new amenities or significant upgrades within parks or at schools (involving maintenance by Town staff) will have a direct effect on operating staffing levels. Currently staff are stretched and, in some cases, not able to fully meet current service level standards. Staffing has not kept pace with growth and expansion of services.

This has a direct impact on service levels and operating budget funding for materials and supplies to maintain amenities/facilities. Consideration of new/upgraded amenities

should include a fulsome review of the affect on Parks ability to deliver and meet the Council endorsed service level standards.

The acquisition of land will be key to achieving all our sports field and recreational facility needs.

Considering the amount and variety of existing and anticipated needs, not only for sports fields but for other facility needs it is evident that the Town does not have adequate land to support all of our needs. The Town has placed a strong focus on developing community partnerships and has achieved a great deal of success in this area. While all potential partnership opportunities have not been exhausted, our success in this area leaves limited opportunities available.

With limited opportunities for new land acquisition available, it is recommended that Council pursue land acquisition opportunities that may arise.

Advisory Committee Review

None.

Legal Considerations

None.

Financial Implications

All staff supported SFDS recommendations will be included in the appropriate operating or capital budget for Council's review and approval subject to funding availability.

Communications Considerations

None.

Climate Change Considerations

The recommendations from this report do not impact greenhouse gas emissions or impact climate change adaptation.

Link to Strategic Plan

The recommendations in this report support the Strategic Plan goal of *Supporting an exceptional quality of life for all* in its accomplishment in satisfying requirements in the following key objective within this goal statement: *Encouraging an active and healthy lifestyle.*

Alternative(s) to the Recommendation

N/A

Conclusions

That Council receive this report for information.

Attachments

None.

Previous Reports

N/A

Pre-submission Review

Agenda Management Team review on September 28, 2023

Approvals

Approved by Robin McDougall, Director, Community Services

Approved by Doug Nadorozny, Chief Administrative Officer



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Town of Aurora

General Committee Report

No. CS23-062

Subject: 2024 Council and Committee Meeting Schedule

Prepared by: Jaclyn Grossi, Deputy Town Clerk

Department: Corporate Services

Date: October 17, 2023

Recommendation

1. That Report No. CS23-062 be received; and
2. That the 2024 Meeting Schedule (Attachment No. 1) be approved; and
3. That the Town Clerk be authorized to make amendments to the Council and Committee meeting calendar as required.

Executive Summary

The purpose of this report is to seek approval of the 2024 Meeting Schedule for Council and Committee meetings.

- Approval of the 2024 Meeting Schedule is required as per the Procedure By-law
- The proposed 2024 schedule was developed using dates established in the Procedure By-law and Committee Terms of Reference

Background

Approval of the 2024 Meeting Schedule is required as per the Procedure By-law

As per Section 20.c of the Town's Procedure By-law (By-law No. 6228-19, as amended), Council must approve a meeting schedule for each calendar year. In order to allow for report forecasting, agenda planning, and sufficient public notice, a 2024 Meeting Schedule must be approved before the end of 2023.

Analysis

The proposed 2024 schedule was developed using dates established in the Procedure By-law and Committee Terms of Reference

The proposed 2024 Meeting Schedule is provided as Attachment No. 1. Town Advisory Committees, Aurora Cultural Centre Board, Aurora Public Library Board, Aurora Economic Development Board, and Joint Council Committee will continue to be scheduled as outlined in their respective Terms of Reference or by-law. The Aurora Appeal Tribunal and Property Standards Committee have continued to establish monthly placeholder dates to assist with member scheduling. These placeholder dates are reflected in the Schedule.

Budget Committee meetings will be brought forward for Council approval in a future report.

Advisory Committee Review

None.

Legal Considerations

None.

Financial Implications

None.

Communications Considerations

Upon Council approval, the 2024 Meeting Schedule will be posted to the Town website.

Climate Change Considerations

The recommendations from this report do not impact greenhouse gas emissions or impact climate change adaptation.

Link to Strategic Plan

The proposed 2024 Meeting Schedule supports progressive corporate excellence and continuous improvement by implementing policy and processes that reflect sound and accountable governance.

Alternative(s) to the Recommendation

1. Council may choose to approve an alternative Meeting Schedule.
2. Council may choose to provide direction on amendments they deem appropriate.

Conclusions

This report has been prepared to provide Council with a proposed 2024 Meeting Schedule. In order to allow for report forecasting, agenda planning, and sufficient public notice, approval of the 2024 Meeting Schedule is required.

Attachments

Attachment No. 1 – Proposed 2024 Meeting Schedule

Previous Reports

None.

Pre-submission Review

Agenda Management Team review on September 28, 2023

Approvals

Approved by Patricia De Sario, Director, Corporate Services/Town Solicitor

Approved by Doug Nadorozny, Chief Administrative Officer



January 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31 New Year's Eve	1 New Year's Day Municipal Offices Closed	2	3	4	5 School Winter Break Ends	6
7	8	9 9:30 a.m. Joint Council Committee (CC Newmarket)	10 7 p.m. Accessibility Advisory Committee (HR/VC)	11 7 p.m. Committee of Adjustment (VC)	12	13
14	15	16 5:45 p.m. Council Closed Session (if required) 7 p.m. General Committee (CC)	17 7 p.m. Aurora Public Library Board (APL)	18 7 p.m. Parks and Recreation Advisory Committee (HR/VC)	19	20
21	22	23 5:45 p.m. Finance Advisory Committee (HR/VC) 7 p.m. Public Planning (CC)	24 7 p.m. Active Transportation and Traffic Safety Advisory Committee (HR/VC)	25 10 a.m. Aurora Appeal Tribunal/ Property Standards Committee (if required)	26	27
28	29	30 5:45 p.m. Council Closed Session (if required) 7 p.m. Council (CC)	31			



February 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 9:30 a.m. Joint Council Committee (CC Newmarket) 5:45 p.m. Council Closed Session (if required) 7 p.m. General Committee (CC)	7	8 7 p.m. Committee of Adjustment (VC)	9	10
11	12 7 p.m. Heritage Advisory Committee (HR/VC)	13 5:45 p.m. Finance Advisory Committee (HR/VC) 7 p.m. Public Planning (CC)	14 10 a.m. Community Recognition Review Advisory Committee (HR/VC) 7 p.m. Accessibility Advisory Committee (HR/VC)	15	16	17
18	19 Family Day Municipal Offices Closed	20 5:45 p.m. Council Closed Session (if required) 7 p.m. General Committee (CC)	21 7 p.m. Aurora Public Library Board (APL)	22 10 a.m. Aurora Appeal Tribunal/Property Standards Committee (if required)	23	24
25	26 7 p.m. Environmental Advisory Committee (HR/VC)	27 5:45 p.m. Council Closed Session (if required) 7 p.m. Council (CC)	28	29		



March 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 9:30 a.m. Joint Council Committee (CC Newmarket) 5:45 p.m. Council Closed Session (if required) 7 p.m. General Committee (CC)	6 7 p.m. Accessibility Advisory Committee (HR/VC)	7 7 p.m. Committee of Adjustment (VC)	8	9
10	11 School Mid-Winter Break Begins	12	13	14	15 School Mid-Winter Break Ends	16
17	18	19 5:45 p.m. Finance Advisory Committee (HR/VC) 7 p.m. Public Planning (CC)	20 7 p.m. Aurora Public Library Board (APL)	21 7 p.m. Parks and Recreation Advisory Committee (HR/VC)	22	23
24/31 Easter Sunday	25	26 5:45 p.m. Council Closed Session (if required) 7 p.m. Council (CC)	27 7 p.m. Active Transportation and Traffic Safety Advisory Committee (HR/VC)	28 10 a.m. Aurora Appeal Tribunal/Property Standards Committee (if required)	29 Good Friday Municipal Offices Closed	30



April 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Easter Monday	2 9:30 a.m. Joint Council Committee (CC Newmarket) 6:15 p.m. Council Closed Session (if required) 7 p.m. General Committee (CC)	3	4	5	6
7	8 7 p.m. Heritage Advisory Committee (HR/VC)	9 5:45 p.m. Finance Advisory Committee (HR/VC) 7 p.m. Public Planning (CC)	10 7 p.m. Accessibility Advisory Committee (HR/VC)	11 7 p.m. Committee of Adjustment (VC)	12	13
14	15 7 p.m. Environmental Advisory Committee (HR/VC)	16 5:45 p.m. Council Closed Session (if required) 7 p.m. General Committee (CC)	17 10 a.m. Community Recognition Review Advisory Committee (HR/VC) 7 p.m. Aurora Public Library Board (APL)	18	19	20
21	22	23 5:30 p.m. Council Closed Session (if required) 7 p.m. Council (CC) Passover (First Day)	24	25 10 a.m. Aurora Appeal Tribunal/Property Standards Committee (if required)	26	27
28	29	30 Passover (Last Day)				



May 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 9:30 a.m. Joint Council Committee 5:45 p.m. Council Closed Session (if required) 7 p.m. General Committee (CC)	8 7 p.m. Accessibility Advisory Committee (HR/VC)	9 7 p.m. Committee of Adjustment (VC)	10	11
12	13	14 5:45 p.m. Finance Advisory Committee (HR/VC) 7 p.m. Public Planning (CC)	15 7 p.m. Aurora Public Library Board (APL)	16 7 p.m. Parks and Recreation Advisory Committee (HR/VC)	17	18
19	20 Victoria Day Municipal Offices Closed	21 5:45 p.m. Council Closed Session (if required) 7 p.m. General Committee (CC)	22 7 p.m. Active Transportation and Traffic Safety Advisory Committee (HR/VC)	23 10 a.m. Aurora Appeal Tribunal/Property Standards Committee (if required)	24	25
26	27	28 5:45 p.m. Council Closed Session (if required) 7 p.m. Council (CC)	29	30	31	



June 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 9:30 a.m. Joint Council Committee (CC Newmarket) 5:45 p.m. Council Closed Session (if required) 7 p.m. General Committee (CC)	5	6 FCM Conference Calgary	7 FCM	8 FCM
9 FCM	10 7 p.m. Heritage Advisory Committee (HR/VC)	11 5:45 p.m. Finance Advisory Committee (HR/VC) 7 p.m. Public Planning (CC)	12 7 p.m. Accessibility Advisory Committee (HR/VC)	13 10 a.m. Community Recognition Review Advisory Committee (HR/VC) 7 p.m. Committee of Adjustment (VC)	14	15
16	17 7 p.m. Environmental Advisory Committee (HR/VC)	18 5:45 p.m. Council Closed Session (if required) 7 p.m. General Committee (CC)	19 7 p.m. Aurora Public Library Board (APL)	20	21	22
23/30	24	25 6:15 p.m. Audit Committee (CC) 7 p.m. Council (CC)	26	27 10 a.m. Aurora Appeal Tribunal/ Property Standards Committee (if required)	28	29



July 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Canada Day Municipal Offices Closed	2 9:30 a.m. Joint Council Committee (CC Newmarket) 5:45 p.m. Council Closed Session (if required) 7 p.m. General Committee (CC)	3	4	5	6 Canada Day
7	8	9 5:45 p.m. Council Closed Session (if required) 7 p.m. Council (CC)	10	11 7 p.m. Committee of Adjustment (VC)	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			



August 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Civic Day Municipal Offices Closed	6	7	8 7 p.m. Committee of Adjustment (VC)	9	10
11	12	13	14	15	16	17
18 AMO Conference Ottawa	19 AMO	20 AMO	21 AMO	22	23	24
25	26	27	28	29	30	31



September 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Labour Day Municipal Offices Closed	3 9:30 a.m. Joint Council Committee (CC Newmarket) 5:45 p.m. Council Closed Session (if required) 7 p.m. General Committee (CC)	4	5	6	7
8	9	10 5:45 p.m. Finance Advisory Committee (HR/VC) 7 p.m. Public Planning (CC)	11 7 p.m. Accessibility Advisory Committee (HR/VC)	12 7 p.m. Committee of Adjustment (VC)	13	14
15	16	17 5:45 p.m. Council Closed Session (if required) 7 p.m. General Committee (CC)	18 7 p.m. Aurora Public Library Board (APL)	19 7 p.m. Parks and Recreation Advisory Committee (HR/VC)	20	21
22	23	24 5:45 p.m. Council Closed Session (if required) 7 p.m. Council (CC)	25 7 p.m. Active Transportation and Traffic Safety Advisory Committee (HR/VC)	26 10 a.m. Aurora Appeal Tribunal/ Property Standards Committee (if required)	27	28
29	30 National Day for Truth and Reconciliation					



October 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 9:30 a.m. Joint Council Committee (CC Newmarket) 5:45 p.m. Council Closed Session (if required) 7 p.m. General Committee (CC)	2	3 Rosh Hashanah	4	5
6	7 7 p.m. Heritage Advisory Committee (HR/VC)	8 5:45 p.m. Finance Advisory Committee (HR/VC) 7 p.m. Public Planning (CC)	9 7 p.m. Accessibility Advisory Committee (HR/VC)	10 7 p.m. Committee of Adjustment (VC)	11	12 Yom Kippur
13	14 Thanksgiving Day Municipal Offices Closed	15 5:45 p.m. Council Closed Session (if required) 7 p.m. General Committee (CC)	16 7 p.m. Aurora Public Library Board (APL)	17	18	19
20	21 7 p.m. Environmental Advisory Committee (HR/VC)	22 5:45 p.m. Council Closed Session (if required) 7 p.m. Council (CC)	23	24 10 a.m. Aurora Appeal Tribunal/ Property Standards Committee (if required)	25	26
27	28	29	30	31		



