



Town of Aurora Council Meeting Revised Agenda

Date: Tuesday, March 25, 2025
Time: 7 p.m.
Location: Council Chambers, Aurora Town Hall

Meetings are available to the public in person and via live stream on the [Town's YouTube channel](#). To participate, please visit aurora.ca/participation.

	Pages
1. Call to Order	
Note: Added items are marked with an asterisk (*).	
2. Land Acknowledgement	
3. Approval of the Agenda	
4. Declarations of Pecuniary Interest and General Nature Thereof	
5. Community Presentations	
6. Delegations	
*6.1 Christopher Watts, The Aurora Heritage Authority; Re: Item 8.8.2 - PDS25-031 - Heritage Permit Application HPA-2025-02, Aurora War Memorial and Cenotaph	1
7. Consent Agenda	
7.1 Council Meeting Minutes of February 25, 2025	13
1. That the Council Meeting Minutes of February 25, 2025, be adopted as circulated.	
7.2 Special Meeting of Council Minutes of February 25, 2025	29
1. That the Special Meeting of Council Minutes of February 25, 2025, be adopted as circulated.	
7.3 Special Meeting of Council Minutes of March 18, 2025	33
1. That the Special Meeting of Council Minutes of March 18, 2025,	

be adopted as circulated.

7.4 Central York Fire Services Joint Council Committee Meeting Minutes of December 3, 2024 41

1. That the Central York Fire Services Joint Council Committee Meeting Minutes of December 3, 2024, be received for information.

8. Committee of the Whole Meeting Report of March 4, 2025 46

That the Committee of the Whole Meeting Report of March 4, 2025, be received and the recommendations carried by the Committee approved.

8.1 Advisory Committee Meeting Minutes

8.1.1 Heritage Advisory Committee Meeting Minutes of February 3, 2025 55

1. That the Heritage Advisory Committee Meeting Minutes of February 3, 2025, be received for information.

8.1.2 Community Recognition Review Advisory Committee Meeting Minutes of February 12, 2025 60

1. That the Community Recognition Review Advisory Committee Meeting Minutes of February 12, 2025, be received for information.

8.1.3 Accessibility Advisory Committee Meeting Minutes of February 12, 2025 64

1. That the Accessibility Advisory Committee Meeting Minutes of February 12, 2025, be received for information.

8.1.4 Finance Advisory Committee Meeting Minutes of February 18, 2025 69

1. That the Finance Advisory Committee Meeting Minutes of February 18, 2025, be received for information.

8.1.5 Environmental Advisory Committee Meeting Minutes of February 24, 2025 72

1. That the Environmental Advisory Committee Meeting Minutes of February 24, 2025, be received for information.

8.1.6	Mayor's Golf Classic Funds Committee Meeting Minutes of February 26, 2025	76
	1. That the Mayor's Golf Classic Funds Committee Meeting Minutes of February 26, 2025, be received for information.	
8.2	Consent Agenda	
8.3	Community Services Committee Agenda	
8.4	Corporate Services Committee Agenda	
8.5	Finance and Information Technology Committee Agenda	
8.5.1	FIN25-014 - Statement of Remuneration and Expenses for Members of Council, Committees and Local Boards	80
	1. That Report No. FIN25-014 be received for information.	
8.5.2	FIN25-016 - 2025 Year End Operating Surplus/Deficit Management	88
	1. That Report No. FIN25-016 be received; and	
	2. That the by-law to allocate any 2025 operating surplus or deficit, as detailed in this report, be brought forward to a future Council meeting for approval.	
8.6	Administration Committee Agenda	
8.7	Operational Services Committee Agenda	
8.7.1	OPS25-005 - Bulk Water Fees - Development Operations	95
	1. That Report No. OPS25-005 be received; and	
	2. That the proposed amendments to the Fees and Charges By-law Number 6656-24 for Bulk Water Fees for Construction Water be approved; and	
	3. That a by-law to amend By-law No. 6656-24 – 2025-26 Fees and Charges By-law be brought forward for enactment.	
8.8	Planning and Development Services Committee Agenda	
8.8.1	PDS25-030 - Heritage Permit Application HPA-2025-01, Happy	104

Woodland Pet Cemetery

1. That Report No. PDS25-030 be received; and
2. That staff continue to consult and investigate options regarding the remediation of monuments with offensive language and report back to Council; and
3. That the other restorations and improvements for the Happy Woodland Pet Cemetery as otherwise proposed through Heritage Permit Application HPA-2025-01 be approved.

8.8.2 PDS25-031 - Heritage Permit Application HPA-2025-02, Aurora War Memorial and Cenotaph

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1. That Report No. PDS25-031 be received; and
2. That the site works for the Aurora War Memorial Peace Park and Cenotaph as proposed through Heritage Permit Application HPA-2025-02 be approved.

8.8.3 PDS25-026 - Application for Official Plan Amendment and Zoning By-law Amendment, 200 Wellington Holding Corp., 7 Lacey Court, Block 12 on Plan 65M-2583, File Number: OPA-2024-01, ZBA-2024-01, Related File Number: SP-2024-01, C-2024-06

167

1. That Report No. PDS25-026 be received; and
2. That Official Plan Amendment application OPA-2024-01 be approved to redesignate a portion of the subject property from "Community Services and Facilities" to "Stable Neighbourhoods" and "Environmental Protection", as outlined in Appendix 'A'; and
3. That Zoning By-law Amendment application ZBA-2024-01 be approved to rezone a portion of the subject property from "Institutional (I) Zone" to "Townhouse Dwelling Residential R8 Exception Zone (XXX)" and "Environmental Protection (EP) Zone", as outlined in Appendix 'B'; and
4. That the implementing By-laws for the Official Plan and Zoning By-law Amendments be brought forward to a future Council meeting for enactment; and
5. That seventy-seven (77) persons worth of servicing allocation be granted to facilitate the proposed

development of twenty-nine (29) freehold townhouses.

8.9 Member Motions

8.9.1 Councillor Gallo; Re: 24-Hour Warming/Cooling Emergency Centres 199

1. Now Therefore Be It Hereby Resolved That staff, in consultation with the Region, be directed to investigate the feasibility of establishing a warming/cooling centre during extreme weather conditions on a 24-hour basis; and
2. Be It Further Resolved That the report back to Council provide information on the potential implementation of such a facility, including an assessment of costs, operational requirements, and potential locations.

8.10 Regional Report

8.10.1 York Regional Council Highlights of February 27, 2025 200

1. That the York Regional Council Highlights of February 27, 2025, be received for information.

9. Consideration of Items Requiring Discussion (Regular Agenda)

9.1 CS25-005 - Housekeeping Updates to the Consolidated Fire Services Agreement 205

(Presentation to be provided by Fire Chief Rocco Volpe, Central York Fire Services)

1. That Report No. CS25-005 be received; and
2. That amendments to the Consolidated Fire Agreement recommended in the attached report to the Joint Council Committee be approved.

10. New Business

11. By-laws

11.1 By-law Number XXXX-25 - Being a By-law to amend By-law Number 6000-17, as amended, respecting the lands municipally known as 1001 St. John's Sideroad (File No. ZBA-2012-12). 239

(Committee of the Whole Report No. PDS25-022, Feb. 11, 2025)

11.2	By-law Number XXXX-25 - Being a By-law to amend By-law Number 5285-10, as amended, to adopt Official Plan Amendment No. 34 (File No. OPA-2024-01).	245
	(Committee of the Whole Report No. PDS25-026, Mar. 4, 2025)	
11.3	By-law Number XXXX-25 - Being a By-law to amend By-law Number 6579-24, as amended, to adopt Official Plan Amendment No. 4 (File No. OPA-2024-01).	250
	(Committee of the Whole Report No. PDS25-026, Mar. 4, 2025)	
11.4	By-law Number XXXX-25 - Being a By-law to amend By-law Number 6000-17, as amended, respecting the lands municipally known as 7 Lacey Court (File No. ZBA-2024-01).	255
	(Committee of the Whole Report No. PDS25-026, Mar. 4, 2025)	
11.5	By-law Number XXXX-25 - Being a By-law to exempt Lot 29 on Plan 65M-4614 from part-lot control (File No. PLC-2024-02).	260
11.6	By-law Number XXXX-25 - Being a By-law to allocate any 2025 Operating Fund surplus and any 2025 Water, Wastewater, and Stormwater Operating Fund surplus or deficit.	261
	(Committee of the Whole Report No. FIN25-016, Mar. 4, 2025)	
11.7	By-law Number XXXX-25 - Being a By-law to amend Municipal Waterworks Distribution By-law Number 3305-91, as amended.	263
12.	Closed Session	
13.	Confirming By-law	
13.1	By-law Number XXXX-25 - Being a By-law to confirm actions by Council resulting from a Council meeting on March 25, 2025	265
14.	Adjournment	



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Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Delegation Request

This request and any written submissions or background information for consideration by either Council or Committees of Council is being submitted to Legislative Services.

Council or Committee (Choose One) *

Council

Council or Committee Meeting Date * 

2025-3-25



Subject *

Item 8.8.2 : PDS25-031 - Heritage Permit Application HPA-2025-02

Full Name of Spokesperson and Name of Group or Person(s) being Represented (if applicable) *

Christopher Watts, The Aurora Heritage Authority

Brief Summary of Issue or Purpose of Delegation *

To address the misspelling of Lux(t)on Ave. to better understand why a correction wasn't made when staff had knowledge of the error for years, and to determine the role town's current Street Naming Policy plays in obstructing corrective action and discuss the need to implement a clause in the policy to address "corrections" separate from "changes".

Have you been in contact with a Town staff or Council member regarding your matter of interest? *

Yes

No

Full name of the Town staff or Council member with whom you spoke

Heritage Planner Adam Robb

Date you spoke with Town staff or a Council member

2025-2-4



I acknowledge that the Procedure By-law permits five (5) minutes for Delegations. *

Agree

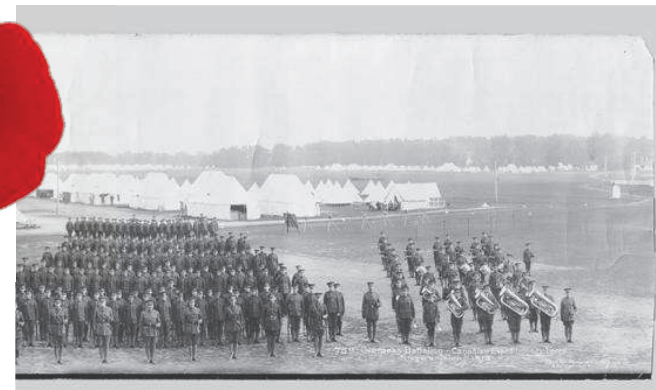
CORRECTING THE MISTAKE OF LUXTON AVE



Delegation to Town Council
March 25th, 2025



Private Fred Luxon



ATTESTATION PAPER.
84th Overseas B'n, C. E. F.
CANADIAN OVER-SEAS EXPEDITIONARY FORCE.

No. 1633

Folio.

QUESTIONS TO BE PUT BEFORE ATTESTATION.
(ANSWERS).

1. What is your name?.....

Fred Luxon

Fred
 Number. 163387
 Surname. LUXON
 Christian Name. Fred

FORM R. 149.
 7106-250m-7/2/17.
 R.S. 25-2-1715
 Name LUXON. Fred Rank Pte. Reg. No. 163387.
 Unit 75th Battalion
 Next of Kin Richard Luxon, Keeper's Cottage, Washfields,
 Devon, England.

Surname	Christian Name or Names		
Luxon	F.		
Rank	Unit		Co.
Hospital	Pte	75th Bn	



Pte. Luxon, Frederick. 75th Bn.

Pte. Luxton, Roland. 44th Bn.

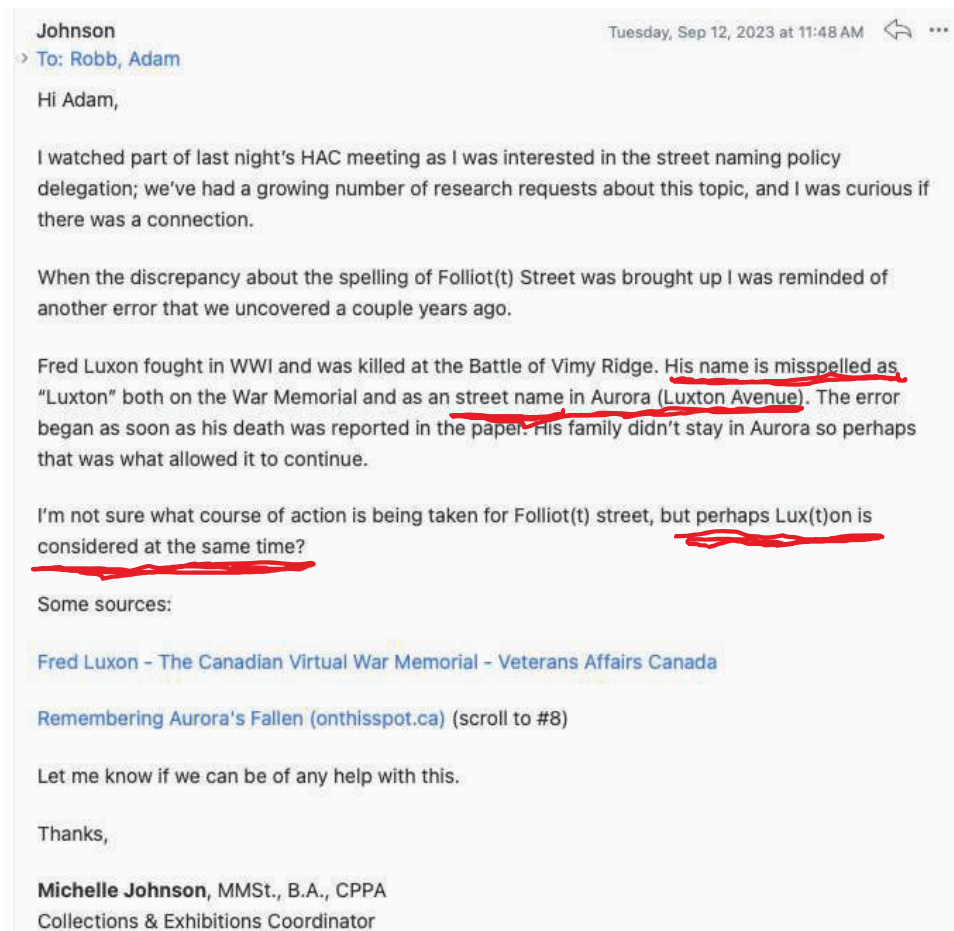
Pte. Luxton, Thomas. 44th Bn.



Fred Luxon's street of honor has been misspelt for over 30 years

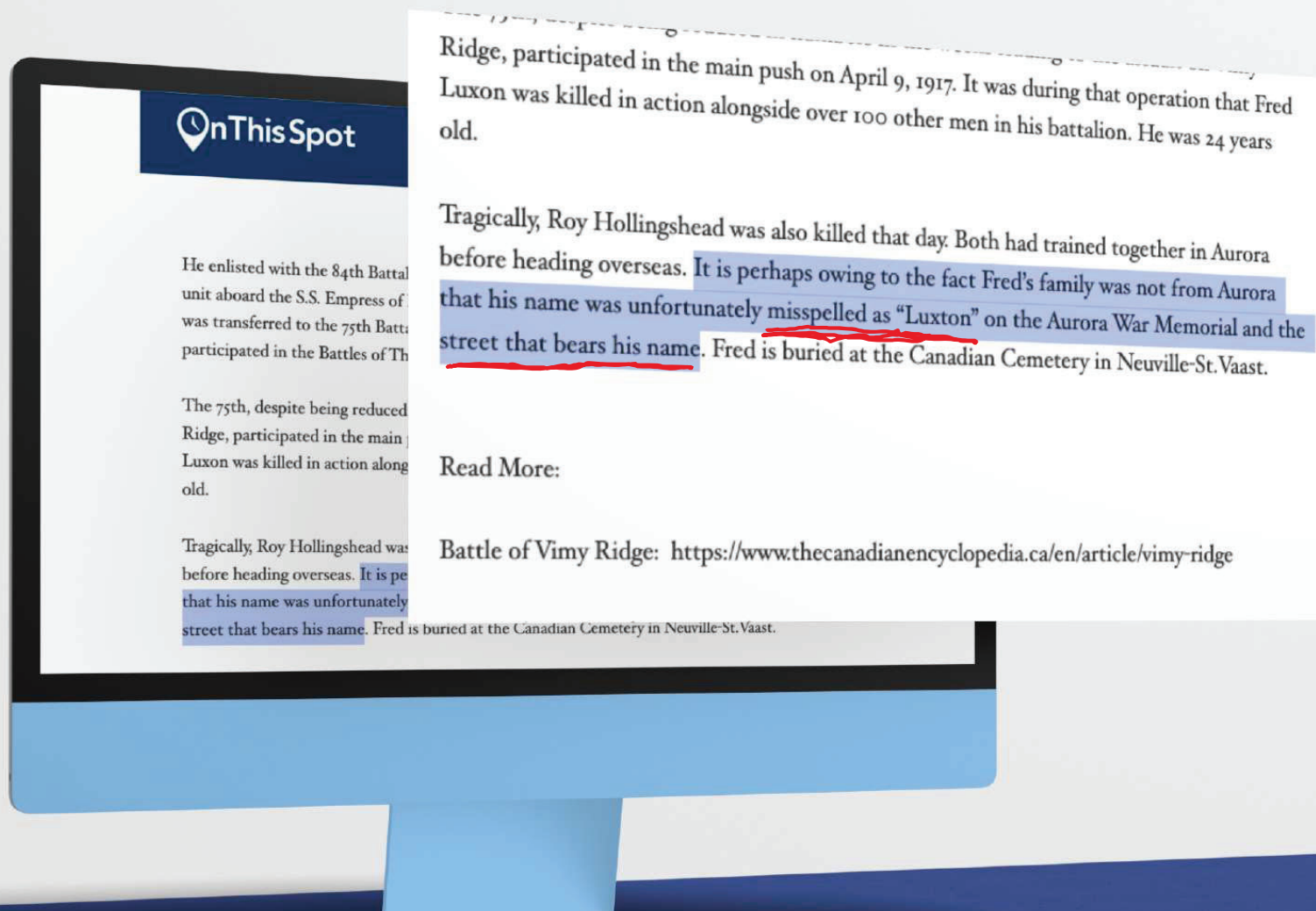


**Why is the correction to Luxton Ave.
only occurring as a result of changes
to the cenotaph?**



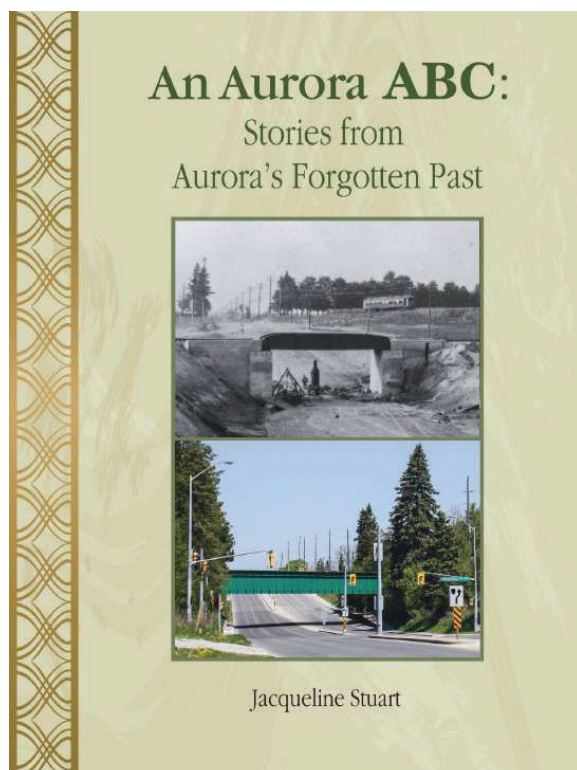
2023

1.5 YEARS WITH NO CORRECTIVE ACTION



2019

7 YEARS WITH NO CORRECTIVE ACTION

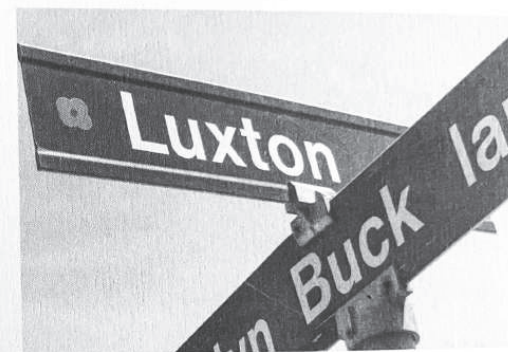


Fred Luxton

Poor Fred Luxton (note the spelling) was doomed to be known by the wrong name not only through his too-short life, but also in perpetuity.

Fred Luxton says the caption for a photograph of him with the Aurora Brass Band. Fred Luxton said the *Aurora Banner* and the *Toronto Daily Star* after he died.³²⁸ Fred Luxton says a memorial plaque in Trinity Anglican

Church in Aurora. Fred Luxton says the community war memorial.



Fred enlisted as Luxon and died as Luxon, but may go down in Aurora history as Luxton.

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2016

9 YEARS WITH NO CORRECTIVE ACTION

WHAT IS THE DIFFICULTY FOR STAFF TO CORRECT A SELF-INFLICTED MISTAKE ACKNOWLEDGED FOR YEARS?

5. Finally, this repeated error has travelled through many lists, resulting in the incorrect Luxton name being selected for an Aurora street - Luxton Avenue, in the 1990s. We believe this should also be changed but appreciate the difficulty and public nature of doing so. **See**



Street Names Changes

Requests for street name changes shall be submitted to the Planning and Development Services Department and be accompanied by the prescribed fee from the Town's [Fee By-law](#) as amended from time to time as part of the annual review of fees.

Requests for street renaming shall only be considered in special circumstances, for example, considering the impact on the existing street numbering and naming conventions and/or emergency services. In such cases, street renumbering pursuant to the Town's street numbering policies shall be done concurrently as may be appropriate to ensure that consistency is adhered to.

The street name change process involves receipt of a complete application, the preparation of a report to Council by the Planning and Development Services Department for approval, notice of consideration of a By-law, and registration of the By-law. The public shall be notified and the Council shall hear any person who claims to be

adversely affected by the by-law and applies to be heard. In addition to the minimum requirements for publication, notice may be given by prepaid postage to all assessed person affected by the change, at the discretion of the Clerk.

Usually there are a number of months from the time of approval to implementation of a street name change in order to allow any affected residents time to alter their personal address information and to post new street addresses should this be necessary.

Correcting the mistake of Folliot St.

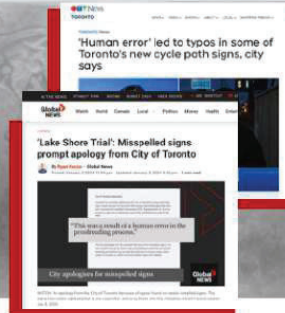


2. Introduce corrective action in policy

Current policy outlines a process for renaming a street as being initiated by way of an **application from a member of the public** or by **council direction**.

Any correction should **not be expected to meet** the threshold of a Petition of **100% support of residents on the street**.

Any costs incurred by property owners to be compensated within reason by the town with a funding source identified for this purpose.



own mistakes, learn from them and share insights

Motion

More

1. **Whereas** the Town of Aurora observed April 1st, 2024 and participated in a blue light campaign to commemorate the 100th Anniversary of the RCAF.
 2. **Whereas** Folliot street is named after Flying Officer Eric Folllott who made the ultimate sacrifice while serving with 424 squadron RCAF over France during WWII.
 3. **Whereas** each November 11th Aurora observes remembrance day to honor our fallen which includes F.O. Eric Folllott.
 4. **Whereas** F.O. Eric Folllott's name is correctly spelt on Folllott's grave marker at Marisee! French National Cemetery, Folllott's grave marker at the King City cemetery, the Alter of Sacrifice in Aurora and the RCAF Memorial Wall in Brandon Manitoba.
- and
5. **Whereas** F.O. Eric Folllott's name is spelt incorrectly on Folliot St. in Aurora.

1. **Now Therefore Be it Hereby resolved** that staff be directed to correct the spelling of Folliot St. and communicate to both council and the community of this undertaking and timeline.
2. **Be It Further Resolved** that staff undertake sufficient review to identify how this error occurred and introduced procedures to prevent recurrence.
3. **Be It Further Resolved** that Street Naming Policy PDS24-090 **not be approved as written** and be referred back to staff with the inclusion of a suitable clause for addressing correction of mistakes differentiating between "renaming" and "correcting".
4. **Be It Further Resolved** that the Town of Aurora sponsor F.O. Eric Folllott on the Aurora Legion's *Honor our Veterans Banner Program* covering all associated costs from an appropriate funding source.

3. Be It Further Resolved that Street Naming Policy PDS24-090 **not be approved as written** and be referred back to staff with the inclusion of a suitable clause for addressing correction of mistakes differentiating between "renaming" and "correcting".



**Town of Aurora
Council
Meeting Minutes**

Date: Tuesday, February 25, 2025
Time: 7 p.m.
Location: Council Chambers, Aurora Town Hall

Council Members: Mayor Tom Mrakas (Chair)
 Councillor Ron Weese
 Councillor Rachel Gilliland
 Councillor Wendy Gaertner
 Councillor Michael Thompson
 Councillor John Gallo
 Councillor Harold Kim

Other Attendees: Doug Nadorozny, Chief Administrative Officer
 Patricia De Sario, Director, Corporate Services/Town Solicitor
 Robin McDougall, Director, Community Services
 Marco Ramunno, Director, Planning and Development Services
 Matthew Volpintesta, Acting Director, Operational Services
 Rachel Wainwright-van Kessel, Director, Finance
 Carley Smith, Manager, Corporate Communications
 Michael de Rond, Town Clerk
 Linda Bottos, Council/Committee Coordinator

1. Call to Order

The Mayor called the meeting to order at 7 p.m.

2. Land Acknowledgement

Mayor Mrakas acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this

territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Main motion

Moved by Councillor Kim

Seconded by Councillor Gallo

That the revised agenda as circulated by Legislative Services be approved.

Amendment

Moved by Councillor Gilliland

Seconded by Councillor Weese

That the revised agenda be amended by the addition of Delegations items 6.3 to 6.11.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

**On a two-thirds majority vote the motion
Carried (7 to 0)**

Main motion as amended

Moved by Councillor Kim

Seconded by Councillor Gallo

That the revised agenda as circulated by Legislative Services be approved including the addition of Delegations items 6.3 to 6.11.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. **Community Presentations**

None.

6. **Delegations**

6.1 **Rosie Mandla, Resident; Re: Item 9.1 - Member Motion - Councillor Gallo; Re: Request that York Region Resubmit the Application for a Men's Shelter at 14452 Yonge Street**

Rosie Mandla spoke in opposition to the Member Motion.

Moved by Councillor Thompson

Seconded by Councillor Weese

That the comments of the delegation be received and referred to item 9.1.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

6.2 **Mike Zelyony, Resident; Re: Item 9.1 - Member Motion - Councillor Gallo; Re: Request that York Region Resubmit the Application for a Men's Shelter at 14452 Yonge Street**

Mike Zelyony spoke in opposition to the Member Motion.

Moved by Councillor Gallo

Seconded by Councillor Kim

That the comments of the delegation be received and referred to item 9.1.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

6.3 **Zhiying Huang, Resident; Re: Item 9.1 - Member Motion - Councillor Gallo; Re: Request that York Region Resubmit the Application for a Men's Shelter at 14452 Yonge Street**

Zhiying Huang spoke in opposition to the Member Motion.

Moved by Councillor Thompson
Seconded by Councillor Kim

That the comments of the delegation be received and referred to item 9.1.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

6.4 Harbinder Thandi, Resident; Re: Item 9.1 - Member Motion - Councillor Gallo; Re: Request that York Region Resubmit the Application for a Men's Shelter at 14452 Yonge Street

Harbinder Thandi spoke in opposition to the Member Motion.

Moved by Councillor Gallo
Seconded by Councillor Kim

That the comments of the delegation be received and referred to item 9.1.

Yeas (6): Mayor Mrakas, Councillor Weese, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Nays (1): Councillor Gilliland

Carried (6 to 1)

6.5 Marc Faria, Resident; Re: Item 9.1 - Member Motion - Councillor Gallo; Re: Request that York Region Resubmit the Application for a Men's Shelter at 14452 Yonge Street

The delegation was not present.

6.6 Kimberley McLean, Resident; Re: Item 9.1 - Member Motion - Councillor Gallo; Re: Request that York Region Resubmit the Application for a Men's Shelter at 14452 Yonge Street

Kimberley McLean spoke in support of the Member Motion.

Moved by Councillor Gallo
Seconded by Councillor Thompson

That the comments of the delegation be received and referred to item 9.1.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

6.7 Jordan Drodge, Resident; Re: Item 9.1 - Member Motion - Councillor Gallo; Re: Request that York Region Resubmit the Application for a Men's Shelter at 14452 Yonge Street

Jordan Drodge spoke in support of the Member Motion.

Moved by Councillor Weese

Seconded by Councillor Gaertner

That the comments of the delegation be received and referred to item 9.1.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

6.8 Adam Mobbs, Aurora Cares, Housing for All; Re: Item 9.1 - Member Motion - Councillor Gallo; Re: Request that York Region Resubmit the Application for a Men's Shelter at 14452 Yonge Street

Adam Mobbs spoke in support of the Member Motion.

Moved by Councillor Kim

Seconded by Councillor Thompson

That the comments of the delegation be received and referred to item 9.1.

Yeas (5): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Thompson, and Councillor Kim

Nays (2): Councillor Gaertner and Councillor Gallo

Carried (5 to 2)

6.9 Steve Fleck, Resident; Re: Item 9.1 - Member Motion - Councillor Gallo; Re: Request that York Region Resubmit the Application for a Men's Shelter at 14452 Yonge Street

Steve Fleck spoke in support of the Member Motion.

Moved by Councillor Thompson

Seconded by Councillor Weese

That the comments of the delegation be received and referred to item 9.1.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

6.10 Roy Cohen, Resident; Re: Item 9.1 - Member Motion - Councillor Gallo; Re: Request that York Region Resubmit the Application for a Men's Shelter at 14452 Yonge Street

Roy Cohen spoke in opposition to the Member Motion.

Moved by Councillor Gallo

Seconded by Councillor Thompson

That the comments of the delegation be received and referred to item 9.1.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

6.11 Len Bulmer, Resident; Re: Item 9.1 - Member Motion - Councillor Gallo; Re: Request that York Region Resubmit the Application for a Men's Shelter at 14452 Yonge Street

Len Bulmer spoke in support of the Member Motion.

Moved by Councillor Weese

Seconded by Councillor Thompson

That the comments of the delegation be received and referred to item 9.1.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

7. Consent Agenda

Moved by Councillor Weese

Seconded by Councillor Kim

That the Consent Agenda, items 7.1 to 7.9 inclusive, be approved.

Council Meeting Minutes
February 25, 2025

7

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

7.1 Council Meeting Minutes of January 28, 2025

1. That the Council meeting minutes of January 28, 2025, be adopted as circulated.

Carried

7.2 Council Closed Session Minutes of January 28, 2025

1. That the Council Closed Session Minutes of January 28, 2025, be adopted as circulated.

Carried

7.3 Council Closed Session Public Meeting Minutes of January 28, 2025

1. That the Council Closed Session Public Meeting Minutes of January 28, 2025, be adopted as circulated.

Carried

7.4 Special Council Closed Session Minutes of February 11, 2025

1. That the Special Council Closed Session Minutes of February 11, 2025, be adopted as circulated.

Carried

7.5 Special Council Closed Session Public Meeting Minutes of February 11, 2025

1. That the Special Council Closed Session Public Meeting Minutes of February 11, 2025, be adopted as circulated.

Carried

7.6 Special Meeting of Council Minutes of February 11, 2025

1. That the Special Meeting of Council Minutes of February 11, 2025, be adopted as circulated.

Carried

7.7 Council Public Planning Meeting Minutes of January 21, 2025

1. That the Council Public Planning meeting minutes of January 21, 2025, be adopted as circulated.

Carried

7.8 Council Public Planning Meeting Minutes of February 18, 2025

1. That the Council Public Planning Meeting Minutes of February 18, 2025, be adopted as circulated.

Carried

7.9 Memorandum from Councillor Thompson; Re: Lake Simcoe Region Conservation Authority Board Meeting Highlights of January 24, 2025

1. That the memorandum regarding Lake Simcoe Region Conservation Authority Board Meeting Highlights of January 24, 2025, be received for information.

Carried

7.10 Correspondence from Office of the Regional Solicitor and General Counsel; Re: Proposed Motion, Aurora Men's Emergency and Transitional Housing Site

Moved by Councillor Thompson
Seconded by Councillor Gilliland

1. That the correspondence from Office of the Regional Solicitor and General Counsel regarding Proposed Motion, Aurora Men's Emergency and Transitional Housing Site, be received for information.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

8. Committee of the Whole Meeting Report of February 11, 2025

Moved by Councillor Kim
Seconded by Councillor Thompson

That the Committee of the Whole Meeting Report of February 11, 2025, be received and the recommendations carried by the Committee approved, with the

exception of sub-items 8.3.1, 8.3.2, and 8.5.1, which were discussed and voted on separately as recorded below.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

8.1 Advisory Committee Meeting Minutes

8.1.1 Finance Advisory Committee Meeting Minutes of January 21, 2025

1. That the Finance Advisory Committee Meeting Minutes of January 21, 2025, be received for information.

Carried

8.1.2 Active Transportation and Traffic Safety Advisory Committee Meeting Minutes of January 22, 2025

1. That the Active Transportation and Traffic Safety Advisory Committee Meeting Minutes of January 22, 2025, be received for information.

Carried

8.2 Consent Agenda

None.

8.3 Community Services Committee Agenda

8.3.1 CMS25-004 - Sport Plan Update 2025-2029

Moved by Councillor Weese

Seconded by Councillor Thompson

1. That Report No. CMS25-004 be received; and
2. That Council endorse the recommendations contained in the attached Sport Plan update.

Motion to refer

Moved by Councillor Weese

Seconded by Councillor Gallo

That Report No. CMS25-004 be referred back to staff.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

**Motion to refer
Carried (7 to 0)**

8.3.2 CMS25-002 - Aurora Town Square - Capital Financial Summary

Moved by Councillor Gallo
Seconded by Councillor Gilliland

1. That Report No. CMS25-002 be received for information.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

8.3.3 CMS25-001 - Aurora Town Square - Grand Opening and 2025 Programming Overview

1. That Report No. CMS25-001 be received for information.

Carried

8.3.4 CMS25-003 - Community Partnership Grant - 2024 Year in Review

1. That Report No. CMS25-003 be received for information.

Carried

8.4 Corporate Services Committee Agenda

None.

8.5 Finance and Information Technology Committee Agenda

8.5.1 FIN25-003 - Regional Rental Housing Incentive Program Participation - 120 Metcalfe Street and 26-38 Berczy Street

Moved by Councillor Weese
Seconded by Councillor Thompson

1. That Report No. FIN25-003 be received; and
2. That Council approve a 20-year interest free deferral with annual repayments starting at the end of the first year to meet the requirements of York Region's rental buildings incentive program for the 101-103 Mosley Street and 120 Metcalfe Street and 26-38 Berczy Street developments enabling the developer to access York Region's program offerings.

Motion to refer

Moved by Councillor Gilliland

Seconded by Councillor Kim

That Report No. FIN25-003 be referred back to staff.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

**Motion to refer
Carried (7 to 0)**

8.6 Administration Committee Agenda

None.

8.7 Operational Services Committee Agenda

8.7.1 OPS25-004 - Conditional Approval - David English Park

1. That Report No. OPS25-004 be received; and
2. That the condition on the approval of Capital Project No. AM-F-0346 – Tennis Court Reconstruction – David English Park, in the amount of \$150,000, be lifted and the project proceed, be approved.

Carried

8.8 Planning and Development Services Committee Agenda

8.8.1 PDS25-022 - Application for Zoning By-law Amendment and Draft Plan of Subdivision, Edenbrook (Aurora) Inc., 1001 St. John's Sideroad, Part of Lot 25, Concession 2, File Number: ZBA-2012-12, SUB-2012-04, Related File number: SUB-2012-06

1. That Report No. PDS25-022 be received; and
2. That Zoning By-law Amendment application, File ZBA-2012-12 be approved to rezone the subject lands from "Rural (RU) Zone" to "Detached Fourth Density Residential Exception (R4-439) Zone", "Private Open Space Exception (O2-XXX) Zone", and "Environmental Protection (EP) Zone", as outlined in Appendix 'A'; and
3. That Draft Plan of Subdivision application, File SUB-2012-04 be approved as shown in Figure 5, subject to the conditions outlined in Appendix 'B'; and
4. That the implementing By-law for the Zoning By-law Amendment be brought forward to a future Council meeting for enactment; and
5. That a total of 96 persons worth of servicing allocation be granted to facilitate the proposed development of 29 single detached units.

Carried

8.8.2 PDS25-023 - Revised Draft Approved Plan of Subdivision, Edenbrook (Aurora) Inc., 929 St. John's Sideroad, Part of Lot 25, Concession 2, File Number: SUB-2012-06, Related File Number: SUB-2012-04

1. That Report No. PDS25-023 be received; and
2. That the revised Draft Approved Plan of Subdivision, File SUB-2012-06 submitted by MEHI Planning Services as shown in Figure 5, be approved subject to the revised draft plan conditions contained in Appendix A; and
3. That a total of six additional persons worth of servicing allocation be granted to facilitate the proposed two additional full lots in the Draft Plan of Subdivision; and

4. That the revisions to the Draft Approved Plan of Subdivision conditions be deemed to be minor and therefore not require notice in accordance with Subsection 51(47) of the Planning Act, R.S.O. 1990, c. P.13.

Carried

8.9 Member Motions

8.9.1 Councillor Gallo; Re: Request that York Region Resubmit the Application for a Men's Shelter at 14452 Yonge Street

(See section 9. Consideration of Items Requiring Discussion (Regular Agenda) item 9.1)

8.10 Regional Report

8.10.1 York Regional Council Highlights of January 30, 2025

1. That the York Regional Council Highlights of January 30, 2025, be received for information.

Carried

9. Consideration of Items Requiring Discussion (Regular Agenda)

Council consented to consider item 9.1 prior to consideration of item 8.3.1.

9.1 Member Motion - Councillor Gallo; Re: Request that York Region Resubmit the Application for a Men's Shelter at 14452 Yonge Street

Moved by Councillor Gallo

Seconded by Councillor Weese

Whereas the Regional Municipality of York made an application for a Zoning By-Law Amendment to the Town of Aurora for a 55-unit (65 Bed) Men's Emergency and Transitional Housing facility at 14452 Yonge Street in Aurora; and

Whereas the Town's Policy Planning Division of the Planning and Development Services Department confirmed in their comments dated November 25, 2022, that the proposed development 'is a type of Special Needs Housing' and conforms with and implements policies of the Town

of Aurora's Official Plan, and is allowed in any designated area that permits residential uses, including cluster residential; and

Whereas there is sufficient water and wastewater allocation for this type of housing; and

Whereas a Community Information Meeting was held in Aurora on January 9, 2024, hosted by the Regional Municipality of York to address resident concerns; and

Whereas a statutory Public Planning Meeting was initially held for the subject application on January 24, 2023; and

Whereas a second Town of Aurora Public Planning Meeting on February 13, 2024, was conducted to address resident concerns and to provide additional opportunity for the applicant to receive public input; and

Whereas at the second Public Planning Meeting held in Aurora on February 13, 2024, the application was refused by Council and not referred to a further Council Meeting; and

Whereas a Motion by Councillor Gilliland on February 27, 2024, was approved to require Town staff to proactively work with York Region staff to identify three potential viable sites for this type of housing in Aurora and report back to Council before the end of 2024; and

Whereas report CA024-005 tabled at the December 10, 2024 Council Meeting confirmed that no viable alternatives to the proposed location have been identified by Town Staff; and

Whereas Aurora Council refused the application on February 13, 2024, and subsequently staff issued a formal refusal letter where the Regional Municipality of York did not appeal the decision; and

Whereas in order for Aurora Council to reconsider and approve the Zoning by-law Amendment, the Regional Municipality of York would have to resubmit the application;

1. Now Therefore Be It Hereby Resolved That Aurora Town Council requests the Regional Municipality of York to resubmit the Zoning by-law Amendment application for a Men's Emergency and Transitional Facility located at 14452 Yonge Street in Aurora.

Yeas (4): Councillor Weese, Councillor Gilliland, Councillor Gaertner, and Councillor Gallo

Nays (3): Mayor Mrakas, Councillor Thompson, and Councillor Kim

Carried (4 to 3)

Note: This motion was vetoed by [Mayoral Decision No. 2025-006](#).

10. New Business

Councillor Gilliland advised that a Town Hall with York Region Police regarding Crime Prevention will be held in Council Chambers at Aurora Town Hall on Monday, March 3, 2025, from 7 p.m. to 9 p.m.

11. By-laws

11.1 By-law Number 6674-25 - Being a By-law to appoint a Deputy Fire Chief for Central York Fire Services. (Daniel Waters)

11.2 By-law Number 6675-25 - Being a By-law to appoint a Deputy Fire Chief for Central York Fire Services. (Lorianne Zwicker)

11.3 By-law Number 6676-25 - Being a By-law to amend By-law Number 6404-22, the Town of Aurora Procurement Policy.

Moved by Councillor Thompson

Seconded by Councillor Gilliland

That the By-laws, items 11.1 to 11.3 inclusive, be enacted.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

12. Closed Session

None.

13. Confirming By-law

13.1 By-law Number 6677-25 - Being a By-law to confirm actions by Council resulting from a Council meeting on February 25, 2025

Moved by Councillor Weese

Seconded by Councillor Gaertner

That the confirming by-law be enacted.

Carried

14. Adjournment

Moved by Councillor Gallo

Seconded by Councillor Thompson

That the meeting be adjourned at 9:34 p.m.

Carried

Tom Mrakas, Mayor

Michael de Rond, Town Clerk



**Town of Aurora
Special Meeting of Council
Minutes**

Date: Tuesday, February 25, 2025
Time: 6 p.m.
Location: Council Chambers, Aurora Town Hall

Council Members: Mayor Tom Mrakas (Chair)
 Councillor Ron Weese
 Councillor Rachel Gilliland
 Councillor Wendy Gaertner
 Councillor Michael Thompson (arrived 6:22 p.m.)
 Councillor John Gallo
 Councillor Harold Kim

Other Attendees: Doug Nadorozny, Chief Administrative Officer
 Patricia De Sario, Director, Corporate Services/Town Solicitor
 Robin McDougall, Director, Community Services
 Marco Ramunno, Director, Planning and Development Services
 Michael de Rond, Town Clerk
 Linda Bottos, Council/Committee Coordinator

1. Call to Order

This meeting served as the Annual General Meeting of the Aurora Economic Development Corporation.

The Mayor called the meeting to order at 6 p.m.

2. Land Acknowledgement

Mayor Mrakas acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these

lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Moved by Councillor Weese

Seconded by Councillor Gilliland

That the agenda as circulated by Legislative Services be approved.

Yeas (6): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Gallo, and Councillor Kim

Absent (1): Councillor Thompson

Carried (6 to 0)

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. Delegations

None.

6. Consideration of Items Requiring Discussion

6.1 PDS25-029 - Aurora Economic Development Corporation Annual Report 2024

Marilee Harris, Chair of the Board of Directors, Aurora Economic Development Corporation (AEDC), presented an overview of the AEDC initiatives and accomplishments through 2024, including Board membership, AEDC's role, its Economic Development Strategic Action Plan and objectives, and the Emerging Aurora campaign and initiatives.

Moved by Councillor Kim

Seconded by Councillor Gilliland

1. That Report No. PDS25-029 be received; and

2. That the governing documents of the Aurora Economic Development Corporation (AEDC), including any by-laws, be updated as described in the Legal Considerations section of this report; and
3. That the appointment of the auditor or the requirement to have a review engagement be waived for the financial year; and
4. That Council appoint the following individuals to the Aurora Economic Development Corporation (AEDC) Board of Directors for a term of three years:
 1. Sreyas Dasika
 2. Matthew Johnson
 3. Leslie Stuart Learmont
 4. Anita Mukherjee

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

7. **Confirming By-law**

7.1 **By-law Number 6673-25 - Being a By-law to confirm actions by Council resulting from a Special Meeting of Council on February 25, 2025**

Moved by Councillor Gallo

Seconded by Councillor Kim

That the confirming by-law be enacted.

Carried

8. **Adjournment**

Moved by Councillor Gilliland

Seconded by Councillor Weese

That the meeting be adjourned at 6:27 p.m.

Carried

Special Meeting of Council Minutes
February 25, 2025

4

Tom Mrakas, Mayor

Michael de Rond, Town Clerk



**Town of Aurora
Special Meeting of Council
Minutes**

Date: Tuesday, March 18, 2025
Time: 6 p.m.
Location: Council Chambers, Aurora Town Hall

Council Members: Mayor Tom Mrakas (Chair)
 Councillor Ron Weese
 Councillor Rachel Gilliland
 Councillor Wendy Gaertner
 Councillor Michael Thompson
 Councillor John Gallo
 Councillor Harold Kim

Other Attendees: Doug Nadorozny, Chief Administrative Officer
 Patricia De Sario, Director, Corporate Services/Town Solicitor
 Robin McDougall, Director, Community Services
 Carley Smith, Manager, Corporate Communications
 Michael de Rond, Town Clerk
 Linda Bottos, Council/Committee Coordinator
 Julia Shipcott, Council/Committee Coordinator

1. Call to Order

The Mayor called the meeting to order at 6 p.m.

2. Land Acknowledgement

Mayor Mrakas acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the

Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Main motion

Moved by Councillor Gallo

Seconded by Councillor Kim

That the revised agenda as circulated by Legislative Services be approved.

Amendment

Moved by Councillor Thompson

Seconded by Councillor Weese

That the revised agenda be amended by the addition of Delegations items 5.3 to 5.13.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

**On a two-thirds majority vote of Council Members present, the motion
 Carried (7 to 0)**

Main motion as amended

Moved by Councillor Gallo

Seconded by Councillor Kim

That the revised agenda as circulated by Legislative Services be approved including the addition of Delegations items 5.3 to 5.13.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. Delegations

5.1 Ken Chen, Resident; Re: Item 6.1 - Override of Mayor's Veto of Item 9.1 from February 25, 2025 Council Meeting

Ken Chen spoke in opposition to the override of the Mayor's veto.

The delegation was not received.

5.2 Linda Ma, Resident; Re: Item 6.1 - Override of Mayor's Veto of Item 9.1 from February 25, 2025 Council Meeting

Linda Ma spoke in opposition to the override of the Mayor's veto.

Moved by Councillor Gallo

Seconded by Councillor Thompson

That the comments of the delegation be received and referred to item 6.1.

Yeas (5): Mayor Mrakas, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Nays (2): Councillor Weese, and Councillor Gilliland

Carried (5 to 2)

5.3 Ki Kit Li, Resident; Re: Item 6.1 - Override of Mayor's Veto of Item 9.1 from February 25, 2025 Council Meeting

Ki Kit Li spoke in opposition to the override of the Mayor's veto.

Moved by Councillor Thompson

Seconded by Councillor Kim

That the comments of the delegation be received and referred to item 6.1.

Yeas (6): Mayor Mrakas, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Nays (1): Councillor Weese

Carried (6 to 1)

5.4 Harbinder Thandi, Resident; Re: Item 6.1 - Override of Mayor's Veto of Item 9.1 from February 25, 2025 Council Meeting

Harbinder Thandi spoke in opposition to the override of the Mayor's veto.

