



**Town of Aurora  
Accessibility Advisory Committee  
Meeting Minutes**

**Date:** Wednesday, April 12, 2023  
**Time:** 7 p.m.  
**Location:** Holland Room, Aurora Town Hall

**Committee Members:** Councillor Harold Kim (Chair)  
Peter Angelo (Vice Chair)\*  
Alison Hughes\*  
Max Le Moine\*  
Hailey Reiss\*  
Jo-anne Spitzer

**Members Absent:** John Lenchak

**Other Attendees:** Gregory Peri, Accessibility Advisor\*  
John Firman, Manager, Business Support  
Linda Bottos, Council/Committee Coordinator

\*Attended electronically

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**1. Call to Order**

The Chair called the meeting to order at 7:04 p.m.

**1.1 Appointment of Committee Vice Chair**

**Moved by** Jo-anne Spitzer  
**Seconded by** Max Le Moine

1. That Peter Angelo be elected as Vice Chair of the Accessibility Advisory Committee for a two-year term (2023-2024).

**Carried**

**2. Land Acknowledgement**

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

**3. Approval of the Agenda**

**Moved by** Jo-anne Spitzer  
**Seconded by** Max Le Moine

That the agenda as circulated by Legislative Services be approved.

**Carried**

**4. Declarations of Pecuniary Interest and General Nature Thereof**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

**5. Receipt of the Minutes**

None.

**6. Delegations**

None.

**7. Matters for Consideration**

**7.1 Memorandum from Manager, Business Support; Re: Parks and Recreation Master Plan - Draft 1 Presentation**

John Firman, Manager, Business Support, presented an overview of Draft 1 of the Parks and Recreation Master Plan including: scope; public

engagement; community survey results and broad themes; other trends and emerging influences; recommendations for indoor and outdoor recreation facilities, parkland, service delivery and program support; how the plan supports accessibility; and next steps. Committee members were encouraged to provide feedback on the Master Plan by May 3, 2023, directly to John via email, at the Open House on May 1, or through the Engage Aurora digital platform at [engageaurora.ca/parksandrec](https://engageaurora.ca/parksandrec).

The Committee discussed and inquired about various aspects of the draft Master Plan including the therapy pool program, potential to include public recreational facilities in private condominium developments, status of Highview Public School playground and funding, accessibility standards for the retrofit or redevelopment of playgrounds, and the recommended recreation needs assessment. Staff and the Chair provided clarification, noting the Committee's future opportunities for input, and staff agreed to provide further information regarding Highview Public School playground.

**Moved by** Hailey Reiss

**Seconded by** Alison Hughes

1. That the memorandum regarding the Parks and Recreation Master Plan – Draft 1 Presentation be received; and
2. That the Accessibility Advisory Committee comments regarding the Parks and Recreation Master Plan – Draft 1 Presentation be received and referred to staff for consideration and further action as appropriate.

**Carried**

**7.2 Memorandum from Accessibility Advisor; Re: Site Plan Application SP-2023-01 (Submission #1), 100 Goulding Avenue**

Staff provided an overview of the site plan and comments submitted to the Planner on behalf of the Committee. The Committee and staff discussed various aspects of the site plan and a further suggestion was made regarding consideration for: one to two additional barrier-free parking spaces on the west side of the site.

**Moved by** Alison Hughes

**Seconded by** Jo-anne Spitzer

1. That the memorandum regarding Site Plan Application SP-2023-01 (Submission #1), 100 Goulding Avenue, be received; and
2. That the Accessibility Advisory Committee comments regarding Site Plan Application SP-2023-01 (Submission #1) be received and referred to staff for consideration and further action as appropriate.

**Carried**

**7.3 Memorandum from Accessibility Advisor; Re: Site Plan Application SP-2023-03 (Submission #1), 175 Eric T Smith Way**

Staff provided an overview of the site plan and comments submitted to the Planner on behalf of the Committee. The Committee and staff discussed various aspects of the site plan and further suggestions were made regarding consideration for: accessible outdoor furniture and pathways; accessible indoor furniture; accessible door operators on barrier-free rooms; hoist lift in barrier-free rooms; and out-swinging doors for accessible washrooms.

**Moved by** Hailey Reiss

**Seconded by** Alison Hughes

1. That the memorandum regarding Site Plan Application SP-2023-03 (Submission #1), 175 Eric T Smith Way, be received; and
2. That the Accessibility Advisory Committee comments regarding Site Plan Application SP-2023-03 (Submission #1) be received and referred to staff for consideration and further action as appropriate.

**Carried**

**7.4 Memorandum from Accessibility Advisor; Re: Site Plan Application SP-2020-09 (Submission #4), 1588 St. John's Sideroad**

Staff provided an overview of the site plan and comments submitted to the Planner on behalf of the Committee. The Committee and staff discussed various aspects of the site plan and a further suggestion was made regarding consideration for: larger accessible washrooms.

**Moved by** Alison Hughes

**Seconded by** Max Le Moine

1. That the memorandum regarding Site Plan Application SP-2020-09 (Submission #4), 1588 St. John's Sideroad (Block 1), be received; and
2. That the Accessibility Advisory Committee comments regarding Site Plan Application SP-2020-09 (Submission #4) be received and referred to staff for consideration and further action as appropriate.

**Carried**

**7.5 Memorandum from Accessibility Advisor; Re: National AccessAbility Week 2023 (May 28 to June 3)**

Staff provided an overview of two Town initiatives planned for National AccessAbility Week including: (1) a keynote speaker/paralympic athlete will present to Town staff and Council members, with a focus on putting accessibility first, and share their experiences and challenges; and (2) Aurora is partnering with AccessNow, a web- and app-based resource for accessibility information. Staff advised that phase 1 involves an audit of the Town's eight main facilities and once the verification process is completed by the end of May, information will be available on the AccessNow website; phase 2 will include other Town-owned facilities, parks and trails; and phase 3 will include an analysis of the entire Town.

**Moved by Jo-anne Spitzer**

**Seconded by Alison Hughes**

1. That the memorandum regarding National AccessAbility Week 2023 (May 28 to June 3) be received; and
2. That the Accessibility Advisory Committee comments regarding National AccessAbility Week 2023 be received and referred to staff for consideration and further action as appropriate.

**Carried**

**7.6 Round Table Discussion; Re: Town of Aurora Multi-Year Accessibility Plan 2022-2026**

[\(Link to Multi-Year Accessibility Plan\)](#)

Staff provided an update on completed items including the sensory path at the Aurora Family Leisure Complex, ramps at the Aurora Seniors' Centre and Petch House, elections accessibility plan, accessible information

formats on all Town platforms, and Council and staff training. Staff further discussed ongoing projects including audible pedestrian signals at intersections and automatic door openers at the Stronach Aurora Recreation Complex.

**Moved by** Max Le Moine

**Seconded by** Jo-anne Spitzer

1. That the Accessibility Advisory Committee comments regarding the Town of Aurora Multi-Year Accessibility Plan 2022-2026 be received and referred to staff for consideration and further action as appropriate.

**Carried**

**8. Informational Items**

None.

**9. Adjournment**

**Moved by** Hailey Reiss

**Seconded by** Alison Hughes

That the meeting be adjourned at 8:57 p.m.

**Carried**