November 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 9:30 a.m. Joint Council Committee (CC Newmarket) 5:45 p.m. Council Closed Session (if required) 7 p.m. General Committee (CC)	6	7	8	9
10	11 Remembrance Day	12 5:45 p.m. Finance Advisory Committee (HR/VC) 7 p.m. Public Planning (CC)	13 10 a.m. Community Recognition Review Advisory Committee (HR/VC) 7 p.m. Accessibility Advisory Committee (HR/VC)	14 7 p.m. Committee of Adjustment (VC)	15	16
17	18	19 5:45 p.m. Council Closed Session (if required) 7 p.m. General Committee (CC)	20 7 p.m. Aurora Public Library Board (APL)	21 7 p.m. Parks and Recreation Advisory Committee (HR/VC)	22	23
24	25	26 5:45 p.m. Council Closed Session (if required) 7 p.m. Council (CC)	27 7 p.m. Active Transportation and Traffic Safety Advisory Committee (HR/VC)	28 10 a.m. Aurora Appeal Tribunal/ Property Standards Committee (if required)	29	30



December 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 5:45 p.m. Council Closed Session (if required) 7 p.m. General Committee (CC)	4	5	6	7
8	9 7 p.m. Heritage Advisory Committee (HR/VC)	10 5:45 p.m. Council Closed Session (if required) 7 p.m. Council (CC)	11 7 p.m. Accessibility Advisory Committee (HR/VC)	12 7 p.m. Committee of Adjustment (VC)	13	14
15	16 7 p.m. Environmental Advisory Committee (HR/VC)	17	18 7 p.m. Aurora Public Library Board (APL)	19	20	21
22	23 School Winter Break Begins	24 Christmas Eve Municipal Offices Closed at Noon	25 Christmas Day Municipal Offices Closed	26 Hanukkah (First Day) Boxing Day Municipal Offices Closed	27 Municipal Offices Closed	28
29	30 Municipal Offices Closed	31 New Year's Eve Municipal Offices Closed				



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Town of Aurora
General Committee
No. FIN23-039

Subject: Interim Forecast Update – As of August 31st, 2023

Prepared by: Tracy Evans, Financial Management Advisor

Department: Finance

Date: October 17, 2023

Recommendation

1. That Report No. FIN23-039 be received for information.

Executive Summary

This report presents to Council the information to effectively monitor the financial performance of the Town's operating and capital budget as of August 31st, 2023.

- An overall tax levy surplus of \$366,800 is anticipated by fiscal year end
- The Town's water, wastewater and stormwater operations is forecasting a surplus of \$428,400 by fiscal year end
- The forecasted capital spend of \$39.2M as of August 31st, 2023 is \$1.5M lower than the Town's forecasted capital spend of \$40.7M as of April 30th, 2023

These forecasted variances will continue to be subject to change for the remainder of the fiscal year. Future Council decisions may also have an impact. Any operational budget short-falls or surpluses remaining at year end will require an offsetting adjustment from/to the tax rate stabilization reserve as defined in the Town's 2023 surplus / deficit management bylaw which will be presented to Council for its approval later this year.

Background

To assist Council in fulfilling their role and responsibilities with respect to Town finances and accountability, Finance has worked with all departments to review the

October 17, 2023

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Report No. FIN23-039

corporation's operations financial performance to date. Each Director has reviewed their department's operating and capital budget versus the results to date and remaining outstanding plans and forecasted an expected year end position. Finance staff have reviewed each submission and performed the necessary consolidation.

Analysis

An overall tax levy surplus of \$366,800 is anticipated by fiscal year end

The Town's tax levy funded operations are forecasted to finish the year with an anticipated surplus of \$366,800, representing an overall increase of \$14,800 from the surplus forecasted as of the end of April 30th, 2023.

The budget includes \$150,000 for salary gapping savings which is distributed across the departments. This recognizes that during the year there will be some staff turnover and periodic vacancies. Also included in the 2023 budget was an additional \$50,000 for the additional salary gapping based on previous years trends. This amount has been budgeted within Corporate Revenue & Expenditures.

A detailed break-down of the Town's current forecasted variance by division can be found in Attachment #1. This report has been simplified to show only the net budget amount, the forecasted ending position for each item, and the variance to budget. Overall, the Town's approved budget for 2023 includes \$79,291,100 in approved expenditures, funded by \$22,333,600 in revenues consisting of user fees, charges and investment income and a total tax levy of \$56,957,500.

Table 1 presents a departmental summary of the forecasted tax levy funded operating budget variances.

Table 1
2023 Operating Forecast to Year end

\$000s	Budget	Forecast	Variance Surplus/(Deficit)
Council	599.9	590.5	9.4
CAO	1,503.2	1,503.2	-
Corporate Services	6,094.5	6,033.2	61.3
Finance	6,639.5	6,617.6	21.9
Fire	12,722.9	12,722.9	-
Operational Services	11,960.7	12,207.9	(247.2)

October 17, 2023

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Report No. FIN23-039

\$000s	Budget	Forecast	Variance Surplus/(Deficit)
Community Services	11,775.0	11,365.3	409.7
Planning & Development Services	12.4	(111.5)	123.9
Corporate Revenue & Expenses	5,649.4	5,661.6	(12.2)
Tax Levy	56,957.5	56,957.5	-
Total Operating			366.8

A summary of the Town's key forecasted variances by department follows.

CAO and Council

Council and the Office of the CAO are forecasting to conclude the fiscal year with a surplus of \$9,400 on a net operating budget of \$2,103,100. This surplus mostly relates to savings for the Heritage Committee due to Doors Open not taking place in 2023, as well as promotional operating material savings.

Corporate Services

Corporate Services is forecasting a surplus of \$61,300 on a total net operating budget of \$6,094,500. This surplus is mostly attributable to savings in salaries due to vacancies, higher than anticipated revenue from legal administrative fees as well as by-law fines and license revenues. These surpluses are partially offset by an anticipated loss in dog and cat tag fees.

Finance

Finance is forecasting a surplus of \$21,900 on a net operating budget of \$6,639,500. This surplus mostly results from savings in telephone and zoom/Webex costs and additional revenues.

Fire Services

The total approved 2023 operating budget for Central York Fire Services (CYFS) is \$30,888,300. Aurora's share of this total budget is \$12,722,900. As per normal practice, should a CYFS surplus or deficit arise by fiscal year end, it will be offset by an equal contribution to/from the shared CYFS Reserve, thus leaving the Town's forecasted Fire Services requirements as budgeted.

Operational Services

Operational Services, excluding water, wastewater and storm water services, is forecasting an overall deficit of \$247,200 on a net operating budget of \$11,960,700. Key contributors to this deficit are salary expenses relating to overtime and sick pay as well as higher than budgeted fuel costs. In addition, streetlight repairs due to the May 2022 storm damage are now being recognized as these repairs are completed in 2023. These unfavourable variances are partially offset by higher than anticipated ball diamond/soccer field permit revenues as well as increased waste/recycling grant revenue.

Currently a minor shortfall is forecasted in winter management. As per the Town's winter control reserve policy, if the overall Town operating budget is unable to accommodate the full reported winter management deficit, any required funding shortfall can be drawn from this reserve. As the Town's present overall, forecasted position indicates that it will have sufficient funds available to offset any forecasted winter management shortfall, a draw from the winter control reserve is not necessary at this time. However, should it become necessary the Town will access this reserve as required.

Operational Services' salaries and wages are split between tax levy and rate (water, wastewater and storm water services) funded programs. In any given year, the operational service staff support of tax levy or rate funded programs can vary, as such costs may shift between these programs based on the operational needs.

Community Services

Community Services is forecasting a \$409,700 surplus on a net operating budget of \$11,775,000. The key contributor to this surplus relates to forecasted program contract savings, postage savings as well as increased revenues in aquatics, fitness, and senior's programs. These surpluses are offset by reduced ice rental and vending machine revenues.

At this time, no Aurora Town Square budget savings are anticipated as any surplus funds result from the Aurora Town Square's 2023 operations, they will be contributed to the Town's Tax Rate Stabilization reserve. The cumulative Aurora Town Square operating savings contributions to this reserve have been earmarked to assist in the management of any arising one-time costs once the project becomes operational.

October 17, 2023

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Report No. FIN23-039

Planning and Development Services

Planning and Development Services is forecasting a surplus of \$123,900 on a net operating budget of \$12,400. This surplus is mostly attributable to higher than anticipated revenues as well as salary savings due to vacancies.

Not included in this variance is a projected Building Services' surplus of \$295,800 as it is a self-funded per provincial legislation. Any variance in Building Services is offset through an equal contribution to/from its dedicated reserve as appropriate. The forecasted surplus results from vacant position salary savings, as well as an increase in building permit revenues.

Corporate Revenues and Expenses

Corporate Revenues and Expenses is forecasting a deficit of \$12,200 on a net operating budget of \$5,649,400. This deficit primarily relates to a budgeted draw from the Tax Rate Stabilization reserve being deemed not necessary in consideration of the corporation's overall forecasted surplus, offset by additional tax penalty revenue.

The budget for the Aurora Town Square debt carrying costs is included under Corporate Revenues and Expenses. These costs are expected to be under budget while the project remains under construction. For 2023, the debt repayment costs arise from the use of the construction line of credit. Any unrequired funds of this nature will be contributed to the Facilities Repair and Replacement reserve as planned.

Aurora Public Library Contribution

The Aurora Public Library anticipates that it will conclude the 2023 fiscal year on budget.

Total Tax Levy

The Town is forecasting to collect \$56,957,500 of the budgeted total tax levy.

The Tax Levy Funded Net Operating Forecast Update can be found in Attachment #1.

A surplus of \$428,400 is forecasted by fiscal year end for the Town's water, wastewater and stormwater operations

The Town's user rate funded operations are currently projected to close the year with a surplus of \$428,400, representing an increase of \$81,800 from what was forecasted as of April 30th. This surplus mostly relates to increased revenue from retail water sales

and service connections and reduced emergency water main repair requirements to date. The key driver of the forecasted storm water services surplus is a reduction in planned storm water infrastructure maintenance in 2023. Table 2 presents a summary of the Town's rate funded operations forecast to year end. More detail can be found in Attachment #2.

Table 2
2023 Rate Forecast to Year end

\$000s	Forecast Surplus/(Deficit)
Water Services	87.2
Wastewater Services	88.4
Storm Water Services	252.8
Total User Rate Surplus (Deficit)	428.4

The summer months tend to have the most significant impact on the water and wastewater budget performance. The revenues collected for these two services are directly impacted by weather patterns as residents use more metered water outside their homes.

User rate funded operations budgets include fixed operational costs, funded by the net proceeds from the sale of water, wastewater and storm water services. These fixed operational costs include staff and service maintenance costs related to maintaining the infrastructure systems, water quality testing, and the billing and customer service functions. These costs are not directly impacted by the volume of water flowing through the system.

The fixed costs relating to water and wastewater services are funded from the net revenues earned by these services which are variable in nature as they are based upon metered water consumption volumes. Storm water revenues are not subject to the same volatility as it is billed as a flat fee.

The forecasted capital spend of \$39.2M as of August 31st, 2023 is \$1.5M lower than the Town's forecasted capital spend of \$40.7M as of April 30th, 2023.

The capital project forecast focuses on the planned spending for 2023. As many projects have budgets that span multiple years, any amount that is forecasted to not be spent this year may be rolled forward, if needed, to future years through the capital budget process.

October 17, 2023

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Report No. FIN23-039

The Town's projected capital spending for the year as of August 31st, 2023, is \$1.5M (3.7%) lower than the previously projected capital spending of \$40.1M as of April 30th, 2023 and \$39.2M (50%) lower than the originally planned/budgeted 2023 capital spending of \$78.4M for all approved capital projects. A detailed breakdown of the Town's current forecasted capital spend by individual capital project can be found in Attachment #3. A summary of the updated 2023 capital spend forecast is presented under Table 3.

Table 3
Planned 2023 Capital Spending

\$000s	Apr. 30 Forecast	Oct. 31 Forecast	Variance
Growth & New	19,929.7	19,100.4	829.3
Asset Management	19,305.7	18,755.6	550.1
Studies & Other	1,428.0	1,311.1	116.9
Total	40,663.4	39,167.1	1,496.3

This report presents the variance between the forecasted active capital project spend as of August 31st compared to the forecasted spend as of April 30th and provides a brief explanation for each identified material variance. The 2023 forecasted capital spend does not include any projects that were proposed for closure prior to April 30th, 2023.

The following is a summary of the Town's key forecasted variances by department for active capital projects.

CAO

The office of the CAO is forecasting to defer \$63K in previously approved capital spending from 2023 to 2024 relating to Project #12026 Organization Structural Review.

Fire Services

Fire Services does not have any material variances of note.

Operational Services

Operational Services is projecting planned capital spending of \$6.1M as of August 31st, 2023, which is \$636K higher than what was forecasted on April 30th, 2023. This variance is partly due to two 6-ton diesel dump sanders totaling \$700K being delivered to the Town during the year. Spending on both vehicles remains within approved capital budget authority.

Community Services

Community Services is projecting planned capital spending of \$16.3M as of August 31st, 2023, which is \$1.4M lower than the \$17.7M that was forecasted on April 30th, 2023. This variance is heavily driven by construction delays to the Aurora Town Square project which will result in an estimated \$2.5M in payments deferred to 2024. Conversely, spending on the SARC Gymnasium is advanced from 2024 resulting in 1.3M in cash outflows in 2023.