Moved by Councillor Thompson
Seconded by Councillor Gaertner

That the comments of the delegation be received and referred to item 6.1.

Yeas (6): Mayor Mrakas, Councillor Gilliland, Councillor Gaertner,
 Councillor Thompson, Councillor Gallo, and Councillor Kim

Nays (1): Councillor Weese

Carried (6 to 1)

5.5 Joe Vesia, Resident; Re: Item 6.1 - Override of Mayor's Veto of Item 9.1 from February 25, 2025 Council Meeting

Joe Vesia spoke in opposition to the override of the Mayor's veto.

Moved by Councillor Gaertner
Seconded by Councillor Thompson

That the comments of the delegation be received and referred to item 6.1.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor
 Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

5.6 Frank Ni, Resident; Re: Item 6.1 - Override of Mayor's Veto of Item 9.1 from February 25, 2025 Council Meeting

Frank Ni spoke in opposition to the override of the Mayor's veto.

Moved by Councillor Thompson
Seconded by Councillor Kim

That the comments of the delegation be received and referred to item 6.1.

Yeas (5): Mayor Mrakas, Councillor Gaertner, Councillor Thompson,
 Councillor Gallo, and Councillor Kim

Nays (2): Councillor Weese, and Councillor Gilliland

Carried (5 to 2)

5.7 Costabile Carpinelli, Resident; Re: Item 6.1 - Override of Mayor's Veto of Item 9.1 from February 25, 2025 Council Meeting

Costabile Carpinelli spoke in opposition to the override of the Mayor's veto.

Moved by Councillor Thompson

Seconded by Councillor Kim

That the comments of the delegation be received and referred to item 6.1.

Yeas (4): Mayor Mrakas, Councillor Gaertner, Councillor Thompson, and Councillor Kim

Nays (3): Councillor Weese, Councillor Gilliland, and Councillor Gallo

Carried (4 to 3)

5.8 Shaheen Moledina, Resident; Re: Item 6.1 - Override of Mayor's Veto of Item 9.1 from February 25, 2025 Council Meeting

Shaheen Moledina spoke in opposition to the override of the Mayor's veto.

Moved by Councillor Thompson

Seconded by Councillor Weese

That the comments of the delegation be received and referred to item 6.1.

Yeas (5): Mayor Mrakas, Councillor Weese, Councillor Gaertner, Councillor Thompson, and Councillor Kim

Nays (2): Councillor Gilliland, and Councillor Gallo

Carried (5 to 2)

5.9 Jordan Drodge, Resident; Re: Item 6.1 - Override of Mayor's Veto of Item 9.1 from February 25, 2025 Council Meeting

Jordan Drodge spoke in support of the override of the Mayor's veto.

Moved by Councillor Gallo

Seconded by Councillor Thompson

That the comments of the delegation be received and referred to item 6.1.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

5.10 Steve Fleck, Resident; Re: Item 6.1 - Override of Mayor's Veto of Item 9.1 from February 25, 2025 Council Meeting

Steve Fleck spoke in support of the override of the Mayor's veto.

Moved by Councillor Kim

Seconded by Councillor Thompson

That the comments of the delegation be received and referred to item 6.1.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

5.11 Susan Shaw, Resident; Re: Item 6.1 - Override of Mayor's Veto of Item 9.1 from February 25, 2025 Council Meeting

Susan Shaw spoke in support of the override of the Mayor's veto.

Moved by Councillor Gaertner

Seconded by Councillor Thompson

That the comments of the delegation be received and referred to item 6.1.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

5.12 Wendy Morihovitis, Resident; Re: Item 6.1 - Override of Mayor's Veto of Item 9.1 from February 25, 2025 Council Meeting

Wendy Morihovitis spoke in support of the override of the Mayor's veto.

Moved by Councillor Gallo

Seconded by Councillor Weese

That the comments of the delegation be received and referred to item 6.1.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

5.13 Sally Haberer, Resident; Re: Item 6.1 - Override of Mayor's Veto of Item 9.1 from February 25, 2025 Council Meeting

Sally Haberer spoke in support of the override of the Mayor's veto.

Moved by Councillor Gaertner

Seconded by Councillor Thompson

That the comments of the delegation be received and referred to item 6.1.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

6. Consideration of Items Requiring Discussion

6.1 Override of Mayor's Veto of Item 9.1 from February 25, 2025 Council Meeting

(Item 9.1 from February 25, 2025 Council was re: Request that York Region Resubmit the Application for a Men's Shelter at 14452 Yonge St.)

Moved by Councillor Gallo

Seconded by Councillor Weese

1. That Council override the Mayor's veto of the motion carried at the February 25, 2025 Council meeting regarding the Men's Emergency and Transitional Shelter.

Yeas (4): Councillor Weese, Councillor Gilliland, Councillor Gaertner, and Councillor Gallo

Nays (3): Mayor Mrakas, Councillor Thompson, and Councillor Kim

**On a two-thirds majority vote of all Council Members, the motion was
 Defeated (4 to 3)**

6.2 Correspondence from the Office of the Chief Commissioner, Ontario Human Rights Commission; Re: Follow-up to proposed emergency and transitional housing project at 14452 Yonge St.

Moved by Councillor Gallo

Seconded by Councillor Weese

1. That the correspondence from the Office of the Chief Commissioner, Ontario Human Rights Commission, regarding Follow-up to proposed

emergency and transitional housing project at 14452 Yonge St., be received for information.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

Carried (7 to 0)

7. Confirming By-law

7.1 By-law Number 6679-25 - Being a By-law to confirm actions by Council resulting from a Special Meeting of Council on March 18, 2025

Moved by Councillor Kim

Seconded by Councillor Thompson

That the confirming by-law be enacted.

Carried

8. Adjournment

Moved by Councillor Kim

Seconded by Councillor Gallo

That the meeting be adjourned at 7:16 p.m.

Carried

Tom Mrakas, Mayor

Michael de Rond, Town Clerk



Central York Fire Services

Minutes

Joint Council Committee

Date: Tuesday, December 3, 2024
Time: 9:30 AM
Location: Streamed live from the Municipal Offices
395 Mulock Drive
Newmarket, ON L3Y 4X7

Members Present: Councillor Gilliland, Town of Aurora, Chair
Councillor Broome, Town of Newmarket, Vice Chair
Councillor Gaertner, Town of Aurora
Councillor Morrison, Town of Newmarket
Councillor Simon, Town of Newmarket

Staff Present: I. McDougall, Chief Administrative Officer
D. Nadorozny, Chief Administrative Officer, Town of Aurora
Jeff Payne, Commissioner of Community Services, Town of Newmarket
R. Volpe, Fire Chief, Central York Fire Services
Daniel Waters, Platoon Chief, Central York Fire Services
A. Tang, Director of Financial Services/Treasurer Town of Newmarket
R. Wainwright-van Kessel, Director of Finance – Treasurer, Town of Aurora
A. Gibson, Senior Financial Analyst, Town of Newmarket
K. Saini, Deputy Town Clerk, Town of Newmarket
S. Granat, Legislative Coordinator

The meeting was called to order at 9:38 AM.
Councillor Gilliland in the Chair.

1. Notice

Chair Gilliland advised that the Municipal Offices were open to the public, and that members of the public could attend this meeting in person or view the live stream available at newmarket.ca/meetings.

2. Additions & Corrections to the Agenda

None.

3. Conflict of Interest Declarations

None.

4. Presentations

4.1 Central York Fire Services High Rise Program

Fire Chief Volpe provided an introduction on this matter. Captain Roitman presented regarding the Central York Fire Services High Rise Program including background and history of high rise fire fighting in Ontario, budget approval, Phase 1, 2, and 3 of the rollout, planned high rises in Newmarket and Aurora, and program implementation.

Committee Members queried Staff regarding the purpose of the ladder trucks, voice announcements and high rise evacuation, communication with residents, crew training, low rise training, proactive fire prevention measures in high rise buildings, fire inspection requirements for doors to suites in multi-residential buildings, resident fire inspection requests, penalties, and process for fire inspection violations,

Moved by: Councillor Simon

Seconded by: Councillor Broome

1. That the presentation provided by Captain Roitman regarding the Central York Fire Services High Rise Program be received.

Carried

5. Deputations

None.

6. Approval of Minutes

6.1 Central York Fire Services Joint Council Committee meeting minutes of October 1, 2024

Moved by: Councillor Morrison

Seconded by: Councillor Broome

1. That the Central York Fire Services Joint Council Committee meeting minutes be approved.

Carried

7. Items

7.1 Third Quarter 2024 CYFS Financial Update

Committee members queried staff regarding unfavourable variances, and asset replacement plan for Central York Fire Services Facilities.

Moved by: Councillor Broome

Seconded by: Councillor Gaertner

1. That Fire Services Report JCC 2024-06 Third Quarter 2024 Financial Update dated December 3, 2024, be received for information purposes.

Carried

7.2 Central York Fire Services Joint Council Committee 2025 Meeting Schedule

Members of the Council queried staff regarding governance changes timing, budget conversation timing, and allocating additional time for discussions of Master Fire Plan.

Moved by: Councillor Broome

Seconded by: Councillor Gaertner

1. That the Joint Council Committee adopt the following meeting schedule for 2025: March 4, 2025, June 3, 2025, October 7, 2025, and November 4, 2025; and,
2. That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

7.3 Appointment of Fire Prevention Officers (By-law)

Moved by: Councillor Morrison

Seconded by: Councillor Simon

1. That the Appointment of Fire Prevention By-laws be received for information purposes; and,
2. That the Central York Services Joint Council Committee recommend enactment of the Appointment of Fire Prevention Officers By-law.

Carried

8. New Business

8.1 Thank You to Councillor Gilliland

The Fire Chief thanked Councillor Gilliland for Chairing the Joint Council Committee and presented a plaque. The Fire Chief also noted Vice-Chair Councillor Broome as incoming Chair.

9. Closed Session (if required)

The Joint Council Committee did not resolve into Closed Session.

10. Adjournment

Moved by: Councillor Broome

Seconded by: Councillor Simon

1. That the meeting be adjourned at 10:32 AM.

Carried

Councillor Gilliland, Chair

Date



**Town of Aurora
Committee of the Whole
Meeting Report**

Date: Tuesday, March 4, 2025
Time: 7 p.m.
Location: Council Chambers, Aurora Town Hall

Council Members: Mayor Tom Mrakas (Chair)
 Councillor Ron Weese
 Councillor Rachel Gilliland
 Councillor Wendy Gaertner
 Councillor Michael Thompson
 Councillor John Gallo
 Councillor Harold Kim (arrived 7:01 p.m.)

Other Attendees: Marco Ramunno, Acting Chief Administrative Officer, Director,
 Planning and Development Services
 Patricia De Sario, Director, Corporate Services/Town Solicitor*
 Robin McDougall, Director, Community Services
 Sara Tienkamp, Director, Operational Services
 Jason Gaertner, Acting Director, Finance
 Carley Smith, Manager, Corporate Communications
 Michael de Rond, Town Clerk
 Linda Bottos, Council/Committee Coordinator
 Julia Shipcott, Council/Committee Coordinator

*Attended electronically

1. Call to Order

The Mayor called the meeting to order at 7 p.m.

2. Land Acknowledgement

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island,

recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Committee of the Whole approved the revised agenda as circulated by Legislative Services.

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. Community Presentations

None.

6. Delegations

6.1 Shaheen Moledina and Laila Doran, Residents; Re: Ramadan in Town's Special Events

Shaheen Moledina introduced daughter Laila Doran who spoke about the importance to Muslim residents of acknowledging Ramadan and Eid within the community, as well as the significant contributions of the Muslim community to Canada, and proposed that the Town hold a special event to honour the observations of Ramadan and Eid.

Committee of the Whole received the comments of the delegation for information.

6.2 Nick Pileggi, Macaulay Shiomi Howson Ltd.; Re: Item 14.3 - PDS25-026 - Application for Official Plan Amendment and Zoning By-law Amendment, 200 Wellington Holding Corp., 7 Lacey Court, Block 12 on Plan 65M-2583, File Number: OPA-2024-01, ZBA-2024-01

Nick Pileggi, on behalf of the applicant, presented an overview of the application including site/area context and updated site plan in support of the staff recommendation to approve the proposed development.

Committee of the Whole received and referred the comments of the delegation to item 14.3.

6.3 David Heard, Resident; Re: Item 14.1 - PDS25-030 - Heritage Permit Application HPA-2025-01, Happy Woodland Pet Cemetery

David Heard provided comments and suggestions on how to address problematic monuments, and further suggested that the Pet Cemetery should be an inclusive site and designated as a national historic site.

Committee of the Whole received and referred the comments of the delegation to item 14.1.

7. Advisory Committee Meeting Minutes

Committee of the Whole recommends:

That the Advisory Committee Meeting Minutes, items 7.1 to 7.6 inclusive, be received for information.

Carried

7.1 Heritage Advisory Committee Meeting Minutes of February 3, 2025

1. That the Heritage Advisory Committee Meeting Minutes of February 3, 2025, be received for information.

Carried

7.2 Community Recognition Review Advisory Committee Meeting Minutes of February 12, 2025

1. That the Community Recognition Review Advisory Committee Meeting Minutes of February 12, 2025, be received for information.

Carried

7.3 Accessibility Advisory Committee Meeting Minutes of February 12, 2025

1. That the Accessibility Advisory Committee Meeting Minutes of February 12, 2025, be received for information.

Carried

7.4 Finance Advisory Committee Meeting Minutes of February 18, 2025

1. That the Finance Advisory Committee Meeting Minutes of February 18, 2025, be received for information.

Carried**7.5 Environmental Advisory Committee Meeting Minutes of February 24, 2025**

1. That the Environmental Advisory Committee Meeting Minutes of February 24, 2025, be received for information.

Carried**7.6 Mayor's Golf Classic Funds Committee Meeting Minutes of February 26, 2025**

1. That the Mayor's Golf Classic Funds Committee Meeting Minutes of February 26, 2025, be received for information.

Carried**8. Consent Agenda**

None.

9. Community Services Committee Agenda

None.

10. Corporate Services Committee Agenda

None.

11. Finance and Information Technology Committee Agenda**11.1 FIN25-014 - Statement of Remuneration and Expenses for Members of Council, Committees and Local Boards****Committee of the Whole recommends:**

1. That Report No. FIN25-014 be received for information.

Carried

11.2 FIN25-016 - 2025 Year End Operating Surplus/Deficit Management

Committee of the Whole recommends:

1. That Report No. FIN25-016 be received; and
2. That the by-law to allocate any 2025 operating surplus or deficit, as detailed in this report, be brought forward to a future Council meeting for approval.

Carried

12. Administration Committee Agenda

None.

13. Operational Services Committee Agenda

13.1 OPS25-005 - Bulk Water Fees - Development Operations

Committee of the Whole recommends:

1. That Report No. OPS25-005 be received; and
2. That the proposed amendments to the Fees and Charges By-law Number 6656-24 for Bulk Water Fees for Construction Water be approved; and
3. That a by-law to amend By-law No. 6656-24 – 2025-26 Fees and Charges By-law be brought forward for enactment.

Carried

14. Planning and Development Services Committee Agenda

14.1 PDS25-030 - Heritage Permit Application HPA-2025-01, Happy Woodland Pet Cemetery

Committee of the Whole recommends:

1. That Report No. PDS25-030 be received; and
2. That staff continue to consult and investigate options regarding the remediation of monuments with offensive language and report back to Council; and

3. That the other restorations and improvements for the Happy Woodland Pet Cemetery as otherwise proposed through Heritage Permit Application HPA-2025-01 be approved.

Carried

14.2 PDS25-031 - Heritage Permit Application HPA-2025-02, Aurora War Memorial and Cenotaph

Committee of the Whole recommends:

1. That Report No. PDS25-031 be received; and
2. That the site works for the Aurora War Memorial Peace Park and Cenotaph as proposed through Heritage Permit Application HPA-2025-02 be approved.

Carried

14.3 PDS25-026 - Application for Official Plan Amendment and Zoning By-law Amendment, 200 Wellington Holding Corp., 7 Lacey Court, Block 12 on Plan 65M-2583, File Number: OPA-2024-01, ZBA-2024-01, Related File Number: SP-2024-01, C-2024-06

Committee of the Whole recommends:

1. That Report No. PDS25-026 be received; and
2. That Official Plan Amendment application OPA-2024-01 be approved to redesignate a portion of the subject property from "Community Services and Facilities" to "Stable Neighbourhoods" and "Environmental Protection", as outlined in Appendix 'A'; and
3. That Zoning By-law Amendment application ZBA-2024-01 be approved to rezone a portion of the subject property from "Institutional (I) Zone" to "Townhouse Dwelling Residential R8 Exception Zone (XXX)" and "Environmental Protection (EP) Zone", as outlined in Appendix 'B'; and
4. That the implementing By-laws for the Official Plan and Zoning By-law Amendments be brought forward to a future Council meeting for enactment; and

5. That seventy-seven (77) persons worth of servicing allocation be granted to facilitate the proposed development of twenty-nine (29) freehold townhouses.

Carried

15. Member Motions

15.1 Councillor Gallo; Re: 24-Hour Warming/Cooling Emergency Centres

Committee of the Whole recommends:

Whereas the Town of Aurora is committed to ensuring the safety and well-being of all residents, especially during extreme weather events; and

Whereas there is a growing need to provide support for vulnerable individuals during both cold and warm weather events, including those experiencing homelessness or those who may be at risk due to health conditions; and

Whereas warming/cooling centres have been recognized as a critical service for those requiring shelter and protection from the dangers of extreme temperatures; and

Whereas the introduction of a 24-hour warming/cooling centre during extreme weather conditions in Aurora could serve to mitigate the risks posed by both cold and warm weather conditions to vulnerable individuals; and

Whereas our current warming/cooling centres are only open from 7 a.m. to 11 p.m.;

1. Now Therefore Be It Hereby Resolved That staff, in consultation with the Region, be directed to investigate the feasibility of establishing a warming/cooling centre during extreme weather conditions on a 24-hour basis; and
2. Be It Further Resolved That the report back to Council provide information on the potential implementation of such a facility, including an assessment of costs, operational requirements, and potential locations.

Carried

16. Regional Report

16.1 York Regional Council Highlights of February 27, 2025

Committee of the Whole recommends:

1. That the York Regional Council Highlights of February 27, 2025, be received for information.

Carried

17. New Business

Councillor Weese requested an update on the expression of interest for the Aurora Armoury, and the Mayor provided a response.

Councillor Gaertner inquired about a matter raised under New Business at a previous meeting regarding the possibility of snow removal on the paved trail between the Aurora Seniors Centre and the Aurora Family Leisure Complex, and the Mayor provided a response.

Councillor Gallo observed that northbound transport trucks on Yonge Street are forced to make very wide turns to head east onto Industrial Parkway South and suggested this issue should be addressed. Staff agreed to follow up.

Councillor Thompson referred to the earlier delegation regarding incorporating Ramadan into Town events and inquired about next steps, and staff provided a response.

Councillor Gaertner recognized that March 2025 is the holy month of Ramadan, ending with the celebration of Eid al-Fitr, and extended best wishes to all.

18. Public Service Announcements

Councillor Weese advised that a screening of the Happy Woodland Pet Cemetery documentary film will be held on National Puppy Day on March 23, 2025, at Aurora Town Square.

Mayor Mrakas announced the following activities and events:

- Wristbands are on sale for the Town's annual Easterpalooza event on Saturday, April 19, 2025; for more information, visit aurora.ca/Easter.

- Nominations are open for the Town's annual Community Recognition Awards; for details and to submit nominations, visit aurora.ca/CRA.
- The Town is offering March Break day camps, drop-in programs, and other activities; for information, visit aurora.ca.
- Reminder that applications are still being accepted to rent a plot for the new community garden program at John Abel Park; for details and to apply by March 7, 2025, visit aurora.ca/JohnAbelPark.
- Reminder that the Aurora Family Leisure Complex (A.F.L.C.) pool will be closed from March 10 to 23, 2025, for annual maintenance while the Stronach Aurora Recreation Complex (S.A.R.C.) pool will remain open; for the S.A.R.C. swim schedule, visit aurora.ca/Aquatics.

19. Closed Session

None.

20. Adjournment

The meeting was adjourned at 8:12 p.m.



**Town of Aurora
Heritage Advisory Committee
Meeting Minutes**

Date: Monday, February 3, 2025
Time: 7 p.m.
Location: Holland Room, Aurora Town Hall

Committee Members: Councillor Wendy Gaertner (Chair)
Cynthia Bettio*
John Green, Aurora Historical Society Representative (Vice Chair)
Bob McRoberts, Honourary Member
Rocco Morsillo
Chris Polsinelli

Members Absent: Linda Duringer

Other Attendees: Councillor Ron Weese*
Jeremy Hood, Museum Collections Technician
Michelle Johnson, Collections and Exhibitions Coordinator
Adam Robb, Manager, Policy Planning and Heritage
Ishita Soneji, Deputy Town Clerk
Linda Bottos, Council/Committee Coordinator

*Attended electronically

1. Call to Order

The Chair called the meeting to order at 7 p.m.

1.1 Appointment of Committee Vice Chair

Moved by Bob McRoberts
Seconded by Rocco Morsillo

1. That John Green be appointed as Vice Chair of the Heritage Advisory Committee for a one-year term (2025).

Carried

2. Land Acknowledgement

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Moved by Bob McRoberts
Seconded by Rocco Morsillo

That the revised agenda as circulated by Legislative Services be approved.

Carried

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. Receipt of the Minutes

5.1 Heritage Advisory Committee Meeting Minutes of December 9, 2024

Moved by Rocco Morsillo
Seconded by Bob McRoberts

1. That the Heritage Advisory Committee meeting minutes of December 9, 2024, be received for information.

Carried

6. Delegations

6.1 Christopher Watts, The Aurora Heritage Authority; Re: The Aurora Armoury Provincial Plaque

Christopher Watts presented background on the Aurora Armoury Provincial plaque erected in 2007, noting the outdated plaque wording does not accurately reflect the current use of the Armoury, and requested that consideration be given to ordering a replacement plaque, the correction of any digital footprints, and communication of the results. Staff confirmed this matter is being addressed through Ontario Heritage Trust and updates would be reported back to the Committee.

Moved by Cynthia Bettio

Seconded by Bob McRoberts

That the comments of the delegation be received for information.

Carried

7. Matters for Consideration

7.1 Memorandum from Manager, Policy Planning and Heritage; Re: Heritage Permit Application HPA-2025-01 - Happy Woodland Pet Cemetery (14314-14378 Yonge Street)

Staff provided a brief overview of the memorandum and introductions. Michelle Johnson, Collections and Exhibitions Coordinator, accompanied by Jeremy Hood, Museum Collections Technician, presented a summary of the application including a site overview and items requiring alteration including pathways; monument relocation and restoration; problematic monuments; and landscape maintenance and design enhancements.

The Committee and staff discussed the uniqueness of the inactive Cemetery, requirements for starting an active cemetery, the proposed permeable pathway and accessible options, and the handling of inappropriate inscriptions on monuments. The Committee expressed support for the work being done and the preference to retain the original form of any monument to preserve historical accuracy, and suggested that an understanding of why certain language is no longer used be provided through a central interpretative/disclaimer plaque or QR codes.

Moved by John Green

Seconded by Cynthia Bettio

1. That the memorandum regarding Heritage Permit Application HPA-2025-01 - Happy Woodland Pet Cemetery (14314-14378 Yonge Street) be received; and
2. That the Heritage Advisory Committee comments regarding Heritage Permit Application HPA-2025-01 be received and referred to staff for consideration and further action as appropriate.

Carried

7.2 Memorandum from Manager, Policy Planning and Heritage; Re: Heritage Permit Application HPA-2025-02 - Aurora War Memorial and Cenotaph (14659 Yonge Street)

Staff provided a brief overview of the memorandum and application for the restoration and remedial work to be performed at the Aurora War Memorial Peace Park and Cenotaph.

The Committee expressed appreciation for the research done and inquired about whether the spelling of the Luxton Avenue street sign would also be corrected to "Luxon", which staff confirmed would be addressed. The Committee further inquired about the status of the fence surrounding the Park and staff provided clarification regarding the buffer requirements of any adjacent development application.

Moved by Bob McRoberts

Seconded by John Green

1. That the memorandum regarding Heritage Permit Application HPA-2025-02 - Aurora War Memorial and Cenotaph (14659 Yonge Street) be received; and
2. That the Heritage Advisory Committee comments regarding Heritage Permit Application HPA-2025-02 be received and referred to staff for consideration and further action as appropriate.

Carried

8. Informational Items

None.

9. New Business

As two new members were present for the 2025-2026 term of the Committee, introductions were made around the table.

Staff provided an update on the student co-op pilot project now commencing and the Committee provided background information.

The Committee inquired about the status of the Petch House upgrades and staff agreed to provide an update at the next meeting. The Committee further inquired about the viability of relocating the Petch House to the Hillary House property and it was agreed to discuss this matter at a future meeting.

The Committee inquired about the viability of using a storage container to store Salvage Program items, and staff provided a response noting the priority is to salvage and re-use onsite.

Staff advised that a wooden plaque was recently presented to the Johnson family and installed at 71 Connaught Avenue.

Staff advised that an additional screening of the Pet Cemetery documentary is planned for Sunday, March 23, 2025, at 2 p.m. in the Performance Hall at Aurora Town Square. It was noted that seats would be set aside for Heritage Advisory Committee members and their families.

10. Adjournment

Moved by Rocco Morsillo

Seconded by Chris Polsinelli

That the meeting be adjourned at 8:23 p.m.

Carried



Town of Aurora
Community Recognition Review Advisory Committee
Meeting Minutes

Date: Wednesday, February 12, 2025
Time: 10 a.m.
Location: Holland Room, Aurora Town Hall

Committee Members: Diane Buchanan
Phiona Durrant
Arif Faheem Khan
Jo-anne Spitzer
Patricia Wallace (Vice Chair)

Members Absent: Mayor Tom Mrakas (Chair)
Elaine Martini

Other Attendees: Shelley Ware, Supervisor, Special Events
Ishita Soneji, Deputy Town Clerk

1. Call to Order

The Deputy Town Clerk called the meeting to order at 10:03 a.m.

Patricia Wallace assumed Chair at 10:05 a.m.

1.1 Appointment of Committee Vice Chair

Moved by Diane Buchanan

Seconded by Jo-anne Spitzer

1. That Patricia Wallace be appointed as Vice Chair of the Community Recognition Review Advisory Committee for a two-year term (2025-2026).

Carried

2. Land Acknowledgement

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Moved by Jo-anne Spitzer

Seconded by Diane Buchanan

That the agenda as circulated by Legislative Services be approved.

Carried

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. Receipt of the Minutes

5.1 Community Recognition Review Advisory Committee Meeting Minutes of September 12, 2024

Moved by Phiona Durrant

Seconded by Diane Buchanan

1. That the Community Recognition Review Advisory Committee Meeting Minutes of September 12, 2024, be received for information.

Carried

6. Delegations

None.

7. Matters for Consideration**7.1 Round Table Discussion; Re: Review of the Evaluation Process**

Staff provided an overview of the evaluation matrix and corresponding award categories and sought the Committee's feedback. The Committee and staff discussed about the evaluation process to be conducted at the selection meeting and any updates made to the eligibility criteria. The Committee inquired about the eligibility of a non-profit organization to be considered for an award in any of the categories, and staff provided clarification.

The Committee was supportive of the evaluation matrix and noted that it has been useful in the decision-making process.

Moved by Phiona Durrant

Seconded by Diane Buchanan

1. That the Community Recognition Review Advisory Committee comments regarding the Review of the Evaluation Process be received and referred to staff for consideration and further action as appropriate.

Carried

7.2 Round Table Discussion; Re: 2025 Awards Ceremony

Staff debriefed the Committee regarding the 2024 awards ceremony logistics. The Committee and staff discussed about the various aspects of the 2025 awards ceremony logistics including possibility of theme music for the event, alternate location for the awards ceremony, seating and food arrangements, and means to make the ceremony more impactful for recipients. There was further discussion regarding the overall promotion campaign.

The Committee requested that further discussion be held at a future meeting to explore alternate opportunities to make the overall campaign, nomination process and ceremony more engaging for the future.

The Committee members offered their support to assist with any preparations on the day of the ceremony or prior as required.

Moved by Diane Buchanan

Seconded by Jo-anne Spitzer

1. That the Community Recognition Review Advisory Committee comments regarding the 2025 Awards Ceremony be received and referred to staff for consideration and further action as appropriate.

Carried

8. Informational Items

None.

9. New Business

None.

10. Adjournment

Moved by Diane Buchanan

Seconded by Jo-anne Spitzer

That the meeting be adjourned at 11:06 a.m.

Carried



**Town of Aurora
Accessibility Advisory Committee
Meeting Minutes**

Date: Wednesday, February 12, 2025
Time: 7 p.m.
Location: Video Conference

Committee Members: Councillor Wendy Gaertner (Chair)
Lois Davies
Alison Hughes (Vice Chair)
John Lenchak
Elaine Martini
Jo-anne Spitzer
Marilyn Williams

Other Attendees: Phillip Rose, Manager, Cultural Services
Gregory Peri, Accessibility Advisor
Ishita Soneji, Deputy Town Clerk

1. Call to Order

The Chair called the meeting to order at 7:04 p.m.

The Members introduced themselves.

1.1 Appointment of Committee Vice Chair

Moved by John Lenchak

Seconded by Marilyn Williams

1. That Alison Hughes be appointed as Vice Chair of the Accessibility Advisory Committee for a two-year term (2025-2026).

Carried

2. Land Acknowledgement

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Moved by Jo-anne Spitzer

Seconded by Elaine Martini

That the agenda as circulated by Legislative Services be approved.

Carried

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. Receipt of the Minutes

5.1 Accessibility Advisory Committee Meeting Minutes of November 13, 2024

Moved by Alison Hughes

Seconded by John Lenchak

1. That the Accessibility Advisory Committee meeting minutes of November 13, 2024, be received for information.

Carried

6. Delegations

None.

7. Matters for Consideration

7.1 Memorandum from Manager, Cultural Services; Re: Public Art Strategy

Staff provided a brief overview of the memorandum regarding the ongoing development of the Public Art Strategy and noted that consultation will be held with the Committee for future public art projects as required.

The Committee had no comments or questions.

Moved by Alison Hughes

Seconded by Jo-anne Spitzer

1. That the memorandum regarding Public Art Strategy be received; and
2. That the Accessibility Advisory Committee comments regarding Public Art Strategy be received and referred to staff for consideration and further action as appropriate.

Carried

7.2 Memorandum from Accessibility Advisor; Re: Site Plan Application SP-2024-09 (Submission #1) 28 Sunday Drive

Staff provided an overview of the site plan application for the subject property including comments to be submitted to the Planner on behalf of the Committee. The Committee and staff discussed various aspects of the application and further suggestions were made regarding consideration for (1) relocation of the barrier-free parking spots preferably closer to the building, (2) installation of accessible washrooms on the second floor, and (3) additional clearance space from the main entrances.

Moved by Jo-anne Spitzer

Seconded by Marilyn Williams

1. That the memorandum regarding Site Plan Application SP-2024-09 (Submission #1) 28 Sunday Drive be received; and
2. That the Accessibility Advisory Committee comments regarding Site Plan Application SP-2024-09 (Submission #1) be received and referred to staff for consideration and further action as appropriate.

Carried

7.3 Round Table Discussion; Re: Town of Aurora Multi-Year Accessibility Plan 2022 to 2026

[\(Link to Multi-Year Accessibility Plan\)](#)

Staff provided an update on the following matters:

- National AccessAbility Week 2025 - availability of ParaSport Try-it days and sensory programming during the week
- Aurora Sport Plan Update - the plan was recommended at the February 11, 2025 Committee of the Whole meeting to adopt staff recommendations
- Yonge Street Multi-use Path - an open house was conducted on January 14, 2025 and various path options were presented to residents
- Aurora Town Parking Study - an introductory meeting was held to review the current Town owned on and off-street parking use
- Fleury Park - an open house was held on January 15, 2025 and review of the park design and accessible features was presented to the residents
- Stronach Aurora Recreation Complex (S.A.R.C) Parking Study - an introductory meeting was held to review the current S.A.R.C parking lot use
- AccessNow Trails and Playgrounds Assessments - assessments of 95% of Town trails has been completed; assessment of playgrounds will be held throughout 2025-2026
- International Day of Persons with Disabilities - training was administered to all staff
- Aurora Town Square - installation of listening device at the customer service desk, purchasing wheelchair for the customer service staff for public assistance, and changes in accessible seating online booking process

The Committee and staff further discussed about the possibility of improving accessibility along the Yonge Street corridor specifically on the

east side, and suggested that accessibility seating be marked when possible at Town Square events.

Moved by Lois Davies

Seconded by Alison Hughes

1. That the Accessibility Advisory Committee comments regarding the Town of Aurora Multi-Year Accessibility Plan 2022 to 2026 be received and referred to staff for consideration and action as appropriate.

Carried

8. Informational Items

None.

9. New Business

None.

10. Adjournment

Moved by Alison Hughes

Seconded by John Lenchak

That the meeting be adjourned at 8:46 p.m.

Carried



**Town of Aurora
Finance Advisory Committee
Meeting Minutes**

Date: Tuesday, February 18, 2025
Time: 5:45 p.m.
Location: Holland Room, Aurora Town Hall

Committee Members: Mayor Tom Mrakas (Chair)
 Councillor Harold Kim
 Councillor Michael Thompson

Other Attendees: Doug Nadorozny, Chief Administrative Officer
 Rachel Wainwright-van Kessel, Director, Finance
 Patricia De Sario, Director, Corporate Services/Town Solicitor
 Jason Gaertner, Manager, Financial Management
 Laura Sheardown, Financial Management Advisor*
 Linda Bottos, Council/Committee Coordinator

*Attended electronically

1. Call to Order

The Chair called the meeting to order at 5:49 p.m.

2. Land Acknowledgement

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Moved by Councillor Thompson

Seconded by Councillor Kim

That the agenda as circulated by Legislative Services be approved.

Carried

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. Receipt of the Minutes

5.1 Finance Advisory Committee Meeting Minutes of January 21, 2025

Moved by Councillor Kim

Seconded by Councillor Thompson

1. That the Finance Advisory Committee Meeting Minutes of January 21, 2025, be received for information.

Carried

6. Delegations

None.

7. Matters for Consideration

7.1 Memorandum from Financial Management Advisor; Re: Line by Line Budget Review of Corporate Services

The Committee reviewed and inquired about the budgeting and trends of various line items and staff provided clarification. The Committee inquired about any strategies being employed to reduce insurance costs and staff advised on the practice of subrogation and the possibility of an insurance pool being explored for York Region municipalities. The Committee suggested the Town also continue to investigate collective approaches to mitigate costs related to the services and consultants line item.

Moved by Councillor Thompson

Seconded by Councillor Kim

1. That the memorandum regarding Line by Line Budget Review of Corporate Services be received; and
2. That the Finance Advisory Committee comments regarding Line by Line Budget Review of Corporate Services be received and referred to staff for consideration and further action as appropriate.

Carried

7.2 Memorandum from Financial Management Advisor; Re: ONE JIB Update – Transition to Outsourced Chief Investment Officer (OCIO)

Staff provided an overview of the memorandum noting the transition to the OCIO model will offer a much wider range of investment funds and alternative investment opportunities for municipalities. The Committee expressed a preference to not participate in the alternative investment component of the OCIO's offerings at this time. Staff provided clarification on fees, the structure and more limited liquidity of alternative investments, the role of the internal investment officer, the transition of current funds, and the OCIO selection process.

Moved by Councillor Thompson

Seconded by Councillor Kim

1. That the memorandum regarding ONE JIB Update - Transition to Outsourced Chief Investment Officer (OCIO) be received; and
2. That the Finance Advisory Committee comments regarding ONE JIB Update - Transition to Outsourced Chief Investment Officer (OCIO) be received and referred to staff for consideration and further action as appropriate.

Carried

8. New Business

None.

9. Adjournment

That the meeting be adjourned at 6:19 p.m.



**Town of Aurora
Environmental Advisory Committee
Meeting Minutes**

Date: Monday, February 24, 2025
Time: 7:00 p.m.
Location: Holland Room, Aurora Town Hall

Committee Members: Councillor Ron Weese (Chair)
Victor Carvalho
Shun Chen
Jason Cheng
Angela Daust
Leta Dayfoot
Alain Godin
Denis Heng
Ken Turriff (Vice Chair)

Other Attendees: Councillor Wendy Gaertner
Natalie Kehle, Analyst, Energy and Climate Change
Will Stover, Analyst, Energy and Climate Change
Ishita Soneji, Deputy Town Clerk

1. Call to Order

The Chair called the meeting to order at 7:02 p.m.

Introductions were made around the table.

1.1 Appointment of Committee Vice Chair

Moved by Angela Daust

Seconded by Jason Cheng

Environmental Advisory Committee Meeting Minutes
February 24, 2025

2

1. That Ken Turriff be appointed as Vice Chair of the Environmental Advisory Committee for a two-year term (2025-2026).

Carried

2. Land Acknowledgement

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Moved by Alain Godin

Seconded by Leta Dayfoot

That the agenda as circulated by Legislative Services be approved.

Carried

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. Receipt of the Minutes

5.1 Environmental Advisory Committee Meeting Minutes of December 16, 2024

Moved by Ken Turriff

Seconded by Angela Daust

1. That the Environmental Advisory Committee Meeting Minutes of December 16, 2024, be received for information.

Carried

6. Delegations

None.

7. Matters for Consideration

7.1 Memorandum from Program Manager, Energy and Environment; Re: Project Introduction to the Home Energy Retrofit Loan Program Project

Janice Ashworth, Senior Consultant, Dunsky Energy and Climate Advisors provided a presentation regarding the Home Energy Retrofit Loan Program for Aurora including background information on the current Town initiatives, the objective of the program, current market barriers, proposed financing options for consideration, stakeholder engagement efforts, and the next steps and timelines.

The Committee discussed and provided suggestions on various aspects of the program including: (1) target audience and accessibility of the program to diverse and representative segment of homeowners; (2) community engagement and awareness including means to inform residents through different avenues besides social media and involvement of alternate stakeholders such as real estate agents and financial advisors; (3) program design and prioritization such as focus on pre-1980 homes; (4) integration with existing programs to align municipal efforts with existing initiatives; and (5) legal and policy considerations.

There was further discussion regarding the importance of return on investment for homeowners to ensure the suggested energy retrofits are financially viable, the need for green building incentives for new construction projects and using similar size municipalities as comparators in the study. The Committee expressed concerns and sought further clarification on the Town's liability in recommending the noted financing options.

It was noted that the Committee's feedback would be incorporated into refining the study and be brought back to a future meeting for further input.

Moved by Leta Dayfoot
Seconded by Ken Turriff

Environmental Advisory Committee Meeting Minutes
February 24, 2025

4

1. That the memorandum regarding Project Introduction to the Home Energy Retrofit Loan Program Project be received; and
2. That the Environmental Advisory Committee comments regarding Project Introduction to the Home Energy Retrofit Loan Program Project be received and referred to staff for consideration and further action as appropriate.

Carried

8. Informational Items

None.

9. New Business

None.

10. Adjournment

Moved by Ken Turriff

Seconded by Jason Cheng

That the meeting be adjourned at 8:44 p.m.

Carried



Town of Aurora
Mayor's Golf Classic Funds Committee
Meeting Minutes

Date: Wednesday, February 26, 2025

Time: 10 a.m.

Location: Video Conference

Members Present: Angela Covert (Chair)
Elia Elliott
Manuel Veloso (Vice Chair)
Ping Zhang

Members Absent: Robert Gaby

Others present: Jason Gaertner, Manager, Financial Planning
Michael de Rond, Town Clerk

1. Call to Order

The Town Clerk called the meeting to order at 10:05 a.m.

The Chair was passed to the Vice-Chair during item 7.3

1.1 Appointment of Committee Chair

Moved by Manuel Veloso

Seconded by Elia Elliott

1. That Angela Covert be elected as Chair of the Mayor's Golf Classic Funds Committee for a two-year term (2025-2026).

Carried

1.2 Appointment of Committee Vice Chair

Moved by Angela Covert

Seconded by Ping Zhang

1. That Manuel Veloso be elected as Vice Chair of the Mayor's Golf Classic Funds Committee for a two-year term (2025-2026).

Carried

2. Land Acknowledgement

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Moved by Manuel Veloso

Seconded by Elia Elliott

That the agenda as circulated by Legislative Services be approved.

Carried

4. Declarations of Pecuniary Interest and General Nature Thereof

Angela Covert declared a conflict of interest with item 7.3 - Application from The Salvation Army and Northridge Community Church; Re: Funding Request for 2025 programs. Angela did not take part in the vote or discussion of Item 7.3.

5. Receipt of the Minutes

- 5.1 Mayor's Golf Classic Funds Committee Meeting Minutes of December 11, 2024

Moved by Manuel Veloso
Seconded by Elia Elliott

1. That the Mayor's Golf Classic Funds Committee meeting minutes of December 11, 2024, be received for information.

Carried

6. Delegations

None

7. Matters for Consideration

7.1 Application from Learning Disabilities Association of York Simcoe; Re: Funding Request for Summer Camp

Moved by Manuel Veloso
Seconded by Elia Elliott

1. That the Application from Learning Disabilities Association of York Simcoe; Re: Funding Request for Summer Camp be received; and
2. That the Committee approves the request for funding in the amount of \$5,000.00.

Carried

7.2 Application from Hill House Hospice; Re: 2025 Walk for Compassionate Care

Moved by Elia Elliott
Seconded by Manuel Veloso

1. That the Application from Application from Hill House Hospice; Re: 2025 Walk for Compassionate Care be received; and
2. That the Committee approve the request for funding in the amount of \$5,000.00.

Carried

7.3 Application from The Salvation Army Northridge Community Church; Re: Funding for 2025 Programs**Moved by Ping Zhang****Seconded by Elia Elliott**

1. That the Application from The Salvation Army Northridge Community Church; Re: Funding for 2025 Programs be received; and
2. That the Committee approves the request for funding in the amount of \$5,000.00.

Carried**8. Informational Items**

None

9. New Business

There was brief discussion regarding the importance of these funds being used to help Aurora residents in need.

10. Adjournment**Moved by Manuel Veloso****Seconded by Ping Zhang**

That the meeting be adjourned at 10:50 a.m.

Carried



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Town of Aurora
Committee of the Whole Report
No. FIN25-014

Subject: Statement of Remuneration and Expenses for Members of Council, Committees and Local Boards

Prepared by: Tracy Evans, Financial Management Advisor

Department: Finance

Date: March 4, 2025

Recommendation

1. That Report No. FIN25-014 be received for information.

Executive Summary

This report is to fulfil the statutory reporting and disclosure requirements of Section 284(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended, (the Act) in respect of the 2023 compensation and expenses paid to members of Council and its Committees and Local Boards.

- All remuneration and expenses paid were properly approved and budgeted.
- Any remuneration paid by York Region to the Town of Aurora's Regional Councillor (Mayor) has been excluded from this report.

Background

The reporting of an annual itemized statement of remuneration and expenses paid to each member of Council is mandatory under the Municipal Act

Under the Act, the Treasurer of each municipality must submit annually to Council an itemized statement of the remuneration and expenses paid to each member of Council in respect of his/her services as a member of Council. The statement should also include all remuneration and expenses paid to any appointed member of a Committee of Council or a Local Board in respect of his/her services as a member of the

Committee or Board. For Aurora, this would include all persons of appointed committees and the Aurora Public Library Board.

Analysis

All remuneration and expenses paid were properly approved and budgeted.

Attachments #1 through #3 make the statutory disclosures for all applicable compensation and expenses of 2024.

The statutory disclosure requires only “a statement on remuneration and expenses paid to” the respective members. There is no prescribed or regulated format for such a disclosure statement. These statements will vary from municipality to municipality. The format used in this report is consistent with what has been used in the last several years.

Remuneration, travel allowance, conference/seminar expense and any other expense reimbursements are paid to the Mayor and Councillors in accordance with By-law No. 5564-13 and Administrative Procedure No. 57. Additionally, the budgets for such were included in the 2024 Operating Budget which was deemed adopted on December 22, 2023, in accordance with Part V1.1 of the Municipal Act, 2001 and its corresponding regulation. The Committee of Adjustment members are paid a stipend per meeting attended in accordance with their Terms of Reference approved by Council each term.

In many instances the Town of Aurora pays these expenses directly by Town credit card on behalf of the member. Items such as airlines, hotels and conference registrations are often, although not always, paid this way. Some of these expenses are also incurred directly by the members personally, who are then reimbursed. To ensure that all similar expenses are disclosed for each member, Attachment #2 outlines the payments made to reimburse members separate from the payments made directly by the Town on their behalf. All the payments made to reimburse members and on behalf of members are shown on Attachment #1 for compliance with the Act.

Any remuneration paid by York Region to the Town of Aurora’s Regional Councillor (Mayor) has been excluded from this report.

Any remuneration paid to the Town of Aurora’s Regional Councillor (Mayor) on behalf of the Regional Municipality of York under the terms of a Joint Service Agreement is not included in the amounts of Attachment #1, as these will be reported upon separately by the Regional Municipality of York as the statute applies.

Advisory Committee Review

None

Legal Considerations

Section 284 of the Act requires the Treasurer to provide to Council, by March 31, an annual itemized statement on remuneration and expenses paid in the previous year to each member of council, a committee or a local board, in respect of his or her services as a member of Council, a committee or a local board, as the case may be. The statement shall identify the by-law under which the remuneration or expenses were authorized to be paid. These statements are considered public records.

Financial Implications

All 2024 Council, Committee and Board members' remuneration and expenses have been incurred in accordance with Town bylaws and policies and have herein been reported as required under Section 284 (1) of the Act.

Communications Considerations

The Town will make Council expenses available via the Town's website, where prior year reports are also available.

Climate Change Considerations

None

Link to Strategic Plan

Reporting on the compensation and expenses of members of Council, committees and local boards meets statutory reporting requirements aimed at ensuring and supporting the Town's Strategic Plan principles of transparency and accountability of government.

Alternative(s) to the Recommendation

None. Information only report.

Conclusions

All 2024 Council, Committee and Board members' remuneration and expenses have been incurred in accordance with all applicable Town bylaws and policies and have herein been reported upon as required under Section 284 (1) of the Municipal Act. This report will be posted to the Town's website along with previous reports.

Attachments

Attachment #1 – Statement of Remuneration and Expenses paid to Members of Council

Attachment #2 – Disclosure of Expenditures of Members of Council

Attachment #3 – Remuneration and Expenses paid to Appointed Members of Committees and Boards.

Previous Reports

This is an annual report. Final reports for 2011 through to 2023, are currently available on the Members of Council page of the Town's [website](#).

Pre-submission Review

Agenda Management Team review on February 13, 2025

Approvals

Rachel Wainwright-van Kessel, CPA, CMA, Director of Finance/Treasurer

Approved by Doug Nadorozny, Chief Administrative Officer

Town of Aurora

Attachment #1

**Statement of Remuneration and Expenses
Paid to Elected Members January to December, 2024**

REMUNERATION	BENEFITS	VEHICLE / TRAVEL ALLOWANCE	EXPENSES REIMBURSED	TOTAL
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See
Attachment #2**Members of Council**

Tom Mrakas	**	\$107,829	\$28,363	\$9,823	7,117	\$153,131
Harold Kim	***	40,083		2,174	8,827	\$51,084
Wendy Gaertner		40,083		2,174	234	\$42,490
John Gallo		40,083	4,653	2,174	1,550	\$48,460
Rachel Gilliland		40,083	780	2,174	6,707	\$49,744
Michael Thompson		40,083	4,653	2,174	2,114	\$49,024
Ron Weese		40,083		2,174	409	\$42,666
		<u>\$ 348,325</u>	<u>\$ 38,449</u>	<u>\$ 22,867</u>	<u>\$ 26,958</u>	<u>\$ 436,600</u>

** Excludes any remuneration paid to the Regional Councillor (Mayor) by the Town of Aurora on behalf of York Region under the Terms of a Joint Services Agreement. Such amounts are reported separately by York Region.

