



Town of Aurora Council Meeting Agenda

Date: November 23, 2021
Time: 7 p.m.
Location: Council Chambers, Aurora Town Hall

Due to the COVID-19 pandemic, meetings will be available to the public via live stream only on the Town's YouTube Channel. To participate electronically, please visit aurora.ca/participation.

Pages

1. Call to Order
2. Land Acknowledgement
3. Approval of the Agenda
4. Declarations of Pecuniary Interest and General Nature Thereof
5. Community Presentations
6. Delegations
7. Consent Agenda

That the Consent Agenda items, 7.1 to 7.10 inclusive, be approved.

- | | |
|--|-----------|
| 7.1. Council Meeting Minutes of October 26, 2021 | 1 |
| <ol style="list-style-type: none">1. That the Council meeting minutes of October 26, 2021, be adopted as circulated. | |
| 7.2. Council Closed Session Minutes of October 19, 2021 (confidential attachment) | |
| <ol style="list-style-type: none">1. That the Council Closed Session minutes of October 19, 2021, be adopted as circulated. | |
| 7.3. Council Closed Session Public Meeting Minutes of October 19, 2021 | 15 |
| <ol style="list-style-type: none">1. That the Council Closed Session Public meeting minutes of October 19, 2021, be adopted as circulated. | |
| 7.4. Council Closed Session Minutes of October 26, 2021 (confidential | |

attachment)

1. That the Council Closed Session minutes of October 26, 2021, be adopted as circulated.

7.5. Council Closed Session Public Meeting Minutes of October 26, 2021 18

1. That the Council Closed Session Public meeting minutes of October 26, 2021, be adopted as circulated.

7.6. Council Closed Session Minutes of November 2, 2021 (confidential attachment)

1. That the Council Closed Session minutes of November 2, 2021, be adopted as circulated.

7.7. Council Closed Session Public Meeting Minutes of November 2, 2021 21

1. That the Council Closed Session Public meeting minutes of November 2, 2021, be adopted as circulated.

7.8. Council Closed Session Minutes of November 9, 2021 (confidential attachment)

1. That the Council Closed Session minutes of November 9, 2021, be adopted as circulated.

7.9. Council Closed Session Public Meeting Minutes of November 9, 2021 24

1. That the Council Closed Session Public meeting minutes of November 9, 2021, be adopted as circulated.

7.10. Council Public Planning Meeting Minutes of November 9, 2021 28

1. That the Council Public Planning meeting minutes of November 9, 2021, be adopted as circulated.

8. Standing Committee Reports

That the Standing Committee Reports, items 8.1 to 8.2 inclusive, be received and the recommendations carried by the Committee approved.

8.1. General Committee Meeting Report of November 2, 2021 34

8.1.1. Finance Advisory Committee Meeting Minutes of October 12, 2021

Minutes

1. That the Finance Advisory Committee meeting minutes of October 12, 2021, be received for information

8.1.2. Anti-Black Racism and Anti-Racism Task Force Meeting Minutes of October 20, 2021

Minutes

1. That the Anti-Black Racism and Anti-Racism Task Force meeting minutes of October 20, 2021, be received for information.

8.1.3. CS21-070 - Final Report Town of Aurora Municipal Service Delivery Review

Report Attachment 1 Attachment 2

1. That Report No. CS21-070 be received; and
2. That staff be directed to prioritize and action the recommendations in the report as appropriate; and
3. That staff report back to Council on progress.

8.1.4. PDS21-133 - Green Development Standards Update

Report Presentation

1. That Report No. PDS21-133 be received for information.

8.1.5. CMS21-035 - Sport Tourism Strategy Update 1

Report Appendix A Appendix B Appendix C Appendix D

1. That Report No. CMS21-035 be received; and
2. That a Sport Tourism Strategy be developed to engage the local business and hotel industry, create a visitor experience package to support existing events and explore potential new events to bring into the community with the current assets and resources available to the Town; and
3. That staff further investigate opportunities to enhance current facilities that would expand the event hosting potential and opportunities to bring new events into the community; and
4. That staff report back to Council in Winter 2022.

8.1.6. PDS21-137 - Promenade Streetscape Needs Assessment

Report Attachment 1

1. That Report No. PDS21-137 be received for information.

8.2. General Committee Meeting Report of November 16, 2021

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8.2.1. Accessibility Advisory Committee Meeting Minutes of October 27, 2021

Minutes

1. That the Accessibility Advisory Committee meeting minutes of October 27, 2021, be received for information.

8.2.2. Heritage Advisory Committee Meeting Minutes of November 1, 2021

Minutes

1. That the Heritage Advisory Committee meeting minutes of November 1, 2021, be received for information.

8.2.3. PDS21-105 - Heritage Permit Application File: HPA-2020-04 - 74 Centre Street

Report Attachment 1 Attachment 2

1. That Report No. PDS21-105 be referred back to staff; and
2. That Council consents to a further extension of HPA-2020-04 from December 13, 2021.

8.2.4. PDS21-124 - Review of Aurora Register - Evaluation Methodology

Report Attachment 1 Attachment 2 Attachment 3

1. That Report No. PDS21-124 be received; and
2. That Ontario Regulation 9/06 be approved to evaluate properties for cultural heritage interest and discontinue the use of "Evaluation of Heritage Resources in the Town of Aurora (2010)."

8.2.5. CMS21-038 - Disc Golf Opportunities in Aurora

Report

1. That Report No. CMS21-038 be received; and
2. That Highland Gate property be identified as the potential location for a future nine-hole disc golf course subject to additional consultation with the community and Highland Gate Ratepayers Association.

8.2.6. PDS21-123 - Amendment to Heritage Designation By-law Number 6182-19, De La Salle College and Pine Ridge Trail (Monk's Walk), 50-100 Bloomington Road West

Report Attachment 1 Attachment 2

1. That Report No. PDS21-123 be received; and
2. That Council direct staff to issue a Notice of Intent to amend Heritage Designation By-law Number 6182-19 for 50-100 Bloomington Road West, as discussed herein in accordance with the requirements of the *Ontario Heritage Act*, and
3. That Council direct staff to bring forward the amending by-law should there be no objections to the proposed amendment to By-law Number 6182-19.

8.2.7. PDS21-128 - Heritage Permit Application File: HPA-2021-14, 15356 Yonge Street (Knowles-Readman House)

Report Attachment 1 Attachment 2 Attachment 3

1. That Report No. PDS21-128 be received; and
2. That Heritage Permit Application HPA-2021-14 be approved for the removal of the two-storey tail wing of the "Knowles-Readman House".

8.2.8. PDS21-131 - Town-Initiated Zoning Amendment to Comprehensive Zoning By-law Number 6000-17

Report Figures 1-4 Figure 5

1. That Report No. PDS21-131 be received; and
2. That staff be directed to proceed with a Statutory Public Meeting to present a draft Zoning By-law amendment to the Town's Comprehensive Zoning By-

law Number 6000-17 for general housekeeping purposes, as described herein.

8.2.9. York Regional Council Highlights of October 28, 2021

Regional Report

1. That the York Regional Council Highlights of October 28, 2021, be received for information.

9. Consideration of Items Requiring Discussion (Regular Agenda)

9.1. CS21-088 - Motor Vehicle Collision Cost Recovery Program

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(Presentation to be provided by Rocco Volpe, Deputy Fire Chief - Operations)

1. That Report No. CS21-088 be received for information.

10. Motions

10.1. Councillor Gilliland; Re: Property Standards By-law Modernization and Review

56

11. New Business

12. By-laws

12.1. By-law Number XXXX-21 - Being a By-law to amend By-law Number 5590-14, for the collection of solid waste and recyclable materials in the Town of Aurora.

57

(General Committee Report No. OPS21-010, Jul 6, 2021)

12.2. By-law Number XXXX-21 - Being a By-law to establish a schedule of fees and charges for municipal services, activities, and the use of property within the Town of Aurora (Fees and Charges By-law).

59

(General Committee Report No. FIN21-038, Oct 5, 2021)

12.3. By-law Number XXXX-21 - Being a By-law to amend By-law Number 4574-04.T, as amended, to regulate parking and traffic in the Town of Aurora (Stop Controlled Intersections-Machell Avenue and Irwin Avenue).

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(General Committee Report No. PDS21-093, Oct 19, 2021)

13. Closed Session

There are no Closed Session items for this meeting.

14. Confirming By-law

**14.1. By-law No. XXXX-21 Being a By-law to confirm actions by Council
resulting from a Council meeting on November 23, 2021**

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15. Adjournment



Town of Aurora
Council
Meeting Minutes

Date: Tuesday, October 26, 2021
Time: 7:00 p.m.
Location: Council Chambers, Aurora Town Hall

Council Members: Mayor Tom Mrakas (Chair)
Councillor Harold Kim
Councillor Wendy Gaertner*
Councillor Sandra Humfries
Councillor Michael Thompson
Councillor Rachel Gilliland
Councillor John Gallo*

Other Attendees: Techa van Leeuwen, Director of Corporate Services
Allan Downey, Director of Operations*
David Waters, Director of Planning and Development Services*
Robin McDougall, Director of Community Services*
Rachel Wainwright-van Kessel, Director of Finance*
Patricia De Sario, Town Solicitor*
Eliza Bennett, Acting Manager, Corporate Communications*
Michael de Rond, Town Clerk
Samantha Yew, Deputy Town Clerk
Ishita Soneji, Council/Committee Coordinator

*Attended electronically

1. Call to Order

That Mayor called the meeting to order at 7:02 p.m.

Land Acknowledgement

Mayor Mrakas acknowledged that the meeting took place on the traditional territory of the Wendat, the Haudenosaunee, and the Anishinaabe peoples whose presence here continues to this day. He further noted that Aurora is part of the treaty lands of the Mississaugas of the Credit and the Williams Treaties First Nations and thanked them for sharing the land.

2. Approval of the Agenda

Moved by Councillor Humfries

Seconded by Councillor Kim

That the agenda as circulated by Legislative Services, be approved.

Yeas (7): Mayor Mrakas, Councillor Kim, Councillor Gaertner, Councillor Humfries, Councillor Thompson, Councillor Gilliland, and Councillor Gallo

Carried (7 to 0)

3. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

4. Community Presentations

4.1 Sandra Ferri, President and CEO, and Al Wilson, Chair, Board of Directors; Re: Aurora Chamber of Commerce Updates

Sandra Ferri, President and CEO of Aurora Chambers of Commerce presented an overview of the Chamber of Commerce initiatives to support local businesses including those affected by the pandemic. She further provided details on ongoing programs such as Explore Aurora and Accelerate Business Recovery Hub, and details of upcoming programs and events.

Moved by Councillor Humfries

Seconded by Councillor Thompson

That the presentation be received.

Yeas (7): Mayor Mrakas, Councillor Kim, Councillor Gaertner, Councillor Humfries, Councillor Thompson, Councillor Gilliland, and Councillor Gallo

Carried (7 to 0)

5. Delegations

5.1 Glen Payne, Resident; Re: Item 7.2.4 - PDS21-093 - Machell Avenue and Irwin Avenue Traffic Control Assessment

Glen Payne emphasized the need of implementing traffic control measures at the intersection of Machell Avenue and Irwin Avenue and referred to the proposed solution and its benefits.

Moved by Councillor Kim

Seconded by Councillor Thompson

That the comments of the delegation be received.

Yeas (7): Mayor Mrakas, Councillor Kim, Councillor Gaertner, Councillor Humfries, Councillor Thompson, Councillor Gilliland, and Councillor Gallo

Carried (7 to 0)

6. Consent Agenda

Moved by Councillor Kim

Seconded by Councillor Gilliland

That the Consent Agenda Items, 6.1 to 6.5 inclusive, be approved.

Yeas (7): Mayor Mrakas, Councillor Kim, Councillor Gaertner, Councillor Humfries, Councillor Thompson, Councillor Gilliland, and Councillor Gallo

Carried (7 to 0)

6.1 Council Meeting Minutes of September 28, 2021

1. That the Council meeting minutes of September 28, 2021, be adopted as circulated.

Carried

6.2 Council Closed Session Minutes of September 21, 2021

1. That the Council Closed Session minutes of September 21, 2021, be adopted as circulated.

Carried**6.3 Council Closed Session Public Meeting Minutes of September 21, 2021**

1. That the Council Closed Session Public meeting minutes of September 21, 2021, be adopted as circulated.

Carried**6.4 Council Public Planning Meeting Minutes of October 12, 2021**

1. That the Council Public Planning meeting minutes of October 12, 2021, be adopted as circulated.

Carried**6.5 Memorandum from Councillor Gaertner; Re: Lake Simcoe Region Conservation Authority Board Meeting Highlights of September 24, 2021**

1. That the memorandum regarding Lake Simcoe Region Conservation Authority Board Meeting Highlights of September 24, 2021, be received for information.

Carried**7. Standing Committee Reports****Moved by** Councillor Humfries**Seconded by** Councillor Gilliland

That the Standing Committee Reports, items 7.1 to 7.2 inclusive, be received and the recommendations carried by the Committee approved, with the exception of sub-items 7.1.4, 7.1.5, 7.2.3, 7.2.4 and 7.2.5, which were discussed and voted on separately as recorded below.

Yeas (7): Mayor Mrakas, Councillor Kim, Councillor Gaertner, Councillor Humfries, Councillor Thompson, Councillor Gilliland, and Councillor Gallo

Carried (7 to 0)

7.1 General Committee Meeting Report of October 5, 2021

7.1.1 Accessibility Advisory Committee Meeting Minutes of September 8, 2021

[Minutes](#)

1. That the Accessibility Advisory Committee meeting minutes of September 8, 2021, be received for information.

Carried

7.1.2 Heritage Advisory Committee Meeting Minutes of September 13, 2021

[Minutes](#)

1. That the Heritage Advisory Committee meeting minutes of September 13, 2021, be received for information.

Carried

7.1.3 CS21-073 - Administrative Procedure No. 58: Insurance and Risk Management

[Report](#) [Attachment](#) [Presentation](#)

1. That Report No. CS21-073 be referred back to staff to consider the comments from around the Council table.

Carried

7.1.4 PDS21-101 - Servicing Allocation Update

[Report](#)

Moved by Councillor Gaertner

Seconded by Councillor Humfries

1. That Report No. PDS21-101 be received for information.

Yeas (7): Mayor Mrakas, Councillor Kim, Councillor Gaertner, Councillor Humfries, Councillor Thompson, Councillor Gilliland, and Councillor Gallo

Carried (7 to 0)

7.1.5 FIN21-038 - 2022 Fees and Charges Re-affirmation

[Report Schedules A-J](#)

Moved by Councillor Humfries

Seconded by Councillor Thompson

1. That Report No. FIN21-038 be received; and
2. That a by-law be enacted to set the 2022 Fees and Charges for applications, permits, use of Town property, the sale of documents and for the prescribed service charges for administrative matters as itemized on the attached schedules.

Yeas (6): Mayor Mrakas, Councillor Kim, Councillor Humfries, Councillor Thompson, Councillor Gilliland, and Councillor Gallo

Nays (1): Councillor Gaertner

Carried (6 to 1)

7.1.6 CS21-072 - 2022 Council and Committee Meeting Schedule

[Report Attachment 1](#)

1. That Report No. CS21-072 be received; and
2. That the 2022 Meeting Schedule (Attachment No. 1) be approved; and
3. That the Town Clerk be authorized to make amendments to the Council and Committee Meeting Schedule as required.

Carried

7.1.7 PDS21-102 - Request to Remove 103 Gurnett Street from the Aurora Register of Properties of Cultural Heritage Value or Interest

[Report Attachment 1](#) [Attachment 2](#) [Attachment 3](#)

1. That Report No. PDS21-102 be received; and
2. That the request to remove 103 Gurnett Street from the Aurora Register of Properties of Cultural Heritage Value or Interest be approved.

Carried

7.1.8 PDS21-103 - Heritage Permit Application, File: HPA-2021-08, 124 Wellington Street East

[Report](#) [Attachment 1](#) [Attachment 2](#) [Attachment 3](#)

1. That Report No. PDS21-103 be received; and
2. That Heritage Permit Application HPA-2021-08 be approved to permit the replacement of the existing windows, proposed new window openings, and proposed exterior signage for the existing building at 124 Wellington Street East.

Carried

7.1.9 PDS21-106 - Heritage Permit Application, File: HPA-2021-09, 80 George Street

[Report](#) [Attachment 1](#) [Attachment 2](#)

1. That Report No. PDS21-106 be received; and
2. That Heritage Permit Application HPA-2021-09 be approved to replace the stucco and gables on the existing dwelling at 80 George Street.