Planning and Development Services

Planning and Development Services is projecting planned capital spending of \$12.5M, which is \$424K lower than what was forecasted on April 30th, 2023. The primary driver of this variance is that 1M in planned spending for Project AM0038 Road Resurfacing of multiple streets is being deferred to 2024. An additional 2024 funding request will be submitted to cover the increase in costs related to this project.

Finance

Finance is projecting planned capital spending of \$3.8M, which is \$279K lower than what was forecasted on April 30th, 2023. The final planned spend of \$250K for the Financial System project will now be incurred in 2024.

Corporate Services

Corporate Services does not have any material variances of note.

Advisory Committee Review

Not applicable.

Legal Considerations

None.

Financial Implications

The final annual surplus or deficit in the tax and user rates operating budget will be allocated by Council to / from various reserves at fiscal year end as per the Surplus/Deficit Management bylaw.

Capital projects will be funded throughout the year to match the progress spending in the project. As some planned capital spending is delayed until 2024, this will result in the ability to invest these associated earmarked funds on a short-term basis resulting in higher investment income. The next budget process will consider the current year's forecast along with an update to future requirements for approved projects as part of the 10-year capital plan.

There are no other immediate financial implications arising from this report. Council fulfills its role, in part, by receiving and reviewing this financial status report on the operations of the municipality relative to the approved budget.

Communications Considerations

The Town of Aurora will inform the public about the information contained in this report by posting it to the Town's website.

Climate Change Considerations

The information contained within this report does not impact greenhouse gas emissions or impact climate change adaption.

Link to Strategic Plan

Outlining and understanding the Town's present financial status at strategic intervals throughout the year contributes to achieving the Strategic Plan guiding principle of "Leadership in Corporate Management" and improves transparency and accountability to the community.

Alternative(s) to the Recommendation

1. Not applicable.

Conclusions

Having completed eight months of operations, the Town is presently forecasting to end the year with a favourable budget variance from its tax levy funded operations of \$366,800. This forecast will continue to be subject to change over the remainder of the fiscal year and will also continue to be subject to other more normal influencing variables such as the ultimate level of town services consumed by fiscal year end.

The user rate funded budget is presently forecasting to conclude the year with a surplus of \$428,400.

Any remaining surplus or deficit at fiscal year end will be offset through a contribution or draw from the tax rate stabilization reserve as per the town's 2023 surplus/deficit management bylaw which will be presented to Council for approval later this year.

The Town is presently forecasting to spend \$1.5M less than what was forecasted for all active capital projects on April 30th, 2023. These capital cash outflows will be deferred and spent in 2024 and beyond.

Attachments

Attachment #1 – Tax Levy Funded Net Operating Forecast Update

Attachment #2 – Water Rate Funded Net Operating Forecast Update

Attachment #3 – Capital Project Forecast Update

Pre-submission Review

Agenda Management Team review September 28th, 2023

Approvals

Approved by Rachel Wainwright-van Kessel, CPA, CMA, Director, Finance

Approved by Doug Nadorozny, Chief Administrative Officer

Town of Aurora

Final NET Tax Levy Funded Operations Results as at August 31, 2023

Shown in \$,000's	NET ADJUSTED BUDGET	FORECAST	Variance Favourable / (Unfavourable)	
<u>COUNCIL</u>				
Council Administration	\$ 587.9	\$ 583.4	\$ 4.5	0.8 %
Council Programs/Grants	4.0	\$ 4.0	\$ -	-
Advisory Committees	8.0	\$ 3.1	\$ 4.9	61.3 %
Council Office Total	\$ 599.9	\$ 590.5	\$ 9.4	1.6 %
		\$ -		
<u>CHIEF ADMINISTRATIVE OFFICE</u>				
		\$ -		
CAO Administration	\$ 545.1	\$ 585.9	\$ (40.8)	(7.5 %)
Communications	958.1	\$ 917.3	\$ 40.8	4.3 %
Chief Administrative Office Total	\$ 1,503.2	\$ 1,503.2	\$ -	-
Council and C.A.O. Combined	\$ 2,103.1	\$ 2,093.7	\$ 9.4	0.4 %
<u>CORPORATE SERVICES</u>				
Corporate Services Administration	\$ 234.5	\$ 284.0	\$ (49.5)	(21.1 %)
Legal Services	2,097.7	\$ 2,138.9	\$ (41.2)	(2.0 %)
Legislative & Administrative Services	851.0	\$ 819.6	\$ 31.4	3.7 %
Human Resources	1,200.4	\$ 1,143.9	\$ 56.5	4.7 %
Elections	95.5	\$ 95.5	\$ -	-
By-law Services	950.4	\$ 834.5	\$ 115.9	12.2 %
Animal Control	327.2	\$ 368.5	\$ (41.3)	(12.6 %)
Project Management & Business Transformation	294.2	\$ 316.0	\$ (21.8)	(7.4 %)
Emergency Preparedness	43.6	\$ 32.3	\$ 11.3	25.9 %
Corporate Services Total	\$ 6,094.5	\$ 6,033.2	\$ 61.3	1.0 %
<u>FINANCE</u>				
Finance Director's Office	\$ 375.7	\$ 465.8	\$ (90.1)	(24.0 %)
Information Technology	3,732.3	\$ 3,637.1	\$ 95.2	2.6 %
Telecommunications	206.7	\$ 177.5	\$ 29.2	14.1 %
Financial Reporting & Revenue	948.9	\$ 936.4	\$ 12.5	1.3 %
Financial Management	741.8	\$ 760.8	\$ (19.0)	(2.6 %)
Procurement Services	634.1	\$ 640.1	\$ (6.0)	(0.9 %)
Finance Total	\$ 6,639.5	\$ 6,617.6	\$ 21.9	0.3 %
<u>FIRE SERVICES</u>				
Central York Fire	12,722.9	\$ 12,722.9	\$ -	-
Total Fire Services	12,722.9	\$ 12,722.9	\$ -	-
<u>Operational Services</u>				
Operational Services Administration	\$ 274.8	\$ 382.1	\$ (107.3)	(39.0 %)
Fleet & Equipment	1,014.3	\$ 1,024.4	\$ (10.1)	(1.0 %)
Winter Management	1,748.4	\$ 1,749.9	\$ (1.5)	(0.1 %)
Road Network Operations	2,956.8	\$ 3,114.3	\$ (157.5)	(5.3 %)
Parks/Open Spaces	3,381.1	\$ 3,384.5	\$ (3.4)	(0.1 %)
Waste Collection & Recycling	2,585.3	\$ 2,552.7	\$ 32.6	1.3 %
Operational Services Total	\$ 11,960.7	\$ 12,207.9	\$ (247.2)	(2.1 %)

Town of Aurora

Final NET Tax Levy Funded Operations Results

as at August 31, 2023

Shown in \$,000's	NET ADJUSTED BUDGET	FORECAST	Variance Favourable / (Unfavourable)
<u>Community Services</u>			
Community Services Administration	\$ 1,414.6	\$ 1,443.4	\$ (28.8) (2.0 %)
Customer Service	796.4	\$ 752.4	\$ 44.0 5.5 %
Business Support	(450.9)	\$ (395.3)	\$ (55.6) (12.3 %)
Recreational Programming/Community Dev.	3,047.8	\$ 2,644.5	\$ 403.3 13.2 %
Facilities	6,967.1	\$ 6,920.3	\$ 46.8 0.7 %
Community Services Total	\$ 11,775.0	\$ 11,365.3	\$ 409.7 3.5 %
<u>PLANNING & DEVELOPMENT SERVICES</u>			
Development Planning	\$ (1,504.3)	\$ (1,427.0)	\$ (77.3) (5.1 %)
Long Range & Strategic Planning	724.9	\$ 758.8	\$ (33.9) (4.7 %)
Engineering Service Operations	791.8	\$ 556.7	\$ 235.1 29.7 %
Net Building Department Operations	(397.1)	\$ (692.9)	\$ 295.8 74.5 %
Contribution To Building Reserve	397.1	\$ 692.9	\$ (295.8) (74.5 %)
Total Building Services	-	\$ -	\$ - -
Planning & Development Services Total	\$ 12.4	\$ (111.5)	\$ 123.9 999.2 %
<u>CORPORATE REVENUE & EXPENSE</u>			
Corporate Management	(6.2)	\$ 85.5	\$ (91.7) (1,479 %)
Fiscal Strategy	5,777.1	\$ 5,776.8	\$ 0.3 0 %
Non-Levy Tax Items	(1,613.3)	\$ (1,692.5)	\$ 79.2 5 %
Cost Recovery from Rate	(2,510.3)	\$ (2,510.3)	\$ - -
Net Library Services Operations	4,002.1	\$ 4,002.1	\$ - -
Library net contribution to Town reserves	-	\$ -	\$ - n/a
	\$ 5,649.4	\$ 5,661.6	\$ (12.2) (0.2 %)
<u>TOTAL TAX LEVY FUNDED OPERATIONS</u>	\$ 56,957.5	\$ 56,590.7	\$ 366.8 0.6 %
<u>TOTAL TAX LEVY</u>	\$ (56,957.5)	\$ (56,957.5)	\$ - -
<u>OPERATING (SURPLUS) DEFICIT</u>	-	\$ (366.8)	\$ 366.8 0.6 %
		Surplus	Surplus

Town of Aurora

Final Net User Rate Funded Operations Results

as at August 31, 2023

Shown in \$,000's	ADJUSTED BUDGET	FORECAST	Variance Favourable / (Unfavourable)	
Water Services				
Retail Revenues	(12,840.1)	(13,512.9)	\$ 672.8	5.2 %
Penalties	(175.0)	(172.2)	(2.8)	(1.6 %)
Other	(195.1)	(268.7)	73.6	37.7 %
Total Revenues	(13,210.2)	(13,953.8)	\$ 743.6	5.6 %
Wholesale water purchase	8,372.0	8,967.7	(595.7)	(7.1 %)
Operations and maintenance	934.0	1,622.2	(688.2)	(73.7 %)
Administration and billing	1,099.6	472.1	627.5	57.1 %
Corporate overhead allocation	931.1	931.1	0.0	0.0 %
Infrastructure sustainability reserve contributions	1,873.6	1,873.6	-	-
Total Expenditures	13,210.2	13,866.6	\$ (656.4)	(5.0 %)
Net Operating Water Services	\$ 0.0	(87.2)	\$ 87.2	8,722,100.0 %
Waste Water Services				
Retail Revenues	(15,613.7)	(16,005.1)	\$ 391.4	2.5 %
Other	(89.3)	(297.2)	207.9	232.9 %
Total Revenues	(15,703.0)	(16,302.3)	\$ 599.4	3.8 %
Sewer discharge fees	11,788.9	12,308.2	\$ (519.3)	(4.4 %)
Operations and maintenance	1,588.3	1,580.0	\$ 8.3	0.5 %
Administration and billing	261.4	261.4	\$ -	-
Corporate overhead allocation	764.3	764.3	-	-
Infrastructure sustainability reserve contributions	1,300.0	1,300.0	-	-
Total Expenditures	15,703.0	16,214.0	\$ (511.0)	(3.3 %)
Net Operating Waste Water Services	-	(88.4)	\$ 88.4	n/a
Total Water and Waste Water Services	0.0	(175.6)	\$ 175.6	17,560,500.0 %
Storm Water Services				
Retail Revenues	(4,314.5)	(4,364.4)	\$ 49.9	1.2 %
Penalties	-	-	-	n/a
Other	-	-	-	n/a
Total Revenues	(4,314.5)	(4,364.4)	\$ 49.9	1.2 %
Operations and maintenance	1,766.7	1,563.8	202.9	11.5 %
Administration and billing	105.4	105.4	-	-
Corporate overhead allocation	42.4	42.4	-	-
Infrastructure sustainability reserve contributions	2,400.0	2,400.0	-	-
Total Expenditures	4,314.5	4,111.6	\$ 202.9	4.7 %
Net Operating Storm Water Services	-	(252.8)	\$ 252.8	n/a
OPERATING (SURPLUS) DEFICIT	0.0	\$ (428.4)	\$ 428.4	1.5 %
		Surplus	Surplus	

Town of Aurora
Budgeted Capital Spend Forecast Update
as at August 31, 2023

		A	B	A - B		
	Planned/Budgeted Capital Spend for 2023	Apr. 30, 2023 Forecast	Aug. 31, 2023 Forecast	Variance - Apr. 30 vs. Aug. 31 (\$)	(%)	Variance Explanation
Office of the Chief Administrative Officer						
SO0002: Organization Structural Review	\$ 63,138	\$ 63,138	\$ -	\$ 63,138	100.0 %	To be spent in 2024.
Chief Administrative Office Total	\$ 63,138	\$ 63,138	\$ -	\$ 63,138	100.0 %	
Fire Services						
Property						
GN0016: Fire Station 4-5	\$ 3,637,861	\$ 128,000	\$ 128,000	\$ -	-	
Total Property	3,637,861	128,000	128,000	\$ -	-	
Equipment						
GN0020: Fire Master Plan - 2019	51,250	25,406	25,406	-	-	
Total Equipment	51,250	25,406	25,406	-	-	
Fire Services Total	\$ 3,689,111	\$ 153,406	\$ 153,406	\$ -	-	
Operational Services						
Yard/Office						
GN0071: JOC Additional Work	562,630	\$ 80,000	\$ 80,000	-	-	
Total Yard/Office	562,630	80,000	80,000	\$ -	-	