*** Portion of Councillor Kim's training/seminar expenses include representing Aurora at the federal Korean Heritage Ceremony in Ottawa.

All remuneration and expenses were properly documented, approved and authorized by by-laws, and were within allocated budgets. Prepared for Council pursuant to Section 284(1) of the Municipal Act, 2001.



Rachel Wainwright-van Kessel, Director of Finance
March 4, 2025

Town of Aurora

Disclosure of Expenditures of Members of Council

Attachment #2

For the period January to December, 2024

Training/ Seminars/ Conferences **	Out of Town mileage/ tolls/ parking	FCM Board Meetings (Member)	Special Events	Meals/ Hospitality (excl. alcohol)	Other Expenses	Total
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Expenditure Budgets: (full year)

Unallocated Pooled Budget	\$21,000	\$6,000	-	\$27,000
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Reimbursed to Member:

Tom Mrakas	-	-	-	-	457	-	457
Wendy Gaertner	-	-	-	-	80	49	129
Harold Kim	5,977	-	-	-	296	33	6,306
John Gallo	-	-	-	-	-	-	-
Rachel Gilliland	2,414	-	-	-	-	-	2,414
Michael Thompson	-	-	-	-	-	-	-
Ron Weese	-	-	-	-	-	227	227

Paid by Town on Behalf of Member:

Tom Mrakas	2,806	162	-	386	2,600	705	6,660
Wendy Gaertner	-	-	-	-	-	105	105
Harold Kim	2,266	-	-	255	-	-	2,521
John Gallo	1,367	-	-	183	-	-	1,550
Rachel Gilliland	3,631	-	-	663	-	-	4,294
Michael Thompson	2,034	-	-	80	-	-	2,114
Ron Weese	-	-	-	183	-	-	183

Total Expenses:

Tom Mrakas	2,806	162	-	386	3,057	705	7,117
Wendy Gaertner	-	-	-	-	80	154	234
Harold Kim	8,243	-	-	255	296	33	8,827
John Gallo	1,367	-	-	183	-	-	1,550
Rachel Gilliland	6,045	-	-	663	-	-	6,707
Michael Thompson	2,034	-	-	80	-	-	2,114
Ron Weese	-	-	-	183	-	227	409

Total All	20,494	162	-	1,750	3,433	1,119	26,958
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** includes related travel, accommodation, and included meals

Note: This report is not intended to reconcile to line account totals, as staff and administrative items have been excluded for purpose of this report.

**Town of Aurora
Summary of Remuneration and Expenses Paid January to December, 2024
Appointed Members of Committees and Boards**

		REMUNERATION	OTHER EXPENSES REIMBURSED	TOTAL
Appointed Members of Committees and Boards				
David Mhango -Chair	Committee of Adjustment	\$ 1,375	\$ -	\$ 1,375.00
Jane Stevenson - Vice Chair	Committee of Adjustment	1,080	-	\$ 1,080.00
Chris Polsinelli	Committee of Adjustment	1,440	-	\$ 1,440.00
Michael Visconti	Committee of Adjustment	1,440	-	\$ 1,440.00
Julian Yang	Committee of Adjustment	1,440	-	\$ 1,440.00

Members with no payments made:

Heritage Advisory Committee

Councillor John Gallo - Chair (Temporary Resignation)
Cynthia Bettio
John Green
David Heard
Kevin Hughes
Bob McRoberts - Vice Chair
Rocco Morsillo
Staff Liaison - Adam Robb

Property Standards Committee

Linda Durringer - Chair
Tom Plamondon - Vice Chair
Balpreet Grewal
Maricella Saucedo
Julian Yang

Aurora Public Library Board

Adam Mobbs - Chair
John Clement - Vice Chair
Councillor Ron Weese
Councillor John Gallo
Greg Smith
Christina Choo-Hum
Lauren Hanna
Staff Liaison – Jodi Marr
- Acting Secretary/Treasurer
and CEO

Mayor's Golf Classic Funds Committee

Michelle Black
Angela Covert (Chair)
Robert Gaby
Shaheen Moledina
Abe Reiss (Vice Chair)
Dan Winters
Staff Liaisons - Michael de Rond, Jason Gaertner

Accessibility Advisory Committee

Councillor Harold Kim - Chair
Peter Angelo - Vice Chair
Sean Noble
John Lenchak
Hailey Reiss
Jo-anne Spitzer
Alison Hughes
Lois Davies
Staff Liaison – Gregory Peri

Community Recognition Review
Advisory Committee

Councillor Ron Weese (Chair)
Diane Buchanan - Vice Chair
Phiona Durrant
Elaine Martini
Glenda Raketti
Patricia Wallace
Jo-anne Spitzer
Staff Liaison – Shelley Ware

Environmental Advisory Committee

Councillor Wendy Gaertner (Vice Chair)
Councillor Rachel Gilliland (Chair)
Nicole Arsenault
Shun Chen
Pippette Eibel
Alain Godin
Denis Heng
Kristen Martens
Ken Turriff
Staff Liaisons - Natalie Kehle, Nancy Fleming

Finance Advisory Committee

Mayor Tom Mrakas - Chair
Councillor Ron Weese - Vice Chair
Councillor Michael Thompson
Staff Liaison – Doug Nadorozny
Staff Liaison – Rachel Wainwright-van
Kessel

Aurora Appeal Tribunal

Linda Durringer - Chair
Balpreet Grewal
Maricella Saucedo
Julian Yang
Tom Plamondon
- Vice Chair

Active Transportation & Traffic Safety Advisory Committee

Councillor John Gallo - Chair (Temporary Resignation)
Owen Heritage - Vice Chair
Steve Fleck
Lil Kim
Gino Martino
Giovanni Turla
Klaus Wehrenberg
Staff Liaisons - Michael Bat, Michael Ha,
Nancy Fleming

Aurora Economic Development Corporation Board

Mayor Tom Mrakas
Councillor Rachel Gilliland
Marilee Harris - Chair
Mae Khamissa - Vice Chair
Tim Hammill (Past Chair)
Richard Gong
Owen Heritage
Keith Loo
Bill Hogg
Nima Khadem-Mohtaram
Sep Assadian
Tracy Smith

Parks and Recreation Advisory Committee

Councillor Ron Weese - Chair
Michelle Dakin- Vice Chair
Irene Clement
Jessie Fraser
Adrian Martin
Shaheen Moledina
Corrina Tai
Bogdan Brkic
Staff Liaisons - Matthew Volpintesta, Lisa Warth

All remuneration and expenses were properly documented, approved and authorized by by-laws, and were within allocated budgets. Prepared for Council pursuant to Section 284(1) of the Municipal Act, 2001.



Rachel Wainwright-van Kessel, Director of Finance
March 4, 2025



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Town of Aurora
Committee of the Whole Report
No. FIN25-016

Subject: 2025 Year End Operating Surplus/Deficit Management
Prepared by: Sandeep Dhillon, Senior Advisor, Financial Management
Department: Finance
Date: March 4, 2025

Recommendation

1. That Report No. FIN25-016 be received; and
2. That the by-law to allocate any 2025 operating surplus or deficit, as detailed in this report, be brought forward to a future Council meeting for approval.

Executive Summary

This report proposes that the bylaw to allocate any operating surplus, or deficit, for the 2025 fiscal year end will be managed by making allocations to, or from, reserve funds for the Town of Aurora and the Aurora Public Library.

- Allocations to and from reserve funds are used to manage the impact of surpluses or deficits at year end
- A tax-funded surplus or deficit allocation to reserves follows specific steps and criteria to determine which reserves are impacted
- A surplus or deficit for building services, water, wastewater and stormwater operating budgets are managed through their own reserves
- Aurora Public Library surpluses are managed by the Surplus/Deficit Management By-law

Background

On an annual basis Council approves a bylaw to manage the surplus or deficit in the tax and user rate funded operating budgets. This bylaw has directed the surpluses to specific reserves or managed the deficits through reserve draws. This action avoids the

requirement under subsection 290(4) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended to carryover the surpluses or deficits to the following year's budget.

Analysis

Allocations to and from reserve funds are used to manage the impact of surpluses or deficits at year end

The bylaw identifies the reserves to be used to offset an overall surplus or deficit for tax and user rate funded operations. This avoids the need to carryover these variances to future years' operating budgets. The bylaw uses a formula approach to allocate the surplus and identifies the reserves to be used to fund any deficits. The results are reported back to Council as part of the year end budget variance report.

A tax-funded surplus or deficit allocation to reserves follows specific steps and criteria to determine which reserves are impacted

The Surplus/Deficit Management Bylaw outlines the steps to allocate a tax-funded operating surplus and manage a deficit using reserves. It is recommended at year end a tax-funded surplus be managed as follows in order:

1. The excess 2025 supplementary tax revenue growth be allocated to the Growth and New reserve.
2. Any net operating budget surplus in winter operations be allocated to the Winter Control reserve. This contribution is not to exceed the Town's total tax-funded surplus.
3. Any net operating budget surplus in insurance account be allocated to the insurance reserve. This contribution is not to exceed the Town's total tax-funded surplus.
4. If the funds in tax rate stabilization reserve is at, or above, 10 percent of annual levy target balance, then any remaining 2025 net operating surplus be allocated to tax-funded asset management reserves based on the future asset management plan requirements. Otherwise, 50 percent of the annual surplus will be used to replenish the Tax Rate Stabilization reserve balance to the target level and the remaining 50 percent to be allocated to the tax-funded asset management reserves.

Alternatively, should a net operating deficit occur in 2025, it would be funded from the tax rate stabilization reserve.

The tax rate stabilization reserve helps protect the annual tax rates from significant one-time or temporary pressures. Such pressures could include the impacts from significant new service or facility costs, market conditions affecting revenues, adverse weather or climate events, or other factors. A standard practice is to keep the tax rate stabilization reserve at a target balance of about 10 percent of annual tax revenue.

A surplus or deficit for building services, water, wastewater and stormwater operating budgets are managed through their own reserves

The operating budgets for building services, water, wastewater and stormwater are fully funded through the user rates and do not impact the tax levy. Any year end variance within these operations will be managed through a transfer to/from their appropriate reserve funds.

Aurora Public Library surpluses are managed by the Surplus/Deficit Management By-law

Any 2025 surplus recognized by the library will be directed to facilities asset management reserve to support asset management of the Town-owned facilities used by the Aurora Public Library. Should the Library experience a year end operating deficit, it will continue to manage the variance through a draw from its general capital reserve.

Advisory Committee Review

Not applicable

Legal Considerations

Paragraph 3 of subsection 11(2) of the Municipal Act, 2001 allows the municipality to pass bylaws respecting the financial management of the municipality and its local boards.

Financial Implications

This report outlines how the year end surplus or deficit in the tax and rate funded operations will be managed. The Municipal Act requires that any surplus or deficit be carried forward into the following year's budget, unless controlled through reserves as proposed in this report. The bylaw will balance the budget and eliminate any surplus or deficit, avoiding the need for any budget carry forwards.

Communications Considerations

The Town will inform the public of the information contained in this report by making it available on the Town's website.

Climate Change Considerations

The information contained within this report does not impact greenhouse gas emissions or impact climate change adaptation.

Link to Strategic Plan

Outlining a strategic approach to managing yearend surpluses and/or deficits, and thereby avoiding the need to complicate the following year's budget with such matters, contributes to achieving the Strategic Plan guiding principle of "Leadership in Corporate Management" and improves transparency and accountability to the community.

Alternative(s) to the Recommendation

1. Council could choose not to approve the By-law to allocate any 2025 Operating Fund surplus and any 2024 Water, Wastewater, and Stormwater Operating Fund surplus or deficit Surplus/Deficit Control By-law and instead address any year end results by way of budget amendment following budget approval

Conclusions

Staff are recommending that a bylaw be adopted which will authorize the Director of Finance to apply the year end variance funding adjustments as outlined in the bylaw and this report. This will balance the tax levy and rate funded operating budgets. As part of the yearend procedures, staff will report back to the General Committee as to the actual yearend results and the final surplus allocations made for 2025.

Attachments

Attachment #1 – 2025 Year End Operating Surplus/Deficit Management Bylaw

Previous Reports

None. A new bylaw is required each year. This equivalent report for 2024 was FIN24-013 which went to Committee of the Whole Report on April 2, 2024.

Pre-submission Review

Agenda Management Team review on February 14, 2025

Approvals

Approved by Rachel Wainwright-van Kessel, CPA, CMA, Director, Finance

Approved by Doug Nadorozny, Chief Administrative Officer

The Corporation of the Town of Aurora**By-law Number XXXX-25****Being a By-law to allocate any 2025 Operating Fund surplus and any 2025 Water, Wastewater, and Stormwater Operating Fund surplus or deficit.**

Whereas paragraph 290(4)(b) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the "Act"), provides that in preparing the budget for a year, the local municipality shall treat as estimated revenues any surplus of any previous year;

And whereas paragraph 290(4)(c) of the Act provides that in preparing the budget for a year, the local municipality shall provide for any deficit of any previous year;

And whereas paragraph 290(4)(g) of the Act provides that in preparing the budget for a year, the local municipality may provide for such reserve funds as the municipality considers necessary;

And whereas paragraph 11(2)(3) of the Act provides that municipalities may pass by-laws respecting the financial management of the municipality and its local boards;

And whereas the Council of The Corporation of the Town of Aurora (the "Town") deems it necessary and expedient to control the 2025 Operating Fund surplus or deficit as it may arise;

And whereas the Council of the Town deems it necessary and expedient to control the 2025 Operating Fund surplus for the Aurora Public Library as it may arise;

And whereas the Council of the Town deems it necessary and expedient to control the 2025 Water, Wastewater, and Stormwater Operating Fund surplus or deficit as it may arise;

And whereas the Council of the Town adopted the recommendations and controls contained in Report No. FIN25-016 with respect to the 2025 Operating Fund surplus and the 2025 Water, Wastewater, and Stormwater Operating Fund surplus or deficit at the Council meeting of March 4, 2025;

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

1. The Treasurer is hereby authorized to make the adjustments and allocations in accordance with the approved resolutions arising from Report No. FIN25-016 by re-allocating an amount or amounts from any 2025 Operating Fund surplus to one or more of the reserve funds of the Town.
2. The Treasurer is hereby authorized to allocate any 2025 Operating Fund deficit from the appropriate stabilization reserve funds of the Town.
3. The Treasurer is hereby authorized to allocate any 2025 Water, Wastewater, and Stormwater Operating Fund surplus, net of any approved budget carry forwards, to the Water and Sewer capital reserve funds in accordance with Report No. FIN25-016.
4. The Treasurer is hereby authorized to fund any 2025 Water, Wastewater, and Stormwater Operating Fund deficit from the Water, Wastewater, and Stormwater

capital reserve funds in accordance with Report No. FIN25-016.

5. The Treasurer shall report to Council on all amounts allocated as authorized by this By-law, either before or at the time when the 2025 annual statements are presented to Council or a Committee of Council.

Enacted by Town of Aurora Council this XXth day of March, 2025.

Tom Mrakas, Mayor

Michael de Rond, Town Clerk



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Town of Aurora
Committee of the Whole Report
No. OPS25-005

Subject: Bulk Water Fees – Development Operations

Prepared by: Luigi Colangelo, Manager of Public Works

Department: Operational Services

Date: March 4, 2025

Recommendation

1. That Report No. OPS25-005 be received; and
2. That the proposed amendments to the Fees and Charges By-law Number 6656-24 for Bulk Water Fees for Construction Water be approved; and
3. That a by-law to amend By-law No. 6656-24 – 2025-26 Fees and Charges By-law be brought forward for enactment.

Executive Summary

This report recommends an amendment to the Fees and Charges By-law Number 6656-24 to increase the fees for the bulk water used in construction. The proposed changes aim to ensure that the fees reflect the current costs associated with providing this service and to support the Town of Aurora's (the Town's) financial sustainability:

- Water loss is an issue the Town experiences for a variety of reasons and tries to mitigate through ongoing improvements to its distribution system.
- The Town's Fees and Charges By-law's included fee for bulk water usage has not kept pace with the rate of water consumption in the construction of homes by developers.
- Significant discrepancy discovered within bulk water construction charges related to the fees the Town imposes for water use versus the actual amount of water consumed by developers.

- Proposed fee increase will help the Town to recover some of the costs associated with water loss and support our financial sustainability in providing water services.

Background

Water loss is an issue the Town experiences for a variety of reasons and tries to mitigate through ongoing improvements to its distribution system.

Water loss is a significant challenge faced by all municipalities, including the Town, due to factors such as aging infrastructure, unauthorized water usage, and inaccuracies in water metering. Any underbilling for bulk water contributes to the Town's overall reported water loss. To address these issues and to reduce water loss, Operational Services has implemented several key measures aimed at improving the efficiency and integrity of the distribution system.

One notable improvement was the removal of by-pass lines for larger water meters. These by-pass lines previously allowed the Town to change the water meter without disruption in water supply. This posed a risk of building owners opening the by-pass valve contributing to unaccounted-for water usage, water loss and revenue shortfalls. By eliminating these by-pass lines, the Town has ensured that all water consumption is accurately recorded through the water meters, reducing opportunities for unauthorized or unmetered usage.

Another initiative has been the replacement of old water meters with smart water meters which are significantly more accurate than their predecessors and provide real-time data on water consumption. This enhanced accuracy allows the Town to identify and to address potential leaks or discrepancies more quickly, thereby minimizing water loss and improving overall system efficiency.

The Town has also taken steps to monitor new developments to prevent unauthorized water usage, such as stealing water from fire hydrants. Regular inspections and stringent enforcement ensure that developers and builders adhere to regulations and use water resources responsibly. This proactive approach helps to safeguard the integrity of the water distribution system and maintain fairness in water usage.

Additionally, Operational Services will make timely repairs to the distribution system when watermain breaks are found. Prompt repair of these breaks minimizes water loss and ensures the reliability of the water supply system.

Through these ongoing efforts, the Town continues to make progress in mitigating water loss, ensuring sustainable water management, and improving the efficiency of the distribution system for the benefit of all residents and businesses.

The Town's Fees and Charges By-law's included fee for bulk water usage has not kept pace with the rate of water consumption in the construction of homes by developers.

The Town's Fees and Charges By-law Number 6656-24 establishes the schedule of fees for various municipal services, including bulk water for construction. While the fees charged for construction water have increased over the years, the reality is that developers are using approximately ten times more water than what is currently being charged. Current bulk water fee for construction of \$175 does not cover the actual costs incurred by the Town.

Table 1: Current Fees for Bulk Water (construction)

Description of Service for Fee or Service Charge	Unit of Measure	2025*	2026*
Bulk Water Fee (during construction)	per residential/town house unit	\$175	\$179
	per high density/apartment unit	\$98	\$100
	non-residential (per 100m ²)	\$67	\$68

*includes HST where applicable

Analysis

Significant discrepancy discovered within bulk water construction charges related to the fees the Town imposes for water use versus what the actual amount of water consumed by developers.

The proposed amendment includes an increase to the bulk water fees for construction to better reflect the costs associated with water provision, infrastructure maintenance, and administrative expenses. The new fee structure has been benchmarked against neighbouring municipalities to ensure competitiveness and fairness.

Staff conducted a survey of surrounding municipalities and found that they all charge developers different amounts for construction water (Table 2).

Developers and builders use significant amounts of water for various construction activities, which involve numerous trades, each requiring water for their specific tasks:

1. **Masonry Trades:** Bricklayers often require water for mixing mortar and keeping bricks moist during installation. Additionally, in winter months, water is left running 24/7 to prevent freezing in service lines, which significantly contributes to overall water usage.
2. **Landscaping Trades:** Landscaping crews use substantial amounts of water to irrigate newly laid sod, shrubs, and trees. Watering is critical to ensure proper root establishment and growth in the initial stages of landscaping.
3. **Cleaning and Finishing Trades:** Cleaning crews use water for pressure washing and cleaning surfaces of homes and construction areas before occupancy. Interior finishing crews may also use water for cleaning paint brushes, tools, and surfaces during final touch-ups.
4. **Street Maintenance Trades:** Road and site cleaning crews utilize water for dust suppression and street cleaning around construction sites to maintain safety and cleanliness. This process is vital to reduce airborne particles and debris that could impact neighbouring areas.
5. **Concrete and Foundation Trades:** Water is essential for mixing concrete and curing it after pouring foundations, driveways, and walkways. Proper curing is critical for ensuring the durability and strength of the concrete structures.
6. **Plumbing Trades:** Plumbers often require water for testing and flushing out plumbing systems to ensure they function correctly before homes are occupied. This includes testing water pressure and ensuring that all fixtures and pipelines are operational.
7. **HVAC and Mechanical Trades:** Mechanical system installations, such as HVAC units, often require water for testing cooling systems and hydronic heating components.

These trades collectively contribute to the significant consumption of water during construction. Despite this extensive usage, the Town currently does not receive compensation that reflects the true volume of water used. By adjusting the bulk water fees, the Town can better align charges with actual water usage, ensuring that all trades contribute their fair share to cover the costs of water provision, infrastructure maintenance, and wastewater fees paid to The Region of York (the Region).

Despite these extensive water usage practices, the Town is not receiving payment for every cubic metre of water provided. In a recent instance involving a private condo development, it was determined the developer was charged for only 5 per cent of the actual water used in the construction of a 200-townhome development over two years.

March 4, 2025

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Report No. OPS25-005

This discrepancy highlights the need for an amendment to the current fee structure. By increasing the bulk water fees for construction, the Town can ensure its fees are reflective of the actual costs incurred. This adjustment will help cover the costs of water provision, infrastructure maintenance, and administrative expenses, thereby supporting the Town's financial sustainability, ensuring the equitable cost sharing amongst all water users, including developers and their builders.

Table 2: Neighbouring Municipalities Bulk Water Rates

Description of Service for Fee or Service Charge	Unit of Measure	2025*
Aurora	per residential/town house unit	\$175
	per high density/apartment unit	\$98
	non-residential (per 100m ²)	\$67
Whitchurch-Stouffville	per residential/town house unit	\$487.48
	per high density/apartment unit	\$243.74
	non-residential (per 1000ft ² or 93m ³)	\$602.18
East Gwillimbury	per residential/town house unit	\$62.30
	per high density/apartment unit	Metered rate – hydrant meter to be charges at prevailing water rate
	non-residential	
King	per residential/town house unit	\$155
	per high density/apartment unit	Unavailable
	non-residential (per 100m ²)	Unavailable
Newmarket	per residential/town house unit	Metered rate – hydrant meter & BFP until permanent meter installed + \$634.69/service
	per high density/apartment unit	
	non-residential (per 100m ²)	
Durham (for Ajax, Whitby, Oshawa)	All Building Purposes (per service)	\$243
Markham	per residential/town house unit	\$135
	per high density/apartment unit	\$68.05
	non-residential (per 100m ²)	\$45.40 per 100m ²

March 4, 2025

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Report No. OPS25-005

Description of Service for Fee or Service Charge	Unit of Measure	2025*
Richmond Hill	per residential/town house unit	\$137
	per high density/apartment unit	\$63
	non-residential (per 100m ²)	\$53

*includes HST where applicable

Proposed fee increase will help the Town to recover some of the costs associated with water loss and support our financial sustainability in providing water services.

The proposed fee increase outlined in Table 3 is an essential step toward ensuring the Town's financial sustainability in its provision of water services. By aligning charges with current market rates and operational costs, the Town can better address the financial impacts of water loss, including the cost of repairs, system upgrades, and other mitigation measures.

A significant portion of water-related expenses arise from water and wastewater fees paid to the Region, which are calculated based on the total volume of water supplied to the Town. When water is lost due to leaks, unauthorized usage, outdated infrastructure, or when bulk water is underbilled, the Town is still required by York Region to pay its associated wholesale water and wastewater fees for this consumption. The proposed bulk water fee adjustments will help to ensure a better recovery of these costs, from developers/builders for construction water ensuring that the financial burden of water loss is distributed more equitably among users.

These adjustments reflect the true cost of providing water services, including the wastewater fees paid to the Region. As construction projects often rely heavily on bulk water usage, these fees ensure that developers and builders contribute their fair share toward the overall cost of maintaining the water distribution system.

In addition to addressing the costs of water loss, the fee increase will support the Town's ongoing investments in infrastructure improvements. This includes upgrading to more accurate smart meters, replacing aging pipelines, and conducting regular inspections and repairs. These efforts not only reduce water loss but also enhance the reliability and efficiency of the water distribution system, benefiting all residents and businesses.

By implementing this fee increase, the Town is taking a proactive approach to maintaining the long-term sustainability of its water services. This measure ensures

that the necessary resources are available to address current challenges while preparing for future demands on the water distribution system. Ultimately, this helps safeguard a vital service for the community while promoting responsible water management practices.

Table 3: Proposed Fee Increase for Bulk Water (construction)

Description of Service for Fee or Service Charge	Unit of Measure	2025*	2026*
Bulk Water Fee (during construction)	per residential/town house unit	\$600	\$700
	per high density/apartment unit	Metered rate – hydrant meter to be charges at prevailing water rate	
	non-residential (per 100m ²)	\$400	\$450

*includes HST where applicable

Shown in Table 3: If approved, freehold residential units including town house units will be charged a flat rate per unit at the shown rate. High-density condominium and apartment residential will be charged by meter, at the prevailing water rate, based on the entire building's use.

While installing a water meter in a freehold subdivision would be the most accurate way to capture the amount of construction water used by a developer or builder, this approach is highly cost prohibitive. These large water meters must be placed within meter chambers, requiring significant upfront installation expenses. Additionally, they necessitate monthly readings and reconciliation against permanent meters once home construction is complete. This process often leads to disputes between builders and the Town, particularly in subdivisions where multiple builders operate simultaneously. The high cost of large chamber meters, combined with the need for re-excavation after subdivision completion, makes this method impractical. The proposed fee increase will help offset the financial burden of water loss while ensuring a more feasible and equitable approach to cost recovery.

Advisory Committee Review

Not applicable.

Legal Considerations

The current Municipal Waterworks Distribution System Bylaw No. 3305-91 states that builders/contractors requiring water for construction purposes shall pay the water rates as determined by the Director.

In addition to the bulk water fee being paid, once a meter is eventually installed on the site, the builder/contractor must then start paying for any metered water at the applicable metered rate.

Financial Implications

The proposed bulk water fee increases will help to ensure the Town maximizes the cost recovery of its water and wastewater costs as they relate to developer water usage.

Prior to the recommended fee changes, the Town's metered water users have unfairly subsidized water users that are subject to bulk water fees. These fee changes will help to ensure a more equitable distribution of the Town's water and wastewater costs across all of its user groups.

Should Council approve these recommended fee changes, staff will initiate the necessary 14-day public notification period. Upon its conclusion, the amended bylaw will be presented to Council for its formal approval.

Communications Considerations

Should Council approve these recommended fee changes, Communications staff will assist with the 14-day public notification period with published notices and once the bylaw is approved, it will be posted online.

Climate Change Considerations

The recommendations from this report does not impact greenhouse gas emissions or impact climate change adaptation.

Link to Strategic Plan

The Bulk Water Fees-Development Operations report supports the Strategic Plan goal of Supporting an Exceptional Quality of Life for All through its accomplishment in satisfying requirements in the following key objective within this goal statement:

Invest in sustainable infrastructure. Maintain and expand infrastructure to support forecasted population growth through technology, waste management, roads, emergency services and accessibility.

Alternative(s) to the Recommendation

1. Maintain the current fee structure, which may result in continued financial shortfalls.
2. Implement a phased fee increase over several years to gradually align with actual costs.
3. Council may provide alternative recommendation(s).

Conclusions

The proposed amendment to the Fees and Charges By-law Number 6656-24 for bulk water fees for construction is necessary to ensure that the fees charged are reflective of the actual costs incurred by the Town. This change will support the Town's financial sustainability and promote efficient water use.

Attachments

None.

Previous Reports

None.

Pre-submission Review

Agenda Management Team review on February 13, 2025.

Approvals

Approved by Sara Tienkamp, Director, Operational Services

Approved by Doug Nadorozny, Chief Administrative Officer



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Town of Aurora
Committee of the Whole Report
No. PDS25-030

Subject: Heritage Permit Application HPA-2025-01
Happy Woodland Pet Cemetery

Prepared by: Adam Robb, MPL, MCIP, RPP, CAHP, PLE
Manager, Policy Planning and Heritage

Department: Planning and Development Services

Date: March 4, 2025

Recommendation

1. That Report No. PDS25-030 be received; and
2. That staff continue to consult and investigate options regarding the remediation of monuments with offensive language and report back to Council; and
3. That the other restorations and improvements for the Happy Woodland Pet Cemetery as otherwise proposed through Heritage Permit Application HPA-2025-01 be approved.

Executive Summary

This report provides Council with an overview of the proposed restorations and improvements for the Happy Woodland Pet Cemetery (14314-14378 Yonge).

- With the property now designated under the Ontario Heritage Act, alterations are required to receive Council approval.
- The proposed work is intended to continue to enhance the property through key restoration efforts that aim to preserve its historical significance and prepare the site for future public access.

Background

With the property now designated under the Ontario Heritage Act, alterations are required to receive Council approval.

The property was designated in 2023 through By-law No. 6520-23 and maintains a legacy as the first pet cemetery in Canada.

The Happy Woodland Pet Cemetery began under the ownership of the Blochin family. Victor Blochin was a prisoner of war in Germany, where during his capture, he became friends with another captive, Angus Campbell, the Lord of Dunstaffnage Castle in Scotland. After the war ended, Blochin moved with Campbell to Scotland to work as a gardener at the castle. Campbell was a breeder of West Highland White Terriers and gifted one to Blochin. By the 1920s, Blochin left for Canada, taking a number of Westie dogs with him. Blochin settled on the subject property and opened a kennel. Victor and his wife Anne began burying their beloved pets on the property, and over time others began too as well. The burials are marked by a number of various gravestones of all different sizes and materials.

The 2023 designation by-law recognizes this historical significance of the property and aims to ensure its continued protection and restoration, specifically noting the significance of the commemorative gravestones/monuments and markers and the location set within a naturalized forested area.

Analysis

The proposed work is intended to continue to enhance the property through key restoration efforts that aim to preserve its historical significance and prepare the site for future public access.

The efforts as part of this Heritage Permit Application include the following:

1) Pathway Reconstruction

- The original path stones have been uncovered and are partially restored, but the overall path system through the site remains incomplete. The proposed reconstruction with fieldstone and permeable foundations will ensure stability and longevity while complementing and preserving the original aesthetic. Reconstruction of the pathways is essential before any monument relocation can occur.

2) Monument Relocation and Restoration

- During the later years of operation, approximately 140 monuments were relocated and these will need to be redistributed throughout the cemetery. This relocation will follow identified patterns based on in-depth GPS data, starting in the less dense east side and moving westward, and prioritizing featured perimeters.
- Archival footage from 1966 also reveals that many monuments, presently laid flat, were originally standing or leaning. These will be safely repositioned in line with the site's original historic appearance.

3) Addressing Problematic Monuments

- Six monuments feature inscriptions with racially offensive language. Options for remediation include but are not necessarily limited to:
 - a) Replacing the original monuments with modified replicas (or removing outright)
 - b) Re-engraving the blank side of the monuments with a modified inscription and then laying the problematic side face down
 - c) Removing the offensive language from the existing monuments outright through sandblasting
 - d) Per comments received by the Heritage Advisory Committee, leaving the monuments generally 'as-is' but providing disclaimer/interpretive signage.

The type of remediation required will depend on the state of each individual monument. If the original monument is entirely removed, it should be returned to the earth, stored, or disposed of. Cultural Services has indicated that these monuments will not be used for future exhibitions or programming. Cultural Services has also indicated that any actions taken to remove or remediate the offensive language will be documented as part of the project and addressed in interpretive signage on site. The Heritage Advisory Committee also provided comments for the monuments to remain "as-is" but that disclaimer signage or interactive learning opportunities (QR codes etc.) be installed to caution that the monuments are a product of their respective time period, and not of current values. Cultural Services staff have indicated that while there may be learning opportunities in keeping the monuments "as-is", the success of this approach would be partially dependent on having a facilitator present and ensuring that the material is indeed actually read, and

understood, by the respective visitors. Such learning opportunities may be found in museum-like settings where staff and facilitators are present, however the pet cemetery will largely be an unfacilitated and un-staffed site. Cultural Services has indicated that leaving the original language in place does not align with the goal of restoring the Happy Woodland Pet Cemetery to be a safe and welcoming space for all, and that the potential negative impacts to the visitor experience may outweigh the potential benefits of turning this into a learning opportunity. Cultural Services staff are not supportive of the “as-is” approach, but additional investigation and consultation can occur prior to reporting back to Council for an ultimate decision on this component of the work.

4) Landscape Maintenance and Design Elements

- To prepare the site for future full public access, several landscaping improvements are needed:
 - Permanent seating and fencing
 - Interpretive signage
 - Tree Pruning and servicing
 - Decorative plantings
 - Retaining walls or other features for stabilizing the site

These updates will ensure the property remains accessible, safe, and respectful of its historical significance. The recommended alterations listed above are necessary to restore the site to its intended form and prepare the site for future public access.

Advisory Committee Review

The Heritage Permit Application was presented to the Heritage Advisory Committee for review on February 3, 2025. The Heritage Advisory Committee was largely supportive of the overall general site works, however, as discussed above, the Committee expressed comments that the offensive monuments and language instead remain “as-is”, with appropriate disclaimer signage and interpretive learning information provided to indicate that the monuments are a product of their respective time, and not reflective of current values.

Legal Considerations

Under Section 42 of the Ontario Heritage Act, any alterations that would potentially impact the heritage character of a designated property requires Council's consent. This legislative requirement is implemented in the Town of Aurora through the process of a Heritage Permit Application, which is subject to Council's approval in consultation with the Heritage Advisory Committee. Council must typically make a decision on a heritage permit application within 90 days after the notice of receipt is served on the applicant, otherwise Council shall be deemed to have consented to the application. The 90-day deadline for this permit application is April 23, 2025. However, this application is Town-initiated and pertains to Town-owned lands and therefore can be extended without any limit under the Ontario Heritage Act.

Financial Implications

The Pet Cemetery's restoration is being administered through Project No. AM0203 under Community Service's leadership. At present, this project's total budget authority is \$118,400, of which a total of \$62,605 has been spent to date. The remaining \$55,795 in unspent budget authority is forecasted to be completed in 2025.

Communications Considerations

As restoration efforts of the Pet Cemetery proceed, appropriate updates will continue to be made available to the public.

Climate Change Considerations

The restoration of the Pet Cemetery will involve sensitive protection and enhancement of landscape elements to further preserve the natural forested setting of the area.

Link to Strategic Plan

The conservation of heritage resources supports the Strategic Plan goal of Supporting an Exceptional Quality of Life for All through its accomplishment in satisfying the requirements under Celebrating and Promoting our Culture.

Alternatives to the Recommendation

1. That Heritage Permit Application HPA-2025-01 be refused.

2. That Heritage Permit Application HPA-2025-01 be approved, subject to any other modifications or conditions of approval.

Conclusions

Heritage Permit Application HPA-2025-01 seeks to restore and enhance the Happy Woodland Pet Cemetery as part of preparing the site for future public access. Since the property is individually designated under Part IV of the Ontario Heritage Act, Council approval of the restoration work and preferred options is required.

Attachments

1. Attachment #1 – Summary of Restoration Work
2. Attachment #2 – Air Photo of Property

Previous Reports

Heritage Advisory Committee Memorandum dated February 3, 2025.

Pre-submission Review

Agenda Management Team review on February 13, 2025

Approvals

Approved by Marco Ramunno, Director, Planning and Development Services

Approved by Doug Nadorozny, Chief Administrative Officer

2025



AURORA PET CEMETERY

HAPPY WOODLAND PET CEMETERY



A2 – 2 Breen



This particular monument is perfect for re engraving on the back , its thick , in great condition and more than stable enough to take an engraving, with more worn monuments, hand engraving may need to be done.

We will of course do our best to match the fonts of new inscription to original



2025



AURORA PET CEMETERY

HAPPY WOODLAND PET CEMETERY

A6- 61 RIDEOUT



It is understood that there are 4/5 monuments that are displaying inappropriate names.

We will work directly with the craftsman at Fabhaven to remove the offensive name, and either re engrave the information minus the name on the backs of the monument , or if required replace the monument.

THE **fabhaven** GROUP

Contact The Fabhaven Group

Toll free: 1-800-361-8682

Local: 416-798-2818

Fax: 416-798-2792

The Fabhaven Group
1A-42 Goodmark Pl
Etobicoke, ON M9W 6S2

Mon-Fri: 9am - 5pm

2025



AURORA PET CEMETERY

HAPPY WOODLAND PET CEMETERY



A5 – 48 Sharpe

I feel very confident that all of the monuments will be able to be re engraved, and not need to be replaced.



2025



AURORA PET CEMETERY

HAPPY WOODLAND PET CEMETERY

B1-55 No Name



Memorial Restorations will deliver the monuments to FabHaven early into our days on site, and they will be ready for installation during our fall days on site.

Please understand that once at the shop the actual decisions will be made about the ability to re engrave.



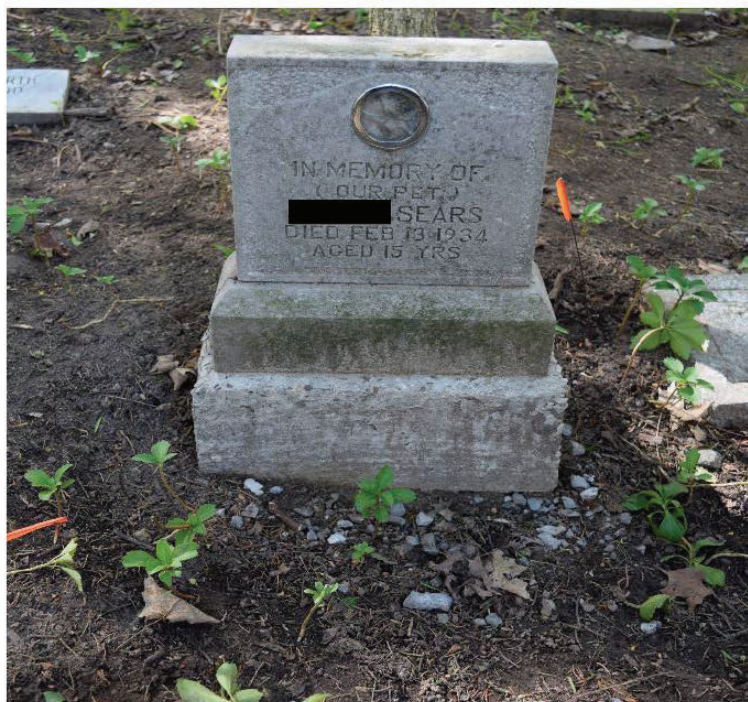
2025



AURORA PET CEMETERY

HAPPY WOODLAND PET CEMETERY

C4-44 Sears



Costs will be shared as soon as confirmed.

This monument, we will attempt to secure replacement glass.

And of course, all monuments in the report will be fully cleaned with a biocide cleaner



Tom Klaasen 519 383 2998

memorialrestorations@gmail.com

www.memorialrestorations.com

2025



AURORA PET CEMETERY

HAPPY WOODLAND PET CEMETERY

C5-13 Taylor (broken)



Since restoration work began, monument C5-13 has been missing the top portion. An image of the original was found in a local newspaper article and will be used as the basis to recreate and replace the original stone, with modified language.



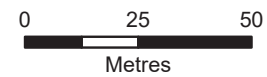


LOCATION MAP

Happy Woodland Pet Cemetery



Subject Lands



Map created by the Town of Aurora Planning and Building Services Department, 23/01/2025. Base data provided by York Region & the Town of Aurora. Air Photos taken Spring 2024, © First Base Solutions Inc., 2024 Orthophotography.

Document Path: J:\data\Special_Projects\Pet Cemetery\GPS Data\Pet_Cemetery_Data_Aug_2023\Pet_Cemetery_Data_Aug_2023\Pet_Cemetery_Data_Aug_2023.aprx



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Town of Aurora
Committee of the Whole Report
No. PDS25-031

Subject: Heritage Permit Application HPA-2025-02
Aurora War Memorial and Cenotaph

Prepared by: Adam Robb, MPL, MCIP, RPP, CAHP, PLE
Manager, Policy Planning and Heritage

Department: Planning and Development Services

Date: March 4, 2025

Recommendation

1. That Report No. PDS25-031 be received; and
2. That the site works for the Aurora War Memorial Peace Park and Cenotaph as proposed through Heritage Permit Application HPA-2025-02 be approved.

Executive Summary

This report provides Council with an overview of the proposed site works and enhancements for the Aurora War Memorial Peace Park and Cenotaph (14659 Yonge Street).

- The property is designated under the Ontario Heritage Act, and site works are required to receive Council approval.
- The proposed work will correct engravings and enhance the property through numerous upgrades.

Background

The property is designated under the Ontario Heritage Act, and site works are required to receive Council approval

The property was designated in 2008 through By-law No. 4977-07 and is recognized as a significant community gathering place to memorialize those who made the ultimate

sacrifice during global conflicts. The Cenotaph was constructed in 1925 out of granite and stands at 73 feet high. The Altar of Sacrifice was erected in 1960. The Aurora War Memorial and Peace Park has important contextual value as one of the community's most significant landmarks.

Analysis

The proposed work will correct engravings and enhance the property through numerous upgrades.

Previous report CMS24-015 outlined a number of enhancements to consider ahead of the 100th anniversary celebrations of the Aurora War Memorial. The designation by-law for the property recognizes protections for all inscriptions and engravings on the memorials, as well as for natural park elements.

An overview of the proposed work, which require heritage permit approval, is as follows:

1) Correction of a Misspelled Name

- Fred Luxon is listed on the memorial however his last name is misspelled as Luxton, which will be corrected (see supporting evidence under Attachment #1)
- Through staff's delegated authority, the street signs for 'Luxton Avenue' will also be corrected

2) Correction of Medal Attribution

- Wilfred Petermann has a Military Cross incorrectly attributed to his name, which will be corrected (see supporting evidence under Attachment #2)

3) Park Enhancements

- Removal of the existing lock stone, re-levelling of the base, re-installation of the stones and spray/sealing of the asphalt pathways.
- Addition of permanent seating by including 4 benches.
- Electrical upgrades to supply additional lighting around the Korean War Memorial and Light Armoured Vehicle (LAV).
- Re-fabrication and Replacement of wreath standards.

4) Preventative Conservation Maintenance

- Touching up general painting or lead lettering, cleaning of masonry, etc.

These updates will ensure the property is enhanced for the 100th anniversary celebrations with all site works being considered sympathetic to the heritage attributes of the property.

Advisory Committee Review

The Heritage Permit Application was presented to the Heritage Advisory Committee for review on February 3, 2025. The Committee was generally supportive of the site works proposed through the Heritage Permit Application and also inquired about the updating of 'Luxton Avenue'. Through staff's delegated authority, the street signs for 'Luxton Avenue' will also be corrected.

Legal Considerations

Under Section 42 of the Ontario Heritage Act, any alterations that would potentially impact the heritage character of a designated property requires Council's consent. This legislative requirement is implemented in the Town of Aurora through the process of a Heritage Permit Application, which is subject to Council's approval in consultation with the Heritage Advisory Committee. Council must typically make a decision on a heritage permit application within 90 days after the notice of receipt is served on the applicant, otherwise Council shall be deemed to have consented to the application. The 90-day deadline for this permit application is April 23, 2025. However, this application is Town-initiated and pertains to Town-owned lands and therefore can be extended without any limit under the Ontario Heritage Act.

Financial Implications

This proposed work will be completed as part of a capital project in support of the Aurora War Memorial 100th anniversary whose proposed project scope was previously presented to Council through report CMS24-015. Site works and enhancements are specifically anticipated to be \$53,500, with the project led by Community Services. This project will be presented to Council for its formal adoption shortly.

Communications Considerations

As site works proceed, appropriate updates will continue to be made available to the public.

Climate Change Considerations

Site works will continue to ensure the sensitive protection and enhancement of landscape elements on site.

Link to Strategic Plan

The conservation of heritage resources supports the Strategic Plan goal of Supporting an Exceptional Quality of Life for All through its accomplishment in satisfying the requirements under Celebrating and Promoting our Culture.

Alternatives to the Recommendation

1. That Heritage Permit Application HPA-2025-02 be refused.
2. That Heritage Permit Application HPA-2025-02 be approved, subject to any modifications or conditions of approval.

Conclusions

Heritage Permit Application HPA-2025-02 seeks to initiate several site improvements and enhancements to the Aurora War Memorial and Peace Park. Since the property is individually designated under Part IV of the Ontario Heritage Act, Council approval of the site works is required.

Attachments

1. Attachment #1 – Documentation on Spelling of Luxon
2. Attachment #2 – Documentation on Petermann
3. Attachment #3 – Consultant Summary of Work

Previous Reports

CMS24-015 dated May 7, 2024, and Heritage Advisory Committee Memorandum dated February 3, 2025.