Carried

7.1.10 York Regional Council Highlights of September 23, 2021

[Regional Report](#)

1. That the York Regional Council Highlights of September 23, 2021, be received for information.

Carried

7.2 General Committee Meeting Report of October 19, 2021

7.2.1 Environmental Advisory Committee Meeting Minutes of September 22, 2021

[Minutes](#)

1. That the Environmental Advisory Committee meeting minutes of September 22, 2021, be received for information.

Carried

7.2.2 Finance Advisory Committee Meeting Minutes of September 27, 2021

[Minutes](#)

1. That the Finance Advisory Committee meeting minutes of September 27, 2021, be received for information.

Carried

7.2.3 CS21-056 - Diversity Equity and Inclusion Strategic Action Plan 2021-2024

[Report](#) [Attachment](#) [Presentation](#)

Moved by Councillor Kim

Seconded by Councillor Humfries

1. That Report No. CS21-056 be received; and
2. That Council endorse the recommendations contained in the attached Town of Aurora Diversity Equity and Inclusion Strategic Action Plan 2021-2024; and
3. That staff present the draft Diversity Equity and Inclusion Strategic Action Plan 2021-2024 to the Anti-Black Racism and Anti-Racism Task Force for review and input; and
4. That staff report back on the progress of the strategy at a future Council meeting.

Yeas (7): Mayor Mrakas, Councillor Kim, Councillor Gaertner, Councillor Humfries, Councillor Thompson, Councillor Gilliland, and Councillor Gallo

Carried (7 to 0)

7.2.4 PDS21-093 - Machell Avenue and Irwin Avenue Traffic Control Assessment

[Report](#) [Figure 1](#)

Moved by Councillor Kim

Seconded by Councillor Thompson

1. That Report No. PDS21-093 be received; and
2. That staff continue to monitor the traffic operations at the intersection of Machell Avenue and Irwin Avenue; and
3. That Council approve the installation of an all-way stop control at the intersection of Machell Avenue and Irwin Avenue to be funded from the Town's Operations Department Operating Budget; and
4. That Council approve the installation of a crosswalk (south side of Machell Avenue) at the intersection of Machell Avenue and Irwin Avenue to be funded from the Town's Operations Department Operating Budget.

Yeas (5): Mayor Mrakas, Councillor Kim, Councillor Gaertner, Councillor Humfries, and Councillor Thompson

Nays (2): Councillor Gilliland, and Councillor Gallo

Carried (5 to 2)

7.2.5 FIN21-042 - 2021 Interim Forecast Update – As of August 31, 2021

[Report](#) [Attachment 1](#) [Attachment 2](#) [Attachment 3](#)

Moved by Councillor Thompson

Seconded by Councillor Humfries

1. That Report No. FIN21-042 be received for information.

Yeas (7): Mayor Mrakas, Councillor Kim, Councillor Gaertner, Councillor Humfries, Councillor Thompson, Councillor Gilliland, and Councillor Gallo

Carried (7 to 0)

7.2.6 OPS21-017 - Emerald Ash Borer Management Plan Update

[Report](#) [Attachment 1](#)

1. That Report No. OPS21-017 be received; and
2. That the Emerald Ash Borer Management Plan continue in future years, including treatment of municipal trees on a

biennial basis with TreeAzin, forestry health maintenance, replanting initiatives and removals as required; and

3. That this program's annual service costs be included in the Town's future operating budget commencing in 2023 for Council's consideration.

Carried

7.2.7 OPS21-018 - Tree Removal Permit Application - 55 Metcalfe Street

[Report](#) [Attachment 1](#) [Attachment 2](#) [Attachment 3](#)

1. That Report No. OPS21-018 be received; and
2. That the Tree Removal Permit Application for 55 Metcalfe Street be approved.

Carried

7.2.8 New Business Motion No. 1

1. That the request from Delegation 5.1, Marco Di Girolamo, to enter into an encroachment agreement with the Town be referred to staff to report back to Council.

Carried

8. Consideration of Items Requiring Discussion (Regular Agenda)

8.1 FIN21-037 - Second Generation Asset Management Plan

Moved by Councillor Thompson

Seconded by Councillor Kim

1. That Report No. FIN21-037 be received; and
2. That the Second Generation Asset Management Plan be endorsed and the service level measures therein be approved.

Yeas (7): Mayor Mrakas, Councillor Kim, Councillor Gaertner, Councillor Humfries, Councillor Thompson, Councillor Gilliland, and Councillor Gallo

Carried (7 to 0)

8.2 FIN21-044 - 2022 Budget Introduction

Rachel Wainwright-van Kessel, Director of Finance, introduced the 2022 Budget and 10-Year Capital Plan and the upcoming budget approval process. She further provided an overview of the proposed 2022 operating and capital budgets, reserve balances and debt management forecast and plan, fiscal strategy in the budget, and the next steps.

Moved by Councillor Thompson

Seconded by Councillor Humfries

1. That Report No. FIN21-044 be received; and
2. That the proposed 2022 budget be referred to Budget Committee for review at its scheduled meetings starting on November 8, 2021.

Yeas (7): Mayor Mrakas, Councillor Kim, Councillor Gaertner, Councillor Humfries, Councillor Thompson, Councillor Gilliland, and Councillor Gallo

Carried (7 to 0)

9. Motions

9.1 Councillor Gilliland; Re: Mental Health Resources

Moved by Councillor Gilliland

Seconded by Councillor Thompson

Whereas the COVID-19 pandemic has contributed to loss of income, loss of life, uncertainty about the future, lack of education, supports, and resources; and

Whereas mental health issues are on the rise in all age groups, including students, adults, and the elderly, as a result of the aforementioned impacts of the pandemic; and

Whereas information on mental health resources is not locally centralized and the thought of searching for help can contribute to and cause further anxiety to those who need help; and

Whereas Council members and the municipal staff are positioned to be conduits for information for residents who may reach out for help; and

Whereas it would be beneficial for Council members and staff to have consistent and up to date information on local organizations and not-for-profit resources on hand to be able to immediately support residents in need or distress;

Council consented to vote on the operating clauses separately.

1. Now Therefore Be It Hereby Resolved That staff be directed to establish a page on the Town's website to provide information on local organizations and local not-for-profit resources that support and promote mental and emotional health in response to the COVID-19 pandemic

Yeas (5): Councillor Gaertner, Councillor Humfryes, Councillor Thompson, Councillor Gilliland, and Councillor Gallo

Nays (2): Mayor Mrakas, and Councillor Kim

Carried (5 to 2)

2. Be It Further Resolved That the web page be regularly updated as needed, and that it be shared with and promoted to the community and with community partners through the Town's social media accounts and other appropriate communication and marketing channels.

Yeas (7): Mayor Mrakas, Councillor Kim, Councillor Gaertner, Councillor Humfryes, Councillor Thompson, Councillor Gilliland, and Councillor Gallo

Carried (7 to 0)

10. New Business

Councillor Gilliland referred to the benefits of using Thawrox treated salt on roads during winter and inquired about the possibility of using the same on sidewalks in the future, and staff provided a response.

Councillor Gaertner noted that October 27, 2021, is Dress Purple Day to raise awareness about the role of individuals and communities in supporting vulnerable children, youth, and families.

11. By-laws

11.1 By-law Number 6379-21 - Being a By-law to allocate any 2021 Operating Fund surplus and any 2021 Water, Wastewater, and Stormwater Operating Fund surplus or deficit.

11.2 By-law Number 6380-21 - Being a By-law to amend By-law Number 5553-13, as amended, to establish various Reserve Funds for the Town of Aurora.

11.3 By-law Number 6381-21 - Being a By-law to prohibit and regulate noise in the Town of Aurora.

Moved by Councillor Thompson

Seconded by Councillor Kim

That the By-laws 11.1 to 11.3 inclusive, be enacted.

Yeas (6): Mayor Mrakas, Councillor Kim, Councillor Gaertner, Councillor Thompson, Councillor Gilliland, and Councillor Gallo

Absent (1): Councillor Humfries

Carried (6 to 0)

12. Closed Session

None.

13. Confirming By-law

13.1 By-law No. 6382-21 Being a By-law to confirm actions by Council resulting from a Council meeting on October 26, 2021

Moved by Councillor Kim

Seconded by Councillor Thompson

That the confirming by-law be enacted.

Carried

14. Adjournment

Moved by Councillor Gilliland

Seconded by Councillor Thompson

That the meeting be adjourned at 9:11 p.m.

Carried

Tom Mrakas, Mayor

Michael de Rond, Town Clerk



**Town of Aurora
Council Closed Session Public
Meeting Minutes**

Date: Tuesday, October 19, 2021
Time: 5:45 p.m.
Location: Council Chambers, Aurora Town Hall

Council Members: Mayor Tom Mrakas (Chair)
Councillor Harold Kim
Councillor Wendy Gaertner*
Councillor John Gallo*
Councillor Rachel Gilliland
Councillor Sandra Humfries
Councillor Michael Thompson

Other Attendees: Doug Nadorozny, Chief Administrative Officer
Patricia De Sario, Town Solicitor*
Michael de Rond, Town Clerk
Samantha Yew, Deputy Town Clerk

*Attended electronically

1. Call to Order

The Mayor called the meeting to order at 5:46 p.m.

Council consented to resolve into a Closed Session at 5:46 p.m.

Council reconvened into open session at 6:25 p.m.

2. Approval of the Agenda

Moved by Councillor Gaertner

Seconded by Councillor Thompson

That the confidential Council Closed Session agenda be approved.

Carried

3. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

4. Consideration of Items Requiring Discussion

Moved by Councillor Thompson

Seconded by Councillor Gaertner

That Council resolve into a Closed Session to consider the following matter:

1. Personal matters about an identifiable individual, including municipal or local board employees; (Section 239(2)(b) of the *Municipal Act, 2001*); Re: Council Closed Session Report No. CS21-079 – Committee Vacancies

Carried

4.1 Council Closed Session Report No. CS21-079 - Committee Vacancies

Personal matters about an identifiable individual, including municipal or local board employees (Section 239(2)(b) of the *Municipal Act, 2001*)

Moved by Councillor Humfries

Seconded by Councillor Kim

1. That Council Closed Session Report No. CS21-079 be received; and
2. That the confidential direction to staff be confirmed.

Yeas (5): Mayor Mrakas, Councillor Kim, Councillor Gilliland, Councillor Humfries, and Councillor Thompson

Nays (2): Councillor Gaertner, and Councillor Gallo

Carried (5 to 2)

5. Confirming By-law

5.1 By-law No. 6377-21 Being a By-law to confirm actions by Council resulting from a Council Closed Session on October 19, 2021

Moved by Councillor Humfries

Seconded by Councillor Thompson

That the confirming by-law be enacted.

Carried

6. **Adjournment**

Moved by Councillor Kim

Seconded by Councillor Thompson

That the meeting be adjourned at 7:02 p.m.

Carried

Tom Mrakas, Mayor

Michael de Rond, Town Clerk



**Town of Aurora
Council Closed Session Public
Meeting Minutes**

Date: Tuesday, October 26, 2021
Time: 5:45 p.m.
Location: Council Chambers, Aurora Town Hall

Council Members: Mayor Tom Mrakas (Chair)
Councillor Harold Kim
Councillor Wendy Gaertner*
Councillor John Gallo*
Councillor Rachel Gilliland
Councillor Sandra Humfries
Councillor Michael Thompson

Other Attendees: Doug Nadorozny, Chief Administrative Officer
John Firman, Manager, Business Support*
Patricia De Sario, Town Solicitor*
Michael de Rond, Town Clerk
Samantha Yew, Deputy Town Clerk

*Attended electronically

1. Call to Order

The Mayor called the meeting to order at 5:48 p.m.

Council consented to resolve into a Closed Session at 5:48 p.m.

Council reconvened into open session at 6:32 p.m.

2. Approval of the Agenda

Moved by Councillor Thompson

Seconded by Councillor Gilliland

That the confidential Council Closed Session agenda be approved.

Carried

3. **Declarations of Pecuniary Interest and General Nature Thereof**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

4. **Consideration of Items Requiring Discussion**

Moved by Councillor Kim

Seconded by Councillor Thompson

That Council resolve into a Closed Session to consider the following matter:

1. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.; (Section 239(2)(k) of the *Municipal Act, 2001*); Re: Council Closed Session Report No. CMS21-037 – School Board Partnerships

Carried

4.1 **Council Closed Session Report No. CMS21-037 – School Board Partnerships**

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board; (Section 239(2)(k) of the *Municipal Act, 2001*)

1. That Council Closed Session Report No. CMS21-037 be deferred.

Yeas (7): Mayor Mrakas, Councillor Kim, Councillor Gaertner, Councillor Gallo, Councillor Gilliland, Councillor Humfries, and Councillor Thompson

Carried (7 to 0)

5. **Confirming By-law**

5.1 **By-law No. 6378-21 Being a By-law to confirm actions by Council resulting from a Council Closed Session on October 26, 2021**

Moved by Councillor Kim

Seconded by Councillor Thompson

That the confirming by-law be enacted.

Carried

6. Adjournment

Moved by Councillor Humfryes

Seconded by Councillor Kim

That the meeting be adjourned at 7:04 p.m.

Carried

Tom Mrakas, Mayor

Michael de Rond, Town Clerk



**Town of Aurora
Council Closed Session Public
Meeting Minutes**

Date: Tuesday, November 2, 2021
Time: 5:45 p.m.
Location: Council Chambers, Aurora Town Hall

Council Members: Mayor Tom Mrakas (Chair)
Councillor Harold Kim
Councillor Wendy Gaertner*
Councillor John Gallo*
Councillor Rachel Gilliland
Councillor Sandra Humfries*
Councillor Michael Thompson

Other Attendees: Doug Nadorozny, Chief Administrative Officer
David Waters, Director of Planning and Development Services*
Anna Henriques, Manager, Development Planning*
Patricia De Sario, Town Solicitor*
Slav Szlapczynski, Associate Solicitor*
Christina Kapelos, External Legal Counsel*
Michael de Rond, Town Clerk
Samantha Yew, Deputy Town Clerk

*Attended electronically

1. Call to Order

The Mayor called the meeting to order at 5:50 p.m.

Council consented to resolve into a Closed Session at 5:51 p.m.

Council reconvened into open session at 6:22 p.m.

2. Approval of the Agenda

Moved by Councillor Gilliland

Seconded by Councillor Kim

That the confidential Council Closed Session agenda be approved.

Carried

3. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

4. Consideration of Items Requiring Discussion

Moved by Councillor Kim

Seconded by Councillor Gilliland

That Council resolve into a Closed Session to consider the following matter:

1. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (Section 239(2)(e) of the *Municipal Act, 2001*); Re: Council Closed Session Report No. PDS21-143 – Proposed Settlement of Minor Variance Appeal, 2573342 Ontario Limited, 107 Ridge Road, Part Lot 20, Plan 132, File Number: MV 2019-25 A, B & C

Carried

4.1 Council Closed Session Report No. PDS21-143 – Proposed Settlement of Minor Variance Appeal, 2573342 Ontario Limited, 107 Ridge Road, Part Lot 20, Plan 132, File Number: MV 2019-25 A, B & C

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Section 239(2)(e) of the *Municipal Act, 2001*)

Moved by Councillor Humfries

Seconded by Councillor Kim

1. That Council Closed Session Report No. PDS21-143 be received; and
2. That the confidential direction to staff be confirmed.

Yeas (6): Mayor Mrakas, Councillor Kim, Councillor Gaertner, Councillor Gilliland, Councillor Humfries, and Councillor Thompson

Absent (1): Councillor Gallo

Carried (6 to 0)

5. Confirming By-law

5.1 By-law No. 6385-21 Being a By-law to confirm actions by Council resulting from a Council Closed Session on November 2, 2021

Moved by Councillor Gilliland

Seconded by Councillor Humfryes

That the confirming by-law be enacted.

Carried

6. Adjournment

Moved by Councillor Gilliland

Seconded by Councillor Kim

That the meeting be adjourned at 9:22 p.m.

Carried

Tom Mrakas, Mayor

Michael de Rond, Town Clerk



**Town of Aurora
Council Closed Session Public
Meeting Minutes**

Date: Tuesday, November 9, 2021
Time: 5:45 p.m.
Location: Council Chambers, Aurora Town Hall

Council Members: Mayor Tom Mrakas (Chair)
Councillor Wendy Gaertner*
Councillor John Gallo*
Councillor Sandra Humfryes* (arrived 6:04 p.m.)
Councillor Harold Kim
Councillor Michael Thompson (arrived 5:58 p.m.)

Members Absent: Councillor Rachel Gilliland

Other Attendees: Doug Nadorozny, Chief Administrative Officer*
Robin McDougall, Director of Community Services*
Rachel Wainwright-van Kessel, Director of Finance*
John Firman, Manager, Business Support*
Patricia De Sario, Town Solicitor
Michael de Rond, Town Clerk
Samantha Yew, Deputy Town Clerk

*Attended electronically

1. Call to Order

The Mayor called the meeting to order at 5:47 p.m.