		A	B	A - B		
	Planned/Budgeted Capital Spend for 2023	Apr. 30, 2023 Forecast	Aug. 31, 2023 Forecast	Variance - Apr. 30 vs. (\$)	Aug. 31 (%)	Variance Explanation
Operations						
AM0041: Traffic Protection Guide Rail Kennedy W	19,156	-	7,897	(7,897)	n/a	Project completed, to be closed. Planned cash outflows are \$7,900 higher than Apr. 30 forecast, however, project spending remains within approved CBA.
AM0043: Rds Ops Infrs Inspctn R&M Prgms	4,706	1,189	1,189	-	-	Project completed, to be closed.
AM0283: Railing Replacement - 15347 Yonge St, 37 Harriman Rd	265,000	265,000	11,380	253,620	95.7 %	Tender in progress with Procurement construction to be completed in 2024.
AM0284: Retaining Wall Repair - 1 Community Centre Lane +	200,000	200,000	100,000	100,000	50.0 %	Award of contract to the successful vendor in progress, project will be completed in 2023. Savings are expected.
AM0285: Guiderail Replacement - Marksbury Court	110,000	-	-	-	n/a	
AM0286: Rplce Asphalt MUP On Bayview - River Ridge-Borealis, Bor-Spring Farm	200,000	200,000	110,000	90,000	45.0 %	Contractor currently working on this project construction will be completed in 2023. Savings are expected.
AM0287: Streetlight Pole Replacement - 2023	50,000	45,000	30,000	15,000	33.3 %	
SO0061: Salt Management Plan Update	150,000	150,000	100,000	50,000	33.3 %	Contract awarded to vendor, work to start in October. To be completed in 2024.
GN0058: Street Light Pole Identification	17,880	10,000	10,000	-	-	
SO0063: Condition Assessment Of All Sanitary Pumping Stations	150,000	150,000	150,000	-	-	
AM0309: Engineered WW Recon – Moffat-Valley Drive + Crawford-Devins	-	-	-	-	n/a	
AM0291: Struc Lining Of Sani Sewermain & Laterals 23-26	500,000	500,000	200,000	300,000	60.0 %	Contract awarded to vendor, work to start in October 2023. To be completed in 2024.
Total Operations	1,666,742	1,521,189	720,466	\$ 800,723	52.6 %	

		A	B	A	-	B	
	Planned/Budgeted Capital Spend for 2023	Apr. 30, 2023 Forecast	Aug. 31, 2023 Forecast	Variance -	Apr. 30 vs. Aug. 31 (\$)	(%)	Variance Explanation
Parks							
AM0146: AFLC Skate Park (Conditionally Approved 2022)	656,708	-	-	-		n/a	
GN0078: Arboretum Development	124,346	124,346	124,346	-		-	
AM0178: Parks/Trails Signage Strat Study/Implmnt	210,449	-	-	-		n/a	
GN0083: Trail Const'n As Per Trail Master Plan	32,250	32,250	32,250	-		-	
GN0085: David Tomlinson Nature Reserve (Phase 1-5)	2,388,916	1,016,940	1,016,940	-		-	
AM0228: Board Walk Resurface	42,678	-	-	-		n/a	Project under warranty.
GN0128: Artificial Turf - G.W. Williams School	-	-	-	-		n/a	
AM0191: Playground Replacement, Walkway Repaving-L Wilson Park	94,358	-	-	-		n/a	Project complete - to be closed at end of 2023.
AM0263: Pathway Paving - Various Park Trails	69,300	69,300	69,300	-		-	
AM0195: Tamarac Pk Wlkwy/Bball Resurfing	30,000	-	-	-		n/a	
AM0197: Fleury Park Wshrm Fac Imprvmnts	14,499	-	-	-		n/a	Project under warranty.
GN0089: Trail Constn Coutts/Pandolfo Dev	64,978	64,978	64,978	-		-	
SO0038: Environmental Monitoring Of 2C Lands	22,132	22,132	22,132	-		-	
GN0093: Hallmark Lands Baseball Diamonds	58,145	-	-	-		n/a	Project under warranty.
SO0068: LED Sports Light Conversion	60,000	60,000	60,000	-		-	Project complete - to be closed at end of 2023.
GN0094: Tree Inventory For 2C	17,043	17,043	17,043	-		-	
GN0097: Non Programmed Park In 2C	996,947	996,947	996,000	947		0.1 %	
GN0129: Mattamy Phase 4/5 Trail	900,000	50,000	50,000	-		-	
GN0130: Degraaf Cres Trail	200,000	25,000	25,000	-		-	
SO0069: Urban Forestry Study - 2022/23	15,000	15,000	15,000	-		-	
AM0264: Playground Replacement - Elizabeth Hader	104,232	104,232	104,232	-		-	
AM0230: Cousins Park Boardwalk Replacement	148,627	124,032	135,807	(11,775)		(9.5 %)	Planned cash outflows are \$11,775 higher than Apr. 30 forecast, however, project spending remains within approved CBA.
AM0305: Butternut Ridge Trail Construction	75,000	75,000	75,000	-		-	
GN0150: St. Anne's School Park	200,000	-	200,000	(200,000)		n/a	Condition lifted in year (2023)
GN0140: Tree Inventory (2023)	15,000	15,000	15,000	-		-	
Total Parks	6,540,608	2,812,200	3,023,028	\$ (210,828)		(7.5 %)	

		A	B	A - B		
	Planned/Budgeted Capital Spend for 2023	Apr. 30, 2023 Forecast	Aug. 31, 2023 Forecast	Variance - Apr. 30 vs. (\$)	Aug. 31 (%)	Variance Explanation
Fleet Management						
GN0027: Camerasfor Parking Enforcement	6,880	9,144	6,880	2,264	24.8 %	Project complete, to be closed.
GN0135: Bylaw - SUV X 2 (New)	75,000	75,000	75,000	-	-	
AM0288: Facilities - Replacement Of GMC Savana Van To 1/2	65,000	65,000	65,000	-	-	
AM0242: Vehicle Radio Upgrade	50,000	50,000	50,000	-	-	
AM0243: Roads - 3/4 Ton Pick Up (#23-21)	75,251	75,251	75,251	-	-	
AM0244: Roads - 2 Ton (#24-21)	107,900	107,900	107,900	-	-	
AM0245: Roads - 6 Ton Diesel Dump With Sander (#28-21)	-	-	352,866	(352,866)	n/a	Cash outflows are \$353K higher than Apr. 30 forecast, however, project spending remains within approved CBA.
AM0289: Roads - Asphalt Hot Box (#88-22)	60,000	60,000	60,000	-	-	Project complete, to be closed.
AM0290: Facilities - Ice Resurfacer (#596-21)	159,000	159,000	159,000	-	-	
GN0134: New - 6-Ton Diesal Dump W/Plow/Sander	-	-	352,866	(352,866)	n/a	Cash outflows are \$353K higher than Apr. 30 forecast, however, project spending remains within approved CBA.
GN0136: Conveyor Material Stacker (New)	170,000	170,000	193,400	(23,400)	(13.8 %)	\$23,400 in approved CBA transferred from GN0071: JOC Additional Work as per Treasurer's Delegated Authority
GN0137: SUV (Roads Technician - New)	60,000	60,000	-	60,000	100.0 %	To be spent in 2024.
GN0125: Facilities - 1/2 Ton Truck (New)	64,000	64,000	64,000	-	-	
GN0126: Facilities - Van - Aurora Town Square (New)	62,000	62,000	62,000	-	-	
AM0330: Roads - 6 Ton Diesel Dump With Sander (#26-22)	390,000	-	390,000	(390,000)	n/a	Condition lifted in year (2023)
AM0331: Parks - Zero Turn Mowers	169,000	-	169,000	(169,000)	n/a	Condition lifted in year (2023)
AM0249: Parks - 1 Ton Pick Up Crew Cab (#203-21)	62,800	62,800	62,800	-	-	
Total Fleet Management	1,576,831	1,020,095	2,245,964	\$ (1,225,869)	(120.2 %)	
Operational Services Total	\$ 10,346,811	\$ 5,433,484	\$ 6,069,457	\$ (635,973)	(11.7 %)	

		A	B	A - B		
	Planned/Budgeted Capital Spend for 2023	Apr. 30, 2023 Forecast	Aug. 31, 2023 Forecast	Variance - Apr. 30 vs. (\$)	Aug. 31 (%)	Variance Explanation
Community Services						
Programs						
AM0203: Pet Cemetery Restoration	49,116	49,116	15,000	34,116	69.5 %	Internal resources led to cost savings
SO0053: Parks & Recreation Master Plan	49,247	49,247	49,247	-	-	
GN0139: Pet Cemetery Fencing	100,000	100,000	-	100,000	100.0 %	To be spent in 2024.
GN0102: Cultural Services Master Plan	34,023	13,832	13,832	-	-	
GN0141: AV Equipment For Combined Virtual/In-Person Progra	11,700	11,700	11,700	-	-	
GN0142: Snoezelen Room/Sensory Room	29,250	29,250	29,250	-	-	
SO0070: Recr Needs Assessment For Persons With Disabilities	80,000	60,000	60,000	-	-	
AM0265: Parade Float	27,500	27,500	1,000	26,500	96.4 %	Remainder of work will be completed in 2024.
AM0306: AFLC Fitness Equipment Replacement - 2023/2024	17,000	7,811	7,811	-	-	
Total Programs	397,836	348,456	187,840	\$ 160,616	46.1 %	
Facilities						
GN0062: Backflow Prevention Meter Installation	113,094	113,094	113,094	-	-	
AM0295: Building Automation System Replacement	132,000	85,000	85,000	-	-	
AM0120: 215 Indl Pky Ext Work	6,332	-	-	-	n/a	Project completed, to be closed.
AM0217: ACC Sport Flooring	40,304	40,304	40,304	-	-	
AM0128: Town Hall - Space Refresh	379,283	66,405	66,405	-	-	
AM0129: Security Audit & Implementation	460,313	50,000	50,000	-	-	Project completed, waiting final invoicing.
GN0069: Electric Vehicle (EV) Charging Stations	3,217	3,217	3,217	-	-	
AM0134: Arena Dehumidifiers AFLC	19,363	19,363	19,363	-	-	
AM0251: SARC - West Roof Area - Window Sealant	10,200	10,200	10,200	-	-	
AM0219: AFLC Hollow Metal Doors & Ext Exit Doors	78,109	78,109	78,109	-	-	
AM0253: AFLC - Replace Roofing Above Arena Dressing Rooms	90,100	-	-	-	n/a	
AM0158: ACC Exterior Windows Reseal	10,498	10,498	10,498	-	-	
AM0159: ACC Themoplastic Membrane Roof Replcmnt	160,415	-	-	-	n/a	
AM0220: CYFS 4-3 Windows Replaced	25,289	25,289	25,289	-	-	
AM0163: ASC Roofing Sections Replcmnt	25,485	-	-	-	n/a	
AM0255: ASC - Replacement Of Security System	53,600	53,600	53,600	-	-	Project complete, waiting final invoicing.
AM0165: Thall Roof Sections & Skylight Repairs	142,658	142,658	63,666	78,992	55.4 %	To be spent in 2024.
GN0074: SARC Gymnasium	8,666,358	295,974	1,573,116	(1,277,142)	(431.5 %)	As per latest cash flow forecast.
AM0256: AFLC - Pool Boiler Replacement	150,000	108,904	108,904	-	-	
AM0257: SARC - Low-E Ceiling - Arenas	128,000	-	-	-	n/a	

		A	B	A - B		
	Planned/Budgeted Capital Spend for 2023	Apr. 30, 2023 Forecast	Aug. 31, 2023 Forecast	Variance - Apr. 30 vs. Aug. 31 (\$)	Variance - Apr. 30 vs. Aug. 31 (%)	Variance Explanation
AM0258: Energy And Demand Management Plan Implementation	100,000	60,000	60,000	-	-	
AM0259: Victoria Hall - Accessible Ramp	20,000	-	-	-	n/a	
SO0057: Facilities Study	40,000	40,000	40,000	-	-	
AM0223: Aurora Sports Dome Repairs	79,750	79,750	39,750	40,000	50.2 %	\$40,000 in approved CBA transferred to AM0310 - Sports Dome Air Conditioning.
AM0297: SARC - Replacement Of Competitive Starting Blocks	58,500	58,500	58,500	-	-	
AM0298: SARC - Enclosed Outdoor Preschool Area	58,500	58,500	-	58,500	100.0 %	To be spent in 2024.
AM0299: Unplanned - Facilities Emerg Repairs Contingency 2023	100,000	100,000	100,000	-	-	
AM0300: SARC - Ice Plant Arena Rehabilitation	160,000	160,000	160,000	-	-	
AM0301: CYFS - Facilities Placeholder (BCA)	100,000	60,000	60,000	-	-	
AM0302: Recreation Centre - Facility Placeholder (Bca)	250,000	130,000	130,000	-	-	
AM0303: Library Elevator Pit Waterproofing	50,000	50,000	50,000	-	-	
AM0304: Inverter Batteries - Multi-Sites	70,000	70,000	70,000	-	-	
AM0307: Old Church Scholl Refinising And Painting Brevik Hall Etc	173,000	173,000	173,000	-	-	
AM0308: Aurora Museum & Archives & AC Admin Refin And Paint	187,000	187,000	187,000	-	-	
AM0310: Sports Dome - Air Conditioning	195,000	-	195,000	(195,000)	n/a	Condition lifted in year (2023). \$40K in approved CBA transferred from AM0223 Aurora Sports Dome Repairs
GN0110: Aurora Town Square	15,019,825	15,019,825	12,519,825	2,500,000	16.6 %	Project to continue into 2024.
Total Facilities	\$ 27,356,193	\$ 17,349,190	\$ 16,143,840	1,205,350	6.9 %	
Community Services Total	\$ 27,754,029	\$ 17,697,646	\$ 16,331,680	\$ 1,365,966	7.7 %	