Pre-submission Review

Agenda Management Team review on February 13, 2025

Approvals

Approved by Marco Ramunno, Director, Planning and Development Services

Approved by Doug Nadorozny, Chief Administrative Officer

Aurora War Memorial Alteration Proposal**Private Fred Luxon, 3 March 1893 – 9 April 1917 (Age 24)****Introduction**

Frederick (Fred) Luxon is one of the men from Aurora who died during World War I, and whose name appears on the Aurora War Memorial. Unfortunately, there is an error in the spelling of his surname, with a “T” added where there ought to be none, making his name appear “Luxton” on the memorial. **We are proposing the removal of the letter “T” from his name and the re-centering (if necessary) of his name within the list of those commemorated on the memorial.**

Evidence for the Spelling of Luxon

1. Fred Luxon’s official documents show his name spelled correctly (see below for one outstanding example). These are clear throughout his file, including on his hand-signed attestation paper, Movement and Casualty Card as well as his Memorial Cross Card, all digitized by the Library and Archives Canada. **See Example 1.**
2. Fred Luxon’s first appearance in the Aurora Banner is November 5th, 1915, where he is on a list of soldiers from Aurora who are still “In Training.” He appears on this list each week through the end of the year, and into 1916, and is included on the final list published May 19th, 1916. For an unknown reason, he never appears on the associated “On Active Service” List which provided contact addresses for many locals who were at the front. These lists were printed weekly and stopped appearing in February of 1917. **See Example 2.**
3. Fred Luxon’s name was known correctly in his hometown: Washfield, North Devon, England. Fred appears on a list of men serving from Washfield, which was published Easter of 1917, seemingly the day before he was killed at Vimy. Similarly, Fred’s correct name appears twice on Washfield memorial plaques: one, a brass plaque at the local St. Mary’s Church, and another, a list of names carved in granite and affixed to the local “War Memorial Shelter.” **See Example 3.**
4. Fred Luxon’s official gravestone at the Givenchy Road Canadian Cemetery in France, as designed and produced by the Commonwealth War Graves Commission, shows his name spelled correctly. These memorial stones were placed between 1921 and 1927, and used internal military data for names, ranks, and honours awarded. **See Example 4.**

Aurora War Memorial Alteration Proposal

Private Fred Luxon, 3 March 1893 – 9 April 1917 (Age 24)

Print Errors, Assumptions and Repetition

1. Even early in Fred Luxon's military career, his name was already being misspelt. On one of his official documents, which we will call the "Initial CEF Pay & Promotions Card" his name was spelled with the "T" and later corrected in pencil. **See Example 5.**
2. The name Luxon appears to be a rare variant of the more common *Luxton*. Luxon has about 25% of the number of Luxtons recorded in the 1911 Census. In Aurora, the local Salvation Army Captain was George William Luxton, who was mentioned by surname in the Banner twice in 1916 (March 31st and June 23rd). The publishers of the Aurora Banner likely conflated the two names to produce the error. **See Example 6.**
3. Fred Luxon's death was reported in the Banner on the 11th of May, more than a month after he had died. In this report, his name has received the incorrect spelling *Luxton*. A similar notice, printed days earlier in the Toronto Star May 8th, 1917, also includes the *Luxton* misspelling. This error was reprinted each week in the Banner on Aurora's Honor Roll, through the end of the war and to late August 1919. **See Example 7.**
4. The list of names proposed to be included on the planned War Memorial was generated at a February 1923 meeting of the War Memorial Association and recorded in their minutes. This list was published regularly in the Aurora Banner, with a request for corrections, beginning December 19, 1924. *Luxton* appears each week, and while other names with errors receive corrections over time, none are applied to Fred's name. This error persists through the vetting process and results in the final error on the memorial. **See Example 8.**
5. Finally, this repeated error has travelled through many lists, resulting in the incorrect Luxton name being selected for an Aurora street - Luxton Avenue, in the 1990s. We believe this should also be changed but appreciate the difficulty and public nature of doing so. **See Example 9.**

Aurora War Memorial Alteration Proposal

Private Fred Luxon, 3 March 1893 – 9 April 1917 (Age 24)

Sources:

<http://central.bac-lac.gc.ca/.redirect?app=pffww&id=539752&lang=eng>

<https://www.devonheritage.org/Places/Washfield/WashfieldsRollofHonour.htm>

<https://www.devonheritage.org/Places/Washfield/WashfieldWarMemorialBrass.htm>

<https://www.findagrave.com/memorial/56189266/fred-luxon>

<https://www.middevonparish.co.uk/washfield/memories/gallery-of-pictures/>

<https://www.automatedgenealogy.com> (1911 Canada Census)

<https://maps.google.com>

<https://ww4.yorkmaps.ca>

The Aurora Banner, various issues, Aurora Museum & Archives

Example 2

AURORA'S HONOR ROLL.	
Lives Give on the Field of Honor.	
SERGT. H. C. MULLOY PTE. C. AMOS PTE. ERNEST DAVIS PTE. KARL GRAINGER	
On Active Service	
No. 10616 Pte. W. J. Mountain, A Coy., 4th Battalion, 1st Canadian Contingent, Army P. O., London, England.	No. 1009 Pte. H. H. Proctor, No. 4 Canadian General Hospital British Mediterranean E. Force, Army P. O., London, England.
No. 18064 Lieut. K. L. Campbell, 2nd Coy., 5th Bn., 2nd Brigade, 1st Canadian Contingent, Army P. O., London, England.	No. 27042 Pte. H. C. Brown, No. 2 Coy., 17th Reserve Batta., Canadian Expeditionary Force, East Sandling, Kent, Army P. O., London, England.
No. 2146 Pte. W. Dixon, 1st Canadian Cyclist Company, Divisional Mounted Troops, 1st Canadian Contingent, Army P. O., London, England.	No. 57162 Pte. T. S. Crosskill, A Coy., 20th Bn., 4th Inf. Bde., 2nd Canadian Contingent, Army P. O., London, England.
No. 5215 Sapper F. N. Taylor, 1st Coy. Canadian Engineers, 1st Canadian Contingent, Army P. O., London, England.	Pte. Charles Eldridge, Canadian Expeditionary Force, C Squad., 4th Regt, 2nd Brigade Shorncliffe, Army P. O., London, England.
No. 9689 Pte. Phos. Evans, G.O.E. Sub-staff, Canadian Army Corps, 1st Canadian Contingent, Army P. O., London, England.	No. 404753 Pte. Fisher Dunham, C Coy., 35th Battalion, 3rd Canadian Contingent, Army P. O., London, England.
No. 10097 Pte. Chas. Terrell, Headquarters Staff, A Coy., 4th Bn., 1st Brigade, 1st Canadian Contingent, Army P. O., London, England.	Gunner J. E. Hill, 14th Battery, 4th Brigade, Canadian Field Artillery, Army P. O., London, England.
No. 6464 Pte Ernest S. Hill, Machine Gun Section, 1st Batta., 1st Infantry Bde., 1st Canadian Contingent, Army P. O., London, England.	Pte. Walter Brown, E Coy., 86th Battalion, 3rd Canadian Contingent, West Sandling Camp, Army P. O., London, England.
Lieut. W. Petermann, Canadian Over-Seas E. F., Risberry Barracks, Shorncliffe, Army P. O., London, England.	No. 404498 Pte Thomas J. Smith, 23rd Battalion Reserve, West Sandling Camp, Army P. O., London, England.
No. 79 Pte Arthur H. VanNostrand Canadian Reserve Cyclist Coy., Hounslow, Army P. O., London, England.	Pte. F. H. Nicholson, 30th Battery, Field Artillery, 2nd Canadian Contingent, Army P. O., London, England.
No. 10765 Pte. W. H. Marment, Machine Gun Section, 1st Brigade, 4th Battalion, 1st Canadian Contingent, Army P. O., London, England.	416996 Lce.-Corpl. W. J. Addison, B Coy., 42nd Battalion, Royal Canadian Highlanders, Field P. O., France.
No. 87264 Pte. Geo. L. Langstaff, 20th Battery, 6th Overseas Bde, 2nd Canadian Contingent, Army P. O., London, England.	No. 446851 Pte. Fred Monkman, Right Half Section, 2nd Div. Supply Column, 2nd Contingent, Army P. O., London, England.
Pte. W. C. Monckman, A Company 50th Batta., Calgary.	No. 57290 Pte Wm. C. Stone, A Coy., 20th Battalion, 2nd Canadian Contingent, Army P. O., London, England.
In Training	
Pte. H. H. Allen. " H. C. Gillham. " James Snell. " Fred Luxon. " Lloyd. " Walker. " Hulme. " Wm. Henry Scrivener. 95th Battalion. " James Neal. " Geo. Martin. " Lewis Hawtin. " Harman. Lieut. A. Forsyth.	

First "In Training" List
Aurora Banner
November 5, 1915

In Training
Pte. H. H. Allen.
" H. C. Gillham.
" James Snell.
" Fred Luxon.
" Lloyd.
" Walker
" Hulme.
" Wm. Henry Scrivener.
95th Battalion.
" James Neal.
" Geo. Martin.
" Lewis Hawtin.
" Harman.
Lieut. A. Forsyth.

Final "In Training" List
Aurora Banner
May 19, 1916

In Training	
Lieut. H. C. Gillham.	Pte. Wellington Nelson.
Lieut. H. H. Proctor.	Pte. John Egan.
Pte. H. H. Allen.	Pte. Joe Rielly.
Pte. James Snell.	Pte. C. Deolittle.
Pte. Fred Luxon.	Pte. Albert Cousin.
Pte. Walker.	Pte. Wm. James Steady.
Pte. Lewis Hawtin.	Pte. Charles Nisley.
Pte. Harman.	Pte. Irving Hill.
Pte. Wm. Henry Scrivener.	Pte. Wm. West.
Pte. James Neal.	Pte. Frank Styles.
Pte. Geo. Martin.	Sapper H. Stephenson.
Pte. Wagoner.	Sapper Cecil Johnston.
Pte. Dunlop.	Sergt. E. H. MacMillan.
" Roy Hallowell.	

Washfield Roll of Honour

ROLL OF HONOUR
 Of those Men gone to Serve their King and Country from the
Parish of WASHFIELD, N. Devon
EASTER, 1917

Amblyn, W., Army Service Corps.
 Bishop, Alfred, 1st Devon Regiment. Died June 25th, 1915.
 Bishop, Fred, 2nd Devon Regiment. Killed Jan. 1st, 1915.
 Bishop, John, Stoker, Petty Officer, H.M.S. Monitor.
 Bowden, Ernest, 1st Devon Regiment.
 Crang, W. J., R.R., H.M.S. Devonshire.
 Davey, F., Lance-Corporal, 1st Devon Regiment.
 Edworthy, F., 2nd Devon Regiment.
 Edworthy, J., 3rd Devon Regiment.
 Ellis, R., Coldstream Guards. Died Oct. 8th, 1914.
 Gillings, G. J. C., Royal North Devon Hussars.
 Green, F., 9th Devon Regiment.
 Hann, J., Royal North Devon Hussars.
 Hill, J., Coldstream Guards.
 Hollaway, F., Royal Garrison Artillery.
 Hunt, J., 6th Devon Regiment.
 Kerslake, J., 1st Devon Regiment.
 Kerslake, R., 11th Hussars. Died Jan. 30th, 1915.
 Kingdom, A., Sergeant, 2nd Devon Regt. Killed Sept. 17th, 1914.
 Kingdom, Robert, 9th Devon Regiment.
 Lang, H., 12th Reserve Cavalry Regiment.
 Las Casas, M. de, Lieutenant, Royal North Devon Hussars.
 Levin, F., 11th Devon Regiment.
 Luxon, E., Canadian Infantry Brigade.
 Luxon, S., Motor Transport.
 Luxon, W. J., L.-Cpl., 20th Labour Co., A.S.C., attached Devon Regt.
 Manley, Arthur, Royal Marine Artillery. Died Oct. 16th, 1915.
 Marshall, Frank, Royal Field Artillery.
 Partridge, F., Royal Engineers.
 Partridge, J., 8th Devon Regiment.
 Partridge, -, Engineers, Pick and Shovel.
 Pincott, George, Royal 1st Devon Yeomanry.
 Radford, H., 4th Devon Regiment.
 Rice, W. J., 340 Middlesex Regiment, Transport Section.
 Snell, Walter, R.M.A., H.M.S. Indomitable.
 Squire, E., 3rd Devon Regiment.
 Taylor, F. J. G., Lance-Corporal, 4th Devon Regiment.
 Webber, George, Royal Garrison Artillery.
 Willey, W., 8th Devon Regiment.



War Memorial Shelter, Washfield



Fred Luxon's Grave
Givenchy Road Canadian Cemetery



Initial CEF Pay & Promotions Card

No. 163387 RANK *pt* NAME *Luxton, Fredk*
Luxon Fredk

T. O. S. UNIT *84 Battalion C. E. F.*
(109th Regt. Quota) M. D. *2*

PAID FROM	PAID TO	SIG. OR REC'T	PROMOTIONS, TRANSFERS, DISCHARGES, ETC.	
			PARTICULARS	AUTHORITY
1915 July 14	1915 July 31	<i>c</i>	<i>Quota to 37 Co. C. E. F.</i>	<i>July pay list</i>
<i>aug 1</i>	<i>aug 11</i>	<i>c</i>		
<i>aug 12</i>	<i>aug 31</i>	<i>c</i>		
<i>Sept -</i>		<i>c</i>		
<i>Oct -</i>		<i>c</i>		
<i>Nov</i>		<i>c</i>		
<i>Dec</i>		<i>c</i>		
1916 <i>Jan</i>		<i>c</i>		
<i>Feb</i>		<i>c</i>		
<i>Mar</i>		<i>c</i>		
<i>Apr</i>		<i>c</i>		
<i>May</i>		<i>c</i>		
<i>June</i>		<i>N</i>	<i>shown as L/C</i>	
			<i>" ple</i>	
			<i>" " L/C</i>	

UNIT SAILED
JUN 18 1916

Example 6

Aurora Banner, March 31, 1916

SALVATION ARMY	
Meetings all day Sunday, April 2nd	
Sunday School 10 a.m.	
Holiness Meeting 11 a.m.	
Directory Class 2 p.m.	
Praise Meeting 3 p.m.	
Great Salvation Meeting 7 p.m.	
Subject—Is there such a place as Hell?	
All boys from 10 to 18 years of age who would like to join the Life-Saving Scouts, meet down at the drill sheds, Wednesday evenings at 7.30 p.m.	
The captain is willing to visit the sick any hour of the day or night.	
Capt. Luxton .	
Officer in charge.	

Aurora Banner, June 23, 1916

LOOK WHAT'S COMING	
	June 28th, 1916.
	In the Salvation Army Hall, at 8 p.m. A treat is in store for the people of Aurora.
	There will be some artists their on that night.
	Elocutionists:—Miss C. Davis and Miss C. Davis
	Instrumental Quartette, bandsmen Boynton, Waterfall, Delahaye and Capt. Luxton ; Surf Drill; Barbell Drill, Flag Drill, Doll Drill, Recitations, etc.
	The Aurora Town Band will play selections.
	Mr. J. M. Walton, Chairman.
	Admission 10 cents.
	The Aurora Town Band will play from 7.30 p.m. to 8 p.m.
	Everybody come

Example 7

Aurora Banner, May 11, 1917

Another Aurora boy has given his life on the battle field, in the person of Pte. Fred Luxton. Pte. Luxton enlisted as a recruit from the 109th regiment about two years ago, and left Exhibition Camp in June last with the Battalion commanded by Lt. Col. Stewart. He had been in the trenches since last October. Before enlisting he was employed in J. Fleury's Sons works here. He was a member of the Methodist Sunday School orchestra.

Toronto Star, May 8, 1917

PTE. L. LUXTON KILLED.

In the trenches since last October, Pte. F. Luxton has been killed in action. He enlisted as a recruit from the 109th Regiment almost two years ago, and left the Exhibition Camp in June last with the battalion commanded by Lt.-Col. Stewart. Although Ottawa gives his kin in Toronto, he formerly lived in Aurora.



Pte. F. Luxton.

Toronto Star - May 8th, 1917

Final Honor Roll
Aurora Banner
August 22, 1919

FRIDAY, AUG. 22nd, 1919.

AURORA'S HONOR ROLL**LIVES GIVEN ON THE FIELD OF HONOR**

SERGEANT E. H. MULLOY.
CORPORAL D. MILLER.
~~CO. SERGEANT C. CRABBE.~~
PTE. C. AMOS.
PTE. ERNEST DAVIS.
DRIVER WM. CRAIGIE.
PTE. JOHN ROXTLEDGE.
Died in hospital.
GUNNER JOHN E. HILL.
CORPORAL H. H. ALLEN.
Died in hospital.
PTE. F. H. WILKINSON.
MAJOR PETERMANN.
M.C. D.C.O.
PTE. H. H. BROWN.
PTE. H. H. BROWN.
PTE. K. W. EXLEY.
SIG. R. S. HILLARY, C.F.A.
GR. G. ALEXANDER.
BUGLER W. HARRIS.
MAJ. K. L. F. CAMPBELL.
M.C.
PTE. FRED LUXTON.
PTE. R. HOLLINGSHEAD.
PTE. JAMES A. PROCTOR.
CORPORAL H. L. HOGG.
PTE. C. W. JONES.
PTE. ROY HARPER.
PTE. A. E. HINCKLEY.
SAPPER C. W. SMITH.
PTE. THOS. CROSSKILL.
PTE. G. A. GRAY.
PTE. H. R. KING.
PTE. E. ROSE.
GR. LEWIS CRAIGIE.
LIEUT. R. R. HARTMAN.
PTE. STEWART STYLES.
PTE. J. ALLAN.
PTE. SHEPPARD.
SAPPER McMASTER.
PTE. S. G. BROWN.

Example 8

War Memorial

The following names appear in the Minutes, Sec. of the County Council of York Third meeting, 1923, as those of the men from Aurora, Whitechurch and King who were killed in the War or died in service.

This list is published so that corrections may be made and names added that may be omitted. The War Memorial Association asks that the readers of this Banner will go carefully over this list and will give such information as they can in regard thereto. It is desired to have not only the names in full of each fallen man but also his rank and the unit to which he belonged.

Address Mr. J. G. McDonald, Secretary, Aurora War Memorial Association, or hand written information to Mr. C. E. Lundy of the Aurora Banner.

Rank	Name	Unit
	Aurora	
	E. H. Mulloy.	
	David Miller.	
	C. Granger.	
	C. Amos.	
	E. Davis.	
	Wm. Craigie.	
	J. Routledge.	
	H. H. Allen.	
	F. H. Wilkinson.	
	W. Petermann.	
	T. H. Price.	
	Elwood Lloyd.	
	K. W. Exley.	
	R. S. Hillary.	
	G. Alexander.	
	W. Harris.	
	K. L. T. Campbell.	
	Fred Luxton.	
	R. Hollingshead.	
	J. A. Proctor.	
	H. L. Higgs.	
	C. W. Jones.	
	Roy Harper.	
	A. E. Hinckley.	
	C. W. Smith.	
	Thos. Crosskill.	
	C. A. Gray.	
	H. R. King.	
	E. Rose.	
	Lewis Cragie.	
	R. R. Hartman.	
	Stewart Styles.	
	J. Allen.	
	Sheppard.	
	McMaster.	
	S. G. Brown.	
	King.	
	Sherman Brown.	
	Harold Brown.	
	Russell Clift.	
	Max Doyle.	
	Wilfred Doyle.	
	John Ferguson.	
	Leonard Ferguson.	
	Roy Harper.	
	Geo. Howard.	
	Telford Little.	
	Thomas McMaster.	

First List
Aurora Banner
December 19, 1924

Final List
Aurora Banner
June 12, 1925

THE WAR MEMORIAL

We are now able to give the list of names, as corrected, to appear on the Aurora War Memorial. These names are now being engraved on the large granite panel of the Memorial.

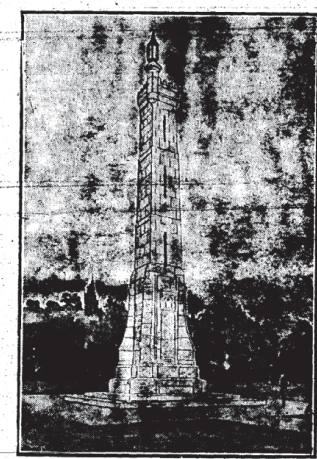
The Committee has taken under consideration all corrections of every sort submitted to them in connection with this list, and believe that it is as complete and as nearly correct as it is possible to have it. No trouble has been spared to make it so.

To the honoured memory of the men of Aurora, King and Whitechurch, who died in the Great War, and in grateful tribute to all who shared its dangers.

- G. Alexander.
- Henry H. Allen.
- James A. Amos.
- Herman C. Brown.
- Stanley G. Brown.
- Kenneth L. T. Campbell, M.C.
- Thos. Crosskill.
- A. Ernest Davis.
- W. Kenneth Exley.
- Walter Harris.
- R. Ross Hartman.
- Heber Higgs.
- R. Stuart Hillary.
- R. Hollingshead.
- Elwood Lloyd.
- Fred Luxton.**
- E. Harold Mulloy.
- Ernest Rose.
- Wilfred F. Petermann, M.C.
- Chas. W. Smith.
- Wm. Stewart Stiles.
- Harry Stone.
- Fred H. B. Wilkinson.
- Sherman Brown.
- Harold Brown.
- Russell Clift.
- Max Doyle.
- Wilfred Doyle.
- Ed. Douglass.
- John Ferguson.
- Leonard Ferguson.
- Gilbert A. Gray.
- Roy Harper.
- C. W. Jones.
- Thos. Geo. Howard.
- Telford Little.
- Thos. McMaster.
- Wallace Merchant.
- Aubrey M. Marshall.
- Russell Parker.
- Jno. R. Routledge.
- Harry Stewart.
- Roy Stocks.
- Wm. Walker, M.C.
- Townley Watson.
- Chas. Woodroof.
- Wm. Chamberlain.
- James Aleen.
- Harold R. Baber.
- Alex H. Brodie.
- Angus Collingwood.
- Albert Cousins.
- Lewis Cragie.
- Wm. Craigie.
- Stafford Forester.
- R. Chas. Harman.
- William J. Harman.
- Lewis A. Harwin.
- John E. Hill.
- A. Lorne Hill.
- Robt. C. Hollidge, D.C.M., M.M.
- Lewis E. Honey.
- Thos. A. Kidd.
- J. Walter Monksman.
- Harry H. Penrose.
- Percy Pointon.
- Harold B. Steckley.
- Roy C. Steckley.
- J. Herbert Wallwork.
- Garnet Willis.

Aurora Banner
October 9, 1925

IMPOSING WAR MEMORIAL UNVEILED.



The dedication and unveiling of the war memorial on Saturday afternoon was truly a most impressive and touching ceremony, a long and well-attended one, participated in by the citizens of Aurora, King and Whitechurch. The memorial was unveiled at 2:30 p.m. and the citizens of Aurora, King and Whitechurch gathered to witness the unveiling of the memorial. The memorial was unveiled at 2:30 p.m. and the citizens of Aurora, King and Whitechurch gathered to witness the unveiling of the memorial. The memorial was unveiled at 2:30 p.m. and the citizens of Aurora, King and Whitechurch gathered to witness the unveiling of the memorial.

The auto-cracy in control has destroyed the right of the people. It is Kaiserism. Russia would sow the seeds of communism in every country in the civilized world. He urged every citizen to be on the watch to see that such teaching should not permeate the state and bring about disaster. The sounding of the Reveille, singing of the national anthem and the pronouncing the benediction by Rev. Walter Amos closed the ceremony. The following is a list of the names of the fallen men of Aurora, King and Whitechurch, as they appear on the Memorial under the inscription "To the honoured memory of the men of the Town of Aurora and of the Townships of King and Whitechurch who died in the Great War, and in grateful tribute to all who shared its dangers." G. Alexander, Henry H. Allen, James A. Amos, Herman C. Brown, Stanley G. Brown, Kenneth L. T. Campbell, M.C., Thos. Crosskill, A. Ernest Davis, W. Kenneth Exley, Walter Harris, R. Ross Hartman, Heber Higgs, R. Stuart Hillary, R. Hollingshead, Elwood Lloyd, **Fred Luxton**, E. Harold Mulloy, Ernest Rose, Wilfred F. Petermann, M.C., Chas. W. Smith, Wm. Stewart Stiles, Harry Stone, Fred H. B. Wilkinson, James Albert Proctor, Sherman Brown, Harold Brown, Russell Clift, Max Doyle, Wilfred Doyle, Ed. Douglass, John Ferguson, Leonard Ferguson, Gilbert A. Gray, Roy Harper, E. C. Jones, Thos. Geo. Howard, Telford Little, Thos. McMaster, Wallace Merchant, Aubrey M. Marshall, Russell Parker, Jno. R. Routledge, Harry Stewart, Roy Stocks, Wm. Walker, M.C., Townley Watson, Chas. Woodroof, Wm. Chamberlain, James Allen, Harold R. Baber, Alex H. Brodie, Angus Collingwood, Albert Cousins, Lewis Cragie, Wm. Craigie, Stafford Forester, R. Chas. Harman, Wm. J. Harman, Lewis J. Harwin, John E. Hill, A. Lorne Hill, Robt. C. Hollidge, D.C.M., M.M., Lewis E. Honey, Thos. A. Kidd, F. Walter Monksman, Harry H. Penrose, Percy Pointon, Harold B. Steckley, Roy C. Steckley, J. Herbert Wallwork, Garnet Willis.

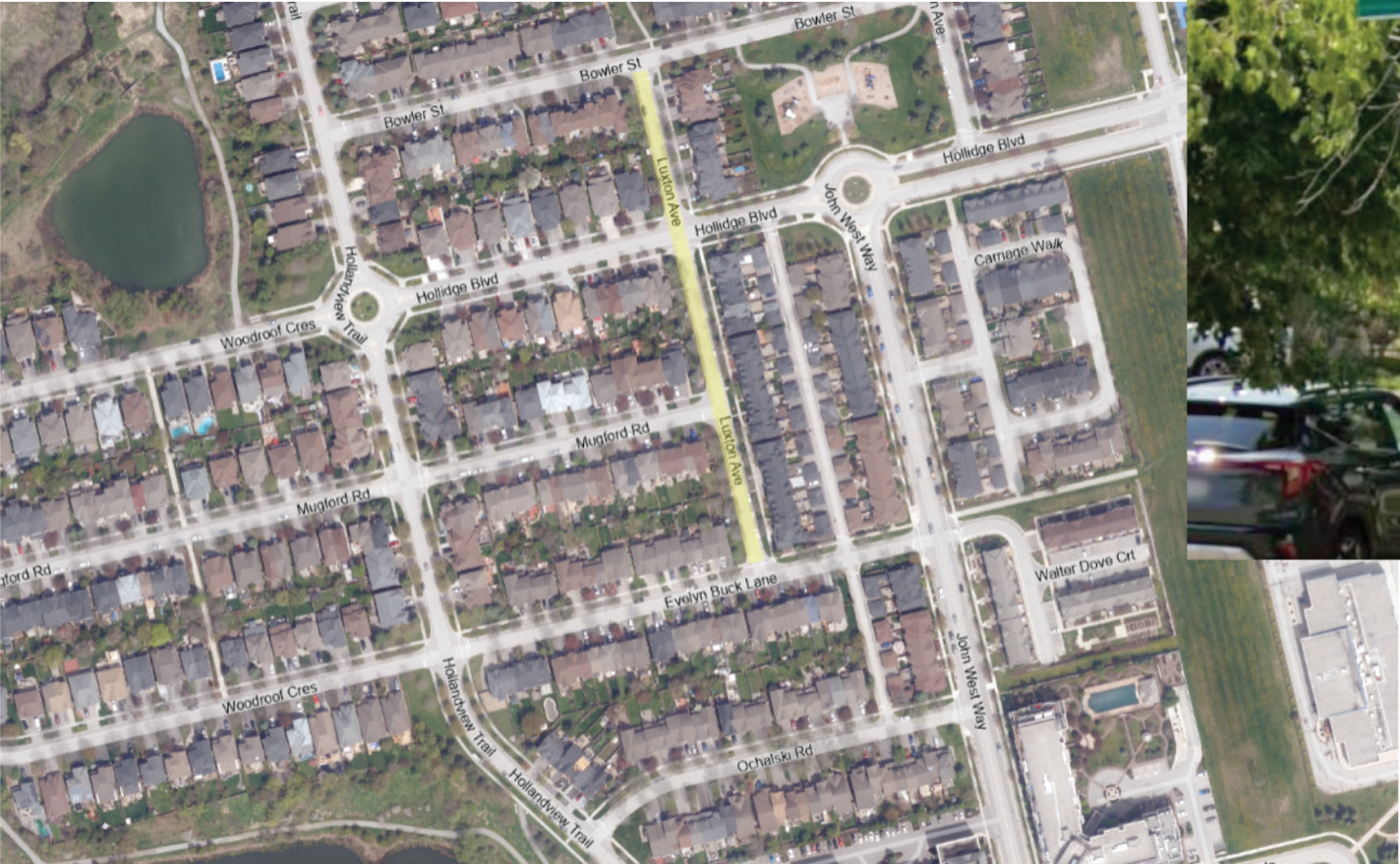
Oak Ridges
ST. JOHN'S CHURCH.
1:30 p.m.—Sunday School.
2:30 p.m.—Evening Prayer.
THE HALL.
9:30 a.m.—Sunday School.
10:30 a.m.—Morning Prayer.

Temperanceville.
Successful Harvest Home services were held at Mt. Pisgah, and Temperanceville United churches on Sunday last. Large congregations greeted Rev. F. R. White and Rev. J. W. Stewart at each of the services conducted by them. The choir rendered excellent service, and churches were nicely decorated for the day. Liberal offerings were received in each church.

Example 9

Luxton Avenue sign, 2024

Luxton Ave, 2023



Aurora War Memorial Alteration Proposal

Major Wilfred Ferrier Petermann, 8 May 1888 – 26 Sept. 1916 (Age 28)

Introduction & Facts

Major Wilfred Petermann is one of the men from Aurora who died during World War I, and whose name appears on the Aurora War Memorial. Unfortunately, there is an error in the postnominal letters that appear after his name, falsely attributing to him a Military Cross medal. **We are proposing the removal of the postnominal letters "M.C." and the re-centering of his name within the list of those commemorated on the memorial.**

The Military Cross is a medal awarded for valour in combat, and was instituted early in World War I, for "an act or acts of exemplary gallantry during active operations against the enemy on land" and was reserved for officers (Captain or lower, until June 1917 when temporary Majors were added) in the British, Canadian and Australian armies.

Maj. Petermann was "Mentioned in Dispatches," meaning his name had been submitted by a senior officer in recognition of an action or behaviour that did not meet the level of one of the conduct or gallantry medals. The reporting of this would often take months to appear, and Petermann's M.I.D. appears in the Supplement to the London Gazette from January 4, 1917, over 3 months after his death.

Evidence against the Military Cross award

1. None of Wilfred Petermann's official records denote that he was awarded a Military Cross. Medals won by a soldier or officer are typically noted on several documents in their record, including the "Record of Service", "Casualty Form", and the "Medals and Decorations" forms. The awarding of the medal (with a London Gazette entry date) would be noted in the dated columns on the former two documents, and the medals' postnominals would be appended to the soldier's name on at least the three named forms. **See Example 1** for Petermann compared with Kenneth Campbell M.C., who was also from Aurora, and who verifiably received a Military Cross.
2. Wilfred Petermann's official gravestone at the Albert Communal Cemetery Extension in France, as designed and produced by the Commonwealth War Graves Commission, does not include any postnominals. These memorial stones were placed between 1921 and 1927, and used internal military data for names, ranks, and honours awarded. The Albert Communal Cemetery catalogue includes some details about Petermann, and no mention is made of a medal. **See Example 2.**
3. Military Cross medals were only very rarely awarded posthumously, and then only for actions that were recommended before the recipient's death. M.C.s were also unavailable to Temporary Majors, Petermann's rank at the time of his death, until at least June of 1917. Any MC would necessarily have been awarded before his promotion in July of 1916, with no evidence to suggest this happened in his military records, or the public record, the London Gazette.
4. A list of soldiers' names on the Cenotaph in Cobalt, Ontario, bears Petermann's name (albeit misspelt with a single "n") although none of the listed names show any postnominals, so it is not known whether the organizers of this memorial believed Petermann won an M.C. **See Example 3.**
5. The 13th Battalion's history, published in 1925 includes an honour roll (those who died in action), with earned postnominals included. Petermann's name appears without any postnominals. The book also includes a complete list of medals won by men of the Battalion. Petermann's name does not appear on the list of Military Cross recipients. **See Example 4.**

Aurora War Memorial Alteration Proposal

Major Wilfred Ferrier Petermann, 8 May 1888 – 26 Sept. 1916 (Age 28)

Print Errors, Assumptions and Repetition

1. The first mention of Petermann's Military Cross appears in the Aurora Banner, January 12, 1917, where "M.C." has been added for the first time to his name on the Honour Roll of war dead. This follows the London Gazette publication of his "Mentioned in Dispatches" award by one week. **See Example 4.**
2. The following week, January 17th, a notice about Petermann's M.I.D. appears in the paper, and is followed by the claim "He was always loved and respected by his men, and his bravery won him a recommendation for the Military Cross, and now a mention in dispatches." **See Example 5.**
3. Two months later, March 9th, 1917, a letter sent to Petermann's mother, from Colonel M.D. Graham, Assistant Military Secretary, is printed in the Aurora Banner. The colonel uses the MC postnominal and is the only semi-official source that seems to do so. At the end of the reprint of the letter, a note added by the editor gives Petermann **two** postnominals –M.C. and D.C.O. – the latter being award that did not and does not exist. That same week in the Banner, the "Honor Roll" begins shows "M.C., D.C.O." which remain on the list every week until the roll was no longer printed in the paper, in late August 1919. **See Example 6.**
4. The further incorrect postnominal is given to Petermann in an early 1918 Banner article, but this is most likely attributed to a writer on staff who knew that D.C.O. wasn't a typical medal and changed it to D.S.O. (Distinguished Service Order). There is no record of Major Petermann receiving a D.S.O., which were only awarded to Lieutenant-Colonels or those of higher rank until the 1940s. **See Example 7.**
5. One of the few extant photos of Wilfred Petermann shows him as a young man in a highlander's uniform, with two medals on his chest. The photo appears to be heavily hand-altered and retouched, including the medals. The individual medals are unidentifiable, except that the medal of first prominence worn is a cross that does not match the shape of the Military Cross. **See Example 8a.** The image of an authentic MC is included, as well as an example group of medals matching what he was awarded, with the 1914-15 star (as noted in Example 1, page 4). This photo is puzzling and may have been commissioned by Petermann's family after his death. Another photo of Petermann, which appears on Ancestry.com has a handwritten inscription that includes the M.C. postnominal. The provenance of this photo is unknown. **See Example 8b.**
6. The list of names proposed to be included on the planned Aurora War Memorial was generated at a February 1923 meeting of the War Memorial Association and recorded in their minutes. This list was published regularly in the Aurora Banner, with a request for corrections, beginning December 19, 1924. This initial list does not yet include any postnominals, but the final list published June 12, 1925 has them added, including Petermann's erroneous M.C. **See Example 9.**

Aurora War Memorial Alteration Proposal

Major Wilfred Ferrier Petermann, 8 May 1888 – 26 Sept. 1916 (Age 28)

Sources

<http://central.bac-lac.gc.ca/.redirect?app=pffww&id=575015&lang=eng>

<https://www.cwgc.org/find-records/find-war-dead/casualty-details/552176/wilfred-ferrier-petermann/>

<https://www.findagrave.com/memorial/56479410/wilfred-ferrier-petermann>

<https://www.veterans.gc.ca/en/remembrance/memorials/canadian-virtual-war-memorial/detail/552176>

https://en.wikipedia.org/wiki/Military_Cross

https://www.dearoldblighty.com/en-GB/all-items/ww1-british-red-cross-st-john-1914-15-star-group-of-medals-/prod_21381

<https://www.warmuseum.ca/firstworldwar/objects-and-photos/decorations-and-memorials/medals/distinguished-service-order-and-military-cross/>

<https://archive.org/details/royalhighlanders00fethuoft>

Aurora Banner, various issues, Aurora Museum & Archives

Wilfred Petermann

Example 1

11 pages total

Pages 1-3: Kenneth Campbell, M.C. examples noted

Pages 4-11: Wilfred Petermann, Mentioned in Dispatches noted

M.C.

<---M.C. noted on Medals & Decorations form

Haej

CAMPBELL, Kenneth, Lean Taylor-Capt. A/Major--5th BN

*Chg for 1914-15 star Pte. 5th Bn +13064
5474*

MEDALS & DECORATIONS

Mrs. E.J. Campbell (Mother)
co/ H.W. Fleury, Esq.,
Aurora. Ont

Filed to stock

PLAQUE & SCROLL

Mother as above

(Serial no. 781948.)

FEB 18 1921

CROSS OF SACRIFICE

Mother as above

Reqn. No 221082

Plaque Desp **DEC 22 1921**

Reqn No *P.L. 828*

Desp **MAY 10 1920** *66948*

*lv
183 207*

M.C. noted on Casualty Form

Sheet 1
Army Form B. 103.

BERTIFIED CORRECT
28 DEC 1916
CANADIAN RECORD OFFICE

Casualty Form—Active Service.

Regiment or Corps 5th Batt. 2nd Inf. Brigade C.O.E.A.

Regimental No. B. 13064 Rank Capt. Name Campbell Kenneth Leon Taylor

Enlisted (a) 20/8/14 Terms of Service (a) duration of war Service reckons from (a) 20 Aug 1914

Date of promotion to } 18/6/16 Date of appointment } Numerical position on }
present rank } Capt. to lance rank } roll of N.C.Os. }

Extended _____ Re-engaged _____ Qualification (b) _____

Report		Record of promotions, reductions, transfers, casualties, etc., during active service, as reported on Army Form B, 213, Army Form A, 36, or in other official documents. The authority to be quoted in each case.	Place	Date	Remarks taken from Army Form B, 213, Army Form A, 36, or other official documents.
Date	From whom received				
	Promoted to 5 th M.	Arrived in France	Strazavie	16/5/15	Part 11 orders 5/6/15
4/9/15	OC 5 th Bn	To cadet school	"	15/2/15 1/9/15	OC 5 th Bn B213
2/10/15	A.G.	Granted temp. Comm. as lieutenant	"	3/10/15	lc { Part 2 orders No 32 dt-9/10/15
6/11/15	OC 5 th Bn	reported for duty	"	3/11/15	B213
17/12/15	Daily Cas Summ	wounded slightly and at duty	"	15/12/15	No 470
18/12/15	OC 5 th Bn	wounded - remained at duty	"	15/12/15	B213
8/1/16	"	Granted 9 days leave	"	6/1/16	B213 Part 2 orders No 3 dt 15/1/16
21/1/16	"	retd from leave	"	18/1/16	B213
22/1/16	London Gazette Sup.	Awarded: Military Cross for gallantry devotion to duty	"	24/1/16	lc London Gazette Sup dt 22/1/16
9/2/16	Daily	leave extended to	England	16/1/16	Part 2 orders No 5 dt 29/1/16 C4960. Auth: W.O A.G.H dt-14/1/16

(a) In the case of a man who has re-engaged for, or enlisted into Section D, Army Reserve, particulars of such re-engagement or enlistment will be entered.
(b) e.g., Signaller, Shoing Smith, etc., etc., also special qualifications in technical Corps duties.

(P.T.O.)

4 2/3 to 32 to 5th
5th KAE

KENNETH LEAN TAYLOR

Rank and Name **M/C** CAMPBELL, ~~W. V.~~ **LIEUT.** *last array*

Regimental No. 13064. Coy. Sgt. Mjr. Name and Address of Next-of-kin *7 B 158 12-15*
5th Batt. *5th Batt JAN 1 1916*

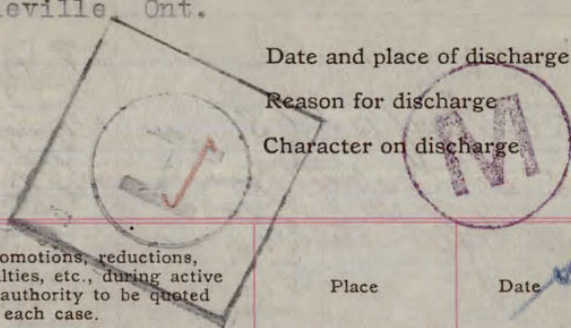
Date of enlistment Sept 21, 1914. 85, Bedford Road, Toronto, Ont.

Place of birth Belleville Ont. *do. 1-2-16*

Married (Yes or No) NO. *do 1-3-16*

If in Permanent Force *do 1-4-16*

Promotions or appointments *do 1-5-16*
do 1-6-16
do 1-7-16
do 1-8-16
do 1-12-16



Report		Record of promotions, reductions, transfers, casualties, etc., during active service. The authority to be quoted in each case.	Place	Date	REMARKS Taken from Official Documents
Date	From whom received				
10-10-15.	O.C. 1st Div.	to be temp Lieut.		3110-15.	R.O. 1245. "L.G." 14/10/15.
18-12-15	WO 7.12	Wounded (slightly at duty)		15-12-15	CL 240. C.R. 244.
15-1-16	5th Batt.	Granted 9 days' leave from <i>leave extended to</i> Awarded Military Cross		6-1-16 16-1-16	Pt. II Ord. 3. Pt. II ord 5 (5th Batt.) Pt. II ord 8/53 Ldn Gazette 22-1-16
21-5-16.	5th Bn.	Granted 8 days leave from		9-5-16	Pt II ord. 21.
10-6-16	<i>5th Bn</i>	To be Acting Captain			Ro. 2076. Pt II ord 45(2) 5th Bn.
15-9-16.	Vel.	Kept from Pass wounded		11-9-16	CL 470 <i>cancelled by CL 476</i>
19-9-16.	S. D.M.S.	Adm. No Lon Gen Hosp. Wheelchair <i>Road.</i>		15-9-16	CL 473. T.S. w leg + foot.
27-9-16.	A.M.S.	Adm. 1st Lon. Gen Hosp. <i>St. Patrick's</i>		15-9-16 5-10-16	CL 476. CL 503
15-9-16.	<i>5th Bn</i>	To be Captain		18-6-16	R.O. 2375. Lon Gaz 26-9-16
22-9-16.	Success d.	7 OS + postd to Gen list <i>A.F.B. 103</i>		15-9-16	DD 496d. Pt II Ord 46/3-5th Bn
1.11.16	do.	Att'd to 32nd Bn.		28-10-16	R.O. 5675 Pt II ord 276 (32nd Bn)

Last

PETERMANN, Wilfred Ferrier, Major, 13th Bn.

H.A.D.

Eligible for 14-15 Star, merit, 13th Bn.

MEDALS & DECORATIONS

Marguerite V. Petermann (Infant daughter)
c/o Mrs. Margaret M. Petermann (Guardian)
Box 603, Aurora, Ont.

FEB 23 1921

Scroll Desp. Reqn No. 2122746

Daughter, as above,

PLAQUE & SCROLL

Plaque Desp. Reqn No. P16271

MEMORIAL CROSS

Mrs. Margaret M. Petermann (Guardian)
Box 603, Aurora, Ont.

Serial No. 783608

Desp. 15/7/20 (M.) C. 15225

21109

JAS

(9178)—Wt. W12165—2146.—1,250,000.—2-15.—C. & G. Forms B. 103/1.

Army Form B. 103.

DUPLICATE ORIGINAL NOT AVAILABLE

Casualty Form—Active Service.

Regiment or Corps 14th Battalion
 Regimental No. 7 Rank Major Name Petermann, Wilfred Ferrier

Enlisted (a) 22-9-14 Terms of Service (a) Duration of War Service reckons from (a) 22-9-14

Date of promotion to present rank } Date of appointment to lance rank } Numerical position on roll of N.C.Os. }

Extended _____ Re-engaged _____ Qualification (b) _____

Report		Record of promotions, reductions, transfers, casualties, etc., during active service, as reported on Army Form B. 213, Army Form A. 36, or in other official documents. The authority to be quoted in each case.	Place	Date	Remarks taken from Army Form B. 213, Army Form A. 36, or other official documents.
Date	From whom received				

		Trans. to 14 th Batt.	B. Sandling		
		14 th Batt. Trans. to 13 th Batt.	France		R. Russell
28/10/15	Bras Comm. Boulogne	Arrived from England and taken on strength of Boulogne		28/10/15	(Wire No. L. 1867)
5/11/15	O.C. 13 th Bn	13 th CANADIAN INF. BATTALION Joined Unit	The Field	29/10/15	(B213)
18/12/15	O.C. 13 th Bn	Appointed temp Captain.		20/11/15	(List of App't H ^o 61)
28/1/16	O.C. 13 th Bn	Granted 9 days leave	The Field	28/1/16	13203 M. Coy. No 29432-7/1/16
1/2/16		Returned from leave		7/2/16	15213
6/3/16	Det. 13 th Bn	Sick to	Field Ambulance	1/2/16	A.O. 628, 8/3/16 (Det. Roll of Changes)
3/3/16	O.C. 13 th Bn	Sick to	hospital	29/2/16	B213 - Det 273, 11/3/16
4/3/16	5 th Can. Amb. Coy. Rec. Str.	Influenza	Adm. 5 th Can. Amb. Officer Rec. Str.	29/2/16	A36 - Det 275, 15/3/16
19/3/16		Influenza	Due to duty	16/3/16	A36 - Det. 286, 30/3/16
7/3/16	O.C. 13 th Bn	Re-joined Unit	The Field	16/3/16	B213 - Det 282, 24/3/16

(a) In the case of a man who has re-engaged for, or enlisted into Section B, Army Reserve, particulars of such re-engagement or enlistment will be entered.
 (b) e.g., Signaller, Shoeing Smith, etc., etc., also special qualifications in technical Corps duties.

[P.T.O.]

Report		Record of promotions, reductions, transfers, casualties, etc., during active service, as reported on Army Form B. 213, Army Form A. 36, or in other official documents. The authority to be quoted in each case.	Place	Date	Remarks taken from Army Form B. 213, Army Form A. 36, or other official documents.
Date	From whom received				
21/4/16	O.C. 13 th Bn	Wounded in Action	The Field	19/4/16	B213- D.O. 302, 27/4/16
20/4/16	W of Station	G.W. Forehead & Contin	W of Station	20/4/16	W3074
23/4/16		Trans. to England		23/4/16	W3074
23/4/16	W of Station Culverpea	Embarked for England	W of Station Culverpea	23/4/16	W3083 - D.O. 18, 30/4/16
20/5/16	GOC ctd	Proceeded to 13th Batt		19/5/16	D.O. 2595 K.A. 33
8/6/16	Tel	Reported from Base "Wounded"		3/6/16	C.L. 385
26/5/16	O.C. 13 th Bn	Joined Unit	The Field	20/5/16	B213 D.O. 305, 4/6/16

Johnston

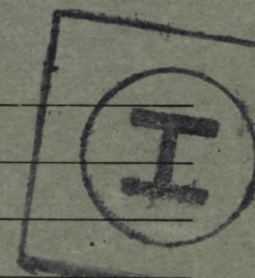
LIEUT.
FOR LT COL.
A.A.G.

Army Form B. 103.

Temple
Casualty Form—Active Service.

Regiment or Corps _____ Regimental Number _____
 Rank *Capt* Surname *Peterman* Christian Name *W. Ferrier*
 Religion _____ Age on Enlistment _____ years _____ months.
 Enlisted (a) _____ Terms of Service (a) _____ Service reckons from (a) _____
 Date of promotion to present rank _____ Date of appointment to lance rank _____
 Extended { _____ } Re-engaged { *W. Bunn* } Qualification (b) _____
 or Corps Trade and Rate _____
 Signature of Officer i/c Records. _____

Date	Report From whom received	Record of promotions, reductions, transfers, casualties, &c., during active service, as reported on Army Form B. 213, Army Form A. 36, or in other official documents. The authority to be quoted in each case.	Place of Casualty	Date of Casualty	Remarks Taken from Army Form B. 213, Army Form A. 36, or other official documents
		Embarked ... Disembarked...			
<i>5/6/16</i>	<i>Gen. Hq. 22</i>	<i>Wounded, Shock Shell</i>	<i>The Field</i>	<i>3/6/16</i>	<i>DE 350, 6/4/2</i>
<i>9/16/16</i>	<i>O.C. 13/Bn</i>	<i>Wounded Shock shell</i>	<i>"</i>	<i>3/6/16</i>	<i>15213</i>
<i>10/6/16</i>	<i>10 Co. C Sh</i>	<i>Shell Concussion</i>	<i>"</i>	<i>4/6/16</i>	} <i>As to</i> <i>DE 354, 16/6/16</i>
		<i>Tran to 12 Co. C Sh.</i>		<i>4/6/16</i>	
<i>10/6/16</i>	<i>12 Co. C Sh.</i>	<i>Concussion Shell Sh.</i>	<i>12 Co. C Sh.</i>	<i>4/6/16</i>	} <i>As to</i> <i>DE 354, 27/6/16</i>
		<i>Due to duty</i>		<i>10/6/16</i>	
<i>16/6/16</i>	<i>O.C. 13/Bn.</i>	<i>Rejoined Unit.</i>	<i>The Field</i>	<i>10/6/16</i>	<i>15213</i> <i>DE 352 21/6/16</i>



(a) In the case of a man who has re-engaged for, or enlisted into Section D, Army Reserve, particulars of such re-engagement or enlistment will be entered.
 (b) Signaller, Shoemaking, &c.
 (B99130) W 15012-5156 J. P. & Co., Ltd. Forms/B103/3. **[P.T.O.]**

Report		Record of promotions, reductions, transfers, casualties, &c., during active service, as reported on Army Form B. 213, Army Form A. 36, or in other official documents. The authority to be quoted in each case.	Place of Casualty	Date of Casualty	Remarks Taken from Army Form B. 213, Army Form A. 36, or other official documents
Date	From whom received				
20/6/16	y Staty	W. Perf R. Memb	y Staty	20/6/16	W3034
25/6/16	DEPT 2.	Trans to England	H. St. Denis	25/6/16	Let. 440 DEPT 2 P. T. Ord. 26, 30/16
20.7.16	90C CTD.	proceeded to 13 th Bn		18.7.16	Do 3792 KA102. <i>J. Bingham, Major</i> FOR LT.-COL. TC. RESERVE C.C.E.
20/7/16	Cant Depot	Arrived in France	Cant Depot	20/7/16	MR. P. T. Ord. 30, 31/7/16
		& taken on strength 13/8/16	Depot		
23/7/16	"	Left for Unit	The Field	23/7/16	MR
28/7/16	O.C. 13/8/16	Joined Unit		23/7/16	1323 DEP. S. R. 4/16

LIEUT.
FOR LT COL.
A.A.G.