Council consented to resolve into a Closed Session at 5:47 p.m.

Council reconvened into open session at 6:50 p.m.

Council considered items 4.2 and 4.3 together during Closed Session and when reporting out.

2. Approval of the Agenda

Moved by Councillor Kim

Seconded by Councillor Gaertner

That the confidential Council Closed Session agenda be approved.

Carried

3. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

4. Consideration of Items Requiring Discussion

Moved by Councillor Gaertner

Seconded by Councillor Gallo

That Council resolve into a Closed Session to consider the following matters:

1. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Section 239(2)(k) of the *Municipal Act, 2001*); Re: Council Closed Session Report No. CMS21-037 – School Board Partnerships
2. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Section 239(2)(k) of the *Municipal Act, 2001*); Re: Council Closed Session Report No. FIN21-046 – School Board Partnerships - Funding Strategy
3. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Section 239(2)(k) of the *Municipal Act, 2001*); Re: Council Closed Session Report No. CMS21-039 – School Board Partnerships – Additional Information

Carried

4.1 Council Closed Session Report No. CMS21-037 - School Board Partnerships

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Section 239(2)(k) of the *Municipal Act, 2001*)

Moved by Councillor Kim

Seconded by Councillor Thompson

1. That Council Closed Session Report No. CMS21-037 be received; and
2. That the confidential direction to staff be confirmed.

Yeas (5): Mayor Mrakas, Councillor Gaertner, Councillor Humfries, Councillor Kim, and Councillor Thompson

Nays (1): Councillor Gallo

Absent (1): Councillor Gilliland

Carried (5 to 1)

4.2 Council Closed Session Report No. FIN21-046 – School Board Partnerships - Funding Strategy

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Section 239(2)(k) of the *Municipal Act, 2001*)

4.3 Council Closed Session Report No. CMS21-039 – School Board Partnerships – Additional Information

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Section 239(2)(k) of the *Municipal Act, 2001*)

Moved by Councillor Gallo

Seconded by Councillor Humfries

1. That Council Closed Session Report Nos. FIN21-046 and CMS21-039 be received.

Yeas (6): Mayor Mrakas, Councillor Gaertner, Councillor Gallo, Councillor Humfries, Councillor Kim, and Councillor Thompson

Absent (1): Councillor Gilliland

Carried (6 to 0)

5. Confirming By-law

5.1 By-law No. 6386-21 Being a By-law to confirm actions by Council resulting from a Council Closed Session on November 9, 2021

Moved by Councillor Thompson
Seconded by Councillor Humfryes

That the confirming by-law be enacted.

Carried

6. Adjournment

Moved by Councillor Humfryes
Seconded by Councillor Thompson

That the meeting be adjourned at 7:06 p.m.

Carried

Tom Mrakas, Mayor

Michael de Rond, Town Clerk



**Town of Aurora
Council Public Planning
Meeting Minutes**

Date: Tuesday, November 9, 2021
Time: 7 p.m.
Location: Council Chambers, Aurora Town Hall

Council Members: Mayor Tom Mrakas (Chair)
Councillor Wendy Gaertner*
Councillor John Gallo*
Councillor Sandra Humfries*
Councillor Harold Kim
Councillor Michael Thompson

Members Absent: Councillor Rachel Gilliland

Other Attendees: Doug Nadorozny, Chief Administrative Officer*
David Waters, Director of Planning and Development Services*
Matthew Peverini, Planner*
Michael de Rond, Town Clerk
Samantha Yew, Deputy Town Clerk
Linda Bottos, Council/Committee Coordinator

*Attended electronically

1. Call to Order

The Mayor called the meeting to order at 7:08 p.m.

Council consented to recess the meeting at 9:05 p.m. and reconvened the meeting at 9:17 p.m.

2. Land Acknowledgement

Mayor Mrakas acknowledged that the meeting took place on the traditional territory of the Wendat, the Haudenosaunee, and the Anishinaabe peoples whose presence here continues to this day. He further noted that Aurora is part of the

treaty lands of the Mississaugas of the Credit and the Williams Treaties First Nations and thanked them for sharing the land.

3. **Approval of the Agenda**

Moved by Councillor Thompson

Seconded by Councillor Humfries

That the agenda as circulated by Legislative Services be approved.

Yeas (6): Mayor Mrakas, Councillor Gaertner, Councillor Gallo, Councillor Humfries, Councillor Kim, and Councillor Thompson

Absent (1): Councillor Gilliland

Carried (6 to 0)

4. **Declarations of Pecuniary Interest and General Nature Thereof**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. **Planning Applications**

The Mayor outlined the procedures that would be followed in the conduct of the public meeting. The Town Clerk confirmed that the appropriate notice was given in accordance with the relevant provisions of the *Planning Act*.

5.1 **PDS21-147 - Applications for Official Plan Amendment, Zoning By-law Amendment and Site Plan Control, Shimvest Investments Limited, 271 Holladay Drive**

Block 140, Plan 65M-4519, File Numbers: OPA-2021-04 and ZBA-2021-05,
Related File Number: SP-2021-10

Planning Staff

Matthew Peverini, Planner, presented an overview of the staff report regarding the Official Plan Amendment, Zoning By-law Amendment and Site Plan Control applications, noting the applicant proposes to develop a six-storey purpose-built rental apartment building containing 155 units, two underground parking levels, and 194 parking spaces introduce site-specific policies to permit an increase in height and density, and rezone the subject lands from a "Mixed Residential Commercial Exception Zone

C6(421)” to a site-specific “Second Density Apartment Residential Exception Zone RA2(XX)”.

Applicant/Agent

Joan MacIntyre, Principal, Malone Given Parsons, noted she was accompanied by her consulting team including Naz Hiyate of NAK Design Strategies, Richard Pernicky of Nextrans Consulting Engineers, James Janzer of BNKC Architecture & Urban Design, and Frank Palombi of Lindvest Properties, who were present to answer any questions. Ms. MacIntyre presented an overview of the proposed development including surrounding uses, proposed site plan, shadow study, existing and proposed permissions, traffic analysis and other technical reports, provincial/regional/municipal policies, builder/operator, and resident concerns.

Public

Aurora residents Fady Daoud, Nicholas Gomez, Ryan Hamid, Kyle Kotack, Ariel Liu, Scott MacGillivray, Jing Qu, Cynthia Xu, Edmund Yeung, Lisha Yi, and Selena Zhang, expressed the following comments:

- Opposition to proposed development

Concerns regarding:

- Capacity of current infrastructure to support proposed development
- Safety issues during construction and post-construction
- Impact on environment, nature and wildlife
- Social impacts of increased density
- Increased traffic and congestion
- Single access point to site
- Impact/pressure on school systems, overcrowded schools
- Impact on property values
- Proposed density too high, not justified, parcel too small
- Parking and overflow parking in neighbourhood
- Construction impacts (duration, crane, parking, noise pollution, construction vehicles on street)
- Design of proposed building
- Privacy issues
- Proposed setbacks and lot coverage

- Overburden on local parks, freehold amenities and streets
- Lack of public transportation and active transportation plans to support proposed density
- Emergency and service vehicle access
- Traffic impact study
- Proposed development offers no benefit to community
- Lack of indoor amenity space
- Site garbage collection and timing

Questions regarding:

- Removal of portion of sewer and maintenance hole due to conflict with proposed underground parking garage and impact on residents
- Construction vehicle plan
- Justification to allow increased number of storeys
- Access from Leslie Street
- Feasibility of truck access/delivery to site
- Basis for gross floor area (GFA) calculation
- Amenity space not included in GFA calculation
- Approval of amenity space exception
- No minimum for interior amenity space
- Justification report and comparisons to 555 William Graham property regarding density, frontage, lot coverage, and visitor parking
- List of requested exceptions

Suggestions regarding:

- Maintain current zoning at three storeys or less
- Traffic study should be done during period of April to September
- Need for appropriate development for community
- Need for additional Public Planning meeting and further public consultation
- Inclusion of commercial units, small businesses, e.g., coffee shop, restaurants, clinics, daycare

Planning Staff

Staff addressed the concerns and questions regarding a construction management plan, proposed setbacks, impact on sewers, pumping station capacity, school board capacity, traffic impact study and timing, site

access and Leslie Street, proposed number of storeys, amenities, list of requested exceptions, and garbage collection.

Applicant/Agent

Mr. Pernicky addressed the concerns and questions regarding the traffic impact study and timing. Mr. Janzer addressed the concerns and questions regarding truck access/delivery to the site, building floor stepbacks and GFA, and changes to building materials.

Moved by Councillor Thompson

Seconded by Councillor Kim

1. That Report No. PDS21-147 be received; and
2. That comments presented at the Public Meeting be addressed by Planning and Development Services in a report to a future Public Planning Meeting.

Yeas (6): Mayor Mrakas, Councillor Gaertner, Councillor Gallo, Councillor Humfries, Councillor Kim, and Councillor Thompson

Absent (1): Councillor Gilliland

Carried (6 to 0)

6. Confirming By-law

6.1 By-law No. 6387-21 Being a By-law to Confirm Actions by Council Resulting from a Council Public Planning Meeting on November 9, 2021

Moved by Councillor Kim

Seconded by Councillor Humfries

That the confirming by-law be enacted.

Carried

7. **Adjournment**

Moved by Councillor Kim

Seconded by Councillor Gaertner

That the meeting be adjourned at 9:41 p.m.

Carried

Tom Mrakas, Mayor

Michael de Rond, Town Clerk



Town of Aurora General Committee Meeting Report

Date: Tuesday, November 2, 2021
Time: 7 p.m.
Location: Council Chambers, Aurora Town Hall

Council Members: Councillor Sandra Humfries (Chair)
 Mayor Tom Mrakas
 Councillor Wendy Gaertner*
 Councillor John Gallo*
 Councillor Rachel Gilliland
 Councillor Harold Kim
 Councillor Michael Thompson

Other Attendees: Doug Nadorozny, Chief Administrative Officer
 Allan Downey, Director of Operations*
 Robin McDougall, Director of Community Services*
 Techa van Leeuwen, Director of Corporate Services*
 Rachel Wainwright-van Kessel, Director of Finance*
 David Waters, Director of Planning and Development Services*
 Eliza Bennett, Acting Manager, Corporate Communications*
 Erin Hamilton, Specialist, Sport and Community Development*
 Lisa Hausz, Manager, Economic Development and Policy*
 Martin Stefanczyk, Program Manager, Corporate Initiatives*
 Matthew Volpintesta, Senior Policy Planner, Land Use & Real Estate*
 Patricia De Sario, Town Solicitor*
 Michael de Rond, Town Clerk
 Samantha Yew, Deputy Town Clerk
 Linda Bottos, Council/Committee Coordinator

*Attended electronically

1. Call to Order

The Chair called the meeting to order at 7 p.m.

Land Acknowledgement

General Committee acknowledged that the meeting took place on the traditional territory of the Wendat, the Haudenosaunee, and the Anishinaabe peoples whose presence here continues to this day. It was noted that Aurora is part of the treaty lands of the Mississaugas of the Credit and the Williams Treaties First Nations and we thank them for sharing the land.

General Committee consented to recess the meeting at 8:50 p.m. and reconvened the meeting at 9:02 p.m.

2. Approval of the Agenda

General Committee approved the revised agenda as circulated by Legislative Services, and as further revised by the withdrawal of Delegation 5.1.

3. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

4. Community Presentations

None.

5. Delegations**5.1 Nick Pileggi; Re: 15520 Yonge Street, Removal of Holding Symbol Request**

The delegation was withdrawn.

6. Consent Agenda

None.

7. Advisory Committee Meeting Minutes

General Committee recommends:

That the Advisory Committee Meeting Minutes items, 7.1 to 7.2 inclusive, be received.

Carried

7.1 Finance Advisory Committee Meeting Minutes of October 12, 2021

1. That the Finance Advisory Committee meeting minutes of October 12, 2021, be received for information.

Carried

7.2 Anti-Black Racism and Anti-Racism Task Force Meeting Minutes of October 20, 2021

1. That the Anti-Black Racism and Anti-Racism Task Force meeting minutes of October 20, 2021, be received for information.

Carried

8. Consideration of Items Requiring Discussion (Regular Agenda)**8.1 CS21-070 - Final Report Town of Aurora Municipal Service Delivery Review**

General Committee consented to permit thirty minutes for the presentation.

Jaiman Chin, Vice President, Lauren Wyman, Manager, and Srusti Pandya, Senior Consultant, Management Consulting, StrategyCorp Inc., presented an overview of the Service Delivery Review project including key findings, current service performance and projected service demands, improvement opportunities, implementation, and next steps.

General Committee recommends:

1. That Report No. CS21-070 be received; and
2. That staff be directed to prioritize and action the recommendations in the report as appropriate; and
3. That staff report back to Council on progress.

Carried

8.2 PDS21-133 - Green Development Standards Update

Lisa Prime, Team Lead and Project Manager, PRIME Strategy & Planning Inc., presented an overview of the Green Development Standards (GDS) project including the purpose, co-benefits, project timeline, consultation summary, draft GDS themes, phases and tiers, implementation, staff training objectives, and next steps. Nadia Dowhaniuk, Head of Research, PRIME Strategy & Planning, was also present.

General Committee recommends:

1. That Report No. PDS21-133 be received for information.

Carried

8.3 CMS21-035 - Sport Tourism Strategy Update 1

General Committee recommends:

1. That Report No. CMS21-035 be received; and
2. That a Sport Tourism Strategy be developed to engage the local business and hotel industry, create a visitor experience package to support existing events and explore potential new events to bring into the community with the current assets and resources available to the Town; and
3. That staff further investigate opportunities to enhance current facilities that would expand the event hosting potential and opportunities to bring new events into the community; and
4. That staff report back to Council in Winter 2022.

Carried

8.4 PDS21-137 - Promenade Streetscape Needs Assessment

General Committee recommends:

1. That Report No. PDS21-137 be received for information.

Carried

9. Notices of Motion

None.

10. Regional Report

None.

11. New Business

Councillor Gilliland inquired about the timing of the resurfacing of the Sheppard's Bush parking lot, and staff provided a response.

Councillor Humfries inquired about the status of the reduction of single-use plastics initiative in Town, and Councillor Kim provided clarification.

12. Public Service Announcements

Mayor Mrakas announced the following activities and events in Aurora:

- The Town's first community Go Green Challenge continues until November 30, 2021; visit aurora.ca/gogreen for more information.
- Aurora's Winter 2022 Program Guide will be distributed to all Aurora households on November 4 and online registration begins on November 8, 2021; visit aurora.ca/guide for more details.
- The Town's overnight winter parking restrictions take effect from November 15, 2021 to April 15, 2022; visit aurora.ca/winterparking for more information.
- Aurora's Santa Under the Stars Parade will be held on Yonge Street on November 27, 2021; visit aurora.ca/santaparade for more details.

Councillor Gilliland encouraged everyone to take advantage of the many activities and events being offered by the Aurora Cultural Centre during November 2021.

Councillor Gaertner expressed appreciation to the Aurora Cultural Centre for their great contributions to the community.

Councillor Gaertner expressed appreciation to the Town's Special Events team for their efforts toward Aurora's Haunted Greenhouse event.

Councillor Gaertner advised that this week is Ontario Garlic Week, which runs until November 7, 2021.

Mayor Mrakas extended a reminder that Aurora is switching to a ward system in the municipal election of October 2022, noting that residents will be voting for a mayor and one ward councillor, and more information is available at aurora.ca/wards.

Councillor Humfryes expressed appreciation to Town staff for their efforts toward a very successful year for the Aurora Farmers' Market and Artisans Fair, which ended its season on October 30, 2021.

13. Closed Session

None.

14. Adjournment

The meeting was adjourned at 9:21 p.m.



Town of Aurora General Committee Meeting Report

Date: Tuesday, November 16, 2021
Time: 7 p.m.
Location: Council Chambers, Aurora Town Hall

Council Members: Councillor Sandra Humfries (Chair)
 Mayor Tom Mrakas
 Councillor Wendy Gaertner*
 Councillor John Gallo* (departed 9:10 p.m.)
 Councillor Rachel Gilliland
 Councillor Harold Kim
 Councillor Michael Thompson

Other Attendees: Doug Nadorozny, Chief Administrative Officer
 Allan Downey, Director of Operations*
 Robin McDougall, Director of Community Services*
 Techa van Leeuwen, Director of Corporate Services*
 Rachel Wainwright-van Kessel, Director of Finance*
 David Waters, Director of Planning and Development Services*
 Eliza Bennett, Acting Manager, Corporate Communications*
 Erin Hamilton, Specialist, Sport and Community Development*
 Patricia De Sario, Town Solicitor*
 Michael de Rond, Town Clerk
 Samantha Yew, Deputy Town Clerk
 Linda Bottos, Council/Committee Coordinator

*Attended electronically

1. Call to Order

The Chair called the meeting to order at 7:02 p.m.