		A	B	A - B		
	Planned/Budgeted Capital Spend for 2023	Apr. 30, 2023 Forecast	Aug. 31, 2023 Forecast	Variance - Apr. 30 (\$)	vs. Aug. 31 (%)	Variance Explanation
Planning & Development Services						
Environment/ Waste						
SO0064: Energy Conservation Demand Mgmt Plan (ECDMP) - 23	50,000	50,000	50,000	-	-	
SO0065: Energy Retrofit Program Business Case	100,000	-	-	-	n/a	
SO0066: Natural Capital Asset Management Planning For Muni	75,000	60,000	60,000	-	-	
Total Environment/ Waste	225,000	110,000	110,000	\$ -	-	
Water						
SO0035: Water Hydraulic Model	17,513	10,000	10,000	-	-	
GN0061: St Johns Sdrd Leslie To 2C	246,297	246,297	246,297	-	-	
AM0294: Watermain Decommissioning - 15408/15390 Yonge St	65,000	30,000	30,000	-	-	
SO0067: Water Hydraulic Model - Upgrade	125,000	62,500	62,500	-	-	
Total Water	453,810	348,797	348,797	\$ -	-	
Storm Sewer						
SO0030: Storm Swr Res Fund & Rate Study	102,308	-	-	-	n/a	
AM0079: Storm Sewer Outlet Cleanup	349,513	5,000	27,000	(22,000)	(440.0 %)	Awaiting warranty holdback release in November. Cash outflows are \$22K higher than Apr. 30 forecast, however, project spending remains within approved CBA.
AM0086: Perfmnce Montg Of Lid Controls	45,419	-	-	-	n/a	
AM0292: Sediment Removal And Remediation - Ponds C1 And C4	125,000	31,250	31,250	-	-	
AM0087: Devlin Pl Stream Rehab	2,708,685	301,109	300,000	1,109	0.4 %	Award of design in Q4 2023 with commencement of work.
AM0088: Jones Crt Stream Rehab	1,365,523	208,962	168,200	40,762	19.5 %	Project to be tendered October 2023.
AM0089: Willow Fm Ln Stream Rehab	1,661,001	251,038	139,000	112,038	44.6 %	Construction to commence in October 2023 with substantial completion in 2024.
AM0247: Delayne Drive Channel Rehabilitation	125,300	64,380	64,380	-	-	
AM0293: Sediment Removal And Remed - Ponds SC2 And WC5	101,000	25,000	25,000	-	-	
Total Storm Sewer	6,583,749	886,739	754,830	\$ 131,909	14.9 %	
Sani Sewer						
SO0062: Wastewater Hydraulic Model (2023)	125,000	62,500	62,500	-	-	
Total Sani Sewer	125,000	62,500	62,500	\$ -	-	

		A	B	A - B		
	Planned/Budgeted Capital Spend for 2023	Apr. 30, 2023 Forecast	Aug. 31, 2023 Forecast	Variance - Apr. 30 vs. (\$)	Aug. 31 (%)	Variance Explanation
Roads						
GN0030: Vandorf Sdrd Recon'N	47,900	-	-	-	n/a	
AM0022: Murray Dr & Pinehurst Crt Recon	3,613,672	3,613,672	4,269,180	(655,508)	(18.1 %)	\$258K in approved CBA transferred from AM0025, AM0026, AM0215 within Roads & Storm capital program and \$397K from storm reserve.
AM0025: Browning,Johnson,Holman,Baldwin Recon	48,186	5,000	430	4,570	91.4 %	Awaiting warranty closeout. project completion
AM0026: Adair,Bailey Davidson Recon	180,055	-	-	-	n/a	Project completed, to be closed
AM0027: Henderson Dr Culvert Replace	2,158,761	567,521	567,521	-	-	
AM0279: Pavement Condition Assessment - 2023	65,000	65,000	65,000	-	-	
AM0037: Poplar Recon	5,614,787	200,000	200,000	-	-	
AM0038: Road Resurf - Gurnett, Kennedy, Victoria	1,487,927	1,202,239	175,000	1,027,239	85.4 %	Project tendered and over allotted budget. Will be retendered in Q1 2024 once additional funding request has been considered by Council.
AM0214: M & O - Banbury Crt, Highland Gate, Corb	44,083	-	2,576	(2,576)	n/a	Under warranty until 2024. Cash outflows are \$2.500 higher than Apr. 30 forecast, however, project spending remains within approved CBA.
AM0215: M & O - Haida Dr, Windham Trail, Welling	141,428	5,690	5,690	-	-	Project under warranty.
AM0216: M & O - Vata Crt, Walton Dr, Old Yonge S	164,227	-	-	-	n/a	Project under warranty.
AM0280: M & O - Industrial Pkwy N, Earl Stewart Dr, Mosley	2,500,000	2,500,000	2,500,000	-	-	Project under warranty.
AM0281: M & O - Kennedy St W, Trillium Dr, Meadowood Dr, T	1,800,000	1,800,000	1,900,000	(100,000)	(5.6 %)	\$100K in approved CBA transferred from AM0216 within Roads capital program.
AM0282: M & O - Avondale Cres, Centre St, Earl Stewart Dr,	1,000,000	100,000	100,000	-	-	
AM0238: Full Recon. - Mill, Wells, Edwards, Temperance	205,699	107,461	107,461	-	-	
AM0239: Full Recon. - Marksbury, Gilbank, Lacey, Mcleod	200,000	164,276	165,000	(724)	(0.4 %)	Cash outflows are \$724 higher than Apr. 30 forecast, however, project spending remains within approved CBA.
GN0122: Construct Median At Yonge Street & Ridge Road	150,000	-	-	-	n/a	
AM0240: Goulding Ave & Eric T. Smith Way - Top Asphalt	-	-	-	-	n/a	
GN0112: Construction Of A Layby Lane On Tecumseh	56,355	-	-	-	n/a	
GN0033: Pave Snow Storage Fac At Lamb Wlsn Pk	88,648	-	-	-	n/a	Project under warranty.
AM0296: Parking Lot Rehabilitation – SARC	140,400	40,000	40,000	-	-	
Total Roads	19,707,128	10,370,859	10,097,858	\$ 273,001	2.6 %	

		A	B	A - B		
	Planned/Budgeted Capital Spend for 2023	Apr. 30, 2023 Forecast	Aug. 31, 2023 Forecast	Variance - Apr. 30 (\$)	vs. Aug. 31 (%)	Variance Explanation
Traffic						
GN0045: Ped Crossings Per DC Study	47,715	25,000	25,000	-	-	
GN0046: Traffic Calming Per DC Study	184,213	92,000	92,000	-	-	
GN0047: Yonge/Wellgtn Intrsec Impvmnt	199,236	56,547	30,894	25,653	45.4 %	Project under warranty.
GN0048: Traffic Calming In School Zones	17,049	9,000	9,000	-	-	
SO0027: Active Transportation	82,809	82,809	82,809	-	-	
AM0061: Intersection Pedestrian Signal	146,119	146,119	146,119	-	-	
GN0138: Traffic Control Signals At Wellington St. East And	360,800	360,800	360,800	-	-	
Total Traffic	1,037,941	772,275	746,622	\$ 25,653	3.3 %	
Sidewalks						
GN0124: Sidewalk- Edward/ 100M E Of Yonge- Dunning	68,739	68,739	68,739	-	-	
GN0055: St Johns Sdwk, Trail, Illum	42,299	42,299	42,299	-	-	
GN0056: Leslie,N Of Wellgnt To Town Limit Sw	358,802	27,280	27,280	-	-	
Total Sidewalks	469,840	138,318	138,318	\$ -	-	
Streetlights						
AM0246: Streetlights Imp. - Yonge Fr Wellington To Church	-	-	-	-	n/a	
Total Streetlights	-	-	-	\$ -	n/a	
Studies						
SO0044: Growth-Related Studies	307,784	150,000	150,000	-	-	
SO0071: Zoning By Law Update	50,000	50,000	50,000	-	-	
SO0072: Economic Development Strategic Plan	35,000	35,000	35,000	-	-	
Total Studies	\$ 392,784	235,000	235,000	\$ -	-	
Community Planning						
GN0109: Promenade Streetscape Design & Implemt'n	437,233	-	-	-	n/a	
Total Community Planning	437,233	-	-	\$ -	n/a	
240 Building						
GN0024: Digital Plan Revw & Epermit App	4,731	4,731	11,357	(6,626)	(140.1 %)	Project complete, to be closed. The extra costs were due to purchasing of additional Bluebeam licenses for Engineering and Planning staff of the PDS Department.
Total 240 Building	4,731	4,731	11,357	(6,626)	(140.1 %)	
Planning & Development Total	\$ 29,437,216	\$ 12,929,219	\$ 12,505,282	\$ 423,937	3.3 %	

		A	B	A - B		
	Planned/Budgeted Capital Spend for 2023	Apr. 30, 2023 Forecast	Aug. 31, 2023 Forecast	Variance - Apr. 30 vs. Aug. 31 (\$)	Variance - Apr. 30 vs. Aug. 31 (%)	Variance Explanation
Finance						
Finance						
AM0005: Financial System	\$ 1,476,118	\$ 1,476,118	\$ 1,226,118	250,000	16.9 %	Project to continue into 2024.
SO0059: DC Background Study - 2024	75,000	75,000	75,000	-	-	
SO0056: Second Generation Asset Management Plan - Phase 2	62,877	62,877	64,108	(1,231)	(2.0 %)	Cash outflows are \$1,200 higher than Apr. 30 forecast, however, project spending remains within approved CBA.
SO0060: Water Rate Study	45,000	45,000	20,000	25,000	55.6 %	Project to continue into 2024.
AM0090: Water Meter Replacement Program	905,921	600,000	600,000	-	-	
AM0248: Advanced Metering Infrastructure	1,599,500	500,000	500,000	-	-	
Total Finance	\$ 4,164,416	\$ 2,758,995	\$ 2,485,226	\$ 273,769	9.9 %	
IT Department						
GN0005: Customer Relationship Mgmt (CRM)	47,986	45,777	45,777	-	-	
GN0013: Wireless Upgrades & Enhancements	69,349	69,349	69,349	-	-	
AM0008: Boardroom Audio/Video Equip	87,162	26,365	26,365	-	-	
GN0115: Cityview Portal Implementation	83,781	2,691	2,691	-	-	
SO0017: Info Tech Strategic Plan Implementation	139,864	-	-	-	n/a	
AM0009: Bus Process Automtn & Data Intgrtn	150,000	50,000	50,000	-	-	
GN0116: Digital Education Program	50,000	25,000	25,000	-	-	
AM0212: Ethernet Switch Redesign	267,824	200,000	200,000	-	-	
GN0015: Migration To Cityview	60,000	-	-	-	n/a	
GN0117: ArcGIS Portal	93,436	55,000	55,000	-	-	
GN0118: Business Intelligence	50,000	-	-	-	n/a	
AM0231: Trackit Replacement	20,000	20,000	20,000	-	-	
AM0270: Council Chamber A/V Technology	104,000	104,000	104,000	-	-	
AM0213: Data Centre Hardware Refresh (SAN)	63,498	60,000	60,000	-	-	
AM0232: Cybersecurity Software (Defender Identity Mgmt & Cloud Security)	90,000	35,000	35,000	-	-	
GN0119: Road Occupancy Permit Application	40,000	12,000	12,000	-	-	
GN0120: Green/Blue Bin Portal	40,000	-	-	-	n/a	
AM0234: Backflow Prevention App	25,000	15,000	15,000	-	-	
SO0055: IT Security Penetration Testing	25,000	23,000	23,000	-	-	
AM0271: Cybersecurity Vulnerability Services	24,000	24,000	24,000	-	-	

	Planned/Budgeted Capital Spend for 2023	A	B	A - B		Variance Explanation
		Apr. 30, 2023 Forecast	Aug. 31, 2023 Forecast	Variance - Apr. 30 vs. Aug. 31 (\$)	Variance - Apr. 30 vs. Aug. 31 (%)	
AM0272: Cybersecurity Siem Services	72,000	72,000	72,000	-	-	
AM0273: Cluster Replacement At Town Hall	250,000	250,000	250,000	-	-	
AM0274: Cybersecurity (2024) (2nd Firewall At JOC)	62,400	-	-	-	n/a	
AM0275: Uninterruptable Power Supply Refresh	50,000	30,000	30,000	-	-	
AM0276: Legal Management System	100,000	-	-	-	n/a	
AM0235: End User Equipment Replacement - 2023-2026	155,828	93,000	93,000	-	-	
AM0236: Data Centre Equipment Replacement - 2023-2026	106,838	65,000	65,000	-	-	
AM0237: Mobile Equipment Replacement - 2023-2026	49,256	28,253	28,253	-	-	
AM0277: MS Defender Endpoint Protection	60,000	60,000	35,000	25,000	41.7 %	
AM0278: Unplanned - IT Emergency Repairs Contingency 2023	20,000	-	-	-	n/a	
SO0075: Cybersecurity Awareness Training	20,000	-	20,000	(20,000)	n/a	Condition lifted in-year (2023)
Total IT Department	2,477,222	1,365,435	1,360,435	\$ 5,000	0.4 %	
Finance Total	\$ 6,641,638	\$ 4,124,430	\$ 3,845,661	\$ 278,769	6.8 %	