Casualty Form—Active Service.

Regiment or Corps 13th Cav. Battalion
 Regimental No. _____ Rank Capt Name Peterman W. Ferris
 Enlisted (a) _____ Terms of Service (a) _____ Service reckons from (a) _____
 Date of promotion to present rank } Date of appointment to lance rank } Numerical position on roll of N.C.Os. }
 Extended _____ Re-engaged _____ Qualification (b) _____

Report		Record of promotions, reductions, transfers, casualties, etc., during active service, as reported on Army Form B. 213, Army Form A. 36, or in other official documents. The authority to be quoted in each case.	Place	Date	Remarks taken from Army Form B. 213, Army Form A. 36, or other official documents.
Date	From whom received				
29/9/16	SSA	<u>Killed in Action</u>	<u>Field</u>	26/9/16	Lt. 758. D.C. III, 2/10/16 D.II Oid. 52, 2/10/16 <u>Provisional Capt.</u> for Lt. Col. A.A.G.
		Temp Major whilst Comdg a Coy		23/7/16	L.G. 5.10.16 W.G. 2-1-17

Mentioned in Despatches

W. Ferris
 CAPT
 THE ARMY MIL. SEC. GN

(a) In the case of a man who has re-engaged for, or enlisted into Section D. Army Reserve, particulars of such re-engagement or enlistment will be entered.
 (b) e.g., Signaller, Shoehing Smith, etc., etc., also special qualifications in technical Corps duties.

Rank and Name *of Major (Co Comdr)* PETERMANN, *W. F.* *W. F.*
 Regimental No. *Lieut Capt.*
 Unit *13th Battalion*
 Date of enlistment *Sep. 22nd, 1914*
 Place of birth *York, Co., Ont., Canada.*
 Married (Yes or No) *Yes*
 If in Permanent Force
 Name and Address of Next-of-kin *Mrs. Mary Petermann, Cobalt, Ont., Canada.*
 Date and place of discharge
 Reason for discharge
 Character on discharge
 Promotions or appointments
 A.F.B. 108 *27/15* 13/6/16
 A.F.B. 108

A.F.B. 108
 1 AUG 1915
 A.F.B. 108
 1 NOV 1915
 DEC 1 1915
 13th Batt JAN 1 1916
 do 1-02-16
 do 1-3-16
 do 1-4-16
 do 1-5-16
 do 1-8-16
 do 1-9-16

Report		Record of promotions, reductions, transfers, casualties, etc., during active service. The authority to be quoted in each case	Place	Date	REMARKS Taken from Official Documents
Date	From whom received				
		A. R. O. at D. 13 th B. Tidworth			
8-7-15	COMM. Com. Hasling reported, is attached to 17 Batt.			5-7-15	R. O. 1286 17 th Batt. Part II ord. 68-7-7-15
30-10-15	D.A.G. Proceeded 7 seas to 13 th Batt ⁿ			28-10-15	13 th Batt Part II ord 36 DA G tel K.R. 821 AD 2305 Pt II Ord. 3. (13 th Batt)
		<i>To be temp Capt</i>		20/11/15	<i>London Gazette 8/1/16</i> R.O. 1597
7-2-16	13 th Batt ⁿ	Granted 9 days leave from		28-1-16	Pt II ord 7
		<i>Rejoined unit</i>		16-3-16	C.L. 326
20-3-16	D.C.S.	Admitted No 5 Htd Quat		29-2-16	C.L. 317 (Influenza)
25-4-16	H.O.	Kept from G.H. Ho. Wounded.		20-4-16	C.L. 347
25-4-16	H.O.	Adm. No 7. Staty. Hosp. <i>Satisfactory</i> Boulogne.		20-4-16	C.L. 347 <i>Edw. Forehead & contusion</i>
26-4-16	D.X.M.S.	Adm to Gulp Hosp. St. Thomas. St. Lou.		23-4-16	C.L. 348
25-16	W.O.	Adm Lussus Alex Hosp. <i>Discharged.</i> Millbank		4-5-16	C.L. 366
29-4-16	<i>CO</i>	Taken on strength reported to G.H. Ho.		25-4-16	C.L. 353
20-5-16	do	Proceeded of S. to 13 th Batt ⁿ .		23-4-16	Do 3189 Pt II ord. 157. 17 th Bn.
				19-5-16	Do 2595. Pt II ord 23. (13 th Bn)

Report		Record of promotions, reductions, transfers, casualties, etc, during active service. The authority to be quoted in each case.	Place	Date	REMARKS Taken from Official Documents
Date	From whom received				
29.5.16	G.O.C. G.T.D.	Attached to 17 th Battr. from		8.5.16	D.O. 2466,
8-6-16	Tel.	Reported from Base. Wounded.		3-6-16	C.L. 385-
24-6-16	HO.	adm Hoq Star-Hosp Boulogne		21-6-16	C.L. 399 H. Peape R. Jyp, memb
26-6-16	G. M. S.	Adms to Queen Alexandra's Mil Hosp Millbank		30-6-16	C.L. 407
30-6-16	G.O.C.	Transf to Hoq C.T.D.		21-6-16	C.L. 400 Sick
20-7-16	G.O.C.	Proceeded to 13 th Bn.		25-6-16	Plford 26
30-7-16	13 B ⁿ	Taken on St ⁿ on arrival from Eng as Rec ^{ts}		18-7-16	D.O. 3792
20-8-16	1 st Div	To be Lt Major.		20-7-16	Plford 30.
2-10-16	Tel	Rept ^d from Base Killed in Action		23.7.16	C.L. 2352.
		Temp Major while comd ^d a Co		20-9-16	C.L. 484 Plford 5113 Bn. 20.10.16
		Mentioned in Despatches		23.7.16	Low Coy 5.10.16 9061d. 63 134 Bn 2410 Lt (2713104-93-7090A) Estate 2-1-17 Plford 19-13 Bn

Example 2



- INDEX No. Fr. 430 ALBERT COM. CEM. EXT.
- ✓ PARROTT, Pte. G. E., 13626. 10th Bn. Essex Regt. Died of accidental injuries 10th Oct., 1915. Age 18. Son of John and Rose Parrott, of 9, Butler St., Green St., Bethnal Green, London. I. D. 7.
- ✓ PARSONS, Spr. P. W., 84348. 203rd Coy. Royal Engineers. 12th July, 1916. I. B. 29.
- ✓ PATERSON, Pte. G. W., 532751. 13th Field Amb., Canadian Army Medical Corps. 28th Oct., 1916. I. Q. 1.
- ✓ PATTERSON, Pte. R., 22/1001. 22nd (Tyneside Scottish) Bn. Northumberland Fusiliers. 22nd June, 1916. I. E. 30.
- ✓ PATTISON, Pte. Ernest, 19746. 10th Bn. Northumberland Fusiliers. Killed in action 1st Aug., 1916. Age 22. Son of John and Isabella Pattison, of 6, Nelson Square, Gateshead-on-Tyne. I. L. 13.
- ✓ PEACH, Gar. C., 7916. "A" Bty., 176th Bde. Royal Field Artillery. 24th June, 1916. Age 21. Son of John and Gertrude Peach, of 46, St. Bartholomew's Rd., Nottingham. I. G. 26.
- ✓ PEACOCK, Pte. Alexander, 22/720. 22nd (Tyneside Scottish) Bn. Northumberland Fusiliers. Killed in action 27th June, 1916. Age 22. Son of John William and Christina Peacock, of 47, Bewick St., South Shields, Co. Durham. I. H. 7.
- ✓ PEACOCK, Lce. Cpl. G., 26539, D.C.M. 2nd Bn. Bedfordshire Regt. Croix de Guerre (France). 22nd Aug., 1918. Age 29. Son of Mrs. Jane E. Peacock, of Hall Lane, Werrington, Peterborough. II. C. 4.
- ✓ PEARCE, Pte. Cecil John, 43485. 8th Bn. Norfolk Regt. Killed in action 17th Nov., 1916. Age 20. Son of Mr. and Mrs. H. W. Pearce, of 100, Glebe Rd., Norwich. I. Q. 16.
- ✓ PEARSON, Pte. H. L., 42085. 2nd Bn. Bedfordshire Regt. 22nd Aug., 1918. Age 18. Son of Mr. F. J. and Mrs. C. E. Pearson, of 9, Lawrence St., Bedford. II. A. 3.
- ✓ PEART, Pte. G. H., 17065. 8th Bn. York and Lancaster Regt. 30th April, 1916. I. C. 28.
- ✓ PENNINGTON, Serjt. Peter Balfour, 132920. "C" Coy., 73rd Bn. Canadian Inf. Killed in action 13th Nov., 1916. Age 30. Son of Myles Albert and Jennie Pennington, of 112, Charlton Avenue West, Hamilton, Ontario. I. Q. 26.
- ✓ PEPPER, Pte. H. 1382. 4th Field Amb., Canadian Army Medical Corps. 29th Sept., 1916. Age 23. I. P. 46.
- ✓ PERFECT, Lce. Cpl. C. J. H., 44956. 10th Bn. Essex Regt. 23rd Aug., 1918. II. C. 11.
- ✓ PERRIN, Pte. Birnie George, 20711. 8th Bn. Yorkshire Regt. 6th Aug., 1916. Age 22. Son of George and Ellen Perrin, of Ulting, Maldon, Essex. I. M. 29.
- ✓ PERRY (served as PIRIE), Pte. J., 629434. 47th Bn. Canadian Inf. (Western Ontario Regt.). 11th Nov., 1916. I. Q. 31.
- ✓ PETERMANN, Maj. Wilfred Ferrier. 13th Bn. Canadian Inf. (Quebec Regt.). Mentioned in Despatches. 26th Sept., 1916. Age 28. Son of Jacob M. and Margaret M. Ferrier Petermann, of Aurora, Ontario; husband of Mary Petermann (née Johnson). I. P. 27.
- ✓ PETERS, Serjt. Rudolph Edward, 79542. "B" Coy., 31st Bn. Canadian Inf. (Alberta Regt.). Died of wounds 26th Sept., 1916. Age 27. Son of William Peters and Ada Delbridge his wife. Born at Melbourne, Australia. I. P. 64.
- ✓ PETTINGALE, Pte. E. A., 58241. 6th Bn. Northamptonshire Regt. 22nd Aug., 1918. Age 18. Son of Clemence and Alice L. Pettingale, of River Rd., West Walton, Wisbech. Born at Friday Bridge, Wisbech. II. A. 14.
- ✓ PICKERING, Pte. Arthur, 3931. 18th Bn. Australian Inf. Died of wounds 4th Aug., 1916. Age 44. Son of Oswald Oscar Pickering and Elizabeth Pickering; husband of Ellen Pickering, of 77, Awaba St., Mosman, New South Wales. Born at Manchester, England. I. M. 21.
- ✓ PICKUP, Pte. Robert, 21179. 8th Bn. East Lancashire Regt. Died of wounds 16th July, 1916. Age 20. Son of John Robert and Elizabeth Pickup, of 45, Uneen St., Clayton-le-Moors, Lancs. I. J. 25.
- ✓ PIER, Pte. J. G., 13517. 10th Bn. Essex Regt. 22nd Nov., 1915. I. DA. 1.
- ✓ PIRIE, Pte. J. C., 629434. See "PERRY," the true family name.
- ✓ PLUMB, Sdr. E., TS/5445. 20th Reserve Park, Royal Army Service Corps. 15th Dec., 1916. Age 37. Son of the late John and Jane Plumb. Born at Peterborough. I. R. 28. 4

Example 3



Example 4
Excerpts from "The 13th Battalion Royal Highlanders C.E.F.", 1925

HONOUR ROLL

McIntosh, Pte. Isaac.	O'Connor, Pte. John M. J.
McIntyre, Pte. Peter.	O'Donnell, Pte. Bert.
McKay, Pte. John B.	O'Leary, Pte. Harvey.
McKellar, Pte. Thomas B.	O'Leary, Corp. Pat.
McKenzie, Sergt. Alex., M.M.	Oliver, Sergt. Arthur.
McKenzie, Pte. Andrew.	Oliver, Pte. George.
McKenzie, Pte. Dan.	Olsen, Pte. Frank T.
McKim, Pte. William.	Onslow, Pte. Harry V.
McKinnon, Pte. Peter.	Osborne, Pte. John W.
McLaren, Pte. Duncan.	Osborne, Pte. William A.
McLaren, Pte. Gordon S.	O'Toole, Pte. James M.
McLaughlin, Pte. William.	Overson, Pte. James V. S.
McLaurin, Pte. Douglas C.	Oxley, Pte. William.
McLean, Pte. James A.	
McLellan, Pte. J.	Packer, Pte. Richard.
McLellan, Pte. James.	Page, Pte. Sydney.
McLeod, Sergt. Alex., D.C.M.	Palmer, Pte. John J.
McLeod, Pte. David R.	Parker, Pte. George K.
McLeod, Sergt. Peter.	Parsons, Pte. George H.
McLeod, Pte. Stanley S.	Parsons, Pte. Walter H.
McLeod, Pte. Wallace C.	Partridge, Corp. Fred.
McLeod, Lance-Corp. William.	Pass, Pte. George.
McLonney, Pte. William.	Payne, Lance-Corp. Robert.
McMorran, Pte. Aldron W.	Peacock, Lance-Corp. Charles J. W.
McNab, Pte. John.	Pearce, Pte. Charles R.
McNair, Pte. Robert H.	Pearson, Pte. John.
McNaught, Sergt. John.	Peffer, Pte. Norman E.
McNaughton, Sergt. Harold.	Pegram, Pte. Michael.
McNeil, Corp. Murdoch A.	Pentland, Pte. William A.
McNeil, Pte. Joseph.	Perigo, Pte. Ira S.
McNicol, Pte. Alexander C.	Perley, Pte. Arthur.
McPhee, Pte. Archibald N.	Peterkin, Pte. Thomas E. C.
McPhee, Pte. James B.	Peterman, Major Wilfred F.
McPhee, Pte. Joseph.	Peterson, Pte. William A.
McPherson, Pte. John.	Petrie, Sergt. Alexander, M.M.
McQuade, Pte. James P.	Phillip, Pte. William C.
	Phillips, Sergt. Ernest.
Nash, Pte. Ernest.	Phillips, Pte. John D.
Nason, Lieut. Alexis P.	Phillips, Pte. Robert.
Negus, Pte. Thomas L.	Piche, Lance-Sergt. James H.
Neil, Sergt. William C.	Piche, Pte. Randolph.
Newitt, Pte. William.	Pierey, Lieut. Harold E.
Newnham, Sergt. Thomas C., M.M.	Pigeon, Pte. Georges.
Nimmo, Sergt. Robert C.	Pilot, Pte. John.
Nolan, Pte. Michael.	Pitcher, Pte. Alexander.
Norberg, Pte. Fabian.	Pitt, Pte. Edward H.
Norsworthy, Major Edward C.	Plante, Pte. Albert H.
Nother, Pte. George.	Pollock, Pte. Alexander A.

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HONOURS AND AWARDS

THE DISTINGUISHED SERVICE ORDER.

Lieut.-Col. V. C. Buchanan.	Major D. R. McCuaig.
Lieut.-Col. A. G. Cameron.	Hon. Major E. E. Graham.
Lieut.-Col. T. S. Morrisey.	(Chaplain.)
Lieut.-Col. I. M. R. Sinclair.	Capt. H. A. Johnston.
Major F. S. Mathewson.	Capt. H. M. Wallis.
	Lieut. W. D. C. Christie.

THE MILITARY CROSS AND BAR.

Major W. E. Macfarlane.
Lieut. J. E. Christie.
Lieut. W. F. McGovern.
Lieut. Milton F. Gregg. (Royal Air Force.)

THE MILITARY CROSS.

Lieut.-Col. I. M. R. Sinclair.	Capt. A. J. Plant.
Hon. Major E. E. Graham,	Capt. F. S. Stowell.
(Chaplain.)	Capt. H. M. Wallis.
Major John Jeffery.	Lieut. A. W. Aitchison.
Major J. H. Lovett.	Lieut. K. G. Blackader.
Major J. D. Macpherson.	Lieut. M. L. Brady.
Capt. Edgar Appleby.	Lieut. D. L. Carstairs.
Capt. J. B. Beddome.	Lieut. P. E. Corbett.
Capt. G. W. Brown.	Lieut. L. C. Drummond.
Capt. R. L. Calder.	Lieut. W. E. Dunning.
Capt. H. H. Chanter.	Lieut. J. R. Ferguson.
Capt. H. A. Cochrane,	Lieut. W. E. Foxen.
(Canadian Army Medical Corps.)	Lieut. W. G. Hamilton.
Capt. R. M. Hebden.	Lieut. W. T. Hornby.
Capt. R. E. Heaslip.	Lieut. O. B. Krenchel.
Capt. H. A. Johnston.	Lieut. John Lothian.
Capt. C. D. Llwyd.	Lieut. A. N. Sclater.
Capt. W. S. M. MacTier.	Reg. Sergt.-Major F. Butler.
Capt. C. B. Pitblado.	

THE DISTINGUISHED CONDUCT MEDAL AND BAR.

Lieut. William M. Jones.
Reg. Sergt.-Major F. Butler.
Sergt. F. W. D. Sorby.

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Aurora Banner, October 27, 1916

AURORA'S HONOR ROLL	
	LIVES GIVEN ON THE FIELD OF HONOR
	SERGEANT E. H. MULLOY
	CORPORAL D. MILLER
	LEADER-CORPORAL CARL GRAINGER
	PTE. C. AMOS
	PTE. ERNEST DAVIS
	DRIVER WM. CRAIGIE
	PTE. JOHN RUTLEDGE
	Died in hospital
	GUNNER JOHN E. HILL
	CORPORAL H. H. ALLEN
	Died in hospital
	PTE. F. H. WILKINSON
	MAJOR W. F. PETERMANN

Example 5

Aurora Banner, January 12, 1917

SUPPLEMENT TO THE LONDON GAZETTE, 4 JANUARY, 1917. 239

Dyer, Lt.-Col. H. M., D.S.O.
Page, Maj. L. F.
Campbell, Capt. K. L. T., M.C.
Murdie, Maj. R., D.S.O.
Cockrill, Lt. D. A.
McDonell, Lt. W. C.
Blair, No. 13454 Co. Serjt.-Maj. R., W.O., Class II.
McIvor, No. 13783 Co. Serjt.-Maj. D., W.O., Class II.
Mackie, No. 13021 Orderly Room Serjt. L. W. G.
Short, No. 110513 Serjt. W. H. A., Can. Mtd. Rif.
Brooks, Maj. A.
Matthews, Lt. J. E.
Loughton, Qrnr. and Hon. Lt. A. H.
Tinker, No. 77183 Co. Serjt.-Maj. G. P.
Wilson, No. 19371 Co. Serjt.-Maj. J. M.
Moran, No. 16450 Co. Qrnr.-Serjt. T.
Hall, No. 23396 Serjt. A. E.
Prower, Lt.-Col. J. M., D.S.O.
Mackenzie, Maj. J. P.
Raddall, Capt. (acting Maj.) T. H.
Watkins, No. 1651 Serjt. W.
McCallum, No. 276 Corpl. H. (died of wounds).
Jacobsen, No. 81440 Pte. A.
Macdonald, Maj. E. W.
Thomson, Maj. A. T., M.C.
Rutherford, Lt. G.
Wilson, No. 20923 Staff Serjt. M.
Courtney, No. 20454 Serjt. A.
Duff, No. 20012 Serjt. J.
Evans, No. 426609 Corpl. V., Can. Military Police.
Buchanan, Lt.-Col. V. C., D.S.O. (killed).
McCaig, Maj. G. E.
Perry, Maj. K. M., D.S.O.
Peterman, Capt. W. F.
Richardson, Lt. J. J.
Bell, No. 24095 Serjt. L. F.
Bell, No. 46052 Lce.-Corpl. R.
Clark, Lt.-Col. R. P., M.C.
McCombe, Maj. G.
Higginson, Capt. F.
Pearce, Capt. W. M.
Symonds, No. 26012 Serjt. H. B.
Yates, No. 25782 Serjt. J. W.
Bent, Lt.-Col. C. E.
Archibald, Maj. G. G.
Forbes, Maj. J. W.
Malone, Maj. W. P.
Jones, No. 27208 Serjt. C. S.
Ellins, No. 27186 Lce.-Corpl. H. F. A.
Leckie, Lt.-Col. J. E., D.S.O. <
Kemp, Maj. W. F. (General List).
McDonald, Maj. H. F.
Peck, Maj. C. W.
Villiers, Maj. P. F.
Bressey, Lt. F. M.
Goodall, Lt. (temp. Maj.) S. H. (killed).
Johnston, No. 29049 Co. Qrnr.-Serjt. D. McN.
Palmer, No. 28937 Co. Serjt.-Maj. G. F.
Douglas, No. 28534 Serjt. F.
McLeod, No. 28872 Pte. G. A. N.
Morley, No. 28659 Pte. (acting Serjt.) H. A.
Milligan, Lt.-Col. H. L.
Baxter, Lt. W. J.
Hodgins, Lt. G. W. F.
McCrimmon, Lt. K. H.
Bayliss, No. 53886 Pte. (acting Lce.-Corpl.) B.
Rogers, No. 406615 Pte. G.
Turnbull, Lt.-Col. W. R.
Morrison, Maj. G. F.
Kilmer, Capt. C. E., D.S.O.
Bernard, No. 55350 Corpl. J. W.
Dolman, No. 157122 Serjt. H. E.
Rogers, Lt.-Col. C. H.
Andrews, Maj. W.
Gordon, Maj. G. B.
Rorke, Maj. H. V.
Heron, Capt. L. D., M.C.
Swinyard, No. 57496 Pte. W.
Jones, Lt.-Col. E. W.
Morrison, Lt. (temp. Capt.) A. S.
Davidson, Lt. R. J.
Brownlee, Lt. W. F. (killed).
Deane, No. 59248 Co. Serjt.-Maj. H. T.
Belyea, No. 412665 Pte. F. T.
Tremblay, Lt.-Col. T. L.
Daly-Gingras, Maj. L. J.
Dubuc, Maj. A. E.
Patenaude, Qrnr. and Hon. Capt. L.
Rancourt, No. 61778 Serjt. L.
Richard, No. 61898 Pte. (acting Lce.-Serjt.) B.
Belair, No. 61358 Pte. E.
Hubert, No. 417298 Pte. J. B.
Gunn, Lt.-Col. J. A.
Alexander, Maj. R. O.
Roes, Maj. J. A., D.S.O.
Robertson, Capt. G. R.
Watson, Capt. S. W.
Lamb, Lt. R. H.
Macario, No. 65599 Co. Serjt.-Maj. G. H.
Morgan, No. 65640 Co. Serjt.-Maj. F. H.
Hilliam, Lt.-Col. E., D.S.O.
Bauld, Maj. D. S.
Hills, No. 67480 Co. Qrnr.-Serjt. (Orderly Room Clerk) G. Y.
Chipman, No. 67165 Co. Qrnr.-Serjt. D.
Shoul, No. 67673 Pte. C. (killed).
Mackenzie, Lt.-Col. A. E. G.
MacKenzie, Maj. J. A.
Fairweather, Temp. Maj. C. E.
Leonard, Capt. C. F.
Porter, Capt. C. G.
Gunn, No. 69352 Serjt. (acting Co. Serjt.-Maj.) A. B.
Whitehouse, No. 70163 Serjt. (acting Co. Serjt.-Maj.) J. H.
Gifford, No. 69310 Serjt. W. L.
McHarg, No. 69683 Pte. (acting Corpl.) F. N.
Daly, Lt.-Col. P. J., D.S.O.
Forster, Capt. W. B.
McElligott, Lt. A. E.
Moring, No. 71564 Pte. T.
Tomlin, No. 71434 Serjt. A. E.
Griffin, No. 71478 Pte. F. A.
Mowll, No. 71622 Pte. W. R.
Somerville, No. 71226 Pte. R.
Bidwell, Maj. L. M.
Gentles, Maj. N.
Roes, Maj. A.
Bredin, Capt. C. E. A.
Styles, Capt. (temp. Maj.) A. G., D.S.O.
Lawrence, No. 73473 Lce.-Corpl. M. E.
Denison, No. 73340 Pte. G. E.
Latta, Maj. W. S.
Rosa, Maj. J. M.
Sclater, Maj. J.

AURORA BANNER	
AURORA'S HONOR ROLL	
	LIVES GIVEN ON THE FIELD OF HONOR
	SERGEANT E. H. MULLOY
	CORPORAL D. MILLER
	LEADER-CORPORAL CARL GRAINGER
	PTE. C. AMOS
	PTE. ERNEST DAVIS
	DRIVER WM. CRAIGIE
	PTE. JOHN RUTLEDGE
	Died in hospital
	GUNNER JOHN E. HILL
	CORPORAL H. H. ALLEN
	Died in hospital
	PTE. F. H. WILKINSON
	MAJOR PETERMANN, W. C.
	PTE. T. H. PRICE
	PTE. ELWOOD LLOYD

Example 6

Aurora Banner, January 17, 1917

Capt. Wilfred Farrier Petermann, who was killed during the fighting on the Somme in Sept., is one of those mentioned in despatches. He was the only son of Mr. and Mrs. J. M. Petermann, of Aurora, Ont., and was 28 years of age. He left a wife and two little children.

Capt. Petermann went Overseas with a first contingent Highland battalion, and was shell shocked last June. He was always loved and respected by his men, and his bravery won for him a recommendation for the Military Cross, and now a mention in despatches.

Example 7

Aurora Banner, March 9, 1917

Letter from Col. Graham

Mrs. Wilfred Petermann has received the following letter from Colonel Graham, assistant military secretary of the War Office, Whitehall, London. It reads:

29th January, 1917.

Madam,—

I have it in command from His Majesty the King to inform you, as next of kin of the late Major Wilfred Ferrier Petermann, M.C., of the 13th Canadian Infantry Batta., that this officer was mentioned in a Despatch from General Sir Douglas Haig, dated 13th of November, 1916, and published in the Second Supplement to the "London Gazette" of 2nd dated 4th January, 1917, for gallant and distinguished service in the Field.

I am to express to you the King's high appreciation of these services and to add that His Majesty trusts that their acknowledgment may be of some consolation in your bereavement.

I have the honor to be,
Your obedient servant,
M. D. Graham, Colonel,
Assistant Military Secretary.

Mrs. Petermann,
Cobalt, Ontario,
Canada.

Major Petermann, M.C., D.C.O., was born in Aurora, and is the only son of Mr. and Mrs. J. W. Petermann, Mosley Street.

SEND THE BANNER TO

Aurora's Honor (sic) Roll

LIVES GIVEN ON THE FIELD
OF HONOR.

SERGT. B. H. MULLOY.
CORPL. D. MILLER.
LIEUT. CPL. CARL GRAINGER.
PTE. C. AMOS.
PTE. ERNEST DAVIS.
DRIVER WM. CRAIGIE.
PTE. JOHN RUTLEDGE.
Died in hospital.
GUNNER JOHN E. HILL.
CORPL. H. H. ALLEN.
Died in hospital.
PTE. F. H. WILKINSON.
MAJOR PETERMANN, M.C.,
D.C.O.
PTE. T. H. PRICE.
PTE. ELWOOD LLOYD.
PTE. KENNETH W. EXLEY.

Example 8

Aurora Banner, February 1, 1918

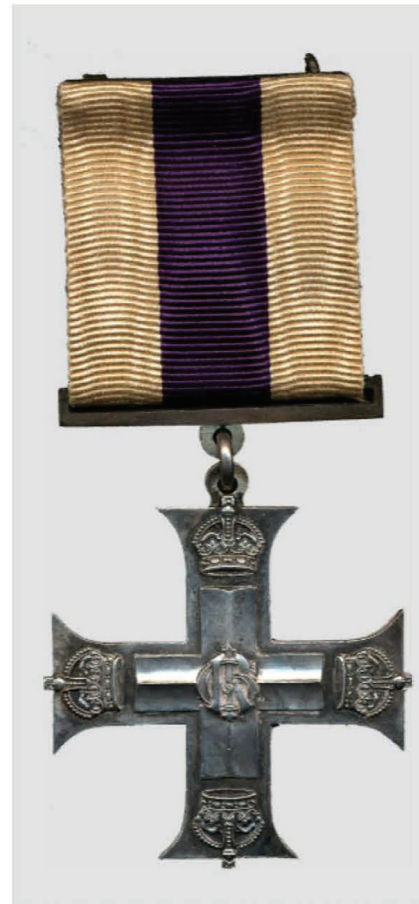
The attempting of a daring daylight kidnapping here on Wednesday afternoon has caused considerable sensation in town. The alleged abduction was that of a four-year-old girl, by her mother, from the home of her grandparents, Mr. Mrs. J. M. Petermann, Mosley St. The child is the eldest daughter of the late Major Petermann, M.C., D.S.O., who enlisted and went overseas about two years ago. He had a very distinguished military career, attaining to the rank of Major on the field. About a year ago he was killed in action. A wife and two children survive him. Some time ago the two children, it is said, were turned over to the grandparents here, who are claimed to have been appointed their guardians. It is said efforts have since been made by the mother to recover the custody of the children. Wednesday afternoon in company with another woman, she arrived in town. They hired a rig from Mitchell's livery; and it is claimed a boy drove them to the home of the grandparents on Mosley Street. Here one of the women went up and rang the front doorbell and when Mrs. Petermann appeared at the front door the mother of the children, it is said, dashed to the back door and succeeded in escaping with the eldest of the two children. The women got as far as Holland Landing, where the child was recovered and brought back to its home here.

Example 9a

Retouched photo including detail of medals
Aurora Museum & Archives



Military Cross, c.1916
Canadian War Museum



Example WWI Medal Group
with 1914-15 Star



Example 9b



Major Petermann No. 6
13th Battalion
C. E. F. Overseas

Example 10

War Memorial

The following names appear in the Minutes, &c., of the County Council of York, Third meeting, 1923, as those of the men from Aurora, Whitechurch and King, who were killed in the War of 1914-18.

This list is published so that corrections may be made and names added that may be omitted. The War Memorial Association asks that the readers of the Banner will go carefully over this list and will give such information as they can in regard thereto. It is desired to have not only the names in full of each fallen man but also his rank and the unit to which he belonged.

Address Mr. J. G. McDonald, Secretary, Aurora War Memorial Association, or hand written information to Mr. C. E. Lundy of the Aurora Banner.

Rank	Name	Unit
	Aurora	
	E. H. Mulloy.	
	David Miller.	
	C. Granger.	
	E. Davis.	
	Wm. Craigie.	
	J. Routledge.	
	H. H. Allen.	
	F. H. Wilkinson.	
	W. Petermann.	
	T. H. Price.	
	Elwood Lloyd.	
	K. W. Exley.	
	R. S. Hillary.	
	G. Alexander.	
	W. Harris.	
	K. L. T. Campbell.	
	Fred Luxton.	
	R. Hollingshead.	
	J. A. Proctor.	
	H. L. Higgs.	
	C. W. Jones.	
	Roy Harper.	
	A. E. Hinckley.	
	C. W. Smith.	
	Thos. Crosskill.	
	C. A. Gray.	
	H. R. King.	
	E. Rose.	
	Lewis Craigie.	
	R. R. Hartman.	
	Stewart Styles.	
	J. Allen.	
	Sheppard.	
	McMaster.	
	S. G. Brown.	
	King.	
	Sherman Brown.	
	Harold Brown.	
	Russell Clift.	
	Max Doyle.	
	Wilfred Doyle.	
	John Ferguson.	
	Roy Harper.	
	Geo. Howard.	
	Telford Little.	
	Thomas McMaster.	

First List
Aurora Banner
December 19, 1924

Final List
Aurora Banner
June 12, 1925

RE WAR MEMORIAL

We are now able to give the list of names, as corrected, to appear on the Aurora War Memorial. These names are now being engraved on the large granite panel of the Memorial.

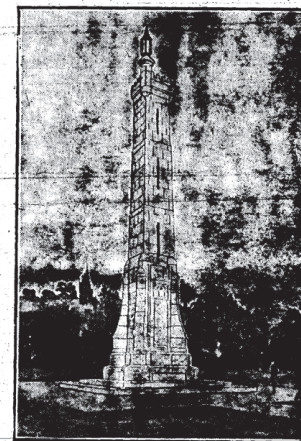
The Committee has taken under consideration all corrections of every sort submitted to them in connection with this list, and believe that it is as complete and as nearly correct as it is possible to have it. No trouble has been spared to make it so.

To the honoured memory of the men of Aurora, King and Whitechurch, who died in the Great War, and in grateful tribute to all who shared its dangers.

- G. Alexander.
- Henry H. Allen.
- James A. Angus.
- Herman C. Brown.
- Stanley G. Brown.
- Kenneth L. T. Campbell, M.C.
- Thos. Crosskill.
- A. Ernest Davis.
- W. Kenneth Exley.
- Walter Harris.
- R. Ross Hartman.
- Heber Higgs.
- R. Stuart Hillary.
- R. Hollingshead.
- Elwood Lloyd.
- Fred Luxton.
- E. Harold Mulloy.
- Ernest Rose.
- Wilfred E. Petermann, M.C.
- Chas. W. Smith.
- Wm. Stewart Stiles.
- Harry Stone.
- Fred H. B. Wilkinson.
- Sherman Brown.
- Harold Brown.
- Russell Clift.
- Max Doyle.
- Wilfred Doyle.
- Ed. Douglass.
- John Ferguson.
- Leonard Ferguson.
- Gilbert A. Gray.
- Roy Harper.
- C. W. Jones.
- Thos. Geo. Howard.
- Telford Little.
- Thos. McMaster.
- Wallace Merchant.
- Aubrey M. Marshall.
- Russell Parker.
- Ino. R. Routledge.
- Harry Stewart.
- Roy Stocks.
- Wm. Walker, M.C.
- Townley Watson.
- Chas. Woodroof.
- Wes. Chamberlain.
- James Allen.
- Harold R. Baber.
- Alex. H. Brodie.
- Angus Collingwood.
- Albert Cousins.
- Lewis Craigie.
- Wm. Craigie.
- Stafford Forester.
- R. Chas. Harman.
- William J. Harman.
- Lewis A. Hawtin.
- John E. Hill.
- A. Lorne Hill.
- Robt. C. Hollidge, D.C.M., M.M.
- Lewis E. Honey.
- Thos. A. Kidd.
- J. Walter Monkman.
- Harry H. Penrose.
- Percy Pointon.
- Harold B. Steckley.
- Roy C. Steckley.
- J. Herbert Wallwalk.
- Garnet Willis.

Aurora Banner
October 9, 1925

IMPOSING WAR MEMORIAL UNVEILED.



The dedication and unveiling ceremony unveiled the tablet of the war memorial on Saturday afternoon was truly a most impressive and touching ceremony. The tablet was covered by the fallen men of the Regiment and the bright sunshine shone through on the bowed heads of 1000 men and women who had gathered to do honour to the fallen heroes of this section. Shortly before three o'clock the guard of honour, composed of Veterans of the Great War, under Capt. A. G. Condie, with the members of the 12th York Regiment and the Cadets, with bayonets gleaming, headed by a scarlet coated band of the regiment, came swinging down Yonge street and marched to their places in front of the monument where they were inspected by His Honour the Lieutenant-Governor, Col. Henry Lockhart. A soldier in khaki wearing a trench helmet, veterans of the great war, stood with arms reversed, at each corner of the base of the monument during the service. Mr. H. W. Fleury, acted as chairman. He thanked all those who had given so generously for the erection of the memorial and stressed the fact that the amounts had been voluntarily given by the people, and that the memorial had been provided without any civic taxation. The old hymn "O, God Our Jirip in Ages Past" was announced by Rev. R. McGregor, and to the accompaniment of the 12th York Rangers Band, the hundreds of voices rose in reverent song. Rev. John Locke then read the Scripture Lesson. In his address of dedication the Lieutenant-Governor stressed the debt Canadians owed to those who had offered their lives in the great world war, and declared the beautiful memorial erected by the people of Aurora, and King and Whitechurch Townships, was particularly fitting in view of the fine response the young men of the district had made to the call of King and country. "It is little that we do, for those who died that we may live on in peace, or for those who were maimed and the women who became widows," said Lieutenant-Governor Cockshutt as he congratulated the committee on erection of the splendid memorial which he typified as one of the finest in Canada. The prayer of Dedication was given by Rev. F. R. Soanes, after which His Honour the Lieutenant-Governor, paid added tribute to the "gallant gentlemen" whose names appeared on the tablet. The hymn "Abide with Me," was announced by S. A. Capt. Farnell. A large number of memorial wreaths and bouquets were placed on the memorial during which the band played "Nearer my God to Thee." The Right Hon. Sir William Mulock spoke with feeling and almost a touch of passion. After calling attention to the service that the fallen soldiers performed for the living he urged all present to do their utmost to defend the principles for which they had fought. He pointed to Russia to show how the power that should have been democracy's had been usurped by an autocracy. "Russia to-day is in the same position as was Germany before the war," he said. "The autocracy in control has destroyed the right of the people. It is Kaiserism. Russia would sow the seeds of communism in every country in the civilized world." He urged every citizen to be on the watch to see that such teaching should not permeate the state and to be vigilant against it. The sounding of the Reveille, singing of the national anthem and the pronouncing the benediction by Rev. Walter Amos closed the ceremony. The following is a list of the names of the fallen men of Aurora, King and Whitechurch, as they appear on the Memorial under the inscription "To the honoured memory of the men of the Town of Aurora and of the Townships of King and Whitechurch who died in the Great War, and in grateful tribute to all who shared its dangers." G. Alexander. Henry H. Allen. James A. Angus. Herman C. Brown. Stanley G. Brown. Kenneth L. T. Campbell, M.C. Thos. Crosskill. A. Ernest Davis. W. Kenneth Exley. Walter Harris. R. Ross Hartman. Heber Higgs. R. Stuart Hillary. R. Hollingshead. Elwood Lloyd. Fred Luxton. E. Harold Mulloy. Ernest Rose. Wilfred E. Petermann, M.C. Chas. W. Smith. Wm. Stewart Stiles. Harry Stone. Fred H. B. Wilkinson. James Albert Proctor. Sherman Brown. Harold Brown. Russell Clift. Max Doyle. Wilfred Doyle. Ed. Douglass. John Ferguson. Leonard Ferguson. Gilbert A. Gray. Roy Harper. C. W. Jones. Thos. Geo. Howard. Telford Little. Thos. McMaster. Wallace Merchant. Aubrey M. Marshall. Russell Parker. Ino. R. Routledge. Harry Stewart. Roy Stocks. Wm. Walker, M.C. Townley Watson. Chas. Woodroof. Wm. Chamberlain. James Allen. Harold R. Baber. Alex. H. Brodie. Angus Collingwood. Albert Cousins. Lewis Craigie. Wm. Craigie. Stafford Forester. R. Chas. Harman. Wm. J. Harman. Lewis J. Hawtin. John E. Hill. A. Lorne Hill. Robt. C. Hollidge, D.C.M., M.C. Lewis E. Honey. Thos. A. Kidd. J. Walter Monkman. Harry H. Penrose. Percy Pointon. Harold B. Steckley. Roy C. Steckley. J. Herbert Wallwalk. Garnet Willis.

Oak Ridges

ST. JOHN'S CHURCH
1.30 p.m.—Sunday School.
2.30 p.m.—Evening Prayer.
THE HALL
9.30 a.m.—Sunday School.
10.30 a.m.—Morning Prayer.

Temperanceville.

Successful Harvest Home services were held in Wesley, Mt. Pisgah, and Temperanceville United churches on Sunday last. Large congregations greeted Rev. F. R. White and Rev. J. W. Stewart at each of the services conducted by them. The choirs rendered excellent service, and churches were nicely decorated for the day. Liberal offerings were received in each church.

2024



Aurora Cenotaph



The following is a short report to outline recommendations and options for the Cenotaph located at

**Aurora War Memorial Peace Park
Younge St Aurora Ontario**

A complete on-site inspection was performed on Dec 10 , 2:00 p.m the following is an update to the original submitted report. New slides are highlighted in Orange block



2024



Aurora Cenotaph



LEAD LETTERING

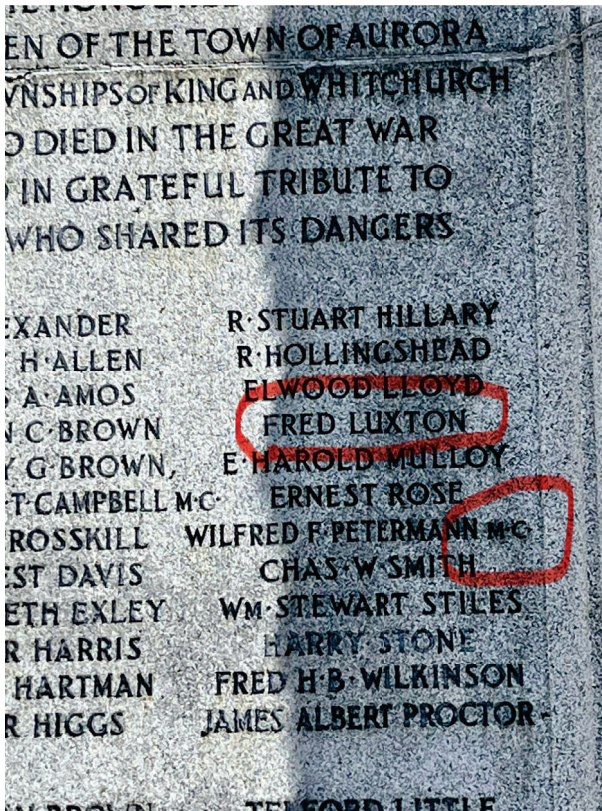
It is understood that

Each letter height is 1 ½ inch high & 1 inch wide

The spelling of FRED LUXTON too FRED LUXON (remove the T)

Remove the M.C after the Name Wilfred P. Petermann

We will also perform a complete inspection of all lettering and touch up or repaint letters as required



2024



ON SITE INSPECTION :
December 10 24 UPDATE

Aurora Cenotaph



LEAD LETTERING

**AFTER CLOSE INSPECTION
Of the Lead lettering**

Will confirm that all lead lettering will be painted , re hand painting , Currently the lettering is inconsistent , some darker than others

As well There is a small amount of Engraving that requires freshen up , not all engraving is painted, and we will not paint what was originally painted



2024



ON SITE INSPECTION :
December 10 24 UPDATE

Aurora Cenotaph

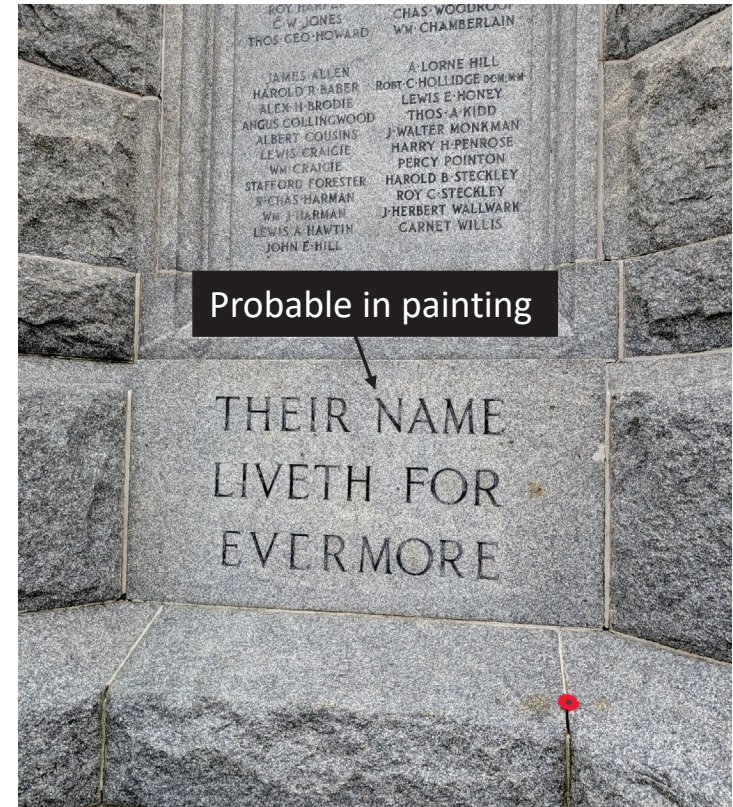
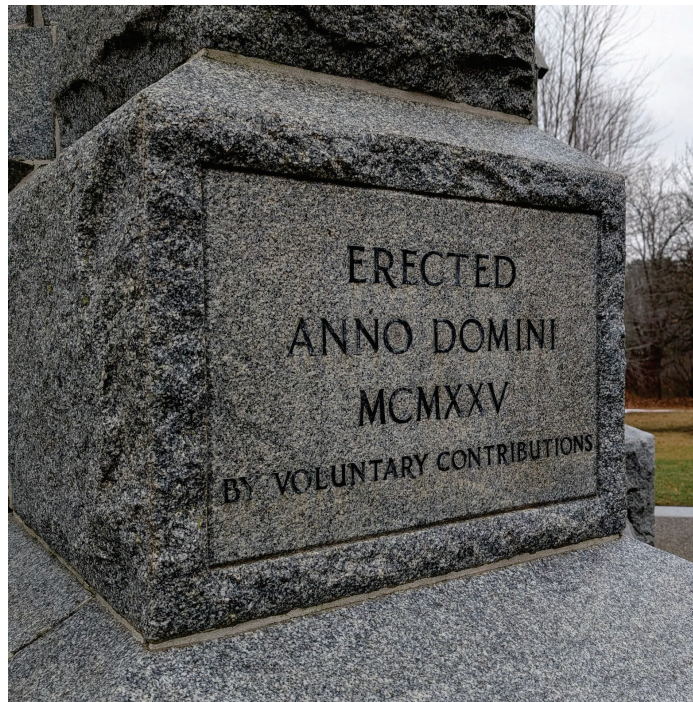


LEAD LETTERING

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2024



Aurora Cenotaph

CLEANING



Structures of this nature are subjected to soiling of various types

We propose an entire site & structure application / cleaning of a BIOCIDAL cleaner, power washing on granite elements and surrounding cement pads & natural stone elements.



Tom Klaasen 519 383 2998

memorialrestorations@gmail.com

www.memorialrestorations.com

2024



ON SITE INSPECTION:
December 10 24 UPDATE

Aurora Cenotaph



MASONRY JOINTING



I performed a visual inspection of the joints while on site, there is a considerable amount of jointing (low level , within my sightline) it's difficult to determine the state of joints higher than my viewpoint, but we will inspect while cleaning, and report back significant issues immediately .