General Committee consented to recess the meeting at 9:10 p.m. and reconvened the meeting at 9:21 p.m.

2. Land Acknowledgement

General Committee acknowledged that the meeting took place on the traditional territory of the Wendat, the Haudenosaunee, and the Anishinaabe peoples whose presence here continues to this day. It was noted that Aurora is part of the treaty lands of the Mississaugas of the Credit and the Williams Treaties First Nations and we thank them for sharing the land.

3. Approval of the Agenda

General Committee approved the revised agenda as circulated by Legislative Services.

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. Community Presentations

None.

6. Delegations

6.1 Phiona Durrant, Rebekah Murdoch, Shaheen Moledina; Re: Aurora Black Community

Rebekah Murdoch inquired about the availability of inclusive and accessible Town meeting space to collaborate with the community until the Library renovation is completed. Shaheen Moledina inquired about the communication process for associations that work with the Town to ensure efficient communication. Phiona Durrant provided a brief overview of the one-year progress report and achievements of the Aurora Black Community (ABC) Association, requested clarification on the roles, accountability and leadership respecting the Town's Anti-Black Racism and Anti-Racism Task Force, and recommended that ABC collaborate with the Task Force.

General Committee received and referred the comments of the delegation to staff.

6.2 Steve Armes, Resident: Re: Item 9.1 - PDS21-105 - Heritage Permit Application File: HPA-2020-04 - 74 Centre Street

Steve Armes expressed concerns regarding the proposed construction of a two-storey triplex dwelling at 74 Centre Street and opposition to the design, increased density, and excessive variances that would be involved, noting that the neighborhood would be fully supportive of an appropriate redevelopment of the property.

General Committee received and referred the comments of the delegation to item 9.1.

6.3 Hassan Faraji, Owner, and David Eqbal, Architect; Re: Item 9.1 - PDS21-105 - Heritage Permit Application File: HPA-2020-04 - 74 Centre Street

David Eqbal presented conceptual drawings of the revised proposal for the construction of a two-storey triplex dwelling at 74 Centre Street, noting the revisions are based on comments and recommendations received from the community and the Town's design review panel. Hassan Faraji was also present.

General Committee received and referred the comments of the delegation to item 9.1.

7. Consent Agenda

None.

8. Advisory Committee Meeting Minutes

General Committee recommends:

That the Advisory Committee Meeting Minutes items, 8.1 to 8.2 inclusive, be received.

Carried

8.1 Accessibility Advisory Committee Meeting Minutes of October 27, 2021

1. That the Accessibility Advisory Committee meeting minutes of October 27, 2021, be received for information.

Carried

8.2 Heritage Advisory Committee Meeting Minutes of November 1, 2021

1. That the Heritage Advisory Committee meeting minutes of November 1, 2021, be received for information.

Carried

9. Consideration of Items Requiring Discussion (Regular Agenda)

9.1 PDS21-105 - Heritage Permit Application File: HPA-2020-04 - 74 Centre Street

General Committee recommends:

1. That Report No. PDS21-105 be referred back to staff; and
2. That Council consents to a further extension of HPA-2020-04 from December 13, 2021.

**Motion to refer
Carried**

9.2 PDS21-124 - Review of Aurora Register - Evaluation Methodology

General Committee recommends:

1. That Report No. PDS21-124 be received; and
2. That Ontario Regulation 9/06 be approved to evaluate properties for cultural heritage interest and discontinue the use of "Evaluation of Heritage Resources in the Town of Aurora (2010)."

Carried

9.3 CMS21-038 - Disc Golf Opportunities in Aurora

General Committee recommends:

1. That Report No. CMS21-038 be received; and
2. That Highland Gate property be identified as the **potential** location for a future nine-hole disc golf course **subject to** additional consultation with the community and Highland Gate Ratepayers Association.

Carried

9.4 PDS21-123 - Amendment to Heritage Designation By-law Number 6182-19, De La Salle College and Pine Ridge Trail (Monk's Walk), 50-100 Bloomington Road West

General Committee recommends:

1. That Report No. PDS21-123 be received; and
2. That Council direct staff to issue a Notice of Intent to amend Heritage Designation By-law Number 6182-19 for 50-100 Bloomington Road West, as discussed herein in accordance with the requirements of the *Ontario Heritage Act*, and
3. That Council direct staff to bring forward the amending by-law should there be no objections to the proposed amendment to By-law Number 6182-19.

Carried

9.5 PDS21-128 - Heritage Permit Application File: HPA-2021-14, 15356 Yonge Street (Knowles-Readman House)

General Committee recommends:

1. That Report No. PDS21-128 be received; and
2. That Heritage Permit Application HPA-2021-14 be approved for the removal of the two-storey tail wing of the "Knowles-Readman House".

Carried

9.6 PDS21-131 - Town-Initiated Zoning Amendment to Comprehensive Zoning By-law Number 6000-17

General Committee recommends:

1. That Report No. PDS21-131 be received; and
2. That staff be directed to proceed with a Statutory Public Meeting to present a draft Zoning By-law amendment to the Town's Comprehensive Zoning By-law Number 6000-17 for general housekeeping purposes, as described herein.

Carried

10. Notices of Motion

10.1 Councillor Gilliland; Re: Property Standards By-law Modernization and Review

Whereas the Town's current Property Standards by-law was last written in 1999; and

Whereas the population growth and building landscape has changed drastically in the last 22 years; and

Whereas the Town would benefit from a review of the Property Standards By-law to reflect the growth and modernization experienced in Aurora;

1. Now Therefore Be It Hereby Resolved That staff report back with a modernized review of the Property Standards By-law.

11. Regional Report

11.1 York Regional Council Highlights of October 28, 2021

General Committee recommends:

1. That the York Regional Council Highlights of October 28, 2021, be received for information.

Carried

12. New Business

Councillor Gilliland inquired about whether the Town gives green stewardship awards to businesses or residents, and the Mayor provided a response.

13. Public Service Announcements

Councillor Gaertner recognized that November 13-19, 2021, is Transgender Awareness Week, followed by the Transgender Day of Remembrance on November 20, 2021.

Mayor Mrakas announced the following activities and events in Aurora:

- The Town's overnight winter parking restrictions are in effect from November 15, 2021 to April 15, 2022; visit aurora.ca/winterparking for more information.
- Anyone who receives a parking ticket from now until December 13, 2021, can pay their fine by donating new, unwrapped children's toys or gift cards.
- Aurora's Santa Under the Stars Parade will be held on Yonge Street on November 27, 2021; visit aurora.ca/santaparade for more details.

- The Town's Menorah Lighting Ceremony will take place on December 1, 2021, and everyone is welcome to join the festivities.
- Aurora's Accessibility Advisory Committee is seeking public input from residents, employees, visitors, and local businesses on how to improve accessibility in Aurora; visit engageaurora.ca/accessibleaurora.
- Aurora is switching to a ward system in the municipal election of October 2022, noting that residents will be voting for a mayor and one ward councillor; visit aurora.ca/wards for more information.

Councillor Humfries announced that a Stuff the Bus Toy Drive will be held at Machell's Alley in partnership with the Santa Under the Stars Parade from 11 a.m. to 9 p.m. on November 27, 2021.

14. Closed Session

None.

15. Adjournment

The meeting was adjourned at 9:41 p.m.



100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Town of Aurora
Council Report
No. CS21-088

Subject: Motor Vehicle Collision Cost Recovery Program

Prepared by: Michael de Rond, Town Clerk

Department: Corporate Services

Date: November 23, 2021

Recommendation

1. That Report No. CS21-088 be received for information.

Executive Summary

The attached report to Joint Council Committee (JCC) is intended to provide Aurora Town Council with information regarding the pilot program for the Motor Vehicle Collision Cost Recovery Program and its subsequent adoption by JCC as a permanent program.

Background

The attached report from Central York Fire Services (CYFS) was considered at the JCC meeting on November 2, 2021. The recommendations in the report were adopted by JCC at that meeting.

Analysis

See attached report.

Advisory Committee Review

None.

Legal Considerations

None.

Financial Implications

The program will be administered by the Town of Newmarket.

Communications Considerations

None.

Alternative(s) to the Recommendation

1. Council provide direction.

Conclusions

See attached report.

Attachments

Attachment 1 - Cost Recovery Program – Final Pilot Project Update Report

Attachment 2 – Extract from Draft Minutes of JCC meeting – November 2, 2021

Previous Reports

CS19-038 – Motor Vehicle Collision Cost Recovery Program

Pre-submission Review

Agenda Management Team review on November 11, 2021

Approvals

Approved by Techa van Leeuwen, Director, Corporate Services

Approved by Doug Nadorozny, Chief Administrative Officer



CENTRAL YORK FIRE SERVICES

Attachment 1

2021-10-25

FIRE SERVICES REPORT 2021-13

To: Joint Council Committee

Origin: Central York Fire Services - Deputy Chief Rocco Volpe

Subject: **Cost Recovery Program – Final Pilot Project Update**

RECOMMENDATIONS

THAT Fire Services Report 2021-13 Cost Recovery Program – Final Pilot Project Update dated 2021-10-25 be received;

And that the Joint Council Committee (JCC) approve this report and authorize staff to implement the Cost Recovery Program on a permanent basis effective January 1, 2022

And that JCC approve an increase from 28 hours (FTE 0.8) to 35 hours (FTE 1.0) per week for the Accounts Administrator and change the job classification from permanent part time to a permanent full time position

And that JCC approve adding Elevator Rescues, Smoke and Carbon Monoxide Alarms to the Cost Recovery Program.

COMMENTS

The purpose of this report is to provide JCC with financial background information on how the pilot Cost Recovery Program performed (2020 and 2021 year to date). The services listed below were included in the pilot project:

- Motor Vehicle Collisions (municipal and regional roads)
- Fire Prevention Related Services (i.e. Fire Reports)
- Burning Complaints
- False Alarms
- Natural Gas Leaks
- Hydro Incidents (down wires)
- Grow Ops and Clandestine Labs

- Post Fire Investigations
- Extraordinary Expenses
- Hazardous Material Response

BACKGROUND

In 2019 CYFS presented JCC with Fire Services Report 2019-03 Motor Vehicle Collision (MVC) Cost Recovery Program. One of the recommendations included in this report requested JCC to authorize a 24 month pilot, to cost recover for services rendered at motor vehicle incidents on municipal and regional roadways. Fire Services Report 2019-03 was approved by both Aurora and Newmarket councils.

On January 1, 2020, CYFS initiated invoicing the MVC Cost Recovery Program which was administered by a permanent part-time employee (21 hours - FTE 0.6).

At the September 2020 JCC meeting, CYFS presented JCC with Fire Services Report 2020-03 Cost Recovery Program (Expansion). The Fire Report recommended the expansion of the Cost Recovery Program to include several additional services for the balance of the trial. The Cost Recovery Pilot Program is scheduled to end December 31, 2021. The expansion services were approved by both municipal councils. Effective October 1, 2020, CYFS started the expansion of the cost recovery program. In addition, the recommendation to move the Accounts Administrator position from 21 hours (FTE 0.6) to 28 hours (FTE 0.8) per week was approved.

FINANCIAL IMPACT

Cost Recovery Pilot Program 2020 and 2021

Central York Fire Services	Actuals 2020	Actuals 2021 (Q1-Q3)	Projection 2021 (Q4)	Budget 2021
Motor Vehicle Collisions	\$100,233	\$43,895	\$14,600	\$100,000
Total	\$100,233	\$43,895	\$14,600	\$100,000

Expansion of Cost Recovery Pilot Program

Central York Fire Services	Actuals 2020	Actuals 2021 (Q1-Q3)	Projection 2021 (Q4)
Burning Complaints	\$0	\$0	\$0
False Alarms	\$510	\$20,250	\$6,800
Natural Gas Leaks	\$4,850	\$8,060	\$2,700
Hydro Incidents	\$0	\$1,530	\$500
Grow Ops & Clandestine Labs	\$0	\$0	\$0
Post Fire Investigations	\$0	\$19,065	\$6,400
Extraordinary Expenses	\$510	\$0	\$0
Hazardous Material Responses	\$0	\$0	\$0
Total	\$5,870	\$48,905	\$16,400

Cost Recovery Pilot Project Financial Overview - 2020 and 2021 (Q1-Q3) Actuals

	2020 (Q1-Q4)	2021 (Q1-Q3)	Projected 2021 (Q4)	Budget 2021
Revenue	\$106,103	\$92,800	\$31,000	\$100,000

Expenditures

Accounts Admin Wages	\$39,622	\$34,475	\$13,145	\$47,620
MTO Expenses	\$3,150	\$1,700	\$600	\$0
Total Expenses	\$42,772	\$36,175	\$13,745	\$47,620

Net Recovery	\$63,311	\$56,625	\$17,255	\$52,380
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Total Net Recovery For the Pilot Program (2020-2021)	\$119,936	\$137,191
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At year end of 2021, the Accounts Administrator will have completed two years of service with CYFS and has become very competent and proficient in their role. In addition, this employee has developed relationships with other emergency services and government agencies:

- Ministry of Transportation
- Enbridge Gas
- York Regional Police
- Clerks Department
- Customer Service
- Finance Department

CYFS is recommending that the Accounts Administrator position be moved to a permanent full-time position which is an increase from 28 hours (FTE 0.8) to 35 hours (FTE 1.0) for the following reasons:

1. During the pilot, it was noted that there was duplication of efforts by CYFS and the Finance Department. Through many conversations between the Manager of Finance and the Deputy Chief of Operations (CYFS) it was agreed that the accounts receivable portion of the Cost Recovery Program would be better administrated by the CYFS Accounts Administrator.
2. Within this fire report, CYFS has recommended to bring on two additional services into the Cost Recovery Program:
 - ✓ Elevator Rescue
 - ✓ Smoke and CO AlarmsThis will add additional responsibility to the position.
3. Due to the renewal of the Fire Protection Agreement with Whitchurch-Stouffville as of May 2021, CYFS has assumed all financial responsibilities for cost recovering on the Highway 404 corridor. The Accounts Administrator has taken on the additional workload of processing claims with the Ministry of Transportation.
4. With the anticipation of the opening of CYFS Fire Headquarters 4-5 in 2022, additional administration duties will be required by the Accounts Administrator to support the Administration Division.

The table below will illustrate the financial impact of the recommendation.

Accounts Administrator	Approved Budget	Requested	2022 Budget
Full Time Equivalent (FTE)	0.80	0.20	1.00
Salary & Benefits	\$49,900	\$16,850	\$66,750

CONCLUSION

In an effort to meet industry standards and assist to offset future operating costs, CYFS recommends implementing the Cost Recovery Program on a permanent basis effective January 1, 2022. In addition, CYFS would like to introduce two services to be part of the Cost Recovery Program. The two services below were discussed at a previous JCC meeting and it was decided to hold off to allow softer introduction of services to be considered as cost recovery. Upon JCC, Aurora and Newmarket Council approvals, CYFS would like to introduce the two additional services to the Cost Recovery Program:

- Elevator Rescue Incidents
- Smoke and CO Alarms

CONSULTATION

The Senior Fire Management Team consulted with the Town of Newmarket Financial Services, and the Human Resources Department.

IMPACT ON THE MASTER FIRE PLAN

This report has no impact on the Master Fire Plan.

CONTACT

Deputy Chief Rocco Volpe

Rocco Volpe, Deputy Chief
Central York Fire Services



**Central York Fire Services
Joint Council Committee**

Title: Cost Recovery Program – Final Pilot Project Update

Date: Tuesday, November 2, 2021

Moved by: Councillor Broome

Seconded by: Councillor Gallo

1. That Fire Services Report JCC-2021-13 Cost Recovery Program – Final Pilot Project Update dated 2021-10-25 be received; and,
2. That the Joint Council Committee (JCC) approve this report and authorize staff to implement the Cost Recovery Program on a permanent basis effective January 1, 2022; and,
3. That JCC approve an increase from 28 hours (FTE 0.8) to 35 hours (FTE 1.0) per week for the Accounts Administrator and change the job classification from permanent part time to a permanent full time position; and,
4. That JCC approve adding Elevator Rescues, Smoke and Carbon Monoxide Alarms to the Cost Recovery Program.

Carried



100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Town of Aurora

Motion

Notice given November 16, 2021

Re: **Property Standards By-law Modernization and Review**

To: Mayor and Members of Council

From: Councillor Rachel Gilliland

Date: November 23, 2021

Whereas the Town's current Property Standards by-law was last written in 1999; and

Whereas the population growth and building landscape has changed drastically in the last 22 years; and

Whereas the Town would benefit from a review of the Property Standards By-law to reflect the growth and modernization experienced in Aurora;

1. Now Therefore Be It Hereby Resolved That staff report back with a modernized review of the Property Standards By-law.

The Corporation of the Town of Aurora

By-law Number XXXX-21

Being a By-law to amend By-law Number 5590-14, for the collection of solid waste and recyclable materials in the Town of Aurora.