		A	B	A - B		
	Planned/Budgeted Capital Spend for 2023	Apr. 30, 2023 Forecast	Aug. 31, 2023 Forecast	Variance - Apr. 30 vs. (\$)	Aug. 31 (%)	Variance Explanation
Corporate Services						
Legal Services						
SO0012: Risk Management (Conditionally Approved 2023)	16,771	16,771	16,771	-	-	
Total Legal Services	\$ 16,771	16,771	16,771	\$ -	-	
Human Resources						
SO0008: Emp Engagement Survey 2020	30,446	20,000	20,000	-	-	
AM0004: HR Info/Payroll System	95,000	20,000	20,000	-	-	
SO0052: Job Hazard Assessment	25,472	13,000	13,000	-	-	
Total Human Resources	150,918	53,000	53,000	\$ -	-	
Strategic Initiatives						
GN0001: Customer Experience Plan (CEP)	85,964	50,057	50,057	-	-	
SO0006: Emerg Resp Plan Update	29,820	-	-	-	n/a	
Total Strategic Initiatives	115,784	50,057	50,057	\$ -	-	
Bylaw						
GN0025: Bylaw Radios	35,265	30,407	30,000	407	1.3 %	
GN0111: AMPS Implementation	142,500	93,745	93,745	-	-	
Total Bylaw	177,765	124,152	123,745	\$ 407	0.3 %	
Access Aurora						
AM0001: Accessibility Plan	18,072	18,072	18,072	-	-	
Total Access Aurora	18,072	18,072	18,072	-	-	
Corporate Services Total	\$ 479,310	\$ 262,052	\$ 261,645	\$ 407	0.2 %	
Total Capital Projects						
Total Capital Projects	\$ 78,411,253	\$ 40,663,375	\$ 39,167,131	\$ 1,496,244	3.7 %	



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Town of Aurora

General Committee Report

No. PDS23-127

Subject: Heritage Permit Application HPA-2023-06 – 56 Spruce Street

Prepared by: Adam Robb, MPL, MCIP, RPP, CAHP, Senior Planner

Department: Planning and Development Services

Date: October 17, 2023

Recommendation

1. That Report No. PDS23-127 be received; and
2. That Heritage Permit Application HPA-2023-06 be approved to permit a rear addition and alterations at 56 Spruce Street, as shown in Attachment 2.

Executive Summary

This report seeks Council's approval of Heritage Permit Application HPA-2023-06 to permit a rear addition and the replacement of windows and doors at 56 Spruce Street.

- 56 Spruce Street is located within the Town's Northeast Old Aurora Heritage Conservation District and is designated under Part V of the *Ontario Heritage Act*
- The owner proposes a rear addition and the sympathetic replacement of windows and doors, with there being no other alterations to the front façade
- The proposal meets the guidelines of the Heritage Conservation District Plan, with the application reviewed and supported by the Heritage Advisory Committee
- A decision on the application is required to be made by Council prior to November 28, 2023, to satisfy the legislative timelines of the *Ontario Heritage Act*

Background

56 Spruce Street is located within the Town's Northeast Old Aurora Heritage Conservation District and is designated under Part V of the *Ontario Heritage Act*

The subject property is located on the west side of Spruce Street, between Maple Street to the north and Catherine Avenue to the south. The property contains a two-storey

brick dwelling constructed circa 1878 as well as a detached, non-heritage accessory garage. The dwelling is representative of the Gothic architectural style, featuring two steep gable peaks and a symmetrical design with an ornate second storey balcony component.

The owner proposes a rear addition and the sympathetic replacement of windows and doors, with there being no other alterations to the front façade

The submitted Heritage Permit is to facilitate a rear, two-storey addition connected to the existing garage. Alterations will also include the sympathetic replacement of the windows and doors of the dwelling, with no other modifications occurring to the front façade or architectural components.

The proposed rear addition will total approximately 1,500 square feet and include a basement and deck. The existing garage is to remain but will connect to the new addition and is proposed to be treated with new board and batten siding and a gable and dormer. The windows and front entryway doors of the main dwelling are also proposed to be replaced, with the windows to be historically sympathetic in the double hung style, and the doors to be solid wood with no glazing, as per the requirements of the Northeast Old Aurora Heritage Conservation District Plan. No other alterations are occurring to the front façade or architectural elements of the main dwelling itself. A complete site plan and elevations have been included under Attachment #2.

Analysis

The proposal meets the guidelines of the Heritage Conservation District Plan, with the application reviewed and supported by the Heritage Advisory Committee

Staff are of the opinion that the proposal generally meets the design guidelines of the Northeast Old Aurora Heritage Conservation District Plan, as the existing façade is to remain unaltered with only sympathetic double hung window and non-glazed door replacements occurring, the addition component is located at the rear in an inconspicuous manner, and the overall design complements that of the main building. Further, there are no impacts to any trees or vegetation, with the view from the streetscape being maintained.

The subject Heritage Permit Application was also reviewed by the Town's Heritage Advisory Committee on September 11, 2023, with the Committee indicating their support.

A decision on the application is required to be made by Council prior to November 28, 2023, to satisfy the legislative timelines of the *Ontario Heritage Act*

Under the *Ontario Heritage Act*, there is a 90-day timeline from the date that a Notice of Receipt is issued for a decision to be made by Council on the Heritage Permit Application. The 90-day timeline for this application lasts until November 28, 2023, wherein after that date the application will be automatically deemed approved. Additional information on this process is provided under the Legal Considerations section of this report.

Advisory Committee Review

The subject proposal was reviewed and supported by the Heritage Advisory Committee on September 11, 2023.

Legal Considerations

Under Section 42 of the *Ontario Heritage Act*, any developments or alterations that would potentially impact the heritage character of a property located within a Heritage Conservation District requires Council's consent. This legislative requirement is implemented in the Town of Aurora through the process of a Heritage Permit Application, which is subject to Council's approval in consultation with the Heritage Advisory Committee. Council must make a decision on a heritage permit application within 90 days after the notice of receipt is served on the applicant, otherwise Council shall be deemed to have consented to the application. The 90-day deadline for this permit application is November 28, 2023. Council may extend the review period of a heritage application in a heritage conservation district without any time limit under the *Ontario Heritage Act* provided it is agreed upon by the owner.

If Council refuses the application, the owner may appeal the refusal to the Ontario Land Tribunal.

Financial Implications

None.

Communications Considerations

The Town will inform the public about the information contained in this report by posting the report to the Town's website. No other public notice is required.

Climate Change Considerations

None.

Link to Strategic Plan

The conservation of heritage resources supports the Strategic Plan goal of Supporting an Exceptional Quality of Life for All through its accomplishment in satisfying the requirements under Celebrating and Promoting our Culture.

Alternative to the Recommendation

1. That Heritage Permit Application HPA-2023-06 be refused.

Conclusions

The subject Heritage Permit Application is supported by both staff and the Town's Heritage Advisory Committee. Subject to approval by Council, the owners will be issued a Notice of Consent (approval) and will be able to proceed in applying for the necessary building permits.

Attachments

Attachment 1 – Location Map

Attachment 2 – Architectural Package and Site Plan

Attachment 3 - Survey

Previous Reports

Memorandum to the Heritage Advisory Committee dated September 11, 2023.

October 17, 2023

5 of 5

Report No. PDS23-127

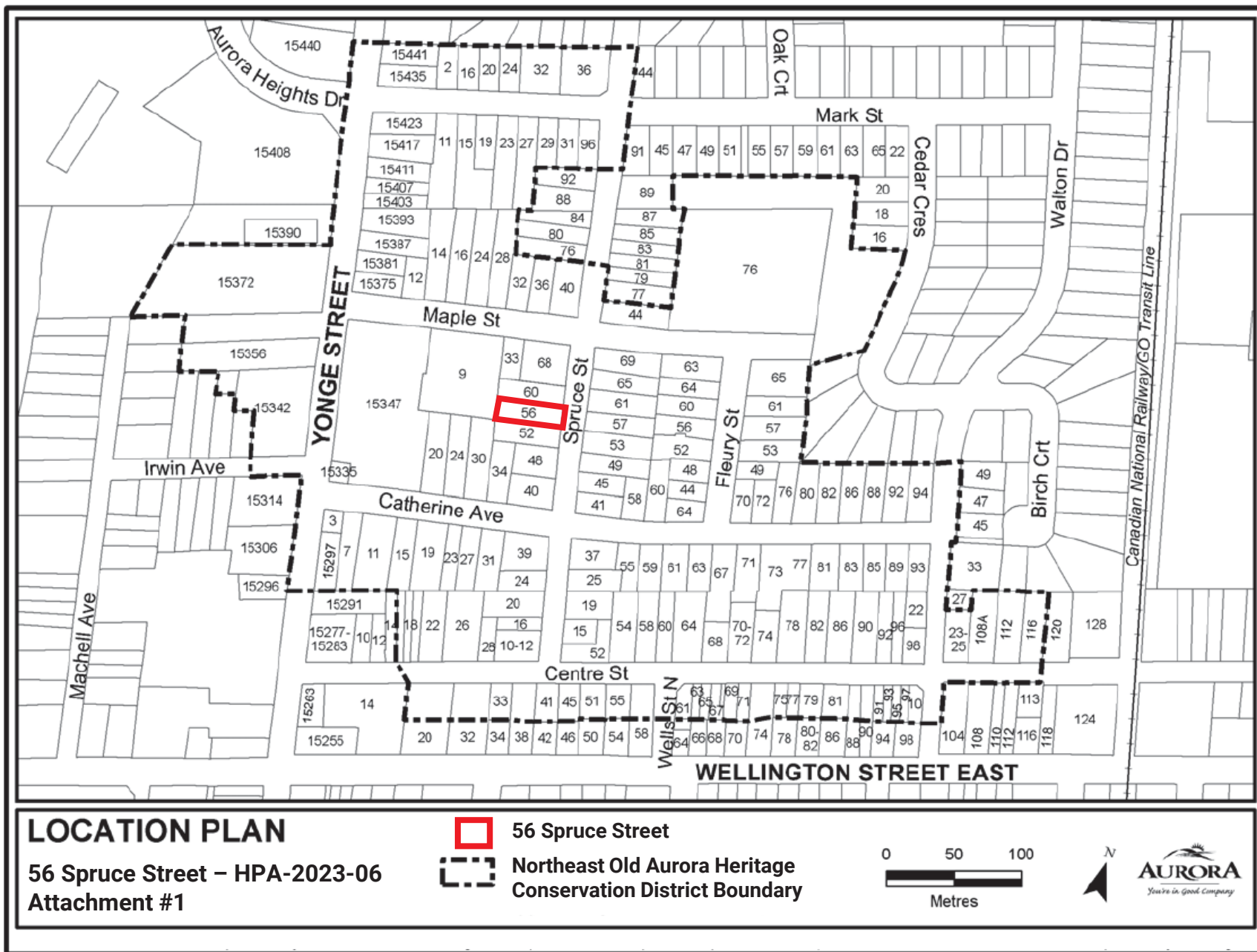
Pre-submission Review

Agenda Management Team review on September 28, 2023

Approvals

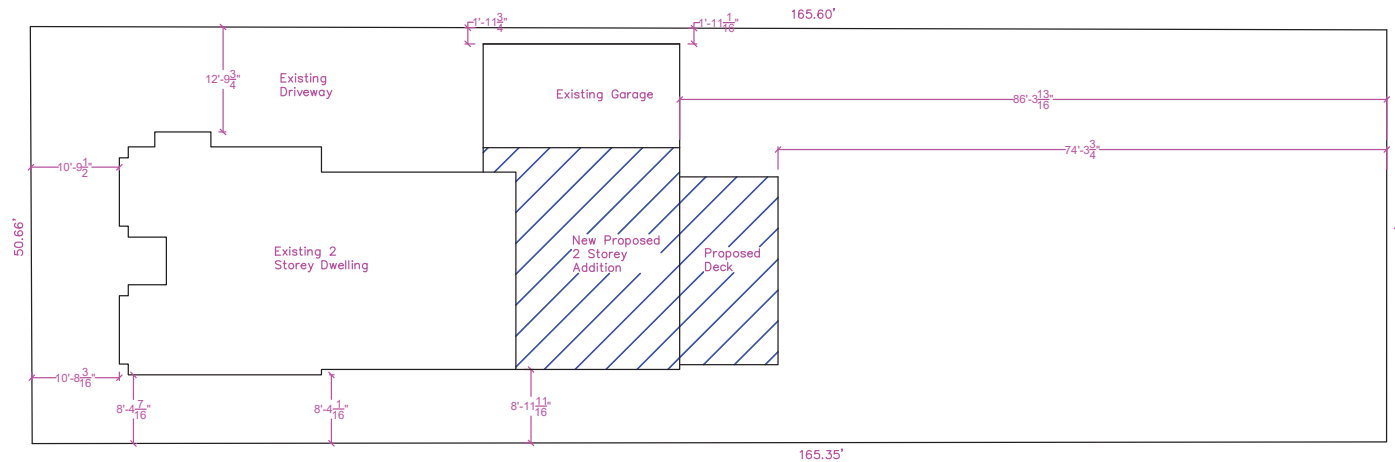
Approved by Marco Ramunno, Director, Planning and Development Services

Approved by Doug Nadorozny, Chief Administrative Officer



Area Information		
	Existing	Proposed
1st Floor	1236 sq.ft.	1786 sq.ft.
2nd Floor	825 sq.ft.	1817 sq.ft.
Total GFA	2061 sq.ft.	3603 sq.ft.
Garage	302 sq.ft.	376 sq.ft.

