



**Town of Aurora**  
**Accessibility Advisory Committee**  
**Meeting Minutes**

**Date:** Wednesday, December 8, 2021  
**Time:** 7:00 p.m.  
**Location:** Video Conference

**Committee Members:** Rachelle Stinson (Chair)  
Matthew Abas (Vice Chair)  
John Lenchak  
Hailey Reiss  
Jo-anne Spitzer  
Councillor John Gallo

**Members Absent:** Max Le Moine

**Other Attendees:** Mat Zawada, Accessibility Advisor  
Ishita Soneji, Council/Committee Coordinator

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**1. Procedural Notes**

This meeting was held electronically as per Section 19. i) of the Town's Procedure By-law No. 6228-19, as amended, due to the COVID-19 situation.

The Chair called the meeting to order at 7 p.m.

**2. Approval of the Agenda**

**Moved by** Jo-anne Spitzer

**Seconded by** John Lenchak

The agenda as circulated by Legislative Services, be approved.

**Carried**

**3. Declarations of Pecuniary Interest and General Nature Thereof**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

**4. Receipt of the Minutes**

**4.1 Accessibility Advisory Committee Meeting Minutes of October 27, 2021**

**Moved by** Matthew Abas

**Seconded by** Jo-anne Spitzer

That the Accessibility Advisory Committee Meeting Minutes of October 27, 2021, be received for information.

**Carried**

**4.2 Accessibility Advisory Committee Meeting Minutes of November 10, 2021**

**Moved by** Matthew Abas

**Seconded by** John Lenchak

That the Accessibility Advisory Committee Meeting Minutes of November 10, 2021, be received for information.

**Carried**

**5. Delegations**

None.

**6. Matters for Consideration**

**6.1 Memorandum from Accessibility Advisor; Re: Site Plan Application OPA-2021-06 & ZBA-2021-08 (Submission 1), 200 Wellington Street West**

Staff provided an overview of the site plan and comments submitted to the Planner on behalf of the Committee. The Committee and staff reviewed various aspects of the site plan and further suggestions were made regarding consideration for: additional width for exterior path of travel from Wellington Street West and curb depression at the end of the path on the laneway side.

**Moved by Matthew Abas**

**Seconded by Jo-anne Spitzer**

1. That the memorandum regarding Site Plan Application OPA-2021-06 and ZBA-2021-08 (Submission #1), 200 Wellington Street West be received; and
2. That the Accessibility Advisory Committee comments regarding Site Plan Application OPA-2021-06 & ZBA-2021-08 (Submission #1) be received and referred to staff for consideration and further action as appropriate.

**Carried**

**6.2 Memorandum from Accessibility Advisor; Re: Site Plan Application OPA-2021-05 and ZBA-2021-07 (Submission 1), 14086 Yonge Street**

Staff provided an overview of the site plan and any feedback submitted to the Planner on behalf of the Committee. The Committee and staff reviewed the site plan and further suggestions were made regarding consideration for an addition of sidewalk on the road connecting to Yonge Street.

**Moved by Matthew Abas**

**Seconded by John Lenchak**

1. That the memorandum regarding Site Plan Application OPA-2021-05 and ZBA-2021-07 (Submission #1), 14086 Yonge Street be received; and
2. That the Accessibility Advisory Committee comments regarding Site Plan Application OPA-2021-05 and ZBA-2021-07 (Submission #1) be received and referred to staff for consideration and further action as appropriate.

**Carried**

**6.3 Memorandum from Accessibility Advisor; Re: Site Plan Application SP-2021-12 (Submission 1), 377 Hartwell Way**

Staff provided a detailed overview of the site plan and comments submitted to the Planner on behalf of the Committee. The Committee and staff reviewed and discussed various aspects of the site plan such as

appropriate washroom types for a school setting and the proposed sensory room requirements and components. The Committee made further suggestions regarding consideration for: replacing any lifts with elevators, making wall padding or de-escalation rooms more equipped to accommodate various sensory needs, update the term "de-escalation room" to a more inclusive term, and installation of accessible door operators in all community classrooms.

**Moved by** Matthew Abas

**Seconded by** John Lenchak

1. That the memorandum regarding Site Plan Application SP-2021-12 (Submission 1), 377 Hartwell Way, be received; and
2. That the Accessibility Advisory Committee comments regarding Site Plan Application SP-2021-12 (Submission #1) be received and referred to staff for consideration and further action as appropriate.

**Carried**

#### **6.4 Round Table Discussion; Re: Town of Aurora Accessibility Plan 2018 to 2024**

Staff provided an update on capital and operating projects for 2021 noting that there are no pending projects. It was mentioned that the Facility Accessible Design Standards will be posted to the Town website soon. Staff sought the Committee's input about the possibility of having Snoezelen multi-sensory mobile carts available at various special events at Town facilities and noted that more information will be provided in future meetings in 2022.

Staff provided an update on the Engage Aurora survey regarding improving accessibility in Aurora. The Committee and staff reviewed the survey responses which included suggestions regarding availability of inclusive programming, making social media platforms and the Town website content more accessible, inclusive hiring practices, and parking enforcement for barrier-free parking spots. There were further suggestions made regarding the need for an accessible planning committee for special events, possibility of scooter charging stations at Town facilities, accessible park standards, and more awareness for accessible programming and content. The Committee and staff further

discussed about improvements required to the Town website and provided suggestions regarding the Browse Aloud feature and easier navigation. Staff noted that the suggestions from the Committee and survey would be incorporated into a future report to Council regarding the Multi-Year Accessibility Plan 2022-2026.

The Committee further reviewed various title page options for the Multi-Year Accessibility Plan 2022-2026 and suggested a preferred title page.

**Moved by** Hailey Reiss

**Seconded by** Matthew Abas

1. That the Accessibility Advisory Committee comments regarding the Town of Aurora Accessibility Plan 2018 to 2024 be received and referred to staff for consideration and further action as appropriate.

**Carried**

**7. Informational Items**

None.

**8. Adjournment**

**Moved by** Hailey Reiss

**Seconded by** Matthew Abas

That the meeting be adjourned at 8:54 p.m.

**Carried**