Whereas on July 29, 2014, the Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 5590-14, for the collection of solid waste and recyclable materials in the Town of Aurora;

And whereas on July 13, 2021, the Council of the Town passed a motion contained in Report No. OPS21-010 to put in place a bag tag program for the disposal of additional residential waste;

And whereas the Council of Town deems it necessary and expedient to amend By-law Number 5590-14 to implement the bag tag program;

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

1. Section 1.1 of By-law Number 5590-14 be and is hereby amended by adding the following subsection:

“(x) **“Tag”** means a sticker purchased from the Town for the purpose of being affixed to a Container.”
2. Section 4.16 of By-law Number 5590-14 be and is hereby amended by deleting subsection 4.16(a) and replacing it with the following:

“(a) shall not exceed three (3) Garbage bags without Tags and three (3) Garbage bags with Tags, for a maximum of six (6) Garbage bags in total;”
3. By-law Number 5590-14 be and is hereby amended by adding the following sections:

“4.16.1 Notwithstanding subsection 4.16(a), in case of a premise that is registered in good standing with the Town as containing a second suite dwelling in accordance with applicable Town by-laws, including the Town’s second suite registration by-law and the Town’s zoning by-laws, the number of items put out for Collection from such a premise on any Collection Day shall not exceed six (6) Garbage bags without Tags and six (6) Garbage bags with Tags, for a maximum of twelve (12) Garbage bags in total.

4.16.2 The owner or occupant of a premise that contains a second suite dwelling that is registered with the Town shall display a placard on the premise, unless otherwise exempted from this requirement by the Director. The placard shall be displayed on the premise in a conspicuous manner and in accordance with any direction from the Director. The placard shall be in the form and appearance as determined by the Director. Unless otherwise exempted from the requirement to display a placard, the exception under subsection 4.16.1(a) shall only apply if a placard is displayed at a premise as required herein.

By-law Number XXXX-21

Page 2 of 2

4.16.3 Tags will be available for purchase from the Town upon payment of an appropriate fee or charge set out in the Fees and Charges By-law, or a successor by-law, as amended from time to time."

4. This By-law shall come into full force and effect on January 1, 2022.

Enacted by Town of Aurora Council this 23rd day of November, 2021.

Tom Mrakas, Mayor

Michael de Rond, Town Clerk

The Corporation of the Town of Aurora

By-law Number XXXX-21

Being a By-law to establish a schedule of fees and charges for municipal services, activities, and the use of property within the Town of Aurora (Fees and Charges By-law).

Whereas subsection 391(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended, authorizes a municipality to impose fees and charges on persons (a) for services or activities provided or done by or on behalf of it; (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and (c) for the use of its property including property under its control;

And whereas on November 24, 2020, the Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 6293-20, to establish a schedule of fees and charges for municipal services, activities and the use of property within the Town of Aurora;

And whereas on April 27, 2021, the Council of the Town enacted By-law Number 6344-21, to amend By-law Number 6293-20, to delete and replace Schedule "B" – Planning and Development Services Department and Schedule "H" – Development Planning Division;

And whereas the Town has conducted an annual corporate-wide review of its fees and charges and deems it necessary to alter the fees and charges for municipal services, activities and the use of property within the Town of Aurora;

And whereas the Council of the Town deems it necessary and expedient to enact a by-law setting out the fees and charges for municipal services, activities and the use of the property within the Town of Aurora;

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

1. By-law Numbers 6293-20 and 6344-21 be and are hereby repealed.
2. The following Schedules attached (collectively referred to as the "Schedules") shall be deemed to form part of this By-law:

Schedule "A" – General Fees and Charges;

Schedule "B" – Planning and Development Services Department;

Schedule "C" – Corporate Services Department;

Schedule "D" – Community Services Department;

Schedule "E" – Operational Services Department;

Schedule "F" – Finance Department;

Schedule "G" – Building Division;

Schedule "H" – Development Planning Division;

Schedule "I" – By-law Services Division; and

Schedule "J" – Animal Services Division.

3. Council hereby delegates to the Chief Administrative Officer and any head of a department, or any of their designates, the authority to waive, reduce, or otherwise vary the fee(s) or charge(s) imposed by their department.
4. Any person who obtains any of the Town's services, activities, or use of the Town's property as described in the Schedules shall pay to the Town the applicable fees or charges set out in the Schedules. Unless otherwise provided for in another by-law, such fees or charges are payable upon the person making such application, request, or purchase of the Town's services, activities, or use of the Town's property and shall not be refundable.
5. No request by any person for a service or activity listed in the Schedules shall be acknowledged or performed by the Town unless and until the person requesting the service or activity has paid the fee or charge for the service or activity as set out in the attached schedules, unless noted otherwise.
6. The Town may request a deposit of up to fifty percent (50%) of the applicable fee or charge, payable in advance, if one or more of the following circumstances are applicable:
 - (a) the applicant is a non-resident;
 - (b) the applicant does not carry on business in the Town;
 - (c) the applicant is a first time applicant;
 - (d) the applicant:
 - (i) has previously failed to pay a fee or charge imposed by the Town in a timely manner; or
 - (ii) is currently or has previously been indebted to the Town;
 - (e) the service or activity to be provided by the Town is for a substantial period of time;
 - (f) the service or activity requested by the applicant is not the usual type of service or activity provided by the Town; or
 - (g) the past conduct of the applicant or, if applicable, of the organization he or she represents has been such that the Town on reasonable grounds may anticipate damage resulting.
7. All Town accounts and invoices are due and payable when rendered. Outstanding Town accounts and invoices shall bear interest of one and one quarter percent (1.25%) (being fifteen percent (15%) per annum), calculated from the first day of the month after the account is overdue.
8. The Treasurer shall add the fees and charges imposed pursuant to this By-law to the tax roll for any real property in the Town for which all of the owners are responsible for paying fees and charges under this By-law and collect them in the same manner as municipal taxes.
9. If a court of competent jurisdiction declares any provision, or any part of a

provision of this By-law to be invalid, or to be of no force and effect, it is the intention of Council in enacting this By-law, that each and every other provision of this By-law authorized by law, be applied and enforced in accordance with its terms to the extent possible by law.

10. Payment for any fees, charges and any applicable interest shall be accepted in the form of Canadian currency, debit, money order or cheque made payable to The Corporation of the Town of Aurora.
11. In the event of a conflict between this By-law and any other By-law, the fees and charges set out in this By-law shall prevail.
12. This By-law shall be referred to as the "Fees and Charges By-law".
13. This By-law shall come into full force and effect on January 1, 2022.

Enacted by Town of Aurora Council this 23rd day of November, 2021.

Tom Mrakas, Mayor

Michael de Rond, Town Clerk

By-law Number XXXX-21

Schedule "A"

General Fees and Charges

Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
General Fees		
Photocopies (8 1/2 X 11 and 8 1/2 X 14)	per page	\$1.00
Photocopies (11x 17)	per page	\$1.50
Fax Transmittal	first page	\$7.75
	per additional page	\$2.50
Disbursements		
As required to reimburse costs incurred by the Town of Aurora, including but not limited to Registration Fees, Courier Fees, Corporate and Title Search Fees, external File Retrieval Costs, etc., at the discretion of the Director.	each	Disbursement Cost
Fire & Emergency Services		
All fees and charges associated with Central York Fire Services are managed and approved through the Town of Newmarket. For more information please visit https://www.newmarket.ca/fees-and-charges	each	

By-law Number XXXX-21
Schedule "B"
Planning and Development Services Department
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
Development Planning Division		
Maps		
Official Plan Schedule 'A' Map (18x24 inches) (colour)	per map	\$20.00
Official Plan Schedules other than 'A' (11x17) (b/w)	per map	\$9.00
Town Street Plan Map (b/w) (24x36 inches)	per map	\$9.00
Town Street Plan Map (colour) (24x36 inches)	per map	\$14.00
Town Air Photo Map (30x39 inches)	per map	\$43.00
Application Status List Map (24x36 inches)	per map	\$14.00
Oak Ridges Moraine Map Schedule 'J' as per Official Plan 48 (11 x 17) (b/w)	per map	\$18.00
Official Plans		
Official Plan	per OP	\$59.00
2C Secondary Plan	per copy	\$36.00
Secondary Plans	per Secondary Plan	\$25.00
Aurora Promenade Study	per copy	\$59.00
Secondary Plans Consolidation	per copy	\$47.00
Zoning		
Comprehensive Zoning By-law	per copy	\$33.00
Comprehensive Zoning Exceptions	per copy	\$93.00
Heritage		
Northeast Old Aurora Heritage Conservation District Plan	per copy	\$32.00
Other		
GIS Analysis	per hour	\$85.00
Application Status Listing	per copy	\$20.00
Vacant Employment Land Inventory	per copy	\$20.00
Circulation Fees, including Labels	per circulation	\$86.00
Pre-Application Consultation	per consultation	\$416.00
Electric Vehicle Charging Stations	per hour	\$2.50

By-law Number XXXX-21
Schedule "B"
Planning and Development Services Department
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
Building Division		
Permitted Use Letter		
To respond in writing to enquires related to uses of specific properties with respect to permitted uses as set in the Town of Aurora Zoning By-law 2213-78, as amended	each	\$45.00
Administrative Costs		
Additional costs associated with the administration fee internal processing model homes applications with respect to outside agencies, and engineering review, and corporate policies and procedures	per unit	\$472.00
Construction Activity Report		
Reports generated upon request providing permit numbers, location, description and construction value	each	\$90.00
Zoning Review - Residential (single, semi or street townhomes)		
Zoning review of applications other than a building permit application including zoning review of Committee of Adjustment or Consent applications and determination of legal non-conforming status.	each	\$90.00
Zoning Review - All Other Building Types		
Zoning review of applications other than a building permit application including zoning review of Committee of Adjustment or Consent applications and determination of legal non-conforming status.	each	\$177.00
Sign Review		
Sign By-law review of applications other than a sign permit application including Sign By-law review of Planning Applications.	each	\$177.00
Permit fees related to By-law Number 4753-05.P		
Pool Enclosure Permits	each	\$334.00
Hot Tub Permits	each	\$177.00
Engineering and Capital Delivery Division		
Subdivision and Site Plan Engineering Fees	percentage of servicing costs	6.0%
Benchmarks	per benchmark	\$84.00
Plot, Engineering Drawings - 10 Drawings Maximum	per sheet of map	\$9.00
Request for digital drawings	per drawing	\$4.75 (fee applies only for large requests: over 10 drawings)
Site Alteration Permit	flat fee + price per ha of site area	\$709.00 Flat Fee + \$41.00/ha
Site Alteration Permit Renewal Fee (half the cost of the original permit)	flat fee + price per ha of site area	\$354.50 Flat Fee + \$20.50/ha
Request for Information (As per Plannings Cost of a GIS Analyst)	per hour	\$85.00

By-law Number XXXX-21
Schedule "B"
Planning and Development Services Department
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
REQUEST FOR TRAFFIC DATA		
7-Day Traffic Counts	per location	\$68.00
8-Hour Turning Movement Count	per intersection	\$177.00
Traffic Signal Timings	per intersection	\$87.00
Grading Review		
Lot Grading review and inspection	per lot	\$307.00
Grading review and inspection for pool construction (securities of \$3,000 will be collected at the time of permit fee payment)	per lot	\$417.00
Service Connections Fees		
Construction of new service connections by the Town	each	Actual cost, plus 10% administration subject to HST
Inspection of services installed by Owner	each	10% of construction cost

By-law Number XXXX-21
Schedule "C"
Corporate Services Department
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
LEGAL SERVICES		
DOCUMENT PREPARATION/REVIEW (General) - includes but is not limited to easements; permissions to enter; development charges, predevelopment, and minor site plan agreements; and purchase and sale agreements		
Basic (Standard template - minor changes required)	per document	\$740.00
Complex	per document	\$1,958.00
DOCUMENT PREPARATION/REVIEW (Specific)		
Condominium Agreement	per document	\$6,798.00
Subdivision Agreement	per document	\$9,084.00
Inhibiting Order Registration Process	per plan	\$2,176.00
Site Plan	per document	\$1,794.00
Minor Site Plan/Stable Neighbourhood (non-owner occupied)	per document	\$227.00
Encroachment/Licence Agreement	per document	\$740.00
Minor Site Plan and Amending Agreement	per document	\$740.00 (minimum)
SERVICES RELATED TO EXISTING DEVELOPMENT AGREEMENTS (excluding documents or agreements that fall under Document Preparation/Review (General))		
Information regarding the status of existing agreements and/or registered documents, including agreements and by-laws	per document	\$137.00
Highway Dedication/Subdivision Assumption By-law Legal Administration Fee	per by-law	\$854.00
GENERAL LEGAL FEES		
Law Clerk	per hour	\$119.00
Paralegal	per hour	\$163.00
Solicitor	per hour	\$271.00
Town Insurance Claim Legal Administration Fee	per claim	10% of the value of the claim made by the Town plus disbursements
REGISTRATION FEE (i.e. processing of any type of document that requires a title search or registration on title)	per document	\$227.00
CERTIFIED PHOTOCOPIES	per page	\$12.00
Note: All Legal Services fees and/or service charges may be adjusted based on the complexity and nature of the agreement, document, or service as determined by the Town Solicitor to be fair and reasonable.		
LEGISLATIVE SERVICES		
FREEDOM OF INFORMATION (F.O.I.) REQUESTS (Fees related to search and records preparation are prescribed by legislation)		
Application Fee	per application	\$5.00
Manual Search Time and Preparation Time	per 15 minutes	\$7.50
Photocopies	per page	\$0.20
Computer Programing (develop program to retrieve information)	per 30 minutes	\$30.00
Disks	per disk	\$10.00

By-law Number XXXX-21
Schedule "C"
Corporate Services Department
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
MAIL OUT COST (Annual Subscription)		
AudioCD/DVD/ Tape - Council/General Committee/Public Planning/Advisory Committees/Boards meeting	per CD/DVD/tape	\$36.00
CIVIL MARRIAGE SERVICES		
Civil Marriage Solemnization Fee	per service	\$500.00
Marriage Licences	per licence	\$147.00
Witness Fee (<i>if Town staff are required to be witnesses</i>)	per witness	\$64.00
Rehearsal Fee for offsite Civil Marriage ceremony	per service	\$96.00
Administrative Fee to be charged for change of wedding date within 7 days of scheduled ceremony	per change	\$35.00
Administrative Fee to be charged for cancellation of Civil Marriage ceremony before consultation meeting	each	\$66.00
Administrative Fee to be charged for cancellation of Civil Marriage ceremony after consultation meeting	each	\$190.00
ADMINISTER OATHS/TAKE AFFIDAVITS		
This fee is to commission documents for work that is not in connection with business of the Town (i.e. third party)		
Commission Service (Pension documents for seniors are completed at no charge)	per commission	\$22.50
VITAL STATISTICS INFORMATION		
Burial Permits (HST Exempt)	per permit	\$40.00

By-law Number XXXX-21
Schedule "C"
Corporate Services Department
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
LOTTERY LICENSING		
Bingo Events (HST Exempt)	regulated by Province of Ontario	3% of prize board
Raffles (HST Exempt)	regulated by Province of Ontario	3% of prize board
BREAK OPEN TICKETS (NEVADA) (HST Exempt)	regulated by Province of Ontario	3% of prize board
Media Bingo (HST Exempt)	regulated by Province of Ontario	3% of prize board
Letters of Approval (HST Exempt) Town approval of Lottery Schemes Licenced by the Province of Ontario	per application	\$40.00
LIQUOR LICENSE CLEARANCE LETTER	each	\$195.00
NO OBJECTION LETTER	each	\$88.00
ACCESSIBILITY FOR ONTARIANS WITH DISABILITIES ACT (AODA) TRAINING		
Provision of AODA Training	per person	\$58.00
By-Law Inspection and Attendance Fees		
Attendance Supervisory Fee	Hourly/per Officer	\$111.00
Non Compliance Re-Inspection Fee	Hourly/per Officer	\$111.00
Pool Enclosure Re-Inspection Fee	Per Visit	\$57.00
Property Standards Appeal	Per Order	\$106.00

By-law Number XXXX-21
Schedule "C"
Corporate Services Department
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
Parking Permit Fees		
Parking permits	per permit	\$11.00 - \$371.00
Property Information Request		
Review of departmental files and documents related to specific property requests relating to zoning, permits, occupancy and general property status	each	\$152.00
By-law Exemption		
By-law Exemption	per exception	\$118.00
Road Closure Fees (previously part of By-law 4750-05.T)		
Road Closure Deposit for Filming and Athletic Events	per event	\$3,000.00
Road Closure Deposit for Parades and Processions	per event	\$500.00
Parades and Events	per event	\$364.00
Athletic Events	per event	\$572.00
Filming	per event	\$364.00