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2024



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Town of Aurora
Committee of the Whole Report
No. PDS25-026

Subject: Application for Official Plan Amendment and
Zoning By-law Amendment
200 Wellington Holding Corp.
7 Lacey Court
Block 12 on Plan 65M-2583
File Number: OPA-2024-01; ZBA-2024-01
Related File Number: SP-2024-01, C-2024-06

Prepared by: Antonio Greco, Senior Planner

Department: Planning and Development Services

Date: March 4, 2025

Recommendation

1. That Report No. PDS25-026 be received; and
2. That Official Plan Amendment application OPA-2024-01 be approved to redesignate a portion of the subject property from "Community Services and Facilities" to "Stable Neighbourhoods" and "Environmental Protection", as outlined in Appendix 'A'; and
3. That Zoning By-law Amendment application ZBA-2024-01 be approved to rezone a portion of the subject property from "Institutional (I) Zone" to "Townhouse Dwelling Residential R8 Exception Zone (XXX)" and "Environmental Protection (EP) Zone", as outlined in Appendix 'B'; and
4. That the implementing By-laws for the Official Plan and Zoning By-law Amendments be brought forward to a future Council meeting for enactment; and
5. That seventy-seven (77) persons worth of servicing allocation be granted to facilitate the proposed development of twenty-nine (29) freehold townhouses.

Executive Summary

This report seeks Council's approval of an Official Plan and Zoning By-law Amendment (subject applications) for the subject property located at 7 Lacey Court. Approval of the subject applications will facilitate the development of twenty-nine (29) freehold townhouses on a common elements condominium road.

- The proposed development conforms to the policy directions of the Province and Town of Aurora.
- The proposed Official Plan Amendment to redesignate a portion of the subject property from "Community Services and Facilities" to "Stable Neighbourhoods" and "Environmental Protection", is consistent with the surrounding area and demonstrates good planning.
- The proposed Zoning By-law Amendment to rezone a portion of the subject property from "Institutional (I) Zone" to "Townhouse Dwelling Residential R8 Exception Zone (XXX)" and "Environmental Protection (EP) Zone" is consistent with the surrounding area and previously approved development.
- All external agencies and Town staff have completed their review and have no objections to the approval of the subject applications.

Application History

A pre-consultation meeting with the applicant took place in June 2023. The subject applications were deemed complete by the Town in March 2024. On April 9, 2024, the applicant hosted a Community Information Meeting (CIM) at Christ Evangelical Lutheran Church, offering nearby residents the chance to learn about the proposed development and ask questions. A statutory Council Public Planning meeting was held on May 14, 2024, where Council received the Staff report and directed the proposed applications to a future Committee of the Whole meeting.

Background

200 Wellington Street West (OPA-2021-06; ZBA-2021-08; SP-2022-06)

As shown in Figure 6, the property municipally known as 200 Wellington Street West abuts the subject application on 7 Lacey Court. In March 2023, the Ontario Land Tribunal approved the Official Plan (OPA-2021-06) and Zoning By-law Amendments

(ZBA-2021-08) subject to a site plan agreement. The Site Plan application is currently under technical review with the Town and External Agencies. As such, the final forms of the Official Plan and Zoning By-law Amendments have not been approved by the Tribunal.

The development on 200 Wellington Street West will construct a total of 27 townhouse units in five blocks, with access off Wellington Street West and proposes to connect with the subject lands via internal private roadway.

Proposed Consent Application (C-2024-06):

Please note that the entire subject property is currently owned by the Trustees of Christ Evangelical Lutheran Church. Recognizing its lands are underutilized, the church is proposing to sell a portion of the property to the adjoining owner, 200 Wellington Street West (the applicant). Concurrently to the subject applications, the applicant submitted a consent application to sever the property into two. (Figure 8) The church will remain on the northern portion of the subject property and the southern portion of the subject property will be designed for the proposed 29 townhouses. On January 9, 2025, the Committee of Adjustment approved the proposed severance with conditions. The approval of the proposed severance is subject to the approval of the proposed Official Plan and Zoning By-law Amendment. At the time of drafting of this report, the consent application has passed its appeal period with no objections.

Location / Land Use

The subject property is located at the northeast corner of Wellington Street West and McLeod Drive, west of Yonge Street and east of Bathurst Street (Figure 1). The subject property has a total area of 1.06 hectares (2.71 acres) with a frontage of approximately 26.5 metres along Lacey Court and 98.5 metres along Wellington Street West. The subject property is currently home to the Christ Evangelical Lutheran Church, with access currently provided via a driveway off Lacey Court.

The area subject to the proposed amendments comprises of approximately 0.7 hectares (1.77 acres) of the total site area and is illustrated as the southern portion in Figure 1.

Surrounding Land Uses

The surrounding land uses are as follows:

North: Lacey Court, Christ Evangelical Lutheran Church (is to remain) and single detached dwellings.

South: Wellington Street West, single detached dwellings, Ontario Land Tribunal (OLT) approved 11 single detached dwellings on 497 Wellington Street West (ZBA-2014-07; SP-2015-01).

East: OLT approved in principle for 27 townhouse units on a private road with access via Wellington Street West (OPA-2021-06; ZBA-2021-08; SP-2022-06).

West: Low-density residential subdivision and stormwater management facility.

Policy Context

Provincial Policies

All Planning Act development applications are subject to provincial policies. The Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest. These policies support the development of strong communities through the promotion of efficient land use and development patterns and encourages the creation of diverse housing opportunities that capitalize on proximity to goods, services, and transit.

The Lake Simcoe Protection Plan (LSPP) is a provincial document that provides policies which addresses aquatic life, water quality, water quantity, shorelines and natural heritage, other threats and activities (including invasive species, climate change and recreational activities) and overall implementation. The subject lands are within the Regulated Area by the Lake Simcoe Region Conservation Authority (LSRCA) and any development on site will be subject to their approval.

Town of Aurora Official Plan

As shown in Figure 2, the subject property is designated “Community Services and Facilities” within the Town of Aurora Official Plan. It is the intent of this designation to permit a broad range of community service uses including social, cultural, educational, public recreational, governmental, health, counseling, welfare, emergency services and utility services.

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Report No. PDS25-026

Zoning By-law 6000-17, as amended

As shown in Figure 3, the subject property is currently zoned “Institutional (I),” within the Town’s Zoning By-law 6000-17, as amended. The Institutional zone permits for a wide variety of uses such as Day Care Centres, Places of Worship, Recreation Centres, Schools, and Long-Term Care Facilities.

Reports and Studies

The applicant submitted the following documents as part of a complete application:

Report Name	Report Author
Planning Justification Report	Macaulay Shiomi Howson Ltd.
Draft Official Plan Amendment	Macaulay Shiomi Howson Ltd.
Draft Zoning By-law Amendment	Macaulay Shiomi Howson Ltd.
Architectural Plans	Kirshenblatt Urban Architecture
Arborist Report	JBD Associates Limited
Archaeological Study	Amick Consultants Limited
Construction Mitigation Plan	Broadview Group
Functional Servicing Report	Husson Engineering + Management
Geotechnical Investigation	EXP Services Inc.
Hydrogeology & Water Balance Report	EXP Services Inc.
Landscape Cost Estimate	JBD Associates Limited
Landscape Plans	JBD Associates Limited
Scoped Natural Heritage Evaluation	Azimuth Environmental Consulting
Noise and Vibration Report	Thornton Tomasetti
Phase One ESA	EXP Services Inc.
Survey	Guido Papa Surveying

Grading Plan	Husson Engineering + Management
Servicing Plan	Husson Engineering + Management
Cross Sections Plan	Husson Engineering + Management
Permeable Pavement Details	Husson Engineering + Management
Erosion and Sediment Control Plan	Husson Engineering + Management
Traffic Impact Assessment	CGE Transportation Consulting

Proposed Applications

Proposed Official Plan Amendment:

As shown in Figure 4, the applicant proposes to redesignate a portion of the subject property from “Community Services and Facilities” to “Stable Neighbourhoods” and “Environmental Protection.” The Stable Neighbourhoods designation permits townhouse dwelling units, with height permission up to four (4) storeys. The applicant is not proposing any site-specific designation and will comply with the policy requirements under both the Stable Neighbourhood and Environmental Protection.

The northern portion of the subject property, identified as the Christ Evangelical Lutheran Church property, will retain its designation as Community Services and Facilities. The draft Official Plan Amendment is included under Appendix A.

Proposed Zoning By-law Amendment:

As shown in Figure 5, the applicant proposes to rezone a portion of the subject property from “Institutional (I) Zone” to “Townhouse Dwelling Residential R8 Exception Zone (XXX),” and “Environmental Protection (EP) Zone.” The proposed exception zone primarily addresses a reduction in development standards, such as setback requirements. However, the applicant complies with the building height and required parking space regulations. Further analysis is provided later in this report.

The northern portion of the subject property, identified as the Christ Evangelical Lutheran Church property, will retain its Institutional zoning. The draft Zoning By-law is included under Appendix B.

Analysis

Planning Considerations

The proposed development conforms to the policy directions of the Province and Town

Consistency with the Provincial Policy Statement (PPS)

It is Planning staff's opinion that the proposed applications are consistent with the PPS. The proposal contemplates the efficient infill development of a site that helps contribute to an appropriate increase in density. The existing property is considered to be underutilized, and the proposed development represents an opportunity to provide housing in close proximity to existing amenities and public transportation facilities for a complete and sustainable community.

Conformity to the Lake Simcoe Protection Plan (LSPP)

It is Planning staff's opinion that the proposed development conforms to the Lake Simcoe Protection Plan. The LSRCA has reviewed and has no objection to the approval of the subject applications as presented. The subject lands are partially regulated by the LSRCA for erosion hazards associated with a tributary of Tannery Creek. A permit from the LSRCA will be required prior to any development or site alteration taking place.

Conformity to the Town of Aurora Official Plan

Planning Staff believe the proposed development aligns with the land use and development policies outlined in the Official Plan and is compatible with the surrounding area. The addition of twenty-nine (29) townhouse units will support the Town's goals for residential intensification. The development supports the Official Plan by providing residential units that are located near essential social and service amenities, such as the Aurora Highschool and Wellington Public School. The proposed development is approximately 1.5 kilometres from the Aurora Downtown, which provides for a variety of amenities within a close proximity.

The proposal makes use of an underutilized lot that can be redeveloped to complement the surrounding area, while fostering connectivity with the adjacent property to the east (200 Wellington Street West). The subject development proposes to connect with the adjacent property (200 Wellington Street) via a private roadway. This proposal supports the creation of complete communities and ensures that properties are not isolated.

With its high-quality design, the development will enhance the local streetscape and ensure compatibility with the surrounding area. The proposed building heights align with the Stable Neighbourhood designation requirement.

As shown in Figure 6, an Environmental Protection (EP) designation is proposed between the backyards of townhouse blocks eight and nine and Wellington Street West. The total area of the EP designation is 679.05m² (7,309 sq. ft) which will serve as a continuation of the approved EP designation on the adjacent property to the east. The proposed EP designation will ensure the protection of the non-significant wetland feature. Within the Environmental Protection area, the applicant proposes to plant additional native self-sustaining vegetation to enhance the buffer surrounding the wetland feature and mitigate indirect impacts to the tributary. The environmental protection lands will be conveyed to the Town through the development agreement and through the site plan approval process.

The proposal of residential townhouses ultimately supports the provision of a range and mix of housing sizes, densities, designs, and prices to meet the needs of current and future residents of Aurora, in an appropriate and highly accessible location. Planning staff are of the opinion that the proposed development conforms to the Official Plan and fosters complete community planning.

Conformity to the Town's Zoning By-law 6000-17, as amended

It is Planning staff's opinion that the proposed zoning by-law amendment is suitable and compatible with surrounding properties. The proposed site specific R8 zoning mirrors the approved zoning standards for the property to the east (200 Wellington Street). Additionally, the site-specific exceptions align with the proposed Official Plan designation, which allows for heights of up to four storeys.

The proposed development will include two (2) parking spaces per dwelling unit—one in the garage and one on the driveway. This exceeds the Zoning By-law's minimum requirement of 1.5 spaces per unit.

Although, the visitor parking ratio is comparable to the approved parking standards at 200 Wellington Street West, a site specific exemption is required for the visitors parking at 7 Lacey Court. Overall, when considering both the primary residential and visitor parking, the proposed development will have a total of 65 parking spaces which is align with the parking ratio established at the Ontario Lands Tribunal for 200 Wellington Street West.

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Report No. PDS25-026

The following is a table to compare the differences between the parent R8 zoning requirements, the OLT principle approval for 200 Wellington Street West and the proposed R8 Exception Zone:

	Parent R8 Zone Standards	200 Wellington St. (OLT Approved in Principle)	Proposed R8 Exception Zone (XXX)
Permitted Uses	Townhouses	Townhouses	Townhouses
Lot Area (min)	180 square metres	140 square metres	140 square metres*
Lot Frontage (min)	6.0 metres per unit	5.5 metres per unit	5.5 metres per unit*
Front Yard Setback (min)	7.5 metres	5.3 metres	5.3 metres*
Rear Yard Setback (min)	7.5 metres	5.73 metres (Block 1 – the two westerly units) 7.5 metres	6.0 metres* (Blocks 6 and 7) 7.5 metres
Interior Side Yard Setback (min)	0 metres for interior units 1.5 metres for end units	0 metres for interior units 1.2 metres for end units	0 metres for interior units 1.1 metres for end units*
Townhouse Parking (min)	44 spaces (Residential) 8 spaces (Visitor)	54 spaces (Residential) 6 spaces (Visitor)	58 spaces (Residential) 7 spaces (Visitor)*
Combined Total Parking (min)	44 spaces	60 spaces	65 spaces

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Report No. PDS25-026

Lot Coverage (max)	50%	31%	35%
Height (max)	10 metres	11 metres	11 metres

Note: The proposed bylaw exceptions are highlighted and labelled with an asterisk “*”. Final zoning performance standards will be evaluated by staff in detail prior to the implementing Zoning By-law Amendment being brought forward to Council for enactment.

Next Steps

Proposed Site Plan (SP-2024-01):

The applicant has concurrently submitted a site plan application (Figures 6 and 7) for the development of 29 three-storey freehold townhouses. Access to the site will be provided via an internal common elements condominium road connected to the adjacent property at 200 Wellington Street West. The development will consist of six (6) townhouse blocks, with each block containing four to six units. The proposed townhouses will range in size from 2,179 to 2,561 square feet and will face a private condominium road. Each townhouse will include two parking spaces, with an additional visitor parking area offering seven spaces (including one barrier-free spot).

As part of the Region’s review for access onto a Regional road, access to the site will be provided via a private driveway at 200 Wellington Street West. This location has already been approved for a full access point, which will align with the approved entrance on the south side at 497 Wellington Street West. An emergency access with removable bollard is proposed on the western portion of the site.

The proposed townhouses will be constructed using high-quality materials, incorporating a blend of metal siding and brick veneer. Designed with asymmetrical gable roofs, the townhouses will feature varied architectural elements that add visual interest to the streetscape. The proposed townhouses for the subject property and the adjacent property at 200 Wellington Street West, will incorporate the same urban design and will be the same housing product.

March 4, 2025

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Report No. PDS25-026

Staff will continue its review of the proposed site plan approval application and when appropriate, obtain the required delegated approval from the Director of Planning and Development Services. Further, the applicant will also be required to submit a future Part Lot Control Exemption application to define the specific lot boundaries, as well as a Plan of Common Elements Condominium, to establish the common elements of the site, including the road.

Department / Agency Comments

All external agencies and Town staff have completed their review and have no objections to the approval of the subject applications

Department/Agency	Comments
Building Division	No objections.
Engineering Division	No objections.
Operational Services (Parks)	No objections.
Operational Services (Public Works)	No objections.
Transportation/Traffic	No objections.
York Region	No objections.
LSRCA	No objections.

Public Comments

Planning staff have received comments from the public on the proposed planning applications. Below is a summary of key comments and the respective responses.

Will the Christ Evangelical Luther Church remain on the property - The northern portion of the property containing the Church will remain. The applicant received Committee of Adjustment approval on January 9, 2025 to create two separate parcels on site subject to the approval of the zoning and official plan applications. The southern parcel accommodating for the proposed townhouse development and the northern parcel accommodating the existing Christ Evangelical Luther Church.

Will the Church parking lot be used as overflow parking for the development - There is no physical connection between the proposed townhouse development and the

existing Church. The proposed development provides for a surplus in total combined parking spaces (residential and visitor spaces) which can all be accommodated on site. The existing parking for the Church will remain as seen today in accommodating all members of the Church.

Will the existing trees on the western side of the property be removed - The applicant has submitted a landscape plan demonstrating the trees behind the four McLeod Drive properties being retained and the ones abutting the storm water management facility being removed.

How will the proposed development be accessed – Vehicular access will be provided through the adjacent property to the east (200 Wellington Street W) which contains an approved full access point from York Region, which will also directly line up with the property to the south at 497 Wellington Street West.

Advisory Committee Review

Not applicable.

Legal Considerations

Subsections 22 (7) and 22 (7.0.2) of the Planning Act states that if Council refuses the Official Plan Amendment application or fails to make a decision on it within 120 days after the receipt of the application, the applicant (or the Minister) may appeal the application to the Ontario Land Tribunal (OLT).

Subsection 34 (11.0.0.0.1) of the Planning Act states that if the passing of a Zoning By-law Amendment also requires an amendment to the Official Plan, and that if both applications are made on the same day, if Council refuses the Zoning By-law Amendment application or fails to make a decision on it within 120 days after the receipt of the application, the applicant (or Minister) may appeal the application to the OLT.

The applications were received on March 7, 2024, and therefore, the applicant may appeal to the OLT at any time.

Financial Implications

There are no financial implications arising from this report.

Communications Considerations

On March 13, 2024, a Notice of Complete Application respecting the subject applications was provided.

On April 9, 2024, a Community Information Meeting was held, with appropriate notice provided to the local community.

On May 14, 2024, a statutory Public Meeting was held, with Notices provided through mail, to all Interested Parties, publication in the newspaper, and signage on the property.

All communication requirements as directed by the Planning Act have been satisfied. Notices of Council's Decision on the subject applications will also be provided accordingly.

Climate Change Considerations

As part of the Site Plan approval process, applicants must submit a Green Development Standards report, which will be integrated into the overall development review. The Town of Aurora Official Plan outlines guidelines for new developments and the implementation of Green Development Standards. The report should detail sustainability measures and building designs that focus on energy efficiency and the reduction of greenhouse gas emissions for new projects.

Link to Strategic Plan

The proposed applications support the Strategic Plan goal of Supporting an exceptional quality of life for all through its accomplishment in satisfying requirements in the following key objectives within this goal statement:

Strengthening the fabric of our community: Through the review and approval of the Official Plan Amendment and Zoning By-law Amendment applications, housing opportunities are created that assist in achieving growth targets while providing housing opportunities for everyone.

Alternative(s) to the Recommendation

1. Refusal of the application with an explanation for the refusal.

Conclusions

Planning and Development Services reviewed the proposed Official Plan Amendment and Zoning By-law Amendment in accordance with the provisions of Provincial and Town policies. The proposal represents good planning and staff recommend approval of the subject applications, with the implementing Official Plan Amendment and Zoning By-law documents to be brought forward at a future Council meeting.

Attachments

Appendix A – Draft Official Plan Amendment

Appendix B – Draft Zoning By-law Amendment

Figure 1 – Location Map

Figure 2 – Existing Official Plan Designation

Figure 3 – Existing Zoning

Figure 4 – Proposed Official Plan Designation

Figure 5 – Proposed Zoning

Figure 6 – Site Plan

Figure 7 – Elevations

Figure 8 – Draft R-Plan

Previous Reports

Public Planning Report No. PDS24-058, dated May 14, 2024.

Pre-submission Review

Agenda Management Team review on February 13, 2025

Approvals

Approved by Marco Ramunno, Director, Planning and Development Services

Approved by Doug Nadorozny, Chief Administrative Officer

Appendix A
The Corporation of the Town of Aurora
By-law Number XXXX-25

**Being a By-law to amend By-law Number 6579-24, as amended, to adopt
Official Plan Amendment No. XX (File No. OPA-2024-01).**

Whereas on January 30, 2024, the Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 6579-24, as amended, to adopt the Official Plan dated January 2024 as the Official Plan for the Town of Aurora (the "Official Plan");

And whereas authority is given to Council pursuant to the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the "Planning Act") to pass a by-law amending the Official Plan;

And whereas the Council of the Town deems it necessary and expedient to further amend the Official Plan;

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

1. Official Plan Amendment No. XX to By-law Number 6579-24, as amended, attached and forming part of this by-law, be and is hereby approved.
2. This By-law shall come into full force subject to compliance with the provisions of the Planning Act and subject to compliance with such provisions, this By-law will take effect from the date of final passage hereof.

Enacted by Town of Aurora Council this XX day of March, 2025.

Tom Mrakas, Mayor

Michael de Rond, Town Clerk

Amendment No. XX

To the Official Plan for the Town of Aurora

Statement of Components

Part I – The Preamble

1. Introduction
2. Purpose of the Amendment
3. Location
4. Basis of the Amendment

Part II – The Amendment

1. Introduction
2. Details of the Amendment
3. Implementation and Interpretation

Part III – The Appendices

Part I – The Preamble**1. Introduction**

This part of the Official Plan Amendment No. XX (the “Amendment”), entitled Part I – The Preamble, explains the purpose and location of this Amendment, and provides an overview of the reasons for it. It is for explanatory purposes only and does not form part of the Amendment.

2. Purpose of the Amendment

The purpose of this Amendment is to change the land use designation from “Community Services and Facilities” to “Stable Neighbourhoods” and “Environmental Protection.” The provisions of this Amendment will allow for the proposed twenty-nine (29) unit townhouse dwelling development including 7 visitor parking spaces, and an Environmental Protection area at the southeast corner of the property.

3. Location

The lands affected by this Amendment are located on the north side of Wellington Street West, east of Bathurst Street and west of McDonald/Murray Drive, municipally known as 7 Lacey Court; having a lot area of approximately 0.717 hectares (1.77 acres); and are legally described as Part of Block 12 on Plan 65M2583, in the Municipality of Aurora, Regional Municipality of York, Ontario, being further defined as Lot 0017 on R-Plan 65R11281, being PIN 03632-0017 (LT) (the “Subject Lands”).

4. Basis of the Amendment

The basis of the Amendment is as follows:

- 4.1 The Amendment is privately initiated and follows general provisions of the Aurora Official Plan including those policies and directives pertaining to “Local Corridors” and “Strategic Growth Areas” of the 2024 Aurora Official Plan.
- 4.2 The Amendment incorporates the lands into the “Stable Neighbourhoods” designation which, through the policies of the applicable “Local Corridors” overall, permits the proposed height and density of the development as of right. This is outlined in the Planning Justification Report and supporting materials submitted in support of this Amendment and related Zoning By-law Amendment.
- 4.3 Redevelopment of the site presents an opportunity for moderate intensification along the Wellington Street West Local Corridor and helps achieve the Town of Aurora’s pledge to build 8,000 units by 2031.
- 4.4 Only a portion of the Amendment affects the overall subject lands, which will be subject to a Consent to Sever application to create a new lot for the proposed development and will retain the existing Place of Worship on the north side of the property.
- 4.5 The Amendment facilitates the vision for development in Aurora as per the policies and directives of the approved and in-force 2024 Town of Aurora Official Plan.
- 4.6 The Town of Aurora is the approval authority for the Amendment.

Part II – The Amendment

1. Introduction

This part of the Amendment, entitled Part II – The Amendment, consisting of the following text and attached maps, designated as Schedule “A” constitutes Amendment No. XX to the Official Plan.

2. **Details of the Amendment**

The Official Plan be and is hereby amended as follows:

Item (1): Schedule ‘B’ – Land Use Plan, being part of the Town of Aurora Official Plan, be and is hereby amended by changing the designation for a portion of the subject property described as 7 Lacey Court, Town of Aurora in the Regional Municipality of York, from “Community Services and Facilities” to “Stable Neighbourhoods” and “Environmental Protection”, as shown on Schedule “A”, attached hereto and forming part of this Amendment.

3. **Implementation**

This Amendment has been considered in accordance with the provisions of the Official Plan. The implementation and interpretation of this Amendment shall be in accordance with the respective policies of the Official Plan.

Part III – The Appendices


Schedule “A” – Land Use Plan



SCHEDULE "A"
TO OFFICIAL PLAN AMENDMENT NO. XX
 ADOPTED THE ___ DAY OF _____, 2025



FILE:
 RELATED FILE:
 LOCATION: PART BLOCK 12 PLAN 65M2583, LOT 0017 REGISTERED PLAN 65R11281
 APPLICANT: 200 WELLINGTON HOLDING CORP.
 TOWN OF AURORA

 LANDS SUBJECT TO THIS AMENDMENT

Appendix B

The Corporation of the Town of Aurora

By-law Number XXXX-25

Being a By-law to amend By-law Number 6000-17, as amended, respecting the lands municipally known as 7 Lacey Court (ZBA-2024-01)

Whereas under section 34 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the “Planning Act”), zoning by-laws may be passed by the councils of local municipalities to prohibit and regulate the use of land, buildings and structures;

And whereas on June 27, 2017, the Council of The Corporation of the Town of Aurora (the “Town”) enacted By-law Number 6000-17 (the “Zoning By-law”), which Zoning By-law was appealed to the Ontario Municipal Board (the “OMB”);

And whereas on January 29, 2018, the OMB made an order, in accordance with subsection 34(31) of the Planning Act, providing that any part of the Zoning By-law not in issue in the appeal shall be deemed to have come into force on the day the Zoning By-law was passed;

And whereas the OMB and the Local Planning Appeal Tribunal (the “LPAT”) is continued under the name Ontario Land Tribunal (the “Tribunal”), and any reference to the Ontario Municipal Board or OMB or Local Planning Appeal Tribunal or LPAT is deemed to be a reference to the Tribunal;

And whereas the Council of the Town deems it necessary and expedient to further amend the Zoning By-law;

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

1. The Zoning By-law be and is hereby amended to replace the “Institutional (I) Zone” zoning category applying to the lands shown in hatching on Schedule “A” attached hereto and forming part of this by-law with “Townhouse Dwelling Residential (R8) Exception Zone (XXX)” and “Environmental Protection (EP) Zone”.
2. The Zoning By-law be and is hereby amended to add the following:

Parent Zone: R8 Exception No.: (XXX)	Map: Schedule “A”, Map No. 4	<i>Previous Zone:</i> I	<i>Previous By-laws:</i> By-law 6000-17
Municipal Address: 7 Lacey Court			
Legal Description: Part of Block 12 on Plan 65M2583, in the Municipality of Aurora, Regional Municipality of York, Ontario, being further defined as Lot 0017 on R-Plan 65R11281, being PIN 03632-0017 (LT).			
24.XXX.1 Zoning Requirements			
24.XXX.1.1 Siting Specifications			
Lot Area (minimum)		140.0 square metres	

Lot Frontage (minimum)	5.5 metres	
Front Yard (minimum)	5.3 metres	
Interior Side Yard (minimum)	0.0 metres for interior units 1.1 metres for end units	
Side Yard to Private Road (minimum)	2.0 metres	
Rear Yard (minimum)	6.0 metres (Blocks 6 and 7) 7.5 metres	
Lot Coverage (maximum) measured on the whole of the Lot	35%	
Height (maximum)	11 metres	
24.XXX.1.2 Parking		
Townhouse Parking (minimum)	2 spaces per unit	
Visitor Parking (minimum)	7 spaces	
24.XXX.1.3 Yard Encroachments		
Notwithstanding the provisions of Section 4.20 (Yard Encroachments Permitted), the following standards shall apply:		
Structure of Feature	Applicable Yard	Maximum Encroachment into a Minimum Yard
Open porches, uncovered terraces and decks (3.2 metres high or less)	Front Yards	3.0 metres In no case shall be closer than 3.0 metres from the Front Lot Line
	Rear Yards	2.0 metres
Steps, Landings	Front Yards	1.5 metres Steps associated may encroach but in no case shall be closer than 1.5 metres
	Side Yard to Private Road	1.0 metres
24.XXX.1.4 Landscaping		
The provisions of Section 4.8 Landscaping Strip shall not apply.		

24.XXX.1.5 Ingress and Egress
Notwithstanding the provisions of Section 5.5.4 (Ingress and Egress), the following standard shall apply:
The maximum width of any joint ingress or egress <i>Driveway</i> measured along the <i>Street Line</i> shall be 9.4 metres.

3. All other terms, provisions, and existing amendments of the Zoning By-law remain the same.
4. This by-law shall come into full force subject to compliance with the provisions of the Planning Act and subject to compliance with such provisions, this by-law will take effect from the date of final passage hereof.
5. If a building permit that is appropriate for the development has not been issued under the Building Code Act, 1992, S.O. 1992, c. 23, as amended, for any building or structure so authorized within three (3) years from enactment of this By-law, then this By-law shall automatically repeal and if so repealed, the zoning of the lands will revert to the original zoning.

Enacted by Town of Aurora Council this XX day of XXXX, 2025.

Tom Mrakas, Mayor

Michael de Rond, Town Clerk

By-law Number XXXX-25**Explanatory Note**

Re: By-law Number XXXX-25

By-law Number XXXX-25 has the following purpose and effect:

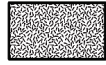
To amend By-law Number 6000-17, as amended, the Zoning By-law in effect in the Town of Aurora, to rezone the subject lands from "Institutional (I) Zone" to "Townhouse Dwelling Residential (R8) Exception Zone (XXX)" and "Environmental Protection (EP) Zone." The rezoning will permit six (6) townhouse dwelling blocks with a total of twenty-nine (29) townhouse dwellings units.

Schedule "A"

Location: Part of Block 12 on Plan 65M2583, in the Municipality of Aurora, Regional Municipality of York, Ontario, being further defined as Lot 0017 on R-Plan 65R11281, being PIN 03632-0017 (LT), Town of Aurora, Regional Municipality of York



Lands rezoned from "Institutional (I) Zone" to "Townhouse Dwelling Residential (R8) Exception Zone (XXX)."



Lands rezoned from "Institutional (I) Zone" to "Environmental Protection (EP) Zone."





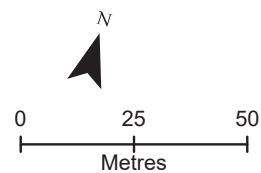


LOCATION MAP

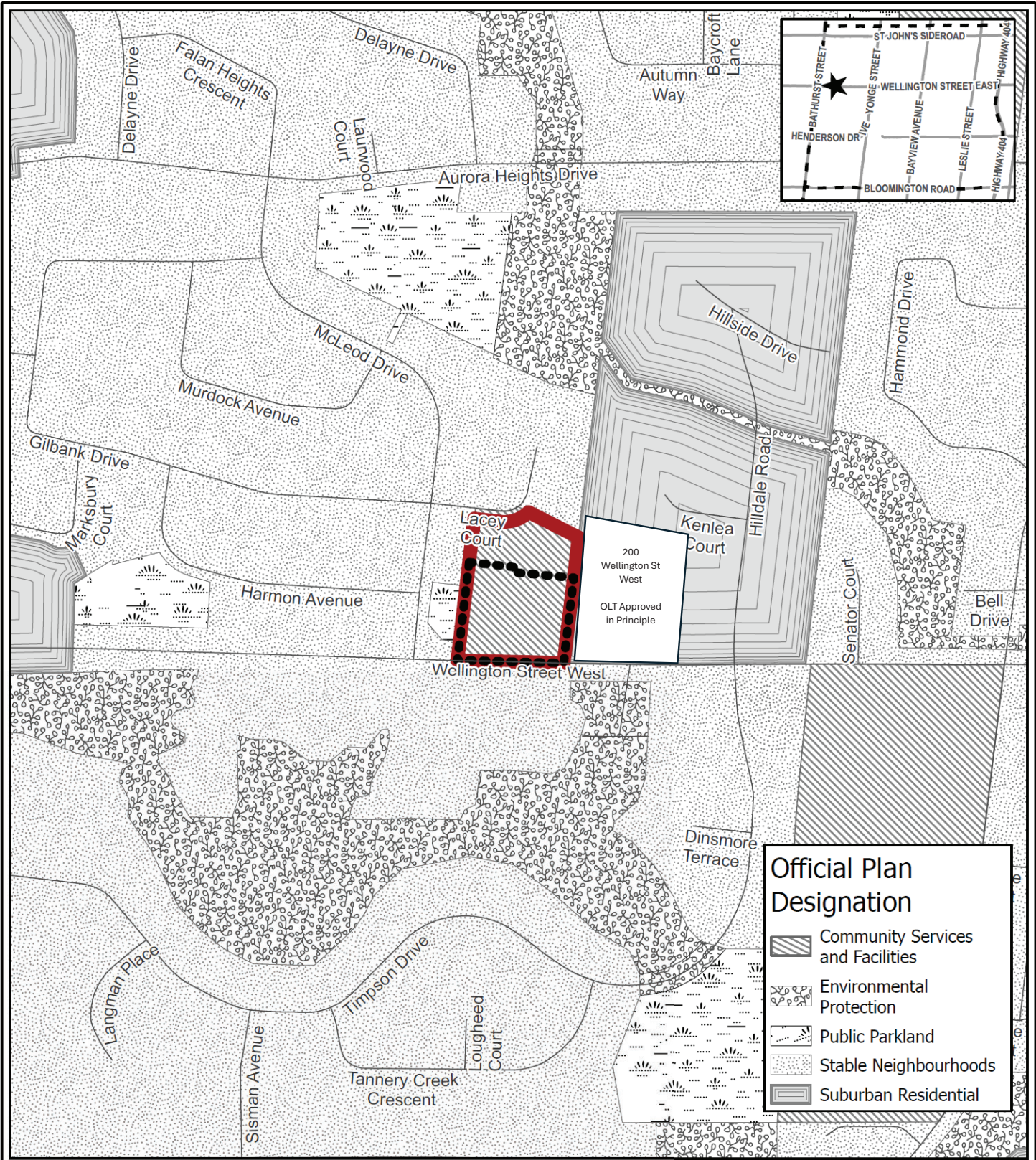
APPLICANT: 200 Wellington Holding Corp
FILES: OPA-2024-01, ZBA-2024-01, SP-2024-01

FIGURE 1

-  Subject Property
-  Area Subject to the Amendments



Map created for the Town of Aurora Planning & Development Services Department, 4/19/2024. Base data provided by the Town of Aurora and the Regional Municipality of York. Air photos taken Spring 2023. © First Base Solutions Inc., 2023 Orthophotography.



200 Wellington St West
 OLT Approved in Principle

Official Plan Designation

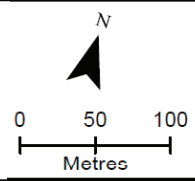
- Community Services and Facilities
- Environmental Protection
- Public Parkland
- Stable Neighbourhoods
- Suburban Residential

EXISTING OFFICIAL PLAN DESIGNATION

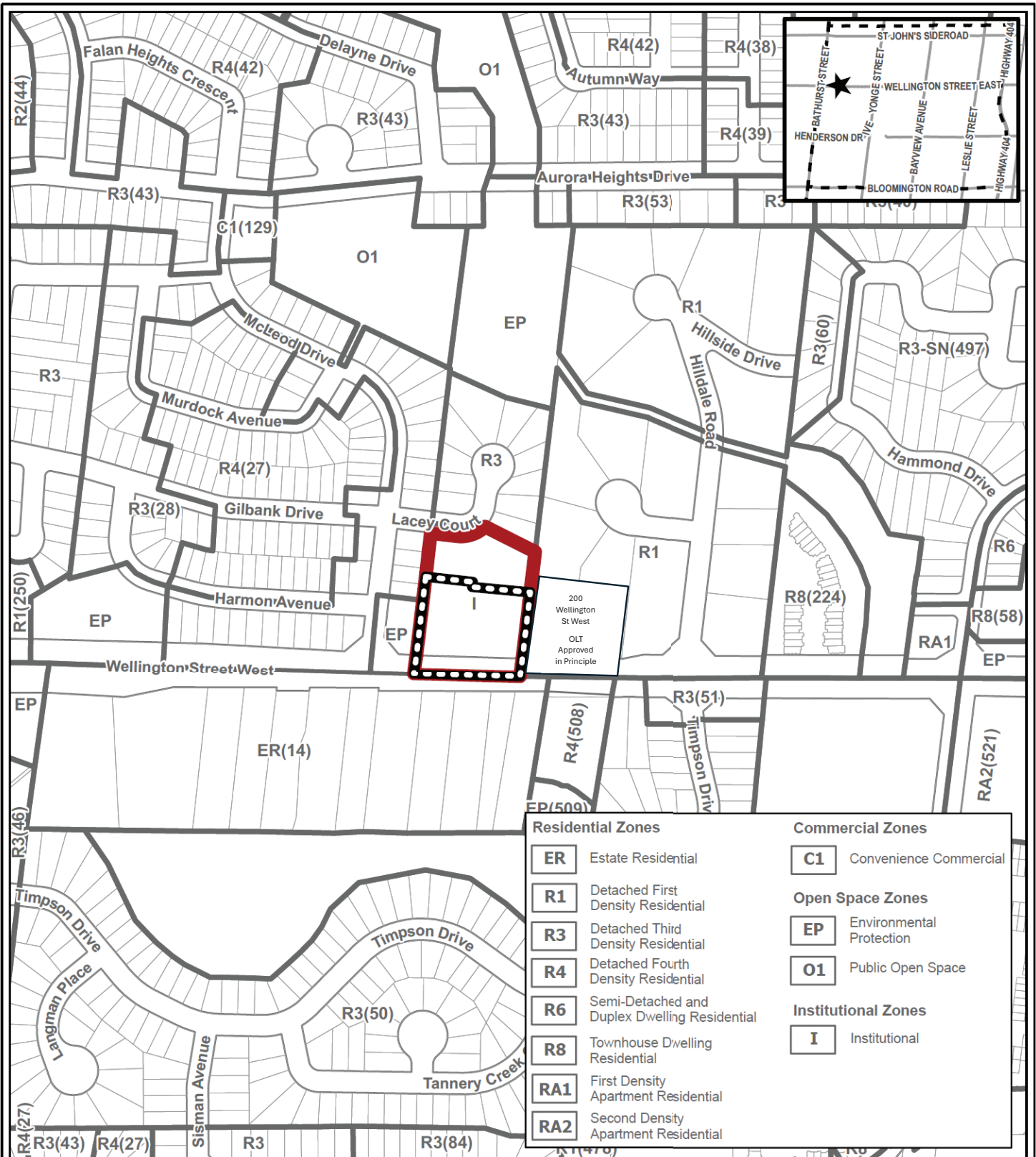
APPLICANT: 200 Wellington Holding Corp
 FILES: OPA-2024-01, ZBA-2024-01, SP-2024-01

FIGURE 2

- Subject Property
- Area Subject to the Amendments



Map created for the Town of Aurora Planning & Development Services Department, 28/01/2025. Base data provided by the Town of Aurora and the Regional Municipality of York. Air photos taken Spring 2023, © First Base Solutions Inc., 2023 Orthophotography.



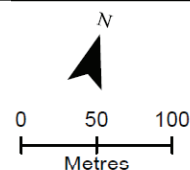
EXISTING ZONING MAP

APPLICANT: 200 Wellington Holding Corp
 FILES: OPA-2024-01, ZBA-2024-01, SP-2024-01

FIGURE 3

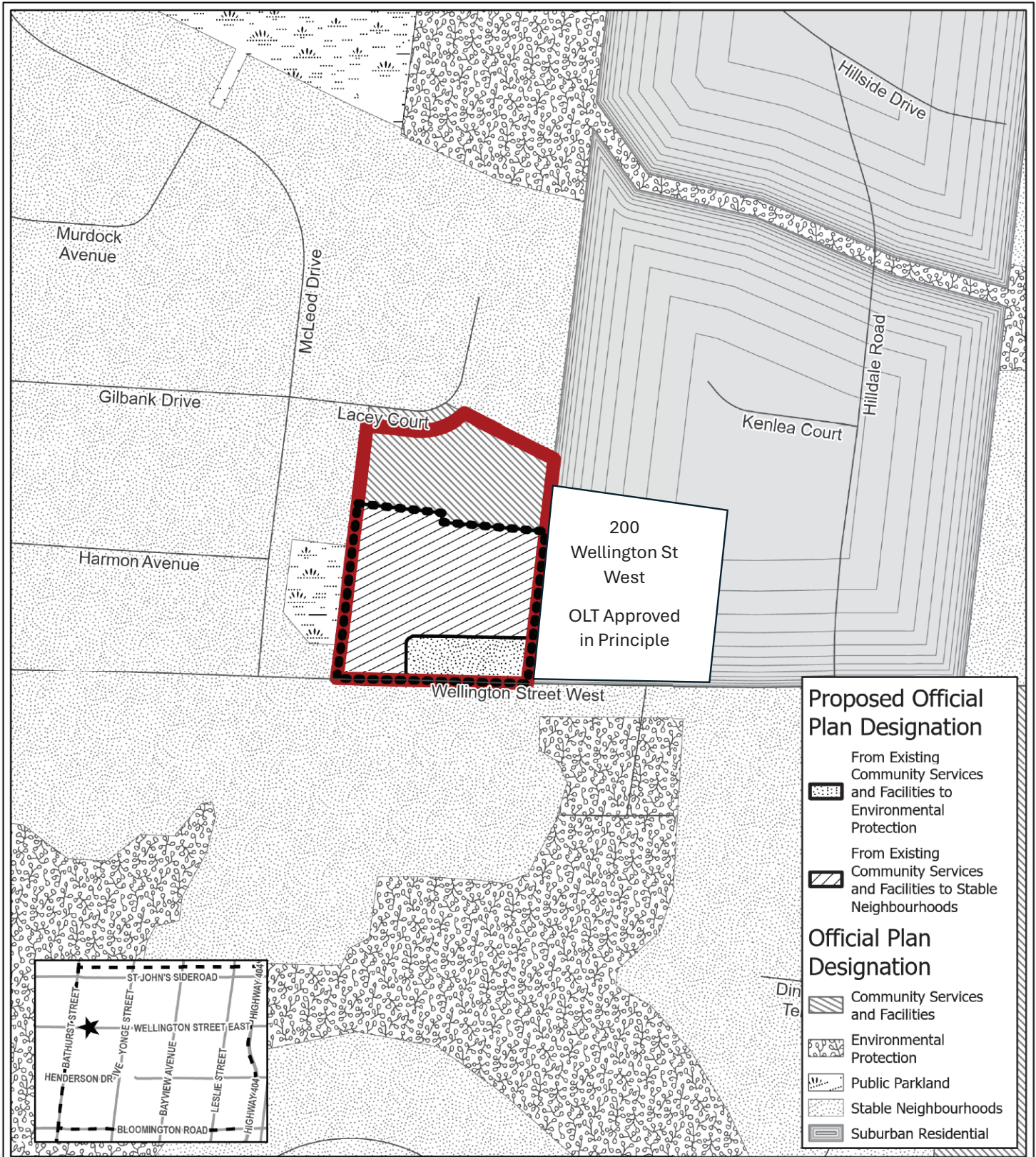
Subject Property

Area Subject to the Amendments



Map created for the Town of Aurora Planning & Development Services Department, 4/19/2024. Base data provided by the Town of Aurora and the Regional Municipality of York. Air photos taken Spring 2023. © First Base Solutions Inc., 2023 Orthophotography.



J:\data\data\Planning Maps\7 Lacey Court (Macaulay Shiomi Howson Ltd) (OPA-2024-01, ZBA-2024-01, SP-2024-01)\Figure_Maps_7_Lacey_Court_BlackAndWhite_update.aprx

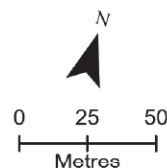


PROPOSED OFFICIAL PLAN DESIGNATION

APPLICANT: 200 Wellington Holding Corp
 FILES: OPA-2024-01, ZBA-2024-01, SP-2024-01

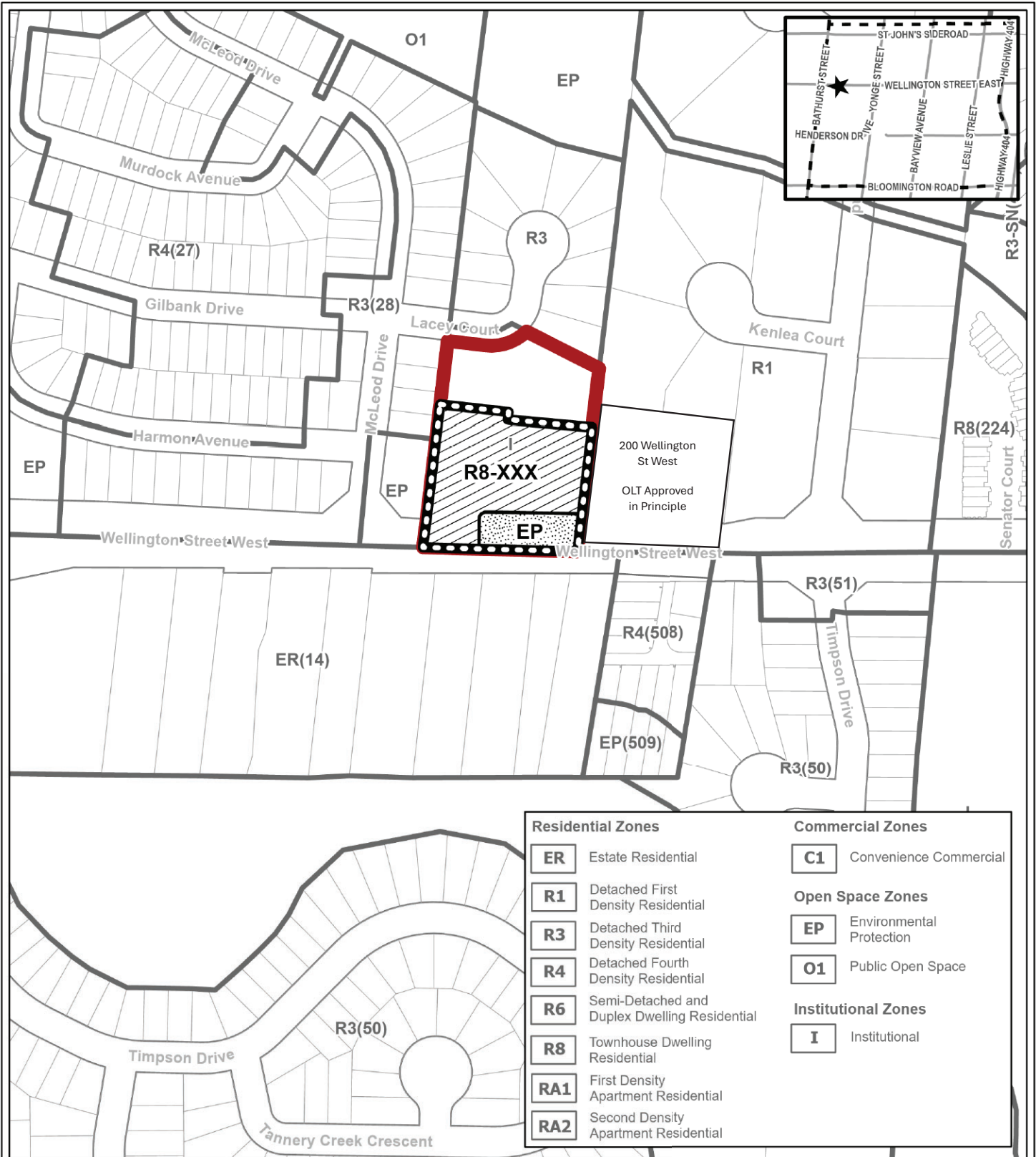
FIGURE 4

-  Subject Property
-  Area Subject to the Amendments



Map created for the Town of Aurora Planning & Development Services Department, 2025-02-05. Base data provided by the Town of Aurora and the Regional Municipality of York. Air photos taken Spring 2023. © First Base Solutions Inc., 2023 Orthophotography.