Zoning Information			
Zone R7- Single Detached Dwelling			
	Allowance	Actual	Comments
Lot Area (min)	4951 sq.ft.	8361 sq.ft.	
Lot Frontage (min)	49.2 ft	50.66 ft	
Front Yard (min)	19.7 ft	10.9 ft	
Rear Yard (min)	24.6 ft	74.3 ft	
Rear Yard (Heritage min)	62 ft	74.3 ft	
Int Side Yard (North min)	5 ft	9 ft	
Int Side Yard (South min)	4 ft	2 ft	See COA Approval
Lot Coverage	35 %	25.9%	
Height (max)	32.8 ft	29.7 ft	

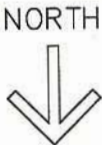


1	Historical Review	7/12/23
No	Revision	Date

56 Spruce Street, Aurora, Ontario
Addition and Renovation

Date July 12/23	Scale 1/16"=1'
Drawn R.M.	Chkd by T.M.

A1
Site Plan



1	Historical Review	7/12/23
No	Revision	Date

56 Spruce Street, Aurora, Ontario
Addition and Renovation

Date July 12/23	Scale 1/8"=1'
Drawn R.M.	Chkd by T.M.

A9
East Elevation

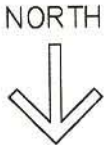


1	Historical Review	7/12/23
No	Revision	Date

56 Spruce Street, Aurora, Ontario
Addition and Renovation

Date July 12/23	Scale 1/8"=1'
Drawn R.M.	Chkd by T.M.

A10
West Elevation

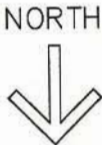
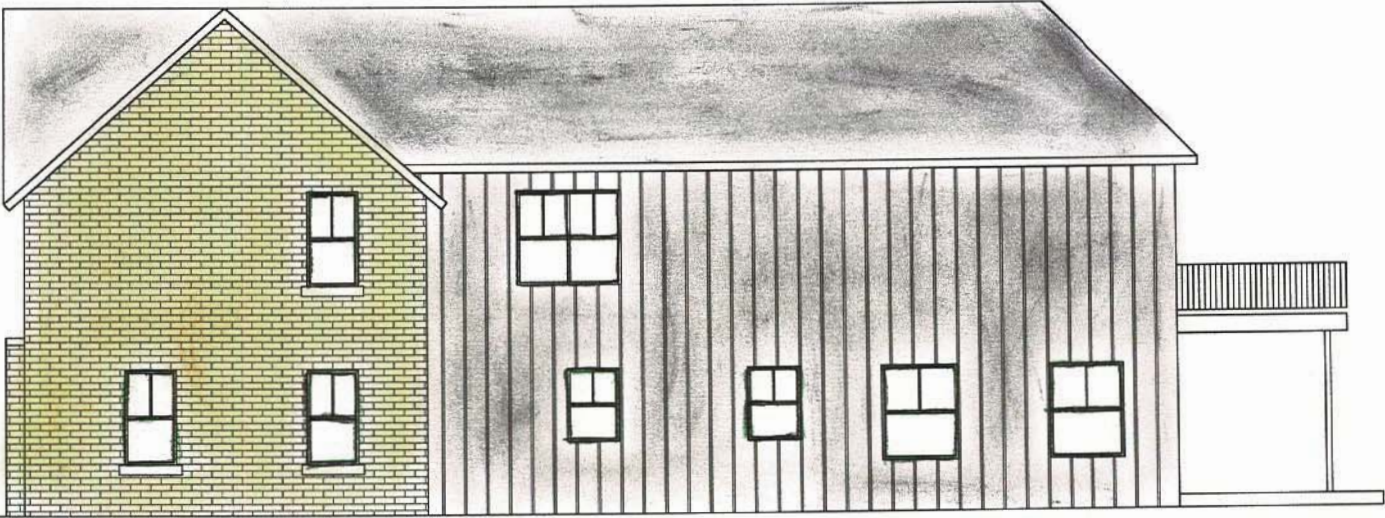


1	Historical Review	7/12/23
No	Revision	Date

56 Spruce Street, Aurora, Ontario
Addition and Renovation

Date July 12/23	Scale 1/8"=1'
Drawn R.M.	Chkd by T.M.

A11
South Elevation



1	Historical Review	7/12/23
No	Revision	Date

56 Spruce Street, Aurora, Ontario
Addition and Renovation

Date July 12/23	Scale 1/8"=1'
Drawn R.M.	Chkd by T.M.

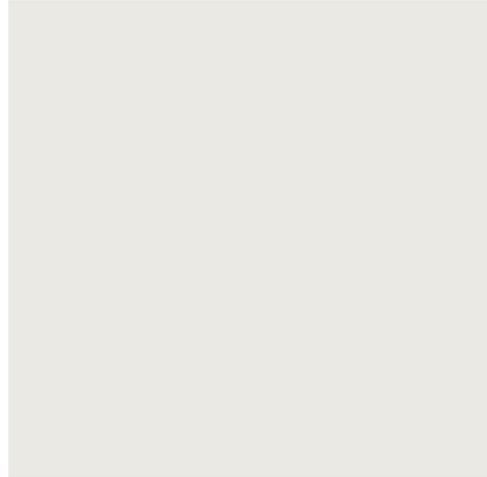
A12
North Elevation

56 Spruce St. Exterior Colour Selections

Addition Board and Batten Colour



Addition Window Trim, Eaves & Soffit Colour



Garage Door Colour



Cedar Shakes at Garage Dormer



56 Spruce St. Exterior Colour Selections

Front & Balcony Door Colour



Front & Balcony Door Style



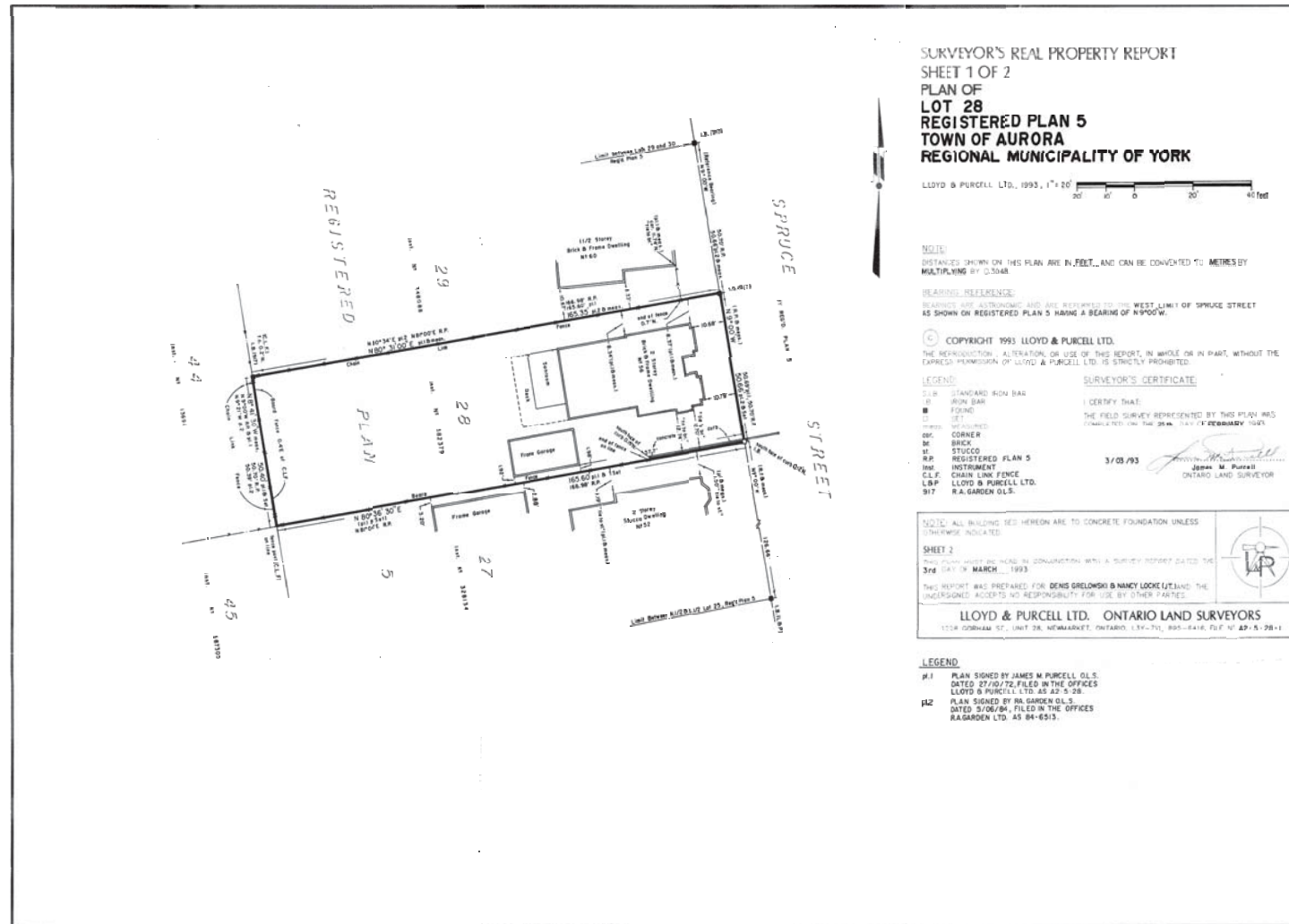
Existing House Windows & Wood Railing Colour



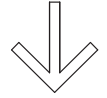
56 Spruce St. Exterior Colour Selections

Garage Door Style





NORTH



1	Historical Review	7/12/23
No	Revision	Date

56 Spruce Street, Aurora, Ontario
 Addition and Renovation

Date July 12/23	Scale 3/32"=1'
Drawn R.M.	Chkd by T.M.

A0
 Existing Site Plan



100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Town of Aurora

Notice of Motion

Councillor's Office

Re: Request for the Regional Municipality of York to Construct a Crosswalk
at St. John's Sideroad and McKinley Gate, Aurora

To: Mayor and Members of Council

From: Councillor Ron Weese

Date: October 17, 2023

Whereas St. John's Sideroad is a Regional Road; and

Whereas the residents of Aurora in the Brentwood and Aspen Leaf subdivisions have no trail access to the south side of St John's Sideroad; and

Whereas there are no crosswalks offering safe pedestrian access to the south side of St. John's Sideroad for the numerous families that reside in these two subdivisions; and

Whereas traffic has increased on St. John's Sideroad due to recent and planned residential and institutional development;

1. Now Therefore Be It Hereby Resolved That the Aurora Town Council requests that the Regional Municipality of York construct a crosswalk at St. John's Sideroad and McKinley Gate entrance to allow safe pedestrian traffic; and
2. Be It Further Resolved That the Regional Municipality of York fund the crosswalk.



100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Town of Aurora

Memorandum

Mayor's Office

Re: York Regional Council Highlights of September 28, 2023

To: Members of Council

From: Mayor Mrakas

Date: October 17, 2023

Recommendation

1. That the York Regional Council Highlights of September 28, 2023, be received for information.

COUNCIL HIGHLIGHTS

FOR IMMEDIATE RELEASE



Tuesday, October 3, 2023

York Regional Council – Thursday, September 28, 2023

Livestreaming of the public session of Council and Committee of the Whole meetings is available on the day of the meeting from 9 a.m. until the close of the meeting. Past sessions are also available at [York.ca/councilandcommittee](https://york.ca/councilandcommittee)

Erin Mahoney appointed new CAO for The Regional Municipality of York

York Regional Council [appointed](#) Erin Mahoney as York Region's new Chief Administrative Officer (CAO).

Previously serving as York Region's Commissioner of Public Works, Ms. Mahoney brings more than 15 years of experience to the role. With a proven track record of leadership, an extensive background in regional government and the private sector, Ms. Mahoney is well-positioned to lead York Region into a new era of growth and innovation.

She holds a Bachelor of Science (Honours) from Memorial University of Newfoundland and a Master of Engineering from the University of Western Ontario and is active on several boards and volunteer agencies. Her ability to collaborate, lead with empathy and confidently make pivotal decisions aligns perfectly with York Region's vision of strong, caring, safe communities.

In announcing Ms. Mahoney's appointment, Regional Council also expressed gratitude to out-going CAO Bruce Macgregor, who served York Region with an unwavering dedication and commitment for the past 16 years.

Ms. Mahoney's tenure as York Region CAO began end of day Friday, September 29, 2023.

Truth and Reconciliation Calls to Action

Regional Council received a [memo](#) outlining York Region's action to address the [Truth and Reconciliation Commission's seven Calls to Action](#) directed at municipal governments.

Following federal direction in 2021, York Region will continue to observe September 30 as National Day for Truth and Reconciliation. This day honours survivors of residential schools, their families and communities and ensures public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process. York Region will also continue to observe the day annually by flying the Every Child Matters flag at half-mast in honour of survivors and lives lost.

Beyond National Day for Truth and Reconciliation, York Region has continued to work with Indigenous partners to make progress on two specific Calls to Action: #47 and #57.

Work to address Action #47 includes concrete steps to reject concepts used to justify European sovereignty over Indigenous Peoples and lands. In the past year, York Region has made progress on this action through continued engagement with Indigenous communities on Regional infrastructure plans, the incorporation of a wayfinding strategy for the York Regional Forest that includes the use of education and partnerships with Indigenous groups, exploring opportunities to partner with First Nations on Greening Strategy programs and celebrating the 100th anniversary of the York Regional Forest through guided forest walks with an Anishinaabe grandmother.

Expanded internal training and education programs meet the needs of Call to Action #57, which calls upon government to provide public servants with skills-based training and education on the history of Aboriginal Peoples, including the legacy of residential schools.