By-law Number XXXX-21
Schedule "D"
Community Services Department
Effective January 1, 2022

Description of Service for Fee or Service Charge		Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
1. ADMINISTRATION			
a)	Membership Refunds (Except Medical Reasons)	per refund	\$41.50
b)	Membership On Hold (Except Medical Reasons)	per hold	\$41.50
c)	Program Refund (Except Medical Reasons)	per refund	\$23.25
g)	Vendor Permit Fee	per event/ per day	\$57.90 - \$574.25
h)	Park Clean Up Fee - Refundable Deposit	each	\$100.00 - \$1,000.00
i)	Program/Event Promotional Material	each	\$0.50 - \$12.00
j)	Swim Diapers & Swim Goggles	each	\$12.00 - \$23.50
k)	Park Event Set-Up Fee (Mandatory for all groups of 80 or more.) (Includes up to 6 tables + 6 garbage receptacles, access to electrical, water, washrooms, where available.)	per event/ per day	\$377.65
l)	Additional Parks Set-Up Fee (In addition to Park Event Set-Up Fee, for up to 6 additional tables and 6 additional garbage receptacles.)	per event/ per day	\$87.00
m)	Park Permit Maintenance/Damage Deposit (Refundable) (For groups of 25 or more, not requiring an event set-up.)	per event/ per day	\$100.00 - \$600.00
n)	Park/Picnic Shelter Clean-up Fee (As required for groups of 25-79.)	per event/ per day	\$111.10
o)	Park/Picnic Shelter Clean-up Fee (As required for groups of 24 or less.)	per event/ per day	\$40.80
p)	Facility Permit Maintenance/Damage Deposit (Refundable)	per event/per day	\$0 - \$1,100.00
q)	Program Guide Advertisement	Per ad	\$210.00 - \$1,499.00
2. REGISTERED SEASONAL PROGRAMS			
a)	Pre-School Activities	per class	\$4.85 - \$24.10
b)	Children's Activities	per class	\$5.95 - \$34.60
c)	Youth Activities	per class	Free - \$54.35
d)	Adult Activities	per class	\$5.30 - \$63.30
e)	Senior's Activities	per class	Free - \$28.90
f)	Family Activities	per class	\$4.80 - \$12.00
g)	Fitness Programs	per class	\$2.05 - \$34.60
h)	Seniors Bus Trips	per person	\$6.00 - \$229.30

By-law Number XXXX-21
Schedule "D"
Community Services Department
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
3. REGISTERED AQUATICS PROGRAMS (Note: Learn to Swim fees apply to Aurora residents only. Non-Residents are subject to a 20% surcharge.)		
a) Lessons - Learn to Swim	per class	\$7.65 - \$31.20
b) Leadership Programs	per program	\$34.60 - \$538.65
c) Aquatics Specialty Programs	per class	\$7.65 - \$31.20
4. REGISTERED CAMP PROGRAMS (Note: All camp fees apply to Aurora residents only. Non-Residents are subject to a 20% surcharge.)		
a) Day Camps	per day	\$12.00 - \$56.80
b) Specialty Camps	per day	\$13.85 - \$102.00
c) Extended Care	per person	\$28.90 - \$121.50
5. DROP-IN ACTIVITIES		
a) Youth Drop-in	per visit	Free - \$5.20
b) Youth Drop-in	10 visits	\$25.50/10 visits
c) Adult Drop-In	per visit	Free - \$5.30
d) Other	per visit	Free - \$3.40
e) Other	10 visits	\$25.50 - \$51.00/10 visits
6. P.A. DAY PROGRAMS	per person	Free - \$108.80
7. WORKSHOP/ CLINICS/ TOURNAMENTS		
a) Individual	per person	\$2.55 - \$104.00
b) Team	per team	\$23.50 - \$31.00
9. SPECIAL EVENTS		
a) Individual	per person	\$3.00 - \$23.50
b) Family	per family	\$19.00 - \$28.95
c) Float Registration Fees	Resident Commercial	\$81.25
	Non-Resident Commercial	\$162.40
d) Ribfest Vendors	each	\$459.00 - \$4,014.00
e) Art Show Entry Fees	each	\$11.90 - \$46.00
f) Food Vendors - Non Profit Groups	per day	\$57.55
g) Food Vendors	per day	\$57.00 - \$574.00
h) Senior Centre Special Event Vendors	per day	Free - \$58.00

By-law Number XXXX-21
Schedule "D"
Community Services Department
Effective January 1, 2022

Description of Service for Fee or Service Charge		Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
10. MEMBERSHIPS (Note: All memberships apply to Aurora residents only. Non-Residents are subject to a 25% surcharge.)			
a)	COMBO MEMBERSHIP (Equipment and Group Fitness) ADD ON: Pool Aquafit Squash	Adult	3 mo. 6mo. 1 yr. \$158.50/\$264.80/\$436.80
		Additional Family/ Youth/Student/ Senior	3 mo. 6mo. 1 yr. \$126.70/\$211.65/\$349.25
		1 Month Trial	\$40.15
		1 Month Renewal	\$66.75
		Winter Student Special - Home for the Holidays - 1 mth max	\$42.25
		Spring Break Student Special - 2wk max	\$21.15/week
		Summer Student Special May 31 - Aug 31 (4mth)	\$126.70
		Summer Student Special July 1 - Aug 31 (2mth)	\$63.40
b)	GROUP FITNESS MEMBERSHIP ADD ON: Pool Aquafit Squash	Adult	3 mo. 6mo. 1 yr. \$141.80/\$235.60/\$387.80
		Youth/Student/ Senior	3 mo. 6mo. 1 yr. \$112.60/\$187.65/\$310.65
		1 Month Renewal	\$59.50
c)	POOL MEMBERSHIP Lane & Leisure Only	Adult	3 mo. 6mo. 1 yr. \$82.40/\$124.10/\$201.20
		Youth/ Student/ Senior	3 mo. 6mo. 1 yr. \$65.70/\$99.05/\$161.60
		Child	n/a
d)	AQUAFIT MEMBERSHIP ADD ON: Pool	Adult	3 mo. 6mo. 1 yr. \$141.80/\$235.60/\$387.80
		Youth/Student/Senior	3 mo. 6mo. 1 yr. \$112.60/\$187.65/\$310.65
		1 Month Renewal	\$59.50
e)	SQUASH MEMBERSHIP	Adult	3 mo. 6mo. 1 yr. \$159.50/\$265.85/\$443.05
		Youth/Student/Senior	3 mo. 6mo. 1 yr. \$128.25/\$212.70/\$354.45
		1 Month Renewal	\$55.25
f)	ADD-ON OPTIONS	Pool Package	3 mo. 6mo. 1 yr. \$22.95/\$33.40/\$57.35
		Aquafit Package	3 mo. 6mo. 1 yr. \$22.95/\$33.40/\$57.35
		Squash	3 mo. 6mo. 1 yr. \$74.05/\$113.65/\$188.70
g)	CORPORATE MEMBERSHIPS - Per Company	Group of 4+	25% Discount
h)	Youth Summer Gymnasium Membership	Youth - each	1 month (July or August) \$23.50
i)	Fitness Assessment	Per Person	\$35.75

By-law Number XXXX-21
Schedule "D"
Community Services Department
Effective January 1, 2022

Description of Service for Fee or Service Charge		Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
j)	FIT Club	Per Person	\$32.75
k)	Youth Gymnasium Monthly Membership	Youth - each	1 month \$23.50
l)	EQUIPMENT AND WEIGHTS MEMBERSHIP	Adult	3 mo. 6mo. 1 yr. \$134.90/\$224.45/\$370.75
		Additional Family/ Youth/Student/ Senior	3 mo. 6mo. 1 yr. \$108.10/\$179.15/\$296.80
		1 Month Renewal (Adult)	\$57.05
		1 Month Renewal (Additional Family, youth, student, senior)	\$45.85
m)	Promotional Membership Discount (with Director Approval)	each	15 - 25% Discount on selected membership packages
11. DAILY USER FEES			
a)	Fitness Centre - Casual User Fee (access to group fitness classes, including cyclefit and aquafit)	Youth/Adult	\$8.25/class or 64.00/10 visits
		Senior	\$6.35/class or 51.00/10 visits
b)	Leisure Pool - Casual User Fee	each	\$3.70/use or 27.75/10 visits
c)	Squash - Daily User Fee (40 min Court Fee)	Prime	\$9.95/use or 79.00/10 visits
d)	Squash - Daily User Fee (40 min Court Fee)	Non Prime	\$5.70/use or 45.40/10 visits
e)	Squash - Daily User Fee (40 min Court Fee)	Senior	20% of listed fee
12. SQUASH			
a)	Lessons (40 min)	Private	\$34.60
		Semi Private (per person)	\$25.85
		3 or more (per person)	\$20.70
b)	Clinics	per 1.5 hour clinic	\$13.30
c)	House League (40 min) - Member	Per Session	\$39.70
	House League (40 min) - Non-Member	Per Session	\$79.70 - \$125.35
d)	Junior Squash Program	per week	\$13.30
13. SEASONAL PACKAGES			
a)	Summer Splash Pass	per family	\$116.75
b)	Summer Squash Special	each	\$121.35

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Schedule "D"
Community Services Department
Effective January 1, 2022

Description of Service for Fee or Service Charge		Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
14. PERSONAL TRAINING PACKAGES Note: All fees are for members. Non-members are subject to a 25% surcharge.			
a)	Land Based Training - Single Session rate	Private	\$66.65
		Semi-Private (per person)	\$50.45
b)	Land Based Training - 3 Session Rate (Get Started) One Time Offer	Private	\$155.95
		Semi-Private (per person)	\$117.10
c)	Land Based Training - 5 Sessions	Private	\$272.20
		Semi-Private (per person)	\$203.45
d)	Land Based Training - 10 Sessions	Private	\$515.90
		Semi-Private (per person)	\$387.55
e)	Land Based Training - 20 Sessions	Private	\$1,012.55
		Semi-Private (per person)	\$716.65
15. POOL RENTAL RATES			
a)	AFLC Pool - Private Rental	per lane/per hour (plus lifeguard costs)	\$12.75
b)	SARC 8 Lane Pool - Private Rental	per lane/per hour (plus lifeguard costs)	\$12.75
c)	SARC Teaching Pool - Private Rental	per hour (plus lifeguard costs)	\$25.35
d)	SARC Leisure Pool/Slide - Private Rental	per hour (plus lifeguard costs)	\$41.40
f)	Pool - School Instructional Lessons (30 mins)	per person	\$23.80/class (1 or 2) \$12.55/class (3 or 4) \$10.25/class (5 to 10) \$7.95/class (11 or more)
h)	Additional Instructor Fee	per hour	\$23.05
h)	Lifeguard Fee	per hour	\$20.35
16. PUBLIC SKATING PROGRAMS			
a)	Shinny Hockey	per person	\$6.45 or 52.20/10 visits
b)	Public Skating (all)	per person	\$3.00 or 25.00/10 visits, 47.00/20 visits, 68.00/30 visits
c)	Family Skate Pass	each	\$32.60 - \$326.30

By-law Number XXXX-21
Schedule "D"
Community Services Department
Effective January 1, 2022

Description of Service for Fee or Service Charge		Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
17. ICE RENTALS			
a)	Ice Rental Prime Time	per hour	\$221.40
b)	Ice Rental Prime (Aurora Based Minor Hockey/Skating Club only)	per hour	\$207.55
c)	Ice Rental Non-Prime - Weekday (8:00am to 4:00pm) - and all Junior A Hockey at any time.	per hour	\$135.50
d)	Ice Rental Non-Prime - 6:00am to 8:00am Weekday - 8:00am to 4:00pm Summer Ice (July 1 - Aug. 31) - Weekend Summer Ice (July 1 - Aug. 31)	per hour	\$143.45
18. FACILITY RENTALS - INDOOR (Note: Damage/cleaning deposits may apply. Staff support charges may apply depending on the space rentals.)			
a)	Meeting Room Rental	per hour per room	Free - \$250
b)	Arena Floor Rental - Aurora based Youth groups	per hour	\$47.75
c)	Arena Floor Rental - Other	per hour	\$63.30
d)	Arena Floor Event Rental - Not for profit in Aurora	per day - multi day event (open - close)	\$868.45/surface
e)	Arena Floor Event Rental - Other	per day - multi day event (open - close)	\$1,227.25/surface
f)	TEACHING KITCHEN	per hour	\$30.00/hour (plus \$60.00 clean-up deposit)
g)	Gymnasium - Prime Time - Aurora based Youth	Full Gym - per hour	\$86.60
h)	Gymnasium - Prime Time - Other	Full Gym - per hour	\$116.65
i)	GYMNASIUM - Non-Prime - 7:00am to 4:00pm Weekdays	Full Gym - per hour	\$64.45
j)	Gymnasium Equipment (per rental)	Basketball/volley ball/dodge ball (10 balls)	\$5.00
		Volley Ball nets per net (maximum 2 nets)	\$10.00
		Hockey nets per net (maximum 2 nets)	\$5.00
		Hockey sticks and balls (12 sticks and 3 balls)	\$10.00
		Tennis balls (3 balls)	\$5.00
k)	Squash Courts	per court per hour	\$13.90

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Schedule "D"
Community Services Department
Effective January 1, 2022

Description of Service for Fee or Service Charge		Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
l)	TOWN HALL - Coffee Service	Per 25 people or less	n/a
m)	TOWN HALL - COUNCIL CHAMBERS (Staff support fee may apply)	Aurora Based Groups	\$64.45/hour
		Non-Aurora Based Groups	\$133.80/hour
		Professional/Commercial Groups	\$262.15/hour
n)	TOWN HALL - SKYLIGHT GALLERY	per hour	n/a
o)	TOWN HALL - EQUIPMENT SUPPORT	Staffing charge for the use of the equipment in either the Holland Room and/or Council Chambers	\$83.35/hour (3 hour min)
p)	Locker Rental	Per Person	1 mo. / 3 mo. / 6 mo. / 12 mo. \$7.10/\$20.40/\$38.35/\$73.15
19. FACILITY RENTALS - OUTDOOR			
a)	BAND SHELL	Park Event/Large Company/School Picnic	\$377.60
		Hourly (no set-up or staff support required)	\$32.25
b)	McMAHON PARK	Aurora Lawn Bowling Club	\$1,156.45/year
		Aurora Community Tennis Club	\$1,879.40/year
c)	TENNIS COURTS	per hour	\$8.95
20. PLAYING FIELD USER FEES			
a)	Ball Diamonds - Adult	per hour	\$17.95
b)	Ball Diamonds - Youth	per hour	\$11.25
c)	Rectangular Fields - Youth	per hour	\$9.85
d)	Rectangular Fields - Adult	per hour	\$11.85
g)	Tournaments	each	\$248.65/ tournament plus hourly rate per field
h)	ARTIFICIAL TURF FIELD - Aurora based/representative Youth/Adult clubs/academies - May 15 - September 30 (regular season)	Youth - per hour	\$9.85
		Adult - per hour	\$11.85
i)	ARTIFICIAL TURF FIELD - Aurora based/representative Youth/Adult clubs/academies - Oct 1 - May 14	per hour	\$25.45
j)	ARTIFICIAL TURF FIELD - All schools and Aurora based private people - May 15 - September 30 (regular season)	per hour	\$31.25
k)	ARTIFICIAL TURF FIELD - All schools and Aurora based private people - October 1 - May 14	per hour	\$69.40

By-law Number XXXX-21
Schedule "D"
Community Services Department
Effective January 1, 2022

Description of Service for Fee or Service Charge		Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
I)	ARTIFICIAL TURF FIELD		
	- All non-Aurora based groups Youth/Adult - Any time of year	per hour	\$86.70
21. CULTURAL SERVICES			
a)	Visiting Researcher	per 2 hours	\$27.65
b)	Corresponding Researcher	per hour	\$50.20
c)	Photocopies / scans of text	per page	\$0.55
d)	High Resolution Image (existing)	per image	\$31.35
e)	High Resolution Scan	per image	\$62.75
22. AURORA SPORTS DOME			
a)	Prime Time (October 1 - May 14)	1/3 Field per hour	\$198.31
		Full Field per hour	\$594.94
b)	Prime Time Non-Profit Groups (October 1 - May 14)	1/3 Field per hour	\$178.48
		Full Field per hour	\$535.45
c)	Prime Time Aurora Youth Soccer Club (October 1 - May 14)	1/3 Field per hour	\$158.65
		Full Field per hour	\$475.95
d)	Non-Prime Time (October 1 - May 14)	1/3 Field per hour	\$142.38
		Full Field per hour	\$427.14
e)	Non-Prime Time Aurora Youth Soccer Club (October 1 - May 14)	1/3 Field per hour	\$113.90
		Full Field per hour	\$341.71
f)	Non-Prime Time Event Rate (min 4 consecutive hours) (excludes March Break & Christmas Break) (October 1 - May 14)	1/3 Field per hour	\$100.00
		Full Field per hour	\$300.00
g)	Non-Prime Time Aurora Youth Soccer Club Event Rate (min 4 consecutive hours) (excludes March Break & Christmas Break) (October 1 - May 14)	1/3 Field per hour	\$80.00
		Full Field per hour	\$240.00
h)	Summer - All Times (May 15 - Sept. 30)	1/3 Field per hour	\$50.00
		Full Field per hour	\$150.00
i)	Summer - All Times Non-Profit Groups - Adult (May 15 - Sept. 30)	1/3 Field per hour	\$40.00
		Full Field per hour	\$120.00
j)	Summer - All Times Non-Profit Groups - Youth (May 15 - Sept. 30)	1/3 Field per hour	\$35.00
		Full Field per hour	\$105.00
k)	Summer - All Times Aurora Youth Soccer Club (May 15 - Sept. 30)	1/3 Field per hour	\$30.00
		Full Field per hour	\$90.00