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Residential Zones		Commercial Zones	
ER	Estate Residential	C1	Convenience Commercial
R1	Detached First Density Residential	Open Space Zones	
R3	Detached Third Density Residential	EP	Environmental Protection
R4	Detached Fourth Density Residential	O1	Public Open Space
R6	Semi-Detached and Duplex Dwelling Residential	Institutional Zones	
R8	Townhouse Dwelling Residential	I	Institutional
RA1	First Density Apartment Residential		
RA2	Second Density Apartment Residential		

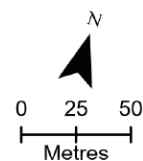
PROPOSED ZONING MAP

APPLICANT: 200 Wellington Holding Corp
 FILES: OPA-2024-01, ZBA-2024-01, SP-2024-01

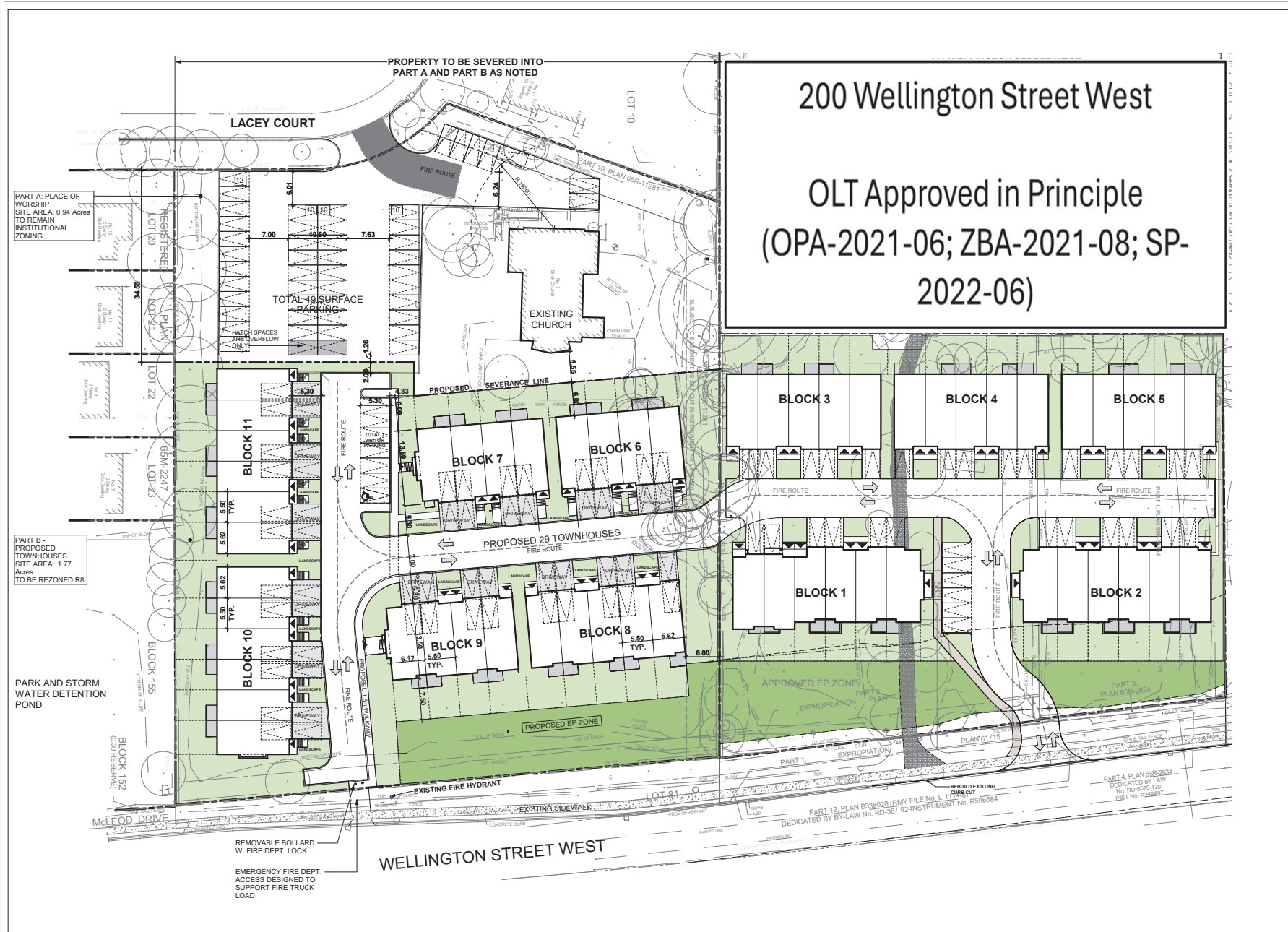
FIGURE 5

Proposed Zoning

- Rezone From I to EP
- Rezone From I to R8-XXX
- Area Subject to the Amendments
- Subject Property



Map created for the Town of Aurora Planning & Development Services Department, 2025-02-06. Base data provided by the Town of Aurora and the Regional Municipality of York. Air photos taken Spring2023. © First Base Solutions Inc., 2023 Orthophotography.



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 This Drawing is Not to Be Used For Construction Until Signed By The Architect. Jan 28, 2025
 Date: _____
 ONTARIO ASSOCIATION OF ARCHITECTS
 STEVEN HERSHBERG ARCHITECTURE
 2900
 REAL NOT IN GOOD TO BE VALID

K U A
 KUSHENBLATT URBAN ARCHITECTURE
 2900 BAYVIEW AVE. SUITE 516 TORONTO, ON M2H 3H4
 No.: _____ Revision: _____ Date: _____

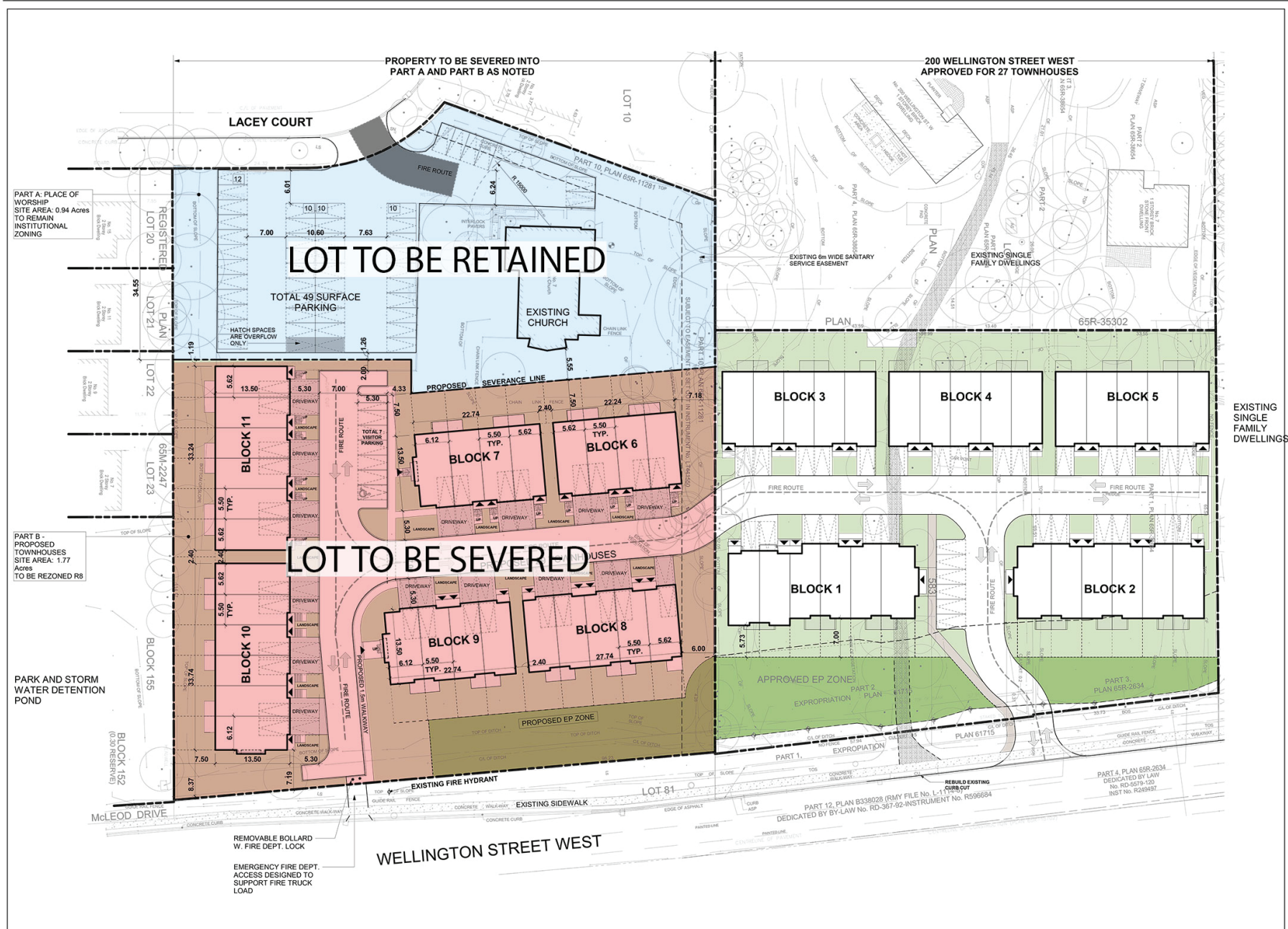
2.	ZBA/SPA Submission	August 07, 2024
1.	ZBA/SPA Submission	November 29, 2023
No.	Issued For:	Date:
Drawing Title:		
200 Wellington Site Plan & 7 Lacey Court Site Plan		
Client:		
200 WELLINGTON HOLDING CORP.		
Project:		
PROPOSED RESIDENTIAL DEVELOPMENT		
7 LACEY COURT, AURORA, ONTARIO		
Scale:		
1 : 300		
Drawn by:		
L.A.		
Checked by:		
S.K.		
Project No.:		
23-006		
Date:		
Jan 28, 2025		
Drawing No.:		
1 / A1.2		

Site Plan 1 / A1.2
 1 : 300

A1.2

Proj. Date: 2024-01-28 8:28:41 AM File Path: C:\Users\luciano.MAN\Documents\23-006-011-Map\200 Wellington Street & Church_P1925_curren\Labels\SP_A1.1





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 This Drawing is Not To Be Used For Construction Until Signed By The Architect: August 07, 2024
 Date:



KUA
 KRISHNENRATTI URBAN ARCHITECTURE
 88 McLeod Ave, Suite 114
 Toronto, ON M6J 0H1

No.: Revision: Date:

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Site Plan 1
 1 : 300

A1.2

Plan Date: 2024-08-07 2:27:43 PM The path: C:\Users\jagm\Documents\23-006-P11-Wellington Street, W. Church, WY225 - Cornell_Landscape\NAI.dwg



100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Town of Aurora

Member Motion

Councillor Gallo

Re: 24-Hour Warming/Cooling Emergency Centres

To: Members of Council

From: Councillor John Gallo

Date: March 4, 2025

Whereas the Town of Aurora is committed to ensuring the safety and well-being of all residents, especially during extreme weather events; and

Whereas there is a growing need to provide support for vulnerable individuals during both cold and warm weather events, including those experiencing homelessness or those who may be at risk due to health conditions; and

Whereas warming/cooling centres have been recognized as a critical service for those requiring shelter and protection from the dangers of extreme temperatures; and

Whereas the introduction of a 24-hour warming/cooling centre during extreme weather conditions in Aurora could serve to mitigate the risks posed by both cold and warm weather conditions to vulnerable individuals; and

Whereas our current warming/cooling centres are only open from 7 a.m. to 11 p.m.;

1. Now Therefore Be It Hereby Resolved That staff, in consultation with the Region, be directed to investigate the feasibility of establishing a warming/cooling centre during extreme weather conditions on a 24-hour basis; and
2. Be It Further Resolved That the report back to Council provide information on the potential implementation of such a facility, including an assessment of costs, operational requirements, and potential locations.



100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Town of Aurora
Memorandum
Mayor's Office

Re: York Regional Council Highlights of February 27, 2025
To: Members of Council
From: Mayor Mrakas
Date: March 4, 2025

Recommendation

- 1. That the York Regional Council Highlights of February 27, 2025 be received for information.**

COUNCIL HIGHLIGHTS

FOR IMMEDIATE RELEASE



Friday, February 28, 2025

York Regional Council – Thursday, February 27, 2025

Livestreaming of the public session of Council and Committee of the Whole meetings is available on the day of the meeting from 9 a.m. until the close of the meeting. Past sessions are available at [York.ca/councilandcommittee](https://york.ca/councilandcommittee)

Appreciation for winter storm response

York Regional Council extended gratitude to the dedicated roads crews, snowplow operators and municipal staff throughout York Region who worked around the clock to [clear roads and keep our communities safe](#) during recent snowstorms.

Winter weather presents significant challenges and York Region's roads teams play a critical role in ensuring residents, businesses and emergency services can travel safely throughout our communities. Their efforts in plowing, salting and maintaining roadways, often in difficult and hazardous conditions, are essential to keep York Region moving.

Regional Council recognized the long hours and hard work that goes into [every storm response](#) and extended thanks to all involved for their unwavering dedication and service.

York Region strengthens commitment to local media

Regional Council reaffirmed its [commitment to supporting local media](#), enhancing the Region's efforts to engage residents through trusted, community-based news sources. This approach helps ensure critical information about programs and services reaches diverse audiences across all nine cities and towns.

The local media landscape has evolved significantly in recent years, with shifts in digital consumption, changes to print media availability and the loss of some traditional community-based broadcast options. In response, York Region has been actively working with local media outlets to explore new advertising opportunities. The collaborations will help ensure the Region continues to leverage local news platforms effectively to inform and engage residents.

York Region remains committed to a balanced, data-driven advertising strategy that incorporates local media, national platforms and direct engagement to maximize reach and impact. By increasing investments in local media, Regional Council continues to strengthen partnership with trusted community news sources, reinforcing Council's dedication to keeping residents informed and connected.

Continued investments in social infrastructure support growing community needs

Regional Council [received an update](#) on key social infrastructure investments over the past two years, aimed at addressing growing community challenges. With targeted funding, the Region has expanded support systems and increased housing options to build stronger, safer communities.

Key achievements include:

- **Homelessness Support:** Additional seasonal shelter beds and year-round services for individuals experiencing homelessness
- **Housing Development:** Investments in Regional housing priorities, supporting two non-profit providers to expand affordable rental options
- **Community Services:** Funding to 31 community agencies delivering 47 essential services, including mental health support and assistance for victims of crime and human trafficking

In 2023, Regional Council [committed an additional \\$12.8 million annually](#) for the remainder of this term to support these initiatives. While most investments will continue, ongoing advocacy is needed to secure sustainable funding beyond 2026. These efforts align with the [York Region Strategic Plan](#) and key service plans, reinforcing the Region's commitment to long-term solutions.

York Region enhances active transportation and accessibility

York Region has consolidated its [Pedestrian and Cycling](#) and [Municipal Streetscape](#) Partnership Programs into the [Sustainable Transportation and Urban Design Partnership Program Policy](#) to expand flexibility for active transportation, streetscaping and accessibility projects.

Since 2006, the Region has invested over \$23 million in 96 cost-shared projects with local municipalities and partners, supporting sustainability and community improvements. In 2024, funding was provided for projects in the Towns of East Gwillimbury, Georgina and Newmarket, the Cities of Richmond Hill and Vaughan and the York Region District School Board.

As part of the 2026 capital budget process, the program's budget is proposed to increase from \$1.5 million to \$2 million, marking its first expansion since inception.

Amendments made to Water and Wastewater Master Plan support growth

Regional Council has [endorsed amendments](#) to the [2022 Water and Wastewater Master Plan](#) to align with the *Supporting Growth and Housing in York and Durham Regions Act, 2022* and ensure future servicing for the Towns of Aurora, East Gwillimbury and Newmarket.

The updates include 22 new wastewater projects within the York Durham Sewage System and support for Minister's Zoning Orders in the City of Markham and the Town of Whitchurch-Stouffville, requiring additional Regional infrastructure.

The Master Plan, which guides growth to 2051, is primarily funded through development charges. York Region is updating its Development Charges Bylaw to address funding challenges due to accelerated housing targets. Learn more at york.ca/waterplan

Developer-funded interim water infrastructure to support growth

Regional Council [approved](#) Regional ownership of a developer-funded interim water pumping station to support land development between McCowan Road and Highway 48 in the City of Markham and the Town of Whitchurch-Stouffville.

This area, subject to Minister's Zoning Orders, is set to accommodate 16,000 residents and employment growth ahead of existing infrastructure plans. To bridge the gap, developers will fully fund and operate a temporary water pumping station until Regional infrastructure is in place.

York Region remains committed to safe drinking water and expanding housing supply. Learn more at york.ca/waterplan

York Region and Town of Georgina finalize road transfers

At the Town of Georgina's request, Regional Council has [approved the transfer of select road segments](#) between the Town and the Region, effective fall 2025, to improve maintenance and operational efficiency.

York Region will assume 24 lane kilometres of McCowan Road and Weir's Sideroad, while 12.3 lane kilometres of Woodbine Avenue, Park Road, Old Homestead Road and High Street will be transferred to the Town of Georgina.

The transfers align with the [Regional Road Assumption Policy](#), with an annual operating cost of \$70,000 to be addressed in the 2026 budget. Learn more at york.ca/roads

Celebrating 25 Years of Paramedic Services

Regional Council extended congratulations to [York Region Paramedic Services on its 25th anniversary](#).

Originally established in 2000 as York Region Emergency Medical Services through the amalgamation of six ambulance services, York Region Paramedic Services has become a vital part of the community's health care system.

For more than 25 years, paramedics and support staff have provided life-saving care with compassion and dedication, making a profound impact on residents across the Region's nine cities and towns.

In celebrating this milestone, Regional Council extends its heartfelt gratitude to the paramedics and support staff for their unwavering service and commitment to our communities.

York Region recognized as a Top Employer

Regional Council proudly shared that The Regional Municipality of York has once again been recognized by Forbes as one of [Canada's Top Employers](#). This honour reflects the Region's commitment to fostering a workplace that values innovation, inclusion and excellence.

Regional Council also extended congratulations to the City of Markham on being named a Top Employer and extended best wishes to Mayor Scarpitti and City of Markham staff on this achievement.

King City Public Library and Seniors Centre recognized with national honour

Regional Council extended congratulations to Township of King Mayor Steve Pellegrini, King Council and staff on the King City Public Library and Seniors Centre receiving the prestigious [Governor General's Medal in Architecture](#).

This beautifully designed space serves as a true community hub, blending innovation and accessibility to support King residents of all ages.

York Region explores potential involvement in 2030 Commonwealth Games bid

Regional Council has [agreed](#) to take part in preliminary discussions regarding Ontario's possible Expression of Interest in hosting the 2030 Commonwealth Games.

York Region's participation is subject to involvement from other regional partners, including the City of Toronto, Durham Region, Halton Region, Peel Region and Simcoe County. York Region will engage in the initial Dialogue and Feasibility Phase with Commonwealth Sport Canada to discuss potential impacts and opportunities.

Passing of His Highness the Aga Khan

Regional Council [acknowledged the passing](#) of His Highness the Aga Khan on February 4, 2025. As a global humanitarian and spiritual leader, the Aga Khan dedicated his life to advancing education, health care and social development worldwide, including in Canada. Regional Council also extended condolences to all those in York Region and beyond, mourning this profound loss.

Passing of Madeleine Bodenstein

Regional Council extended condolences to the family and loved ones of former [York Regional Police Service Board member Madeleine Bodenstein](#), who passed away peacefully on January 29, 2025.

Madeleine was an enthusiastic advocate for community service, known for her warmth, humour and unwavering commitment. From her work with York Regional Police to her contributions to the Reena Foundation, she made a lasting impact on many lives.

Team Canada's Victory at the Four Nations Face-Off

Regional Council extended congratulations to Team Canada on their victory at the Four Nations Face-Off, marking another proud moment in Canadian hockey history.

A special congratulations was also shared with five players from York Region who contributed to this remarkable achievement: Connor McDavid (Town of Newmarket), Sam Bennett (Town of East Gwillimbury), Mitch Marner and Anthony Cirelli (City of Vaughan) and Jordan Binnington (City of Richmond Hill).

York Region is proud to have these talented athletes representing Canada on the world stage. Their hard work, dedication and passion continue to inspire our communities.

February Observances

Regional Council recognized the following observances in February 2025:

- [Black History Month](#)
 - [Chinese Heritage Month](#)
 - [White Cane Week](#) – February 2 to 8, 2025
 - [Family Day](#) – February 17, 2025
 - [Pink Shirt Day](#) – February 26, 2025
-

Next meeting of York Regional Council

York Regional Council will meet on Thursday, March 20, 2025, at 9 a.m. in the York Region Administrative Centre Council Chambers, located at 17250 Yonge Street in the Town of Newmarket. The meeting will be streamed on york.ca/live

The Regional Municipality of York consists of nine local cities and towns and provides a variety of programs and services to over 1.25 million residents and 57,000 businesses with more than 629,000 employees. More information about York Region's key service areas is available at york.ca/RegionalServices

Media Contact:

Kylie-Anne Doerner, Corporate Communications, The Regional Municipality of York
Cell: 905-806-7138 | kylie-anne.doerner@york.ca



100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Town of Aurora
Council Report
No. CS25-005

Subject: Housekeeping Updates to the Consolidated Fire Services Agreement

Prepared by: Michael de Rond, Town Clerk

Department: Corporate Services

Date: March 25, 2025

Recommendation

1. That Report No. CS25-005 be received; and
2. That amendments to the Consolidated Fire Agreement recommended in the attached report to the Joint Council Committee be approved.

Executive Summary

This report recommends that Council adopt housekeeping amendments to the Joint Fire Services Agreement with the Town of Newmarket.

- The proposed amendments to the Consolidated Fire Services Agreement are minor in nature and are designed to better align the agreement to the current practices of the Joint Council Committee

Background

The Consolidated Fire Agreement between the Town of Aurora and the Town of Newmarket has been in place since 2001. The agreement established the Joint Council Committee, being a six member Committee with three members from Town of Aurora Council and three members from Town of Newmarket Council. The mandate of the committee is oversight of Central York Fire Services. In 2021, the agreement was renewed, and now staff are recommending further updates to better align the agreement to current practices of the Joint Council Committee.

Analysis

The proposed amendments to the Consolidated Fire Services Agreement are minor in nature and are to designed to better align the agreement to the current practices of the Joint Council Committee

The proposed amendments are outlined below. The report to Joint Council Committee and the updated wording in the agreement are attached to this report;

- Clarify the definition of “Parties” (Definitions and various references throughout).
- Update references from the Fire Department Master Plan to the Fire Department Strategic Plan in accordance with York Region Inclusive Language Guide and best practices (Definitions, Schedule D, and various references throughout).
- Amend process for staffing and performance to reflect current recruitment practice (8.1, 9.2).
- Clarify and update the practice for the appointment of Chair and Vice-Chair to bring agreement up-to-date with current practice, appointed the Chair and Vice-Chair at the beginning of the Term and at mid-term (i.e., every two-years) (Schedule A, 2 “Chair/Vice-Chair”).
- Clarify Duty of the Chair in reference to Members’ disclosure of conflict of interest to match practice (Schedule A, 2 “Duties of the Chair”).
- Update the agreement to hold meetings in hybrid mode, with the in-person option being attendance at the Town of Newmarket and that meetings are typically livestreamed on the Town of Newmarket’s website (Schedule A, 2 “Meetings”).
- Provide greater flexibility for the Joint Council Committee by establishing a schedule of meetings the year prior (Schedule A, 2 “Meetings”).
- Update Closed Session meeting exceptions to better align with the Municipal Act, 2001 (Schedule A, 2 “Meetings”).
- Amend Special Meetings notice to be called with a minimum of 24 hours’ notice, and agendas to be available fivedays in advance of a meeting (Schedule A, 2 “Meetings”).
- Provide housekeeping amendments for continuance of aspects such as operational decisions, budget, cost sharing agreements made in previous years to continue (various sections throughout).
- Align various other provisions to the Town of Newmarket’s Procedure By-law to reduce redundancy (Schedule A, 2 “Quorum” and “Majority”).
- Align various references with York Region’s Inclusive Language Guide (various sections throughout).

Advisory Committee Review

None

Legal Considerations

Legal Services staff reviewed the proposed amendments and confirm that they are minor in nature. Staff will work with the staff from Newmarket to ensure these amendments are properly reflected in the Consolidated Fire Agreement.

Financial Implications

There are no financial implications as a result of this report.

Communications Considerations

There are no communications considerations as a result of this report.

Climate Change Considerations

None

Link to Strategic Plan

Continuously reviewing and updated the Consolidated Fire Services Agreement helps ensure good governance in the Town of Aurora.

Alternative(s) to the Recommendation

1. Council provide direction.

Conclusions

Staff recommend updating the Consolidated Fire Services Agreement to reflect the current practices of the Joint Council Committee.

Attachments

Attachment 1 – Report to JCC as well as agreement with text changes.

Previous Reports

None

Pre-submission Review

Agenda Management Team review via email on March 13, 2025

Approvals

Approved by Patricia De Sario, Director, Corporate Services/Town Solicitor

Approved by Doug Nadorozny, Chief Administrative Officer



Central York Fire Services

If you require this document in an alternative format email at clerks@newmarket.ca or call 905-895-5193.

Housekeeping Amendments to the Consolidated Fire Agreement

Report to Joint Council Committee

Report Number: JCC-2025-01

Department(s): Legislative Services, Town of Newmarket

Author(s): Simon Granat, Legislative Coordinator, Town of Newmarket

Meeting Date: March 4, 2025

Recommendations

1. That the report entitled Housekeeping Amendments to the Consolidated Fire Agreement dated March 3, 2025 be received; and,
2. That the Joint Council Committee recommend the amendments to the Consolidated Fire Services Agreement to the Town Councils of Aurora and Newmarket; and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Purpose

The purpose of this report is to recommend to the Joint Council Committee (JCC) housekeeping amendments to the consolidated fire agreement between the Town of Aurora and the Town of Newmarket. These amendments are intended to align the agreement to established practice at the Joint Council Committee.

Background

In 2021, the Towns of Newmarket and Aurora updated the consolidated fire agreement (Staff Report JCC-2020-12). The proposed amendments to the consolidated fire agreement are housekeeping amendments intended to align the agreement with current Joint Council Committee practice.

Discussion

The proposed amendments are housekeeping to update the agreement to align with current practice. Proposed changes to the Agreement include the following and for reference purposes the text within the brackets refer to the sections within the Agreement:

- Clarify the definition of “Parties” (Definitions and various references throughout); and,
- Update references from the Fire Department Master Plan to the Fire Department Strategic Plan in accordance with York Region Inclusive Language Guide and best practices (Definitions, Schedule D, and various references throughout); and,
- Amend process for staffing and performance to reflect current recruitment practice (8.1, 9.2); and,
- Clarify and update the practice for the appointment of Chair and Vice-Chair bring agreement up-to-date with current practice, appointed the Chair and Vice-Chair at the beginning of the Term and at mid-term (i.e., every two-years) (Schedule A, 2 “Chair/Vice-Chair”); and,
- Clarify Duty of the Chair in reference to Members’ disclosure of conflict of interest to match practice (Schedule A, 2 “Duties of the Chair”); and,
- Update the agreement to hold meetings in hybrid mode, with the in-person option being attendance at the Town of Newmarket and that meetings are typically livestreamed on the Town of Newmarket’s website (Schedule A, 2 “Meetings”); and,
- Provide greater flexibility for the Joint Council Committee by establishing a schedule of meetings the year prior (Schedule A, 2 “Meetings”); and,
- Update Closed Session meeting exceptions updated to better align with the Municipal Act, 2001 (Schedule A, 2 “Meetings”); and,
- Amend Special Meetings notice to be called with a minimum of 24 hours’ notice, and agendas to be available five (5) days in advance of a meeting (Schedule A, 2 “Meetings”); and,
- Provide housekeeping amendments for continuance of aspects such as operational decisions, budget, cost sharing agreements made in previous years to continue (various sections throughout); and,
- Align various other provisions to the Town of Newmarket’s Procedure By-law to reduce redundancy (Schedule A, 2 “Quorum” and “Majority”), and
- Align various references with York Region’s Inclusive Language Guide (various sections throughout).

Consultation

Town of Newmarket Financial Services, Human Resources and Legal and Procurement Services, Town of Aurora and Town of Newmarket Chief Administrative Officers, as well as the Town of Aurora Clerks and Central York Fire Services were consulted.

Conclusion

Updates to the Consolidated Fire Services Agreement recommended in this report are housekeeping amendments to align the Fire Services Agreement to current practice. If the Joint Council Committee consents to this report's recommendations, then the proposed amendments will be brought to the Town of Aurora and the Town of Newmarket's respective Councils for recommended adoption.

Impact on the Fire Plan

References to the Fire Department Master Plan will be updated to the Fire Department Strategic Plan in accordance with the York Region Inclusive Language Guide.

Human Resource Considerations

None.

Budget Impact

None.

Attachments

Attachment 1 – Amendments Consolidated Fire Services Agreement

Approval for Submission

Kiran Saini, Manager, Legislative Services/Deputy Clerk, Town of Newmarket

Rocco Volpe, Fire Chief, Central York Fire Services

Report Contact

For more information on this report please contact the Town of Newmarket by email at info@newmarket.ca

CORPORATION OF THE TOWN OF NEWMARKET

BY-LAW NUMBER 2025-XX

BEING A BY-LAW TO REGULATE THE CONTINUED PROVISION OF FIRE AND EMERGENCY SERVICES, BY CENTRAL YORK FIRE SERVICES.

WHEREAS Section 188, of the *Municipal Act 2001*, and the *Fire Protection and Prevention Act, 1997* provides that the Council of a municipality may, by by-law, provide fire-fighting and fire protection services for establishing, operating, promoting and regulating life and property saving companies and authorizes municipalities to enter into joint agreements for the provision of fire protection and prevention services;

AND WHEREAS The Town of Newmarket and the Town of Aurora approved the establishment of a consolidated Fire and Emergency Services Department to service both municipalities through the creation of Town of Newmarket By-Laws 2001-146 and 2001-147.

AND WHEREAS effective January 1, 2002 the Town of Newmarket established Central York Fire Services via a Consolidated Fire and Emergency Services Agreement approved under By-law 2001-146 for the purpose to provide fire suppression, fire prevention, and life and property saving service for the Town of Aurora and the Town of Newmarket; in accordance with the Fire and Emergency Services Strategic Fire Plan and other plans, policies or directions, as approved by Council;

AND WHEREAS by Town of Newmarket By-law 2021-25, the Consolidated Fire and Emergency Services Agreement established by By-law 2021-146 was rescinded and replaced with an updated Consolidated Fire and Emergency Services Agreement effective May 10, 2021.

AND WHEREAS Council wishes to further update the Consolidated Fire and Emergency Services Agreement between the Town of Newmarket and Town of Aurora;

BE IT THEREFORE ENACTED by the Municipal Council of the Town of Newmarket as follows:

1. THAT the Agreement between the Town of Newmarket and the Corporation of the Town of Aurora dated XX, a true copy of which is attached, be and same hereby approved for signing by the Mayor and Clerk.
2. THAT the Mayor and Clerk are hereby authorized and instructed to sign the same on behalf of the Corporation and to affix the Corporate seal thereto.
3. THAT By-law 2021-25 being a by-law to regulate the joint fire service between the Town of Newmarket and Town of Aurora, and any other by-law inconsistent with this by-law shall be, and the same are hereby rescinded on date XX at 12:01 a.m.
4. THAT the provisions of this by-law shall come into force and effect 12:01 a.m. on date XX

ENACTED THIS XX Day OF DATE

John Taylor, Mayor

Lisa Lyons, Town Clerk

CONSOLIDATED FIRE AND EMERGENCY SERVICES AGREEMENT

This Agreement made the _____ day of _____ 2025

B E T W E E N :

THE CORPORATION OF THE TOWN OF AURORA
(hereinafter called "Aurora")

BEING THE PARTY OF THE FIRST PART

-and-

CORPORATION OF THE TOWN OF NEWMARKET
(hereinafter called "Newmarket")

BEING THE PARTY OF THE SECOND PART

WHEREAS Section 5(1) of the Fire Protection and Prevention Act, 1997 (S.O. 1997, c. 21, Sch. A, s.3, as amended) (the "Act") provides that a fire department may provide fire suppression services and other fire protection services to a group of municipalities;

AND WHEREAS Section 6(1) of the Act requires the councils of the municipalities operating a Fire Department to appoint a fire chief for the fire department;

AND WHEREAS Aurora and Newmarket entered into a Consolidated Fire and Emergency Services Agreement dated November 1, 2001, which was replaced with an updated Consolidated Fire and Emergency Services Agreement dated May 10, 2021.

AND WHEREAS Aurora and Newmarket are further updating the Consolidated Fire and Emergency Services Agreement by replacing the May 10, 2021 agreement with this updated Consolidated Fire and Emergency Services Agreement.

NOW THEREFORE in consideration of the premises, mutual covenants and conditions herein contained, the Parties hereto AGREE AS FOLLOWS:

Definitions

"Assistant Deputy Fire Chief" means the Assistant Deputy Fire Chief of the Department, as hired by the Town of Newmarket appointed by by-laws of the Municipal Councils of both Aurora and Newmarket who shall also serve as the Assistant Deputy Fire Chief to both of the Towns of Aurora and Newmarket, having all of the powers and responsibilities that appointment carries with it under the Fire Protection and Prevention Act, 1997 (Ontario).

"Committee" means the Joint Council Committee (JCC), or such other name for the Committee as the Municipal Councils may decide from time to time, which is a joint committee of the Municipal Councils of Aurora and Newmarket, established by by-law.

"Chief Administrative Officer" means the Chief Administrative Officer of the Town of Newmarket and maybe referred to in this Agreement as the CAO.

"Department" means the Central York Fire Services (CYFS) or such other name as the Municipal Councils may decide from time to time.

"Deputy Fire Chiefs" means the Deputy Fire Chiefs of the Department, as appointed by by-laws of the Municipal Councils of both Aurora and Newmarket who shall also serve as the Deputy Fire Chiefs to both of the Towns of Aurora and Newmarket, having all of the powers and responsibilities that appointment carries with it under the Fire Protection and Prevention Act, 1997 (Ontario).

"Effective Date" shall mean 12:01 a.m., April 6, 2025.

"Fire Chief" means the Head of the Department, as jointly appointed by by-laws of the Municipal Councils of both Aurora and Newmarket who shall also serve as the Fire Chief to both of the Towns of Aurora and Newmarket, having all of the powers and responsibilities that appointment carries with it under the Fire Protection and Prevention Act, 1997 (Ontario).

"Municipal Councils" means the Municipal Councils for both the Town of Aurora and the Town of Newmarket, as elected pursuant to the Municipal Elections Act, 1996, as amended.

"Parties" means The Corporation of the Town of Aurora and the Corporation of the Town of Newmarket with each individually being a "Party".

"Strategic Plan" means the 2014 strategic framework document named "Fire Department Master Plan Update", as may be amended from time to time, which is intended to guide the Committee and Municipal Councils in making decisions regarding the provision of fire protection services based on the local needs and circumstances of the communities.

1. Establishment of Department

- 1.1 The Town of Newmarket hereby agrees to maintain a fire department, in effect prior to and continuing thereafter as of the Effective Date, which shall be responsible for the provision of fire and emergency services within the combined geographic and municipal boundaries of the Towns of Aurora and Newmarket, together with such additional geographic areas as may be contracted from time to time, in accordance with the Fire Protection and Prevention Act, 1997 (Ontario), subject to the terms and provisions of this Agreement.

2. Establishment and Role of Committee

- 2.1 The Committee as formed and constituted prior to the Effective Date shall continue for the purposes and with all the powers set forth in Schedule A, attached to and forming a part of this Agreement.

3. Role of the Fire Chief

- 3.1 The Fire Chief shall act as the Head for the Department and shall have all of the powers and responsibilities as set out by the Town of Newmarket By-Law A By-Law to appoint a Fire Chief for the amalgamated fire and emergency services department – CYFS), as well as the job description, this Agreement and the Fire Protection and Prevention Act, 1997, as amended. In the absence of the Fire Chief, the Deputy Fire Chiefs shall be vested with all of the authorities vested in the Fire Chief as prescribed in the Town of Newmarket By-Law (A By-Law to appoint a Deputy Fire Chiefs for the amalgamated fire and emergency services department - CYFS).
- 3.2 In addition to the above duties, the Fire Chief shall be responsible for the review, from time to time, and implementation of the Emergency Plans for both the Towns of Aurora and Newmarket.
- 3.3 The Fire Chief shall be an employee of the Town of Newmarket. Notwithstanding this, the Fire Chief shall report to both of the Municipal Councils, through the Committee, with respect to the provision of fire protection services in accordance with the standards established hereunder, and as may be amended from time to time and shall report administratively to the CAO.
- 3.4 Neither Municipal Council nor any Member thereof shall provide direction directly to the Fire Chief. Directions for action on the part of either the Fire Chief or the Department shall be made only through the Committee. General administrative direction for action by the Fire Chief or the Department shall be given by the CAO.

3.5 The Committee and the CAO:

- a) shall not require an increase or decrease to the service levels as established by the Strategic Plan unless the Strategic Plan has been amended on the agreement of both Municipal Councils; and
- b) shall not require the Fire Chief, the Deputy Fire Chiefs, the Assistant Deputy Fire Chiefs, or the Committee to take any action, which is contrary to the provisions of this Agreement, the Fire Protection and Prevention Act, 1997, as amended, or the by-laws appointing the Fire Chief and Deputy Fire Chiefs and prescribing the duties of those positions.

4. Department Name

- 4.1 The Department shall continue to be known as Central York Fire Services or CYFS.
- 4.2 The Committee shall have the right to commission and authorize the use of any insignia, crest, coat of arms or other indicia for the purpose of identifying the Department.

5. Prescribed Service Levels

- 5.1 The Parties acknowledge that each has previously approved the Strategic Plan attached hereto as Schedule D and forming part of this Agreement. Schedule D may be amended by the parties by mutual agreement without requiring an amendment to this agreement. Schedule D shall continue in full force and effect since it's expiry until further amended.
- 5.2 The Parties hereby agree that the level of service to be provided throughout the combined geographic and municipal boundaries of the Towns of Aurora and Newmarket is the level of service as established by the Strategic Plan and each Party shall, subject to any mutually agreed amendment of the Strategic Plan, commit all necessary funding and capital resources through the annual budget to ensure that the Committee and Department have all of the necessary resources, including prescribed staffing levels, to provide the level of service.
- 5.3 The Committee shall be responsible to provide fire protection and prevention services at the level as prescribed by the approved Strategic Plan.
- 5.4 The Parties hereby covenant to review the Strategic Plan every five years during the currency of this Agreement and shall, no later than twenty-four (24) months prior to the end of each ten (10) year term of this Agreement, finalize the said Strategic Plan which shall prescribe service levels for the next ensuing ten (10) year term of this Agreement.
- 5.5 Notwithstanding the foregoing, the Strategic Plan may be reviewed and, if necessary, amended at any time during the currency of this Agreement as circumstances warrant by mutual agreement of the Parties.

6. Budget

- 6.1 The Parties agree that the financial principles governing this Agreement are set out in Schedule B attached hereto and forming a part of this Agreement.
- 6.2 The Committee, in consultation with the Fire Chief, shall prepare draft annual operating and capital budgets setting out estimated operating and capital costs and projected revenue for the Department based on the provision of services at levels defined by the Strategic Plan. The estimates shall be submitted to the Municipal Council of Aurora for comment and then

to the Municipal Council of Newmarket for consideration and approval. It shall be understood that Newmarket shall have sole authority to determine and approve the budgets.

- 6.3 The operating budget shall contain an amount in respect of administrative support services to be provided to the Committee and/or Department by Newmarket including, but not limited to Financial, Audit, Payroll and Purchasing Services, Secretariat Clerical and Administrative Services, Human Resource Services, Legal Services, Management Information Services, and Property Management and Maintenance Services.
- 6.4 Upon reviewing the estimates, the Municipal Council of Newmarket shall establish an overall budget for the Committee for the purposes herein described and, in doing so, the Municipal Council of Newmarket is not bound to adopt the estimates submitted by the Committee.
- 6.5 Upon approval of the Committee's budget by Newmarket's Municipal Council, Aurora hereby agrees to pay to Newmarket its proportionate share of the said budget in four equal instalments on the fifteenth (15th) day of each of the months of February, May, August, and November, during the currency of this Agreement. For the purposes of this Agreement, a Party's proportionate share will be that fraction of the budget which is equal to the equally weighted average of:
- a) the assessed value of the lands in that Party's municipality over the aggregate of the assessed value of all lands in both Aurora and Newmarket; and
 - b) the number of responses made by the Department within the geographic boundary of each Party in the immediately preceding year over the total number of responses made by the Department; and
 - c) the population of each Party over the aggregate of the population of both Aurora and Newmarket.
- 6.6 For the purposes of calculating each Party's proportionate share in accordance with Subsection 6.5 above:
- a) the assessed value of lands shall be based on the current assessed value of all lands within each Party municipality, as determined by the Regional Municipality of York; and
 - b) the total number of calls of the Department shall not include calls outside of the geographic limits of Aurora or Newmarket pursuant to a services or mutual aid contract; and
 - c) the population shall be the population as determined from time to time by the Regional Municipality of York.

Each of the above calculations shall be completed with information current to December 31 of the immediately preceding year and shall be in effect until December 31 of the next ensuing calendar year.

- 6.7 Notwithstanding the foregoing but subject to section 6.9, major capital expenditures relating to structural work, additions or construction of any buildings utilized by CYFS on real property owned solely by a Party shall not form a part of the capital budget of the Department and the Party owning the said property shall be solely responsible for any costs relating to such capital expenditures. It is agreed that day to day maintenance of all real property occupied by CYFS will be the responsibility of, and at the cost of, the Department.
- 6.8 With respect to Station 4-5, CYFS headquarters and training facility located at 300 Earl Stewart Drive, Aurora, and future fire stations that are similarly

jointly purchased and constructed by the parties, all capital expenditures related to structural work, additions or repairs to the building, parking lot areas, sidewalks or underground servicing would require review by the JCC Committee and approval by Municipal Councils. The costs for these activities will be funded through the CYFS budget.

- 6.9 With respect to facilities that house CYFS fire prevention, training or management services and any other existing CYFS building that is or is planned to be operated wholly or partially as a facility that provides such CYFS services which benefit both of the Parties (not including fire suppression services), the proportionate cost of expenditures related to structural work, additions or repairs to the building, parking lot areas, sidewalks or underground servicing would require review by the JCC Committee and approval by Municipal Councils. The costs for these activities will be funded through the CYFS budget. Proportionate cost shall be based on the square footage of the building in comparison to the portion of the building that is or is planned to be utilized by CYFS to provide such services for the benefit of both Parties.
- 6.10 The Parties shall not divulge any information of which they have knowledge to be confidential whether communicated to or acquired by them in the course of carrying out the services provided pursuant to this Agreement. No such information shall be used by either Party in any way without the approval of the other Party.
- 6.11 Newmarket shall keep proper and detailed accounts and records in accordance with generally accepted accounting practices where applicable of all factors entering into the computation of the amounts payable pursuant to this Agreement. Aurora may during regular business hours at the offices of Newmarket, upon giving reasonable notice and at Aurora's sole expense, audit and inspect accounts, records, receipts, vouchers and other documents relating to the services performed pursuant to this Agreement and shall have the right to make copies and take extracts at its own expense. Newmarket shall afford all reasonable facilities, physical and otherwise, for such audits and inspections.
- 6.12 Aurora shall have the right to independently audit, at its sole expense, all of the finances, records and books pertaining to the operation of the Department.
- 6.13 The Parties agree that all revenue received from building plan review, rental of space in Department buildings and services contracts with other municipalities shall be provided for the operation of the Department and shall serve to reduce the operational budget prior to the calculation of each Party's proportionate share hereunder.

7. Property

- 7.1 It is hereby agreed that legal title to all real property will remain with each respective Party. Proper maintenance of all property shall thereafter be the responsibility of the Committee and the Department. Notwithstanding the foregoing but subject to section 6.9, major capital expenditures relating to structural work, additions or construction of any buildings on real property owned by a Party shall be the sole responsibility of the Party owning the said property. However, minor capital expenditures shall be included in the annual capital budget and shall be the responsibility of, and at the expense of, the Committee and the Department.
- 7.2 The Committee shall, from time to time, recommend any major capital expenditures required with respect to real property to the owner of that property and that owner shall consider same. In the event that the failure to undertake any recommended major capital expenditures would or may reasonably result in an inability on the part of the Committee or the Department to meet the prescribed service levels in the Strategic Plan, the

owner shall, within eighteen (18) months, undertake and complete the said major capital expenditures. Notwithstanding the foregoing, major capital expenditures which are of an emergency nature shall take place immediately following the recommendation of the Committee at the cost of the Party owning such property.

- 7.3 All real property and buildings erected thereon acquired after the Effective Date and all buildings for the use of the Department which may be constructed after the Effective Date shall be owned and/or constructed as determined by the Parties. In the event that the Parties cannot agree, the real property or the buildings, as the case may be, shall be owned and paid for on an equal basis as between the Parties.
- 7.4 At any time during the currency of this Agreement, any property, except real property, which is identified as surplus to the needs of the Department by the Committee may be sold. The proceeds of such sale shall be applied toward the operating and/or capital budgets of the Committee for the current or immediately subsequent year as the Committee may decide.

8. Staffing

- 8.1 Members of the Committee may from time to time as needed, participate as an observer for the recruitment of the Fire Chief for appointment by the Municipal Councils of Aurora and Newmarket, by by-law.
- 8.2 The Fire Chief shall be responsible for the overall administration of the Department and shall hold office pursuant to the employment policies and practices for permanent full-time non-union positions of Newmarket and in accordance with the requirements of the Fire Protection and Prevention Act, 1997.
- 8.3 The Fire Chief shall adhere to the Administrative Policies and Procedures, including purchasing, personnel and all other administrative matters as established by the Town of Newmarket, from time to time, in the operation of the Department and for the purposes of determining applicable authority for actions, the Fire Chief shall have all of the authorities conferred thereby upon Department Heads.
- 8.4 The Fire Chief shall have the authority, on behalf of Newmarket, to retain and remove such employees as may be required for the proper operation of the Department, within the approved staff complement as established through the Strategic Plan, and to take disciplinary action against such employees where required, all subject to any collective agreement which may be in force from time to time.
- 8.5 The staffing levels set out in the Strategic Plan and in any collective agreement which may be in force from time to time shall be adhered to unless otherwise negotiated through the collective agreement process.
- 8.6 The collective agreement must be submitted for approval of and ratification by the Municipal Council of Newmarket.
- 8.7 It is understood and agreed by the Parties that the Committee shall not negotiate any collective agreements, but that the Fire Chief and the Human Resources staff of Newmarket shall be the representatives of Newmarket for the purposes of negotiation.
- 8.8 Those staff members delegated fire prevention responsibilities, including Fire Code inspection duties under the *Fire Protection and Prevention Act, 1997*, shall be appointed by both Municipal Councils, by by-law.