As part of the 2023 Budget process, Regional Council approved a permanent fulltime position to support the Region's Indigenous relations. York Region has worked closely with a senior Indigenous advisor to create a meaningful and appropriate job description for this role and is in the process of filling this position.

While York Region prides itself on being a welcoming, diverse and inclusive community where everyone feels like they belong, there is more work to do to support meaningful truth, reconciliation and healing. York Region remains committed to learning more and doing more to be allies for change and will continue to work with all levels of government and Indigenous community partners to continue work on the Truth and Reconciliation Commission's Calls to Action.

York Region providing support for asylum seekers

Regional Council [approved](#) up to \$4.3 million to support asylum seekers in York Region with interim housing solutions and other wrap-around supports.

In addition to providing safe and secure temporary accommodation, York Region is working with other community partners to provide wrap-around services that will further help asylum seekers settle, achieve stability and find employment. Operated by the Canadian Red Cross, with support from settlement agencies and other partners, the site is part of a broader response by Regional and single-tier municipalities across the Greater Toronto and Hamilton Area (GTHA).

Regional Council will continue to advocate for federal funding through the Interim Housing Assistance Program to fully offset upfront municipal costs. Advocacy efforts will also include requesting the Federal Government fund and implement a regional response that will provide coordination for asylum seekers to access adequate shelter and support.

The successful integration of newcomers, including asylum seekers, requires a coordinated effort by all levels of government. Without this coordination, municipalities are at risk of experiencing an unsustainable demand on their resources.

To learn more about various roles, responsibilities and services and supports for asylum seekers, visit york.ca/RefugeeResources

Loss of development charges costing York Region \$35.1 million and counting

Regional Council received a [mid-year financial progress report](#) providing an update on progress to date on expenditures and objectives outlined in the 2023 Regional budget, which included an update on the financial impacts of the [More Homes Built Faster Act, 2022 \(Bill 23\)](#), current economic conditions, heightened impacts after the COVID-19 pandemic and other world events.

By July 30, 2023, development charges revenue lost due to changes implemented through the *More Homes Built Faster Act, 2022* reached \$35.1 million, significantly impacting the Region's ability to fund the vital infrastructure required to support the construction of new homes.

In the absence of provincial assistance, York Region may have to explore other means to fund required infrastructure due to [revenue reductions](#) with *More Homes Built Faster Act, 2022* and the additional growth mandated by the Province. This could include future tax levy and water and wastewater user rate increases.

York Region will continue working with all levels of government, specifically the provincial government, to make the Region whole because of development charges collection reductions due to *More Homes Built Faster Act, 2022*.

Developers and businesses can find more information about fees and approvals at york.ca/landdevelopment

York Region continues to persevere with promising development activity

Regional Council received the [2023 Mid-Year Development Activity Summary](#), providing an overview of York Region's planning and development approvals for the first half of 2023.

While development activity remains strong and York Region continue to show promise of growth, there was a 48% decrease in collected development charges compared to the first half of 2022. Development charges are fees collected by municipalities on new developments to help pay for growth-related infrastructure such as water and wastewater servicing, roads and transit. This anticipated decrease is largely due to current economic conditions in the housing market and [impacts of Bill 23, More Homes Built Faster Act, 2022](#).

Additional findings from [2023 Mid-Year Development Activity](#) include:

- York Region collected \$152,386,317 in development charges for the first half of 2023
- Overall proposed residential unit applications increased by 34% since mid-year 2022, with 1,171 single/semi/townhouse units in 2023
- Fee collection for reviewing development applications increased by 53% to \$3,729,331 in 2023, showing intent for increased development in York Region

Learn more about York Region's Growth Management at york.ca/planning and stay up to date on Housing Affordability initiatives at york.ca/housingaffordability

York Region's critical infrastructure assets continue to reliably serve community needs

York Region's [2022 Corporate State of Infrastructure Report](#) highlights Regional owned and operated infrastructure assets with an estimated replacement cost of \$25.3 billion, an increase from \$19 billion in 2022.

In 2022, 92% of all Regional assets were considered in very good to fair condition, up 3% from 2021.

Changes in inflation trends and improvements to replacement cost evaluation methods have significantly impacted the estimated replacement value of Regional assets. The following increases in reported asset value were driven by these changes:

- Water and Wastewater Services experienced increases of \$1.2 billion and \$2.5 billion, respectively
- Green Infrastructure Services, which includes a network of Region-owned street trees and forests, along with recreational and supporting infrastructure, experienced a significant increase of approximately \$1.2 billion due to improvements in the method of assessing the replacement cost of the York Regional Forest
- Road Services reported an increase of approximately \$1.1 billion due to a 22% increase in construction costs
- YorkNet's total replacement cost increased by \$20.1 million due to \$11.8 million in new asset construction and \$8.3 million from inflationary pressures
- Property Services total replacement cost increased by about \$150 million

- Senior Services reported an increase of \$3.5 million in replacement cost

York Region tracks, monitors and reports asset condition and assesses reserves annually. Assets listed in poor or very poor condition are prioritized for rehabilitation or replacement.

Train Whistle Cessation in the Town of Aurora, Township of King and City of Markham

Regional Council [authorized train whistle cessation](#) and safety enhancements, including new pavement markings and signage modifications at the following three road/rail crossings:

- St. John's Sideroad east of Yonge Street in the Town of Aurora
- Dufferin Street north of King Road in the Township of King
- 15th Sideroad west of Bathurst Street in the Township of King

Regional Council also approved new safety enhancements to benefit cyclists at the Ninth Line road/rail crossing in the City of Markham, which includes a York Region funded off-road cycle track and Metrolinx funded pedestrian gates. The installation of these safety measures is expected to be completed in 2024.

York Region establishing Automated Enforcement Processing Centre coming to

Regional Council [approved](#) the establishment of an in-house processing centre for automated enforcement infractions. The York Region Processing Centre will help create capacity to support Regional Council's commitment to add 60 new automated speed enforcement cameras by 2027.

The decision to continue this program comes after a successful two-year automated speed enforcement [pilot in specific school areas along Regional roads](#) where there were decreased operating speeds of approximately 9 km/hr and speed compliance more than doubled.

More than half of fatal collisions on Regional roads are related to speeding. Automated enforcement serves as an important initiative helping to improve safety and change driver behaviour in our community.

Memoranda of Understanding to be established between York Region and Conservation Authorities

The Ontario government has made amendments to the [Conservation Authorities Act](#), which apply to watersheds in York Region managed by Lake Simcoe Region Conservation Authority (LSRCA) and Toronto and Region Conservation Authority (TRCA). Changes introduce a [new framework for conservation authority service delivery](#), including entering into agreements with municipalities for non-mandatory services by Monday, January 1, 2024.

New agreements outline mandatory and non-mandatory programs and services provided by each conservation authority through their annual budgets. Through the annual budget process, Council will have an opportunity to confirm the relevance and value of non-mandatory services to the Region. Examples of mandatory services may include natural hazard management, flooding and low-water response. Non-mandatory services include municipally requested services like natural area restoration, capital project support and erosion control.

Provincial regulations through [Bill 23](#) also now prescribe certain services conservation authorities will no longer provide, including non-mandatory review and comment for development applications. Municipalities will be required to lead natural heritage conformity and environmental compliance approvals under the *Planning Act* and *Environmental Assessment Act*. TRCA and LSRCA will continue to comment on development applications with respect to natural hazard matters.

A cross-departmental conservation authorities task force will support compliance with new regulatory requirements. York Region is also working with neighbouring municipalities to strive for consistency among services and agreements.

York Region to donate two decommissioned ambulances

Regional Council [approved the donation](#) of two decommissioned ambulances to two organizations supporting international communities, [UHelpUkraine](#) and [Voice of Vedas](#).

UHelpUkraine is a registered not-for-profit organization providing humanitarian support to Ukrainians impacted by the war in Ukraine. In collaboration with the Embassy of Ukraine to Canada, the organization will use the ambulance to provide emergency medical services for people in Ukraine.

Voice of Vedas is a registered charity that will use the ambulance to support the Guyana Dialysis Centres near Georgetown, Guyana to transport patients and offer mobile clinic services for patients in remote areas.

Decommissioned ambulances are those that have reached their maximum lifespan of five years or 250,000 kilometres. Since 2014, Regional Council has approved the donation of 14 decommissioned ambulances to registered charities, not-for-profit and humanitarian aid organizations providing training, first aid services at local community events, mobile mental health education and paramedic services.

The donations and delivery are scheduled to take place in 2024.

Introduction of Administrative Penalty System Bylaws and Tribunal

Regional Council [approved](#) the adoption of the Administrative Penalty System Bylaw and its associated Screening and Hearing Officer Bylaw.

With a proposed enactment date of Monday, January 1, 2024, this legislation aims to streamline minor bylaw infractions within York Region's jurisdiction, including camera-based enforcement and transit ridership matters.

The introduction of the Administrative Penalty Tribunal (APT) signifies a shift from courtroom disputes to a municipality-managed approach, using designated officers to adjudicate cases. This change aims to reduce court backlog and offers a community-centric solution for bylaw infractions. The APT also facilitates the growth of camera-based enforcement, aiming to increase community safety by promoting safer driving habits.

York Region declares intimate partner violence epidemic and supports victims of domestic violence

Regional Council [declared](#) gender-based and intimate partner violence as an epidemic and called upon senior levels of government to take action to prevent femicide and provide municipalities with the necessary emergency and social services supports to address this growing issue.

At the same meeting, Regional Council received an update on the [9th annual Fill a Purse for a Sister campaign](#) in support of victims of domestic violence in York Region. In addition to receiving the update, Town of Whitchurch-Stouffville Mayor Iain Lovatt challenged York Region's nine mayors to see which municipality can deliver the most purses.

Mayor Mrakas appointed as York Region delegate for the Great Lakes and St. Lawrence Cities Initiative

Regional Council [recommended the appointment](#) of Town of Aurora Mayor Tom Mrakas as the York Region delegate for the Great Lakes and St. Lawrence Cities Initiative.

The Great Lakes and St. Lawrence Cities Initiative is a binational coalition of more than 240 Canadian and U.S. mayors and local officials who work together to advance the protection and restoration of the Great Lakes and St. Lawrence River Basin. The Cities Initiative integrates environmental, economic and social agendas to sustain a resource that represents approximately 20% of the world's surface water supply and provides safe drinking water for more than 40 million people.

Hon. Deb Schulte appointed to Toronto and Region Conservation Authority Regional Watershed Alliance

Regional Council [recommended the appointment](#) of the Hon. Deb Schulte as the municipal representative to the Toronto and Region Conservation Authority (TRCA) Regional Watershed Alliance.

Since 2017, the TRCA Regional Watershed Alliance has served as an advisory committee to the TRCA Board and staff, supporting multi-stakeholder collaborations that build capacity to advance the Goals of [TRCA's strategic plan](#).

Celebrate tourism and experience York Region

Regional Council recognized Wednesday, September 27, 2023, as [World Tourism Day](#), a United Nations Day of observances that fosters awareness of the social, cultural, political and economic value of tourism.

Home to a wide array of tourist events and attractions, Regional Council also encouraged residents [experience York Region](#) and the many tourist destinations within our communities.

Franco-Ontarian Day

Regional Council acknowledged Monday, September 25, 2023, as [Franco-Ontarian Day](#) and celebrated the creativity, experience and contributions of York Region's Francophone community.

Rosh Hashana and Yom Kippur

Regional Council recognized Rosh Hashana on Friday, September 15, 2023, and extend best wishes to members of the community celebrating the Jewish New Year.

Regional Council also acknowledged Monday, September 25, 2023, as Yom Kippur, recognizing the Jewish Day of Atonement.

National Forest Week

From Sunday, September 17 to Saturday, September 23, 2023, Regional Council recognized [National Forest Week](#).

Home to more than 2,500 hectares of protected land, the [York Regional Forest](#) plays a vital role in the lives of York Region residents and contributes to the economic, environmental and cultural well-being of the community.

Through National Forest Week, York Region celebrates our shared forest heritage and recognizes the importance of this valuable and renewable resource. Together, it is the shared responsibility of all York Region residents to protect this essential natural resource and do our part to keep it clean for future generations.

Canada's National Day of Service

On Monday, September 11, 2023, Regional Council recognized [Canada's National Day of Service](#) by extending thanks and appreciation to the first responders, civilian and military volunteers whose service to our communities contributes to a strong, caring, safe York Region.

Inspired by the kindness and generosity demonstrated by Canadians in the days following the September 11th terrorist attacks, National Day of Service is an opportunity for all residents to reflect on the importance of community, character and humanity by engaging in charitable activities and dedicating time to community service.

Regional Council also used the occasion to honour the nearly 3,000 innocent lives lost on September 11, 2001 and offered condolences to those who lost loved ones in this horrific act of violence.

Next meeting of York Regional Council

York Regional Council will meet on Thursday, October 26, 2023, at 9 a.m. in the York Region Administrative Centre Council Chambers, located at 17250 Yonge Street in the Town of Newmarket. The meeting will be streamed on york.ca/live

The Regional Municipality of York consists of nine local cities and towns and provides a variety of programs and services to more than 1.2 million residents and 55,600 businesses with more than 615,000 employees. More information about the Region's key service areas is available at york.ca/regionalservices

-30-

Media Contact: Kylie-Anne Doerner, Corporate Communications, The Regional Municipality of York
Phone: 1-877-464-9675, ext. 71232 Cell: 289-716-6035 kylie-anne.doerner@york.ca