By-law Number XXXX-21
Schedule "E"
Operational Services Department
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
Work Performed for Residents, Contractors and Developers		Actual Labour, Material & Equipment plus 35% overhead or full cost of contracted services plus 15% administrative fee, subject to HST
Hydrant Deposit	Each	\$2,200.00
Fire Flow Test	Each	\$284.00
Sewer Camera Rate	lump sum	actual cost plus 15% administrative fee, subject to HST
Water Meters and Water Meter Accessories	each	Actual cost plus 35% overhead, subject to HST (overhead limited to a maximum of \$513 per meter or accessory)
Water Meter Wire Charge	per box	\$134.00
Road Encroachment and Occupancy Fees		
Road Occupancy Permit Deposit	each	\$611.00 - \$5,306.00
Road Occupancy Permit Rush Fee	each	\$104.00
Road Occupancy Permit	each	\$400.00
Additional Inspection Fee	per inspection	\$153.00
Encroachment Application Fee	per application	\$306.00
Sanitary Sewer Remediation		
Private Side Sanitary Sewer Remediation	each	Actual cost plus 15% administrative fee, subject to HST
Water Turn On/Off Service Charges (previously included in By-law 5716-15)		
24 hours or more of notice during business hours (8:00am - 4:00pm)	each	\$0.00
Less than 24 hours notice during business hours (8:00am - 4:00pm)	each	\$92.00
Outside business hours	each	\$181.00
Waste Collection Fees		
Blue Boxes	each	\$15.00
Blue Totes	each	\$159.00 + delivery charge of \$36.00 for the 95 gal totes (which includes picking up old damaged totes)
Green Bins	each	\$30.00
Kitchen Catcher	each	\$8.00
Backyard Composters	each	\$44.00
Replacement Blue Tote wheel set	each	\$21.50
Residential Waste Bag Tag	each	\$5.00

By-law Number XXXX-21
Schedule "E"
Operational Services Department
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
Landscape Fees		
Landscaping Administration Fees	each	8.168% - less than \$100K 7.148% - \$100K to \$250K 6.126% - \$250K to \$500K 5.105% - more than \$500k
Landscape Maintenance Fees	each	25.525% of estimated value of landscape works installed on municipal property (excludes open space plantings)
Tree Permit Fees		
Tree Permit Fees	up to 3 trees that are between 20 cm and 69 cm	\$222.00
	up to 4 trees that are between 20 cm and 69 cm	\$333.00
	up to 5 trees that are between 20 cm and 69 cm	\$445.00
	up to 6 trees that are between 20 cm and 69 cm	\$556.00
	up to 7 trees that are between 20 cm and 69 cm	\$666.00
	8 or more trees that are between 20 cm and 69 cm (cost per tree)	\$111.00
	A tree that is greater than 70 cm	\$556.00

By-law Number XXXX-21
Schedule "F"
Finance Department
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
Tax Bill Reprint - Per Tax Year	per document	\$ 21.50
Returned Cheques	per cheque	\$ 53.00
Payment Recalled by Bank	per item	\$ 21.50
Mortgage Administrative Fee	per transaction	\$ 10.75
Tax Reminder Notices	per property	\$ 7.45
Water and Wastewater Reminder Notices	per property	\$ 7.45
Tax and Water/Wastewater Certificate (for all properties)	per property	\$ 149.00
Online Tax and Water/Wastewater Certificate (for all properties)	per property	\$ 149.00
Tax Certificate	per property	\$ 120.00
Water/Wastewater Certificate	per property	\$ 120.00
Water Bill Reprint - Per Billing Period	per document	\$ 21.50
Official Tax Receipt Letter for Government Agencies	per document	\$ 37.25
Duplicate Receipt	per receipt	\$ 15.90
Detailed Analysis of Tax Account - Per Tax Year	per property	\$ 37.25
Tax Roll Ownership Change	per property	\$ 58.00
Water Account Ownership Change/ New Account Set-up	per property	\$ 58.00
Letter of Reference for Utilities	each	\$ 31.50
Addition of Unpaid Provincial Offences Act Fines to Tax Bill	per addition	\$ 53.00
Addition of Unpaid Charges to Tax Bill	per addition	\$ 31.50
DC Administration Fee	per application	\$ 1,663.00

By-law Number XXXX-21
Schedule "G"
Building Division
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
Minimum Permit Fee for Part 9 Residential Building	per application	\$ 298.00
Minimum Permit Fee for all Other Buildings	per application	\$ 600.00
Group A Assembly (Applies to New Buildings and Additions)		
Restaurants/ Banquet Halls (Finished)	per square metre	\$ 19.30
Restaurant/ Banquet Hall (Shell)	per square metre	\$ 11.75
Recreation Facilities, Schools, Libraries, Churches, Theatres and All Other Group A Occupancies	per square metre	\$ 19.30
Group A Assembly (Alterations)	per square metre	\$ 6.50
Group B Institutional (Applies to New Buildings and Additions)		
Residential Care Facilities, Nursing Homes and All Other Group B	per square metre	\$ 19.30
Group B Institutional (Alterations)	per square metre	\$ 6.50
Group C Residential (Applies to New Buildings and Additions)		
Single Family Detached (Semi, Row House, Link Dwellings)* *Permit includes Building, HVAC, Plumbing and Residential Occupancy Permits.	per square metre	\$ 17.40
Multiple Residential and Apartments	per square metre	\$ 16.40
Other Group C (Hotel/Motel Lodging Houses, Rooming Houses, Shelters, etc.)	per square metre	\$ 16.40
Group C Residential (Alterations)	per square metre	\$ 6.50
Second Suite Dwelling Unit	per square metre	\$ 6.50
Group D Business and Personal Services (Applies to New Buildings and Additions)		
Business and Personal Services (Finished)	per square metre	\$ 16.40
Business and Personal Services (Shell)	per square metre	\$ 13.20
Group D Business and Personal Services (Alterations)	per square metre	\$ 7.70
Group E Mercantile (Applies to New Buildings and Additions)		
Mercantile (Finished)	per square metre	\$ 16.40
Mercantile (Shell)	per square metre	\$ 13.20
Group E Mercantile (Alterations)	per square metre	\$ 7.70
Group F Industrial (Applies to New Buildings and Additions)		
Industrial (Finished - Including Self-Storage Buildings)	per square metre	\$ 10.90
Industrial (Shell)	per square metre	\$ 8.75
Storage Garages	per square metre	\$ 5.40
Gas Stations/Repair Stations	per square metre	\$ 9.80
Farm Buildings	per square metre	\$ 4.70
Group F Industrial (Alterations)	per square metre	\$ 5.40

By-law Number XXXX-21
Schedule "G"
Building Division
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
Designated Structures		
Wind Turbine Support Structure	per structure	\$ 346.00
Exterior Tank and Support not regulated by TSSA, 2000	per structure	\$ 293.00
Retaining Walls	per linear metre	\$ 8.60
Solar Collectors	per structure	\$ 346.00
Stand Alone		
Accessory Structures (Residential)	flat fee	\$ 298.00
Accessory Structures (All Other)	flat fee	\$ 573.00
Alternative Solutions	per application	\$1,114.00 - plus consulting costs as applicable
Change of Use	per square metre	\$ 7.70
Construction and Sales Trailers	per square metre	\$ 11.40
Construction and Sales Trailers (Pre-Fabricated)	per square metre	\$ 5.70
Conditional Permits	per square metre of applicable residential or commercial fee	\$1,114.00 - plus agreement preparation costs (min \$1,060.00)
Demolition (Singles, Semis, Row Houses, Accessory Structures)	55m ² or less - flat fee	\$ 298.00
	Over 55m ² - flat fee	\$ 351.00
Demolition (Others)	flat fee	\$ 573.00
Electromagnetic Locks	per lock	\$33.90 - to a maximum of \$339.00
Fire Alarm Retrofit	per application	\$ 340.00
Fireplaces, Woodstoves and Chimneys	each	\$ 298.00
Foundation for Relocated Buildings	per square metre	\$ 4.10
HVAC Systems	per residential system	\$ 298.00
	per all other systems	\$ 600.00
Kitchen Exhaust System	per system	\$ 573.00
Marijuana Grow-OP Remediation	minimum fee - includes 10 hours of plan review and inspection	\$ 1,200.00
	per hour (after)	\$ 121.00
Miscellaneous Permits - Where a permit application is for a Class not listed herein, the Unit of Measure and Fee shall be determined by the Chief Building Official	each	tbd
Model Certification	per square metre	\$ 6.20
Permits for Certified Plans	per square metre	\$ 11.10
Model Type Change	per square metre	\$ 870.00
Outdoor Public Pool (3.11 OBC)	per square metre	\$ 6.90

By-law Number XXXX-21
Schedule "G"
Building Division
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
Occupancy of an Unfinished Building Permit	per application - up to 4 hours of combined inspection time for building, plumbing and fire services	\$ 477.00
	per hour (additional time)	\$ 119.00
Partial Permits (Foundation, Structural and Foundation/Structural)	per application	\$ 600.00
Portables	per portable	\$174.00 - to a maximum of \$1,740.00
Revision to Permit Plan	per application - up to 3 hours of review time	\$ 300.00
Shoring	per linear metre	\$ 8.30
Solar Domestic Hot Water Systems	per system	\$ 512.00
Sprinkler Retrofit	per square metre	\$ 0.68
Temporary Building/Tent	per structure	\$174.00 - to a maximum of \$1,740.00
Transit/Bus and Terminal/Bus Shelter	per square metre (see Group A Occupancies)	\$ 14.90
Underpinning	per linear metre	\$ 8.30
Plumbing		
On Site Sewage Systems - New Systems (200m ² or less)	per system	\$ 600.00
On Site Sewage Systems - New Systems (Greater than 200m ²)	per square metre	\$4.10 - to a maximum of \$3,433.00
Alterations to Sewage Disposal System	per application	\$ 287.00
Headers, Tank Removal or Decommissioning	each	\$ 287.00
Stand Alone Plumbing Fixtures, Equipment, Roof Drains - Single Family Dwelling	per fixture	\$ 17.40
Stand Alone Plumbing Fixtures, Equipment, Roof Drains - All Other Buildings	per fixture	\$ 17.40
Water Service (Residential)	per application	\$ 27.50
Each Residential Drain and Sewer (Includes both Storm and Sanitary, Inside, Outside and Floor Drains)	per application	\$ 65.00
Commercial, Industrial, Institutional and Apartment (Buildings and Units)		
Water Services		
50mm (2") or less	each	\$ 27.50
100mm (4")	each	\$ 48.80
150mm (6")	each	\$ 70.00
200mm (8")	each	\$ 93.00
250mm (10")	each	\$ 114.00
300mm (12") or larger	each	\$ 137.00

By-law Number XXXX-21
Schedule "G"
Building Division
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
100mm (4")	each	\$ 54.00
150mm (6")	each	\$ 83.00
200mm (8")	each	\$ 103.00
250mm (10")	each	\$ 124.00
300mm (12") or larger	each	\$ 147.00
Miscellaneous Plumbing		
Manhole, Catch-Basin, Area Drain or Interceptors	each	\$ 39.00
Testable Back-Flow Preventer	each	\$ 70.00
Other Fees		
Re-Inspection Fee (Applicable at the discretion of the Chief Building Inspector)	each	\$ 119.00
Review of Plans	per hour	\$ 119.00
Permit Reactivation Fee	per permit	\$ 169.00
Administration Fee for Occupancy of a Residential Building Prior to Issuance of the Required Residential Occupancy Permit under the Building Code	per unit	\$ 860.00
Special Inspection Fee - per Hour, per Person (Applicable at the discretion of the Chief Building Inspector)	per hour per person	\$ 119.00
Special Investigation Fee - Where work for which a permit is required by the Building By-law has commenced without the authorization of a permit, in addition to all other fees)	each	Half the permit fee payable pursuant to this By-law or \$270.00, whichever is greater
Transfer of Permit	per application	\$ 119.00
Zoning and Applicable Law Review	per proposal	\$ 147.00
Sewage System Maintenance Inspection	per inspection	\$ 164.00
Project by the Municipality	each	No Fees Charged
Notes		
General Notes - Interpretation and Application of Schedule G		
A building permit or permit fee is not required for any detached structure having an area of less than 10 square metres, except where plumbing is installed. However, the Town of Aurora Zoning By-law Number 2213-78, as amended, applies to all structures.		
Detached single family dwelling, semi-detached dwelling, row house and link house		
The service index applied to the construction of a new dwelling includes the building, plumbing, HVAC and occupancy permit components.		
Where a proposal for the construction of a new dwelling unit includes a deck, porch or similar amenity structures those amenities are included in the permit fee and will not be charged the stand alone fee for such structures.		
The measurement of a floor area for a dwelling unit shall be measured from exterior face of exterior wall to same or centerline of party wall, firewall or common wall including the floor area of an attached garage, basements and cellars.		
Where a proposal for construction includes an addition, alteration, accessory structures or any combination thereof the permit fee shall be the sum of the fees for the individual components.		

By-law Number XXXX-21
Schedule "G"
Building Division
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
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All Other Classes of Permits

The service index applied to the construction of a new dwelling includes the Building, Fire Services and HVAC components but does not include plumbing or site services which shall be charged a separate fee in accordance with this Schedule.

The occupancy classifications in this schedule correspond with the Ontario Building Code. For mixed use floor areas, the service index for each applicable occupancy may be used.

Where a storage garage is located below a principle building and is considered a separate building the fee for the storage garage shall be calculated in accordance with the Group F industrial occupancy fees.

Mechanical penthouses and floors, mezzanines, lofts and balconies are to be included in all floor area calculations. No deductions shall be made for openings in a floor area with the exception of interconnected floor areas.

Security Deposits

In accordance with the Town of Aurora Infill Housing Policy a security deposit of \$10,000.00 is required prior to the issuance of a permit for the construction of new dwellings.

In accordance with the Town of Aurora By-law Number 4744-05P, as amended, additions and accessory structures to dwelling units and demolitions require a road damage deposit in the amount of \$25/metre of frontage to a maximum of \$750.00.

In accordance with the Town of Aurora Policy regarding temporary sales trailers and construction trailers, a security deposit in the amount of \$5,000.00 is required to cover the cost of removal, should it become necessary.

In accordance with the Town of Aurora Policy regarding demolition permits for Listed Heritage Buildings or Structures, a security deposit in the amount of \$10,000 is required prior to the issuance of the permit.