9. Further Powers of the Committee

- 9.1 The Committee shall direct the Fire Chief in the performance of his management duties but not with respect his statutory duties as Fire Chief under the Fire Protection and Prevention Act, 1997, as amended, and no individual member of the Committee shall give orders or directions to any employee, including the Fire Chief.
- 9.2 The Chief Administrative Officer for Newmarket shall monitor the performance of the Fire Chief and, will provide feedback to the Fire Chief; ensuring that all Members of both Municipal Councils have had the opportunity to provide input to the CAO. Performance feedback to the Fire Chief will be conducted as per the practices of the Town of Newmarket, as necessary.
- 9.3 The Committee shall have no authority to modify or revise the terms of this Agreement but may make recommendations to the Municipal Councils in this regard.
- 9.4 The Committee is hereby authorized to meet with representatives of other municipalities that are interested, with the objective of expanding the service area of the Department for the provision of fire and emergency services beyond Aurora and Newmarket. Following such discussions, the Committee shall report to the Municipal Councils concerning proposed amendments to this Agreement resulting from the proposed admission of future Parties.
10. Indemnity and Insurance
- 10.1 Newmarket agrees to maintain adequate general liability insurance in an amount of not less than ten million dollars (\$10,000,000) against legal liability that may result from the activities and operations of the Department and/or the Committee and to ensure that all policies of insurance are endorsed to provide that Aurora is named as an additional insured. It is hereby agreed that the cost of the said insurance is an operational cost of the Department and shall be included in the operational budget.
- 10.2 Newmarket hereby agrees to indemnify and hold harmless Aurora against all actions, suits, claims, demands, losses, costs, charges and expenses including legal costs (hereinafter the "claims"), arising out of or in consequence of the activities and operations of the Department and/or the Committee save for such claims caused by either the negligence of or breach of this Agreement by Aurora. The terms and provisions of this Subsection shall survive any termination of this Agreement.
- ~~10.3 The Parties hereby agree that any and all liability resulting from all actions, suits, claims, demands, losses, costs, charges and expenses arising out of actions, incidents, grievances or investigations which occurred prior to the Effective Date against any party shall remain the sole liability of that party, shall not be transferred hereunder and that party shall wholly indemnify the other party with respect to any and all liability, including defence and legal costs pertaining thereto.~~
11. Resolution of Disputes
- 11.1 If there is dispute between the Parties to this Agreement with respect to its interpretation or application or an alleged violation, the Parties, as represented by their respective Chief Administrative Officers or such persons as they may direct, hereby agree to meet and discuss the matter within five (5) days following receipt of notice by one Party to the other with the objective of resolving any dispute. For clarity, it is agreed that either Party has the right to dispute the failure to meet or maintain service levels or its proportionate share of the budget, but that no matter involving the establishment of or modification to budgets or relating to human resource matters or matters arising from any collective agreements which shall be

resolved by Newmarket, can be the subject of any dispute or referral to arbitration.

- 11.2 Following meetings of the Parties as provided for above, in the event that a mutually satisfactory resolution is not achieved within sixty (60) days following the receipt of the above notice by the other Party, either Party may issue a Notice Requesting Arbitration to the other in which event the Parties shall proceed to Binding Arbitration and the provisions for proceeding with Binding Arbitration set out within Schedule C, attached hereto and forming a part of this Agreement, shall be followed.
- 11.3 Notwithstanding that a matter has been referred to dispute resolution under the provisions of this Section, the Parties shall throughout the period of dispute resolution endeavour to perform their respective obligations under the terms of this Agreement to the best of their abilities.

12. Term and Termination

- 12.1 This Agreement shall come into force commencing on the Effective Date and shall continue in force for a period of ten (10) years.
- 12.2 This Agreement shall automatically renew for successive additional terms of ten (10) years each unless either Party provides written notice not less than eighteen (18) months in advance of the last day of the then current ten (10) year term, in which case this Agreement shall terminate on the last day of the then current ten (10) year term.
- 12.3 In the event this Agreement is terminated, upon termination the Committee shall be dissolved. Notwithstanding the dissolution of the Committee, Newmarket covenants and agrees to maintain the records of the Committee for not less than ten (10) years following dissolution of the Committee.
- 12.4 In the event of termination of this Agreement, all jointly owned property shall be valued at its fair market value as at the date of termination and the property shall be divided between the Parties in proportions equal to the proportions in which they each contributed to the annual budget of the Board in the final year, or portion thereof, of the operation of this Agreement, unless the Parties otherwise agree in writing.
- 12.5 In the event of termination of this agreement, or if for any other reason Newmarket ceases to provide all or part of fire and emergency services within the municipal boundaries of Aurora, the Parties agree that all members of the Newmarket Professional Firefighters Association, or its successor, shall be guaranteed employment with one of the successor fire departments with no loss or diminution in seniority, rank, benefits, salary or any other terms and conditions of employment, and the provisions of the collective agreement with the Newmarket Professional Firefighters Association shall be binding on both Newmarket and Aurora respectively. For clarity, it is agreed that all firefighters employed by Newmarket immediately prior to January 1, 2002 will remain employed by Newmarket, all firefighters employed by Aurora immediately prior to January 1, 2002 will be employed by Aurora and all new firefighters employed by Newmarket after January 1, 2002 will be employed by either Newmarket or Aurora on such basis and subject to terms and conditions as will be negotiated by Newmarket and Aurora.

The Parties agree that any transition or implementation costs incurred to give effect to the requirements of this paragraph shall be paid by each Party in accordance with each Party's proportionate share of that year's budget.

12.6 The terms and provisions of this Section and Section 10 shall survive any termination of this Agreement.

13. Transition Costs and Prior Agreements

13.1 The Parties acknowledge that in order to ensure that this Agreement may become effective on the Effective Date, the Parties may incur costs between the date of this Agreement and the Effective Date. The Parties agree that the Consolidated Fire and Emergency Services Agreement dated May 10, 2021, shall apply to such costs until the Effective Date set out herein.

13.2 The Parties further confirm that the Consolidated Fire and Emergency Services Agreement dated November 1, 2001 was effective until 12:00 am on May 10, 2021 as it was thereafter replaced with the updated Consolidated Fire and Emergency Services Agreement dated May 10, 2021.

13.3 Any liability or cost issue which arose prior to the Effective Date shall be determined by the particular agreement in place between the Parties when such liability or cost issue arose.

13.4 All budgeting and operational decisions made under the authority of the Consolidated Fire and Emergency Services Agreement dated May 10, 2021, that by necessity extend in time past the Effective Date are incorporated and adopted as decisions made under the authority of this Agreement until such decisions expire or are otherwise amended or revised.

14. Notice

14.1 Any notice which is permitted or required pursuant to this Agreement shall be in writing and shall be served personally or by registered mail upon the Clerk of each of the Parties at the following addresses:

The Corporation of the Town of Aurora
100 John West Way, P.O. Box 1000
Aurora Ontario L4G 6J1
Attention: Clerk

Corporation of the Town of Newmarket
395 Mulock Drive, P.O. Box 328, Station Main
Newmarket, ON L3Y 4X7
Attention: Clerk

15. Severability

15.1 In the event that any covenant or term of this Agreement should at any time be held by any competent tribunal to be void or unenforceable, then the Agreement shall not fail, but the covenant, provision or term shall be deemed to be severable from the remainder of this Agreement, which shall otherwise remain in full force and effect.

16. Estoppel

16.1 No Party or Parties shall call into question, directly or indirectly, in any proceedings whatsoever in law or in equity or before any administrative tribunal, the right of the Parties or any of them to enter into this Agreement or the enforceability of any term, agreement, provision, covenant and/or condition contained in this Agreement, and this clause may be pleaded as an estoppel as against any such Party in any proceedings.

17. Successors and Assigns

This Agreement shall ensure to the benefit of and be binding upon the Parties and their respective successors and assigns.

18. Countersigning

This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which taken together shall be deemed to constitute one and the same instrument. Counterparts shall be accepted in original or in electronic form in accordance with the provisions of the *Electronic Commerce Act, 2000*, S.O. 2000, as amended (including without limitation through DocuSign), and the Parties to this Agreement adopt any signatures received by electronic mail as original signatures of the Parties.

IN WITNESS WHEREOF each of the Parties hereto has affixed its corporate seal by the hands of its proper officers on the date inscribed on the first page of this Agreement.

SIGNED, SEALED AND EXECUTED

THE CORPORATION OF THE TOWN OF AURORA

)
)

Tom Mrakas, Mayor

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)

Michael DeRond, Town Clerk

CORPORATION OF THE TOWN OF NEWMARKET

)
)

John Taylor, Mayor

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)
)
)

Lisa Lyons, Town Clerk

SCHEDULE A

TERMS OF REFERENCE FOR THE COMMITTEE

MISSION PURPOSE AND OBJECTIVE

The Committee is charged with the responsibility of providing and administering a borderless single tier level of fire protection and prevention services throughout the entire geographic area for both the Towns of Aurora and Newmarket, in accordance with the Consolidated Fire Services Agreement, as well as the obligations contained in the Fire Protection and Prevention Act as amended and any regulations passed thereunder.

Although accountable to both the Council of the Town of Aurora and the Town of Newmarket, it is the responsibility of Committee members to make decisions which shall favour neither municipality, but will provide an equal level of service to all of the combined residents of both municipalities.

Mission Statement

Excellence in the provision of preventative and protective fire and emergency services to the communities of Aurora and Newmarket.

1. RESPONSIBILITIES OF THE COMMITTEE

The Committee shall be delegated the following responsibilities in fulfilling the mission statement:

1. Conduct planning for the provision of effective and efficient fire and emergency services, in accordance with the Consolidated Fire Services Agreement including fire suppression, fire prevention, fire safety, education, communication, training of persons involved in the provision of fire protection services, rescue and emergency services and delivery of all these services, in a fiscally prudent manner within the municipalities;
2. Present & maintain a Fire & Emergency Services **Strategic** Plan to meet the community needs and provide strategic direction for approval of the Municipal Councils;
3. Recommend service levels, capital budgets, and operating budgets in accordance with the consolidated Fire Services Agreement and the approved Fire & Emergency Services **Strategic** Plan;
4. Administer the provision of fire services to the municipalities in accordance with the approved plans and budgets including the provision and use of facilities, equipment, human resources and programs;
5. Ensure that any agreements currently in effect relating to communications services and mutual aid with other municipalities are maintained and properly performed;
6. Provide regular and proactive information to the Councils of the participating municipalities on the operations of the consolidated fire services

2. ESTABLISHMENT OF COMMITTEE

The Committee shall provide and administer fire protection and preventative services for both municipalities in accordance with the Consolidated Fire Services Agreement.

Membership

The Committee shall total six (6) members, composed of three (3) members of the Municipal Council of Aurora and three (3) members of the Municipal Council of Newmarket, whose terms shall be concurrent with the term of the Councils which appointed them. Members are encouraged to serve no more than two (2) consecutive terms on the Committee to allow the opportunity for new members of the Municipal Councils to serve on the Committee.

Any member may be removed or replaced at any time by the municipality on whose behalf the member was appointed.

No compensation shall be paid to the members in respect of their service on the Committee.

In an election year no meeting of the Committee shall be convened during that period of time between the municipal election and the appointment of the newly elected Members of Council to the Committee.

The Committee shall prepare a report/minutes outlining the Committee's activities to each Municipal Council following each meeting.

Chair/Vice-Chair

The Joint Council Committee shall, by motion, appoint a Chair and Vice-Chair from its members at the beginning of the term and mid-term. At any given time the Chair and Vice-Chair shall not both be members from the same municipality and the appointments shall rotate biannually (i.e. where an Aurora member is Chair, the next Chair shall be a Newmarket member and vice versa.) Each shall serve for a two (2) year term, unless a shorter term is determined by the Committee.

Duties of the Chair

- Call the meeting to order as soon after the hour fixed for the holding of the meeting as quorum is present
- Announce the business of the Committee in the order in which it appears on the agenda
- Request for members to announce any disclosures of conflicts of interest
- Receive and submit all motions moved and seconded by a member
- Put to a vote all questions, which have been moved and seconded, or otherwise arise in the course of the proceedings and announce the results
- Decline to put to a vote any motion not in order
- Confine members engaged in debate within the rules of order
- Enforce the observance of order and decorum among members
- Name any member persisting in breach of the rules of order
- Receive all messages and other communication and announce them to the Board
- Rule on points of order
- Adjourn or suspend the meeting in the event of a grave disorder
- Designate the member who has the floor
- Have a vote in all matters of the Committee

Committee Secretariat

The Municipal Clerk of the Town of Newmarket, or their designate, shall serve as the Secretary to the Committee, and shall be present at all meetings, and shall be responsible to maintain custody of all records, minutes, agreements and any other documents associated with the Committee.

The agenda shall be prepared by the Secretary of the Committee in consultation with the Fire Chief or, in their absence, the Deputy Fire Chiefs.

Procedures

Unless otherwise provided for in these terms of reference, the Procedure By-law of the Town of Newmarket shall apply to the proceedings of the Committee.

Meetings

Committee approves a schedule of regular meetings each calendar year, which may be amended from time to time. A schedule shall be developed by the Secretariat and presented to members for their agreement. The location of meetings will be held in hybrid mode where members can participate electronically or in person at the Town of Newmarket, unless otherwise determined by the Chair.

Committee meetings may be live streamed on the Town of Newmarket's website.

Notice of meetings shall be provided by circulating the agenda to each member not less than five (5) business days prior to the meeting. Special meetings may be called with 24 hours notice by the Chair, Newmarket or Aurora CAO or by the Fire Chief or the Deputy Fire Chiefs at the Request of the Fire Chief.

Meetings conducted by the Committee shall be open to the public, subject to the following, and notice of a meeting that is closed to the public shall be provided on the agenda.

The Committee may exclude the public from all or part of a meeting where a matter to be considered includes:

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

A meeting or part of a meeting shall be closed to the public if the subject matter being considered is,

(a) a request under the Municipal Freedom of Information and Protection of Privacy Act, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or

(b) an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act, an Ombudsman referred to in subsection 223.13 (1) of the Municipal Act, 2001, or the investigator referred to in subsection

A meeting of the Committee may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members.

2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Quorum

In order to constitute a quorum, at least two (2) members appointed by Newmarket and two (2) members appointed by Aurora shall be present at all times, and all matters shall be decided by a majority vote of the members attending, each of whom shall have one (1) vote including the Chair.

Majority

Any decision or recommendation of the Committee shall require the following:

- a) The concurring vote of a majority of the members present, and
- b) A concurring vote from at least one representative of each municipality.

A tie vote is considered **defeated**.

3. ROLE OF THE COMMITTEE

The Committee shall make recommendations in accordance with the Consolidated Fire Services Agreement with respect to the service standards namely;

- fire & emergency services **strategic plan**
- annual capital & operating budgets
- labour contracts and amendments
- fire communication services and mutual aid agreements
- purchases or contracts related to fire services

Notwithstanding the above referenced responsibilities, the Town of Newmarket shall be responsible for any negotiations and execution of agreements related to any labour relation contracts and amendments thereto.

The Committee will be responsible for coordinating the “Central York Fire Services”. The Committee shall ensure the efficient and proper delivery of Fire and Emergency Services throughout the municipal boundaries of Aurora and Newmarket in accordance with the Consolidated Fire Services Agreement and

service standards approved by the Council of both municipalities including and extending to the following:

- a) establish a program in the municipalities, which must include public education with respect to fire safety and certain components of fire prevention;
- b) establish and maintain annual fees for services schedule;
- c) engage in mutual aid relationships with adjacent Fire and Emergency Services providers in York Region;
- d) provide a tiered response to emergency events in Aurora and Newmarket;
- e) examine the feasibility of providing Fire and Emergency Services to other municipalities and the receipt of like services from other municipalities, subject to the collective bargaining agreement;
- f) meet all obligations and responsibilities of Aurora and Newmarket under the Fire Protection and Prevention Act, as amended and any regulations thereunder;
- g) consider the recommendations of the Fire Marshal concerning the operation of the Department and delivery of services to Aurora and Newmarket and report to the Municipal Council of the parties concerning these recommendations
- h) from time to time as needed, participate in the process for the recruitment of a Fire Chief;
- i) develop, with the Fire Chief, an ongoing communications process, including a quarterly report between the Department and the Municipal Councils;
- j) review departmental organization; and
- k) review such other matters as the Municipal Councils may determine.

Notwithstanding the above referenced functions, the Committee shall not interfere with any of the Fire Chief's statutory duties.

The Committee shall review and maintain a Fire and Emergency Services **Strategic** Plan that would establish and harmonize service levels throughout Aurora and Newmarket and standardize operating procedures for the Department. The Committee shall be responsible for providing at no time less than the current level of service in existence for the delivery of Fire & Emergency Services of each municipality, at the time of the effective date of this agreement.

The Committee may meet with any other municipalities that are interested, with the objective of expanding the service area of the Committee for the provision of Fire and Emergency Services beyond Aurora and Newmarket and consolidating Regional Fire and Emergency Services. Following such discussions, the Committee shall report to Aurora and Newmarket concerning the proposed amendments to this Agreement to implement such arrangements.

4. ROLE OF THE FIRE CHIEF

The Fire Chief shall act as the Department Head for the Department and shall have all of the powers and responsibilities as set out by the appointment by-laws of the participating municipalities, the job description, the Consolidated Fire Services Agreement and the *Fire Protection and Prevention Act, 1997*.

For the purposes of the Consolidated Fire & Emergency Services Agreement, the Fire Chief shall be an employee of the Town of Newmarket. Notwithstanding this, the Fire Chief shall act as the Fire Chief for both the Town of Newmarket and Town of Aurora and shall report to both Councils through the Committee for the provision of fire protection services in accordance with the standards established by CYFS. In addition to this, the Fire Chief shall also have access to the Council of the Town of Aurora for the purpose of discussing Fire & Emergency Services related issues that may impact the Town of Aurora.

5. PURCHASING AND PROCUREMENT

The purchase of equipment, materials and services for the operation of the CYFS, shall be governed by the Town of Newmarket Purchasing Policies and Procedures, and the provisions of the collective bargaining agreement. The Town of Newmarket is hereby authorized to execute any documents and agreements for the **Central York Fire Services**, which have been authorized by the Committee or the Fire Chief.

The Committee shall have the authority of the "Municipal Council", as outlined in the Town of Newmarket Purchasing Policies and Procedures, to approve expenditures for the operation of the Department, including the acquisition of capital property, equipment, rolling stock and supplies subject to the approved capital and operating budgets.

The Fire Chief shall have authority as the "Department Head" to approve expenditures for the operation of the Department, including the acquisition of equipment, rolling stock and supplies subject to the approved capital and operating budgets. Such authority shall be exercised in accordance with the spending level authority, financial controls as outlined in the Newmarket Purchasing Policies and Procedures.

6. BUDGET

The Committee, in consultation with the Fire Chief, shall prepare draft annual operating and capital budgets setting out estimated operating and capital costs and projected revenue for the Department, in accordance with the Consolidated Fire Services Agreement and the approved Fire and Emergency Services **Strategic Plan**. The estimates shall be submitted to each of the Municipal Council of Aurora and Newmarket for approval.

SCHEDULE B

STATEMENT OF FINANCIAL PRINCIPLES

FIRE/EMERGENCY SERVICES CONSOLIDATION PROJECT

Financial Principles

All financial decisions will be guided by the following principles:

General:

1. The amalgamated Fire and Emergency service will be coordinated through the Joint Council Committee with consistent service standards for the entire area.
2. Budgeted expenditures and revenues, including capital purchases, will be consolidated with each municipality bearing their share of the net costs (total expenditures less total revenue) based on the cost allocation methodology attached.
3. Any annual operating surplus or deficit will be allocated to/from a stabilization reserve account with initial funding of such stabilization fund to be borne by each municipality based on the cost allocation methodology attached.
4. Integrated fire services are expected to improve service levels and contribute toward significant cumulative savings due to:
 - Shared capital and operating resources;
 - Minimization of administrative duplication
5. **The allocation of the aggregate annual costs to be avoided through the consolidation of fire/emergency services will be blended to ensure that both municipalities realize favourable benefits.**

Capital:

6. An independent, third party will evaluate significant (over \$5,000) individual pieces of equipment as to their condition and current value prior to the merger.
7. Buildings will be owned by each municipality and not included in the significant capital assets evaluation.
8. The municipality whose capital assets (excluding buildings) are not sufficient to meet their percentage contribution to the merged services will make a capital contribution(s) at some time in the future to bring their contribution up to the defined cost allocation percentage.

Operating:

9. There will be a budget line for corporate overhead costs including:
 - Clerical and administrative support of the JCC
 - Human resources including recruitment, labour relations, etc.
 - Support of Information technology and telecommunications equipment/networks
 - Payroll
 - Legal
 - Financial including budget, audit, accounts payable and accounts receivable
10. Revenue from Building Plan review and from Ambulance Services rental of space will be forecast for each municipality and included in shared revenue.

11. Insurance of all assets except buildings will be a merged cost. Each municipality will own and insure their Fire Services buildings. All other operating costs will be treated as merged costs that will be subject to the defined cost allocation methodology.

Cost Allocation Methodology

Costs of operating the amalgamated fire service will be paid by each municipality based on the average of the following 3 calculations, equally weighted, at December 31, (and/or of each year). Payments will be made quarterly on February 15, May 15, August 15 and November 15

- Total assessment of municipality / Total assessment of both municipalities
- Total population of municipality / Total population of both municipalities
- Total calls for emergency response of municipality / Total calls for emergency response of both municipalities

SCHEDULE C

RULES OF ARBITRATION

Jurisdiction and Scope

1. The Arbitral Tribunal (as defined below) appointed under these Rules will apply the provisions of the Arbitration Act of Ontario to any Arbitration conducted under this agreement except to the extent they are modified by the express provisions of these Rules.
2. Each Party acknowledges:
 - (a) it will not apply to the Courts of Ontario or any other jurisdiction to attempt to enjoin, delay, impede or otherwise interfere with or limit the scope of the Arbitration or the powers of the Arbitral Tribunal; and
 - (b) the award of the Arbitral Tribunal will be final and conclusive and there will be no appeal; therefrom whatsoever to any court, tribunal or other authority.
3. The Arbitral Tribunal has the jurisdiction to deal with all matters relating to a Dispute including, without limitation, the jurisdiction:
 - (a) to determine any question of law, including equity;
 - (b) to determine any question of fact, including questions of good faith, dishonesty or fraud;
 - (c) to determine any question as to the Arbitral Tribunal's jurisdiction;
 - (d) to order any Party to furnish further details, whether factual or legal, of that Party's case;
 - (e) to proceed in the Arbitration notwithstanding the failure or refusal of any Party to comply with these Rules or with the Arbitral Tribunal's orders or directions, or to attend any meeting or hearing, but only after giving that Party written notice the Arbitral Tribunal intends to do so;
 - (f) to receive and take into account such written or oral evidence tendered by the Parties as the Arbitral Tribunal determines is relevant, whether or not admissible in law;
 - (g) to make one or more interim awards including, without limitation, orders to secure any amount relating to the Dispute;
 - (h) to order the Parties to produce to the Arbitral Tribunal and to each other for inspection, and to supply copies of any documents or classes of documents in their possession, power or control that the Arbitral Tribunal determines to be relevant; and
 - (i) to express awards in any currency.

Place of Arbitration

4. Unless otherwise agreed, the Arbitration will be conducted in the Regional Municipality of York in the Province of Ontario at the location determined from time to time by the Arbitral Tribunal, but the Arbitral Tribunal may meet in any other place the Arbitral Tribunal considers necessary for consultation, to hear witnesses, experts or other Parties, or for the inspection of documents, goods or other property.

Appointment of Arbitral Tribunal

5. As used in these Rules, the term “Arbitral Tribunal” means the Sole Arbitrator appointed under these Rules or the Arbitral Tribunal appointed under these Rules, as the case may be.
6. The Arbitration will be commenced by delivery of a Notice Requesting Arbitration (the “Complaint”) by the Claimant to the Respondent. The Complaint must describe the nature of the Dispute.
7. The Claimant and the Respondent may agree in writing upon the appointment of a single Arbitrator who will determine the Dispute acting alone (the “Sole Arbitrator”) or upon the appointment of a three (3) member Arbitral Tribunal. If within five (5) days of the giving of the Complaint, the Claimant and the Respondent do not reach agreement on the appointment of the Sole Arbitrator, and then each of the Claimant and the Respondent may appoint an Arbitrator and provide the other Party with written notice of such appointment. If one Party does not provide such written notice, then the arbitrator who has been appointed by the other Party will be the Sole Arbitrator and will constitute the Arbitral Tribunal.
8. If the Claimant and the Respondent each appoint an Arbitrator under Section 7 of these Rules, then, within five (5) days of the appointment of such Arbitrators, such Arbitrators shall choose a third Arbitrator as chair (the “Chair”) and give notice to the Claimant and the Respondent of such appointment, failing which the Chair may be appointed by a Judge of the Ontario Court (General Division) on the application of either the Claimant or the Respondent, on notice to the other. Upon giving of notice by the Arbitrators of the appointment of the Chair, or the appointment by a Judge of the Chair, as the case may be, the Chair and the other Arbitrators previously appointed will constitute the Arbitral Tribunal.
9. Any decision of the Arbitral Tribunal (including, without limitation, its final award made with respect to a Dispute or with respect to any aspect of, or any matter related to, the Arbitration (including, without limitation, the procedures of the Arbitration) will be made by either the Sole Arbitrator or by a majority of the Arbitral Tribunal, as the case may be. All decisions of the Arbitral Tribunal with respect to a Dispute, except procedural decisions, will be rendered in writing, and contain a recital of the facts upon which the decision is made and the reasons.

Pre-Arbitration Meeting

10. The Parties shall meet with the Arbitral Tribunal within seven (7) days of the constitution of the Arbitral Tribunal for a pre-arbitration meeting to:
 - (a) identify the issues in dispute;
 - (b) discuss the procedure to be followed in the Arbitration;
 - (c) establish time periods for taking certain steps, including the dates, time and location of the Arbitration; and
 - (d) deal with any other matter that will assist the Parties to settle their differences and assist the Arbitration to proceed in an efficient and expeditious manner.

11. The pre-arbitration meeting may take place by conference telephone call.
12. The Arbitral Tribunal shall record any agreements or consensus' reached at the pre-arbitration meeting and shall, within three (3) days of that meeting, send a copy of that document to each of the Parties or their representative.

Conduct of the Arbitration

13. Subject to the Rules in this Schedule, the Arbitral Tribunal may conduct the Arbitration in the manner the Arbitral Tribunal considers appropriate, but each Party shall be treated fairly and shall be given full opportunity to present a case.
14. Under this Schedule, the power of the Arbitral Tribunal includes, but is not limited to:
 - a. ordering the Arbitration to be conducted by documents only, or with limited oral hearings;
 - b. controlling or refusing discovery examinations;
 - c. determining in what order issues will be dealt with;
 - d. limiting or extending the extent of document disclosure;
 - e. requiring further particulars of the claim and the issues advanced;
 - f. requiring earlier disclosure of intended witnesses and documents;
 - g. limiting the number of experts or refusing to allow expert evidence;
 - h. requiring the use of a single independent expert to deal with a particular issue or any number of issues;
 - i. requiring experts to file written reports in place of giving oral testimony;
 - j. requiring expert reports earlier in the process than required under this Schedule;
 - k. determining when and in what order experts will be heard;
 - l. setting dates, times and locations for the Arbitration'
 - m. ordering pre-arbitration meetings as required;
 - n. fixing and awarding costs, including solicitor/client costs and the costs of the Arbitration.

Exchange of Documents

15. Within fifteen (15) days of the pre-arbitration meeting, or if the Parties agree that no pre-arbitration meetings will be held, within fifteen (15) days after the Arbitral Tribunal has been constituted, the Claimant shall send a written statement to the Respondent and the Arbitral Tribunal outlining the facts supporting the claim of the Claimant, the points at issue, and the relief or remedy sought.
16. Within fifteen (15) days after the Respondent receives the Claimant's statement, the Respondent shall send a written statement to the Claimant and the Arbitral Tribunal outlining the Respondent's defence, the facts supporting the defence, the Defendant's positions on the points at issue and the relief or remedy sought, and a written statement of the Respondent's counterclaim, if any.
17. The Respondent, by counterclaims, shall send a written statement to the Claimant and the Arbitral Tribunal outlining the Respondent's defence to the counterclaim within fifteen (15) days after the Respondent receives the counterclaim.

18. Each Party shall submit with the Party's statement a list of the documents upon which the Party intends to rely and the list of documents shall describe each document by specifying its document type, date, author, recipient and subject matter.

Amendment of or Supplemental Claim

19. The Arbitral Tribunal may, on application of a Party or on the Arbitral Tribunal's own motion, order a Party to produce any documents the Arbitral Tribunal considers relevant to the Arbitration within a time the Arbitral Tribunal specifies and, where such an order is made, the other Party may inspect those documents and make copies of them.

Production of Documents

20. The Arbitral Tribunal may, on application of a Party or on the Arbitral Tribunal's own motion, order a Party to produce any documents the Arbitral Tribunal considers relevant to the Arbitration within a time the Arbitral Tribunal specifies and, where such an order is made, the other Party may inspect those documents and make a copies of them.
21. Each Party shall make available to the other for inspection and copying any documents upon which the Party intends to rely.

Agreed Statement of Facts

22. The Parties shall, within a period of time specified by the Arbitral Tribunal identify those facts, if any, which are not a dispute and submit to the Arbitral Tribunal an agreed statement of facts.

Arbitration Hearings

23. The Arbitral Tribunal shall set the dates for any oral hearings or meetings and shall give at least seven (7) days written notice of such hearings or meetings to the Parties.

All oral hearings and meetings shall be held in private and all written documentation shall be kept confidential by the Arbitral Tribunal and the Parties and not disclosed to any other person, except by the consent of all Parties.

Evidence

24. Each Party shall prove the facts relied upon to support the Party's claim or defence.
25. If a Party is presenting evidence through a witness, the Party shall, no later than seven (7) days before the commencement of the oral hearing, advise the Arbitral Tribunal and the other Party of the name and address of the witness and provide a brief summary of the evidence to be given by the witness.
26. The written statement of an expert shall be given to the other Party and the Arbitral Tribunal at least fourteen (14) days before the commencement of the oral hearing.
27. The Arbitral Tribunal shall be the sole judge of the relevance and materiality of the evidence offered and the Arbitral Tribunal is not required to apply the legal rules of evidence.
28. All oral evidence shall be taken in the presence of the Arbitral Tribunal and all the Parties, except where any of the Parties is absent, in default or has waived the right to be present.
29. The Parties shall prepare books containing all of the documents to be introduced at the oral hearing and shall submit those books to the other Party and to the

Arbitral Tribunal no later than fourteen (14) days before the commencement of the oral hearing.

30. The Parties are deemed to have consented to the authenticity of all documents contained in the document books, unless the Party gives notice of objection within seven (7) days of the oral hearing to the other Party and the Arbitral Tribunal.
31. The Arbitral Tribunal may allow a Party to introduce into evidence at the oral hearing a document which was not disclosed or submitted at least fourteen (14) days before the commencement of the hearing, but the Arbitral Tribunal may take that failure into account at the time the Arbitral Tribunal fixes any costs.

Examination of Parties

32. At an oral hearing, the Arbitral Tribunal may order a Party, or a person claiming through a Party, to submit to being examined by the Arbitral Tribunal under oath and to submit all the documents that the Arbitral Tribunal requires.

Witnesses

33. The Arbitral Tribunal may determine the manner in which witnesses are to be examined and may require a witness, other than a Party or the Party's representative, to leave the oral hearing during the testimony of another witness.
34. Where the Arbitral Tribunal allows the evidence of a witness to be presented by a written statement, the other Party may require that the witness be present at an oral hearing for cross-examination.
35. The Arbitral Tribunal may call a witness on the motion of the Arbitral Tribunal, but where the Arbitral Tribunal calls a witness, the Parties have the right to cross-examine that witness and call evidence in rebuttal.

Experts

36. The Arbitral Tribunal may appoint one or more experts to report on specific issues to be determined by the Arbitral Tribunal and may require a Party to give the expert any relevant information or the produce, or to provide access to, any relevant documents, goods or other property for inspection by the expert.
37. The Arbitral Tribunal shall communicate the expert's terms of reference to the Parties.
38. Any dispute between a Party and an expert as to the relevance of the required information or the production of the information shall be referred to the Arbitral Tribunal for decision.
39. Upon receipt of the expert's report, the Arbitral Tribunal shall inform the Parties of the contents of the report and the Parties shall be given an opportunity to express, in writing, their opinion on the report.
40. The expert shall, at the request of a Party, make available to that Party for inspection all documents, goods or other property in the expert's possession which the expert was provided with in order to prepare the expert's report and the expert shall provide that Party with a list of all documents, goods or other property not in the expert's possession but with which the expert was provided in order to prepare the expert's report, and a description and location of those documents, goods or other property.
41. If a Party requests or if the Arbitral Tribunal considers it necessary, the expert shall, after delivery of the expert's written or oral report, be present at an oral hearing where the Parties will have the opportunity to cross-examine the expert and call evidence in rebuttal.

Default of Party

42. Where a Claimant, without sufficient cause, and after five (5) days written notice from the Arbitral Tribunal, fails to communicate the Claimant's statement of claim within the required time, the Arbitral Tribunal may terminate the Arbitration with respect to that claim.
43. Where the Respondent, without sufficient cause and after five (5) days written notice from the Arbitral Tribunal, fails to communicate the Respondent's statement of defence within the required time, the Arbitral Tribunal shall continue the Arbitration. An award shall not be made solely on the default of the Respondent. The Arbitral Tribunal shall require the Claimant to submit such evidence as the Arbitral Tribunal may require for the making of the award.
44. Where a Party, without sufficient cause, fails to appear at an oral hearing or fails to produce documentary evidence, the Arbitral Tribunal may continue the Arbitration and the Arbitral Tribunal shall make an award based upon the evidence before the Arbitral Tribunal.
45. Where a Party, without sufficient cause, fails to comply with any order or direction of the Arbitral Tribunal or any requirement under the Arbitration Act or this Schedule, the Arbitral Tribunal may grant such relief as the Arbitral Tribunal deems appropriate, including costs.

General Powers of Arbitral Tribunal

46. The Arbitral Tribunal may:
- (a) order an adjournment of the proceedings from time to time;
 - (b) make an interim order on any matter with respect to which the Arbitral Tribunal may make a final order; including an interim order for the preservation of property which is the subject matter of the dispute;
 - (c) order "on site" inspection of documents, exhibits or other property;
 - (d) at any time extend or abridge a period of time required in this Schedule or fixed or determined by the Arbitral Tribunal where the Arbitral Tribunal considers it just and appropriate in the circumstances.

Representation

47. The Parties may be represented or assisted by any person during Arbitration.
48. Where a Party intends to be represented or assisted by a lawyer, the Parties shall, in writing, advise the other Party of the lawyer's name and the capacity in which the lawyer is acting, at least five (5) days before any scheduled meeting or hearing.

Award of Arbitral Tribunal

49. Unless the Parties otherwise agree, the award of the Arbitral Tribunal must be made within ninety (90) days of the first Arbitral Tribunal meeting.
50. The award of the Arbitral Tribunal will be rendered in writing and will contain a recital of the facts upon which the award is made and the reasons.
51. In the event the award of the Arbitral Tribunal includes a requirement for payment of a sum of money by one Party to the other, it shall include a determination of the date by which such payment shall be made.

Miscellaneous

52. The language of the Arbitration will be English.

53. Nothing contained in these rules prohibits a Party from making an offer of settlement during the course of the Arbitration.
54. The award of the Arbitral Tribunal shall include a determination of the allocation between the Parties of the costs of the Arbitration. In determining the allocation between the Parties of the costs of the Arbitration, including the professional fees of the Arbitral Tribunal and the administrative costs associated with the Arbitration, the Arbitral Tribunal may invite submissions as to costs and may consider, among other things, an offer of settlement made by a Party to the other Party prior to or during the course of the Arbitration. Unless otherwise directed by the Arbitral Tribunal, all costs of the Arbitral Tribunal will be paid equally by the Claimant and the Respondent.

SCHEDULE D

FIRE AND EMERGENCY SERVICES **STRATEGIC** PLAN

**Please visit Central York Fire Services
website for details of the plan**

<http://www.cyfs.ca/about-us/pages/master-fire-plan.aspx>

The Corporation of the Town of Aurora

By-law Number XXXX-25

Being a By-law to amend By-law Number 6000-17, as amended, respecting the lands municipally known as 1001 St. John's Sideroad (File No. ZBA-2012-12).

Whereas under section 34 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the "Planning Act"), zoning by-laws may be passed by the councils of local municipalities to prohibit and regulate the use of land, buildings and structures;

And whereas on June 27, 2017, the Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 6000-17 (the "Zoning By-law"), which Zoning By-law was appealed to the Ontario Municipal Board (the "OMB");

And whereas on January 29, 2018, the OMB made an order, in accordance with subsection 34(31) of the *Planning Act*, providing that any part of the Zoning By-law not in issue in the appeal shall be deemed to have come into force on the day the Zoning By-law was passed;

And whereas the OMB and the Local Planning Appeal Tribunal (the "LPAT") is continued under the name Ontario Land Tribunal (the "Tribunal"), and any reference to the Ontario Municipal Board or OMB or Local Planning Appeal Tribunal or LPAT is deemed to be a reference to the Tribunal;

And whereas the Council of the Town deems it necessary and expedient to further amend the Zoning By-law;

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

- The Zoning By-law be and is hereby amended to replace the "Rural RU" zoning category applying to the lands shown in hatching on Schedule "A" attached hereto and forming part of this By-law with "Detached Fourth Density Residential (R4-439) Exception Zone", "Private Open Space (O2-561) Exception Zone" and "Environmental Protection (EP) Zone".
- Section 24.439 of the Zoning By-law be and is hereby deleted and replaced with the following:

"24.439 Detached Fourth Density Residential (R4) Exception Zone (439)

Parent Zone: R4 Exception Zone: (439)	Map: Schedule 'A', Map No. 8	Previous Zone: (R2- 100, RU)	Previous By-laws: 6000-17
Municipal Address: 929 St. John's Sideroad, 1001 St. John's Sideroad			
Legal Description: CON 2 Pt Lot 25 and RP 65R28793 Part 4, CON 2 PT LOT 25 (from CityView data, for information purposes only)			
24.439.1 Permitted Uses			
• one detached dwelling per lot			

• a home occupation, excluding a teaching and musical instruction studio	
24.439.2 Zone Requirements	
24.439.2.1 Lot Specifications	
Lot Area (minimum)	315.0 square metres
Lot Frontage (minimum)	11.7 metres
24.439.2.2 Siting Specifications	
Front Yard for main building (minimum)	4.5 metres
Rear Yard (minimum)	6.0 metres
Interior Side Yard (minimum)	
One side	1.2 metres
Other side	0.6 metres
Exterior Side Yard (minimum)	
Main building	3.0 metres
Garage	6.0 metres
Garage Setback (minimum)	9.25 metres (garage accessed by single driveway intersected by a sidewalk) 6.0 metres (garage accessed by single driveway not intersected by a sidewalk) 6.0 metres (garage accessed by double driveway either intersected by a sidewalk or not intersected by a sidewalk)
Notwithstanding any other provisions to the contrary, a single driveway shall be defined as a driveway less than 5.4 metres in width, and a double driveway shall be defined as a driveway between 5.4 metres and 6.0 metres in width. The provisions of Section 5.6.1 shall also apply." Notwithstanding any other provisions to the contrary, the habitable ground floor front wall or porch face shall be either flush with or project in front of the garage.	
Notwithstanding any other provisions to the contrary, on a multi-storey dwelling, that portion of the front wall of the main building located above an attached garage, for no less than 60% of the garage width, shall not be set back more than 2.5 metres from the front wall of the garage.	
Notwithstanding any other provisions to the contrary, the habitable ground floor front wall or porch face shall be either flush with or project in front of the garage.	
Notwithstanding any other provisions to the contrary, on a multi-storey dwelling, that portion of the front wall of the main building located above an attached garage, for no less than 60% of the garage width, shall not be set back more than 2.5 metres from the front wall of the garage.	

Notwithstanding any provisions to the contrary, the minimum required distance separation between the walls of any two detached dwellings shall be 1.2 metres. Where the distance between the walls of two detached dwellings is less than 3.0 metres, no window below grade or door below grade is permitted in any such wall.	
24.439.2.3 Building Specifications	
Lot coverage (maximum)	45.0 percent
Height (maximum)	11.0 metres
Interior Garage Length (minimum)	6.0 metres
Interior Garage Width (minimum)	2.9 metres
Interior Garage Width (maximum)	6.0 metres
Floor Area (minimum)	110.0 square metres
24.439.3 Encroachments	
Open-side roofed porches, balconies, uncovered terraces, patios and decks not exceeding 3.0 metres above grade with or without foundation	2.0 metres into required front and exterior side yards (provided that no part of the porch is located closer than 2.0 metres to the front lot line; steps may encroach into required front yard provided they are not closer than 1.0 metre to front and exterior lot lines).
Open-side roofed porches, balconies, uncovered terraces, patios and decks not exceeding 3.0 metres above grade with or without foundations and steps	3.5 metres (into required rear yard)
Bay, bow or box window may have maximum width of 4.5 metres with or without foundations, with following projection	0.6 metres in required front, exterior and rear yards
Exterior side yard for building and garage abutting Regional Road	6.0 metres
24.439.4 Daylighting Triangle	
Notwithstanding any other provisions to the contrary, on a corner lot where a daylighting triangle has been conveyed to a public authority, the Exterior Side Lot Line and the front lot line shall be deemed to be the continued projection of the Exterior Side Lot Line and the front lot line to a point of intersection, for the purposes of calculating the required minimum front yard, and the required minimum exterior side yard requirements. Notwithstanding the provisions above, and any other provisions to the contrary, no building or structure shall be permitted to encroach within the daylighting triangle.	
24.439.5 Parking	

a minimum of three (3) parking spaces shall be provided, of which a minimum of one (1) parking space shall be provided within a private garage per unit, and a minimum of two (2) parking spaces shall be provided, either in tandem or side by side, on the driveway, including that portion of the driveway that extends beyond the lot line.”

3. The Zoning By-law be and is hereby amended to add the following:

“24.561 Private Open Space (O2) Exception Zone (561)

Parent Zone: O2 Exception Zone: (561)	Map: Schedule 'A', Map No. 8	Previous Zone: (RU)	Previous By-laws: 6000-17
Municipal Address: 1001 St. John's Sideroad			
Legal Description: CON 2 PT LOT 25 (From CityView data, for information purposes only)			
24.561.2 Zone Requirements			
24.561.2.1 Lot Specifications			
Lot Area (minimum)		40 square metres	
Lot Frontage (minimum)		20.0 metres”	

4. This By-law shall come into full force subject to compliance with the provisions of the Planning Act and subject to compliance with such provisions, this By-law will take effect from the date of final passage hereof.
5. If a building permit that is appropriate for the development has not been issued under the *Building Code Act, 1992*, S.O. 1992, c. 23, as amended, for any building or structure so authorized within three (3) years from enactment of this By-law, then this By-law shall automatically repeal and if so repealed, the zoning of the lands will revert to the original zoning.

Enacted by Town of Aurora Council this 25th day of March, 2025.

Tom Mrakas, Mayor

Ishita Soneji, Deputy Town Clerk

Explanatory Note

Re: By-law Number XXXX-25

By-law Number XXXX-25 has the following purpose and effect:

To amend By-law Number 6000-17, as amended, the Zoning By-law in effect in the Town of Aurora, to rezone the subject lands from "Rural (RU) Zone" to "Detached Fourth Density Residential (R4-439) Exception Zone", "Private Open Space (O2-561) Exception Zone" and "Environmental Protection (EP) Zone".

The effect of this zoning amendment will rezone the subject property to allow for the creation of a residential subdivision containing single detached lots with a minimum lot area of 315 square metres and a minimum lot frontage of 11.7 metres.

A block of land to be reserved for open space use will be zoned with a site-specific exception to permit for reduced minimum lot area and frontage in the Private Open Space zone.

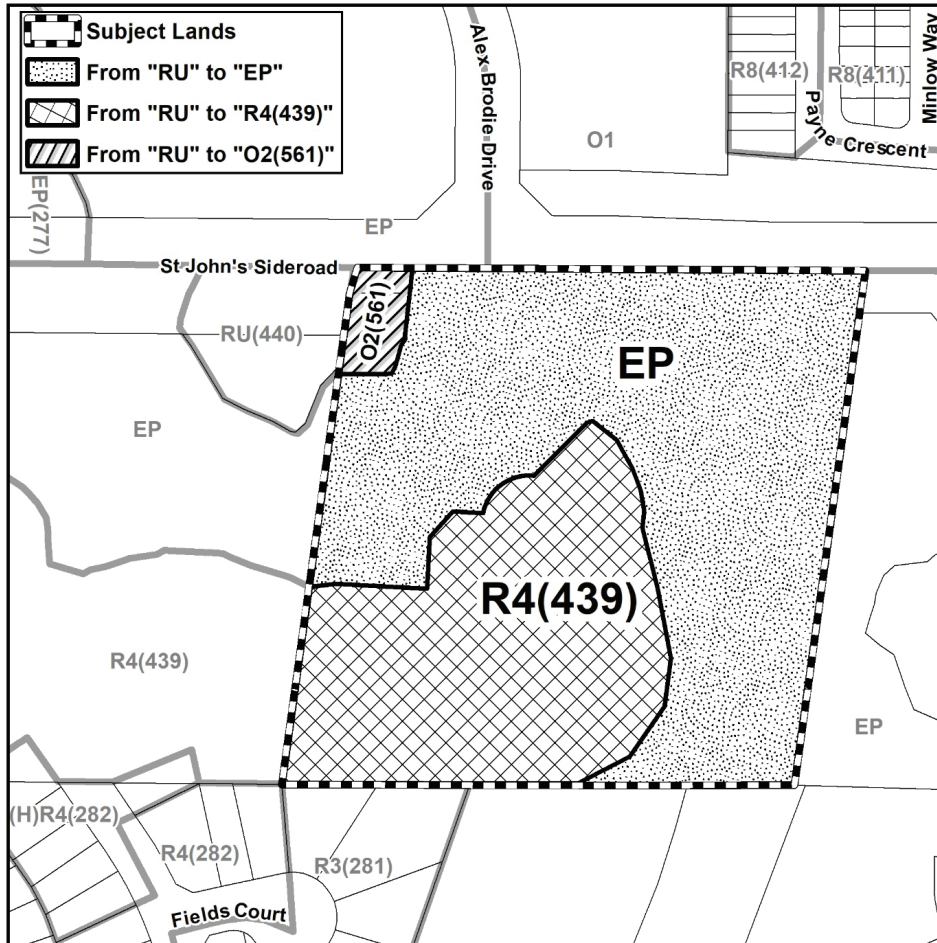
Lands that have been identified to be ecologically sensitive will be zoned as Environmental Protection to restrict any future residential development.

Schedule "A"

Location: Part of Lot 25, Concession 25, Town of Aurora, Regional Municipality of York



Subject Lands rezoned from "Rural (RU) Zone" to "Detached Fourth Density Residential (R4-439) Exception Zone", "Private Open Space (O2-561) Exception Zone" and "Environmental Protection (EP) Zone"



The Corporation of the Town of Aurora

By-law Number XXXX-25

**Being a By-law to amend By-law Number 5285-10, as amended, to adopt
Official Plan Amendment No. 34 (File No. OPA-2024-01).**

Whereas on September 28, 2010, the Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 5285-10, as amended, to adopt the Official Plan for the Town of Aurora (the "Official Plan");

And whereas authority is given to Council pursuant to the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