By-law Number XXXX-21
Schedule "H"
Development Planning Division
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
Official Plan Amendment		
Official Plan Amendment	base fee (includes processing fee)	\$ 44,806.00
	revision fees	\$ 2,448.00
Zoning By-law Amendment		
Major (see Note 3)	base fee (includes processing fee)	\$ 26,007.00
	revision fees	\$ 2,448.00
Minor (see Note 4)	base fee (includes processing fee)	\$ 14,082.00
	revision fees	\$ 1,876.00
Removal of Hold	base fee (includes processing fee)	\$ 10,088.00
Temporary Use	base fee (includes processing fee)	\$ 16,886.00
	extension of the Temporary By-law	\$ 9,168.00
Draft Plan of Subdivision		
Draft Plan of Subdivision	base fee (includes registration of subdivision agreement)	\$ 46,485.00
	residential processing fee/surcharge 0 - 25 units (per unit)	\$812/unit and \$9,840/hectare or part thereof for all other lands (see Note 5)
	residential processing fee/surcharge 26 - 100 units (per unit)	\$691/unit and \$9,840/hectare or part thereof for all other lands (see Note 5)
	residential processing fee/surcharge 101 - 200 units (per unit)	\$587/unit and \$9,840/hectare or part thereof for all other lands (see Note 5)
	residential processing fee/surcharge > 200 units (per unit)	\$499/unit and \$9,840/hectare or part thereof for all other lands (see Note 5)
	processing fee/surcharge (non-residential)	\$9,637/hectare or part thereof for all other lands (see Note 5)

By-law Number XXXX-21
Schedule "H"
Development Planning Division
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
Draft Plan of Subdivision (con't)	revision fee (where applicant makes revisions to plans requiring recirculation)	\$ 2,654.00
	revisions to a Draft Approved Plan of Subdivision, or Conditions of Draft Approval	\$ 6,363.00
	extension of Draft Approval	\$ 3,332.00
Draft Plan of Condominium		
(All Types)	base fee (includes registration of subdivision agreement)	\$ 30,769.00
	revisions to Approved Draft Plan of Condominium	\$ 4,477.00
	extension of Draft Approval	\$ 2,448.00
Part Lot Controls		
Part Lot Controls	base fee	\$ 4,157.00
Block Plans		
Block Plans	base fee	\$ 11,499.00
	processing fee/surcharge	\$601/hectare or part thereof
Site Plan Approval		
Major	base fee	\$ 15,606.00
	plus: per unit for residential 0 - 25 units (per unit)	\$ 675.00
	plus: per unit for residential 26 - 100 units (per unit)	\$ 405.00
	plus: per unit for residential 101 - 200 units (per unit)	\$ 243.00
	plus: per unit for residential > 200 units (per unit)	\$ 144.00
	plus: ICI buildings for first 2,000m ² - per m ² of GFA	\$ 6.90
	plus: ICI buildings portion of GFA between 2,001m ² and 10,000m ² - per m ² of GFA	\$ 4.48
	plus: ICI buildings portion of GFA beyond 10,000m ² - per m ² of GFA	\$ 2.25

By-law Number XXXX-21
Schedule "H"
Development Planning Division
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
Minor and Amending Plans (see Note 6: per m ² fee applicable only if there is an increase in GFA)	base fee	\$ 8,381.00
	plus: ICI buildings for first 2,000m ² - per m ² of GFA	\$ 6.90
	plus: ICI buildings portion of GFA between 2,001m ² and 10,000m ² - per m ² of GFA	\$ 4.48
	plus: ICI buildings portion of GFA beyond 10,000m ² - per m ² of GFA	\$ 2.25
Recirculation/Revisions (where the applicant fails to revise drawings as requested by the Town beyond the third submission or the Applicant changes the plans/proposal)	Major Site Plan (each)	\$ 8,381.00
	Minor Site Plan (each)	\$ 4,501.00
Site Plan Review (Stable Neighbourhood)	each	\$ 1,088.00
Site Plan Review (Stable Neighbourhood - non-owner occupied)	each	\$ 1,529.00
Site Plan Exemption	base fee	\$ 1,067.00
	request for site plan exemption beyond 2 nd submission	\$ 271.00
Radio Communication Tower/Antenna Facilities	base fee	\$ 8,863.00
Committee of Adjustment		
Consent		
Lot Creation, Lot Addition, Establishment of Easements, Mortgage change over, Lease over 21 years	base fee	\$ 5,299.00
	plus: per new lot created	\$ 2,661.00
	change of conditions (only before a final consent is granted)	\$ 976.00
	recirculation fee (see Note 7)	\$ 2,776.00
Minor Variances or Permission		
Ground Related Residential Zoned Lands	base fee	\$ 2,927.00
Oak Ridges Moraine Residential	base fee	\$ 2,445.00
More than one Variance related to a Draft Approved Plan of Subdivision	base fee	\$ 2,927.00
	plus: per lot or unit	\$ 1,534.00
All Other Uses, including ICI	base fee	\$ 3,587.00
Minor Variance (non-owner occupied)	each	\$ 4,670.00
Recirculation/Revisions (see Note 7)	each	\$ 1,472.00
Minor Variance for Outdoor Swim Schools	each	\$ 255.00

By-law Number XXXX-21
Schedule "H"
Development Planning Division
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
General Fees		
Owner's Request to Cancel Public Planning Meeting	base fee	\$ 3,699.00
Local Planning Appeal Tribunal Referral Fee (for all types of development applications)	base fee	\$ 644.00
Local Planning Appeal Tribunal Referral Fee (Minor Variances and Consent)	base fee	\$ 333.00
File Maintenance Fee	per year	\$ 762.00
Cash in Lieu of Parking Agreement	base fee	\$ 5,450.00
Section 37 (Bonusing Agreement)	base fee	\$ 5,450.00
Municipal Street Name Change	each	\$ 1,749.00
Municipal Addressing Change	each	\$ 1,137.00
Deeming By-law Fee	each	\$ 4,241.00
Additional Public Meeting Fee	each	\$ 1,108.00
Notes		
1) Major Official Plan Amendment		
An application that is significant in scale and scope which may have greater impact or policy implication beyond the subject lands. Such applications may include those relating to multiple properties; site specific proposals that represent large scale development/significant change in use; and applications involving significant changes to the text/policies of the Official Plan.		
2) Minor Official Plan Amendment		
An application that is a small scale amendment to the Official Plan policies and designations, having limited impact or policy implications beyond the subject lands.		
3) Major Zoning By-law Amendment		
An application that is significant in scale and scope which may have greater impact or policy implication beyond the subject lands. Such applications may include:		
<ul style="list-style-type: none"> - an application relating to more than one property; - a site specific application, if considered to represent large scale redevelopment; - significant change in use and/or zone category; or - an application involving significant changes to the development standards or general provisions of the by-law. 		
4) Minor Zoning By-law Amendment		
An application for minor and small scale zoning amendment having no significant impact on adjoining lands. Minor application must be site specific and include:		
<ul style="list-style-type: none"> - a request for additional permitted use, within an existing building or with no significant impact on existing development standards; and - changes in development standards to accommodate a minor development or severance. 		
5) Draft Plan of Subdivision		
All other lands within the draft plan excluding roads, road widenings and environmental protection lands.		
6) Minor and Amending Site Plans		
Shall include amendments to existing site plan agreements for those properties with development agreements executed and registered after 2000. Staff shall determine, in consultation with other departments, if a site plan application is considered minor, an amendment or if a new site plan application is required.		
7) Recirculation Fee		
Required due to an Owner's or Applicant's revisions or deferrals.		

By-law Number XXXX-21
Schedule "H"
Development Planning Division
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
8) Applications for Non-Owner Occupied Applications		
The fees for Stable Neighbourhood Site Plan and Minor Variance applications for non-owner occupied applicants be based on full cost recovery.		
Payment of Fees		
All fees set out herein shall be payable to the Town of Aurora upon the submission of the related application to the Town, unless otherwise provided herein. The fee amount shall be completed by the Applicant on the Fee Calculation Worksheet included with each Application Form. 50% of fees refunded if application is withdrawn prior to any Council or Committee of Adjustment consideration.		

By-law Number XXXX-21
Schedule "I"
By-law Services Division
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
Adult Entertainment Parlour (previously included in By-law 5630-14)		
Owner/Operator - Initial	each	\$1,900.00
Owner/Operator - Renewal	each	\$1,634.00
Entertainer - Initial	each	\$171.00
Entertainer - Renewal	each	\$156.00
Entertainer - Late Fee	each	\$52.00
Entertainer - I.D. Card	each	\$12.00
Auctioneers (previously included in By-law 5630-14)		
Initial	each	\$144.00
Renewal	each	\$73.00
Billiard Hall (previously included in By-law 5630-14)		
Initial	each	\$387.00
Renewal	each	\$73.00
Body Rub Parlour (previously included in By-law 5630-14)		
Owner - Initial	each	\$2,048.00
Owner - Renewal	each	\$1,762.00
Operator - Initial	each	\$968.00
Operator - Renewal	each	\$870.00
Provider - Initial	each	\$121.00
Provider - Renewal	each	\$103.00
Provider - Late Fee	each	\$52.00
Provider - I.D. Card	each	\$12.00
By-law Officer Paid Duty		
Officer Paid Duty (minimum three hours and two officers)	per hour, per officer	\$57.00
Door to Door Sales Agents (previously included in By-law 5630-14)		
Initial	each	\$81.00
Renewal	each	\$73.00
Driving School Instructors (previously included in By-law 5630-14)		
Instructors with vehicle - Initial	each	\$109.00
Instructors with vehicle - Renewal	each	\$98.00
Instructor with vehicle - Late Fee	each	\$59.00
Instructor without vehicle - Initial	each	\$103.00
Instructor without vehicle - Renewal	each	\$87.00
Instructor without vehicle - Late Fee	each	\$59.00
Change of Vehicle Fee	each	\$59.00
Replacement Plate	each	\$104.00

By-law Number XXXX-21
Schedule "I"
By-law Services Division
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
Farmers Market (previously included in By-law 6092-18)		
Stall Permit	per season	\$81.00
	per day	\$37.25
Fence Exemption Fee		
Application fee for an Existing Fence	each	\$255.00
Application fee for a New Unconstructed Fence	each	\$179.00
Horse Riding Establishments (previously included in By-law 5630-14)		
Initial	each	\$265.00
Renewal	each	\$212.00
Kennels (previously included in By-law 5630-14)		
Initial	each	\$443.00
Renewal	each	\$312.00
Limousines (previously included in By-law 5630-14)		
Owner - Initial	each	\$174.00
Owner - Renewal	each	\$91.00
Owner - Late Fee	each	\$53.00
Driver - Initial	each	\$86.00
Driver - Renewal	each	\$73.00
Driver - Late Fee	each	\$53.00
Change of Vehicle Fee	each	\$53.00
Replacement Plate	each	\$104.00
I.D. Card	each	\$12.00
Mobile Sign Installers (previously included in By-law 5630-14)		
Initial	each	\$296.00
Renewal	each	\$279.00
Place of Amusement (previously included in By-law 5630-14)		
Owner/Operator - Initial	each	\$287.00
Owner/Operator - Renewal	each	\$121.00
Property Standards (previously included in By-law 4044-99.P)		
Certificate of Compliance	each	\$64.00
Insp (as per subsection 8.6.1 of By-law 4044-99.P)	each	\$109.00

By-law Number XXXX-21
Schedule "I"
By-law Services Division
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
Refreshment Vehicles and Vendors (previously included in By-law 5630-14)		
Owner - Motorized - Initial	each	\$265.00
Owner - Motorized - Renewal	each	\$233.00
Owner - Motorized - Late Fee	each	\$53.00
Owner - Motorized - Short Term	each	\$53.00
Owner - No Motor - Initial	each	\$245.00
Owner - No Motor - Renewal	each	\$233.00
Owner - No Motor - Late Fee	each	\$53.00
Vendor - Initial	each	\$104.00
Vendor - Renewal	each	\$79.00
Vendor - Late Fee	each	\$53.00
Change of Vehicle Fee	each	\$53.00
Replacement Plate	each	\$104.00
I.D. Card	each	\$12.00
Second Hand Goods Vendors, Pawnbrokers and Salvage Yard Owners (previously included in By-law 5630-14)		
Initial	each	\$265.00
Renewal	each	\$228.00
Sign Application - Administered by By-law Services (previously included in By-law 5840-14)		
Mobile Sign	each	\$114.00
Banner Sign	each	\$114.00
Feather Banner Sign	each	\$114.00
Portable Sign	each	\$114.00
Special Event Sign	each	\$114.00
Sign Retrieval Fee	per sign	\$50.00
Security Deposit	Initial Application Only	\$530.00
Sign Application - Administered by Building Services (previously included in By-law 5840-14)		
Application for General Sign Permit (unless specified below)	each	\$159.00 per application plus \$10.60/square metre of total aggregate areas of all proposed signs
Application for Billboard or Mural Sign	per application	\$318.00
Application for revision/renewal of a sign permit	per application	\$159.00
Security Deposit	per sign	\$530.00
Application for Sign Variance Request (within the scope limits described in 4.10(b) of By-law 5840.14)	each	\$318.00
Application for Appeal to Council (pursuant to 4.10(d) of By-law 5840.14)	each	\$318.00
Application for Sign Variance Request (exceeding the scope limits described in 4.10(e) of By-law 5840.14)	each	\$636.00

By-law Number XXXX-21

Schedule "I"

By-law Services Division

Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
Taxicabs (previously included in By-law 5630-14)		
Owner License - Initial	each	\$532.00
Owner License - Renewal	each	\$461.00
Owner License - Late Fee	each	\$98.00
Broker License - Initial	each	\$235.00
Broker License - Renewal	each	\$87.00
Broker License - Late Fee	each	\$87.00
Taxicab Driver License - Initial	each	\$87.00
Taxicab Driver License - Renewal	each	\$59.00
Taxicab Driver License - Late Fee	each	\$59.00
Transfer of Owner License - General	each	\$172.00
Transfer of Owner to Estate	each	\$172.00
Transfer of Taxicab Plate to New Vehicle	each	\$53.00
Annual Priority List Fee	each	\$26.50
Replacement Taxicab Plate	each	\$104.00
Taxicab Meter Reseal	each	\$42.00
I.D. Card and Tariff Card	each	\$12.00
Taxi Test Re-write	each	\$31.80
Taxicab Identification Holder	each	\$10.60
Vacant Registry (previously included in By-law 6114-18)		
Property Zoned Residential	Initial	\$187.00
	Renewal	\$265.00
Property Zoned Commercial	Initial	\$212.00
	Renewal	\$318.00
Property Zoned Institutional	Initial	\$212.00
	Renewal	\$318.00
Property Zoned Industrial	Initial	\$212.00
	Renewal	\$318.00
Property Zoned Promenade	Initial	\$212.00
	Renewal	\$318.00
Inspection	per hour	\$116.00
Re-Occupancy Inspection	each	\$53.00

By-law Number XXXX-21
Schedule "J"
Animal Services Division
Effective January 1, 2022

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2022 (Including H.S.T. where applicable)
Cat License (previously included in By-law 6197-19)		
Regular License	each	\$ 21.00
License for cat owned by Resident fifty-five (55) years of age or older	each	\$ 10.50
Dog License (previously included in By-law 6197-19)		
Regular License	each	\$ 31.50
License for 'Dangerous Dog'	each	\$ 106.00
License for dog owned by Resident fifty-five (55) years of age or older	each	\$ 16.00
License for guide dog or service animal (with proper documentation)	each	no charge
Impound (previously included in By-law 6197-19)		
First Impound	each	\$ 21.00
Second Impound	each	\$ 31.50
Third Impound	each	\$ 53.00
Daily Maintenance	each	\$ 16.00
Replacement Tag (previously included in By-law 6197-19)		
Cat or dog	each	\$ 5.25
Animal Control Services		
Trapping Fee (Includes food and trap)	per day	\$12.50
Private Property deceased wildlife removal (bagged)	per animal	\$10.50
Private Property deceased wildlife removal (unbagged)	per animal	\$20.75
Deceased Domestic - Small Size (up to 15 lbs)	per animal	\$15.50
Deceased Domestic - Medium Size (between 16 and 40 lbs)	per animal	\$31.25
Deceased Domestic - Large Size (between 41 and 100 lbs)	per animal	\$47.00
Officer Paid Duty (minimum three hours, two Officers)	per hour, per officer	\$57.00

The Corporation of the Town of Aurora

By-law Number XXXX-21

Being a By-law to amend By-law Number 4574-04.T, as amended, to regulate parking and traffic in the Town of Aurora (Stop Controlled Intersections-Machell Avenue and Irwin Avenue).

Whereas on September 28, 2004, the Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 4574-04.T, as amended, being a by-law to regulate parking and traffic in the Town of Aurora;

And whereas on October 26, 2021, the Council of the Town passed a motion contained in Report No. PDS21-093, to approve the installation of an all-way stop control at the intersection of Machell Avenue and Irwin Avenue;

And whereas the Council of the Town deems it necessary and expedient to further amend By-law Number 4574-04.T, as amended;

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

1. Schedule IX to By-law Number 4574-04.T, as amended, respecting Stop Controlled Intersections, be and is hereby amended by adding the following:

Column 1 – Intersection	Column 2 – Direction/Stop Street
Machell Avenue and Irwin Avenue	All

Enacted by Town of Aurora Council this 23rd day of November, 2021.

Tom Mrakas, Mayor

Michael de Rond, Town Clerk

The Corporation of The Town of Aurora

By-law Number XXXX-21

**Being a By-law to confirm actions by Council
resulting from a Council meeting
on November 23, 2021.**

The Council of the Corporation of The Town of Aurora hereby enacts as follows:

1. That the actions by Council at its Council meeting held on November 23, 2021, in respect of each motion, resolution and other action passed and taken by the Council at the said meeting is hereby adopted, ratified and confirmed.
2. That the Mayor and the proper officers of the Town are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the corporate seal to all such documents.

Enacted by Town of Aurora Council this 23rd day of November, 2021.

Tom Mrakas, Mayor

Michael de Rond, Town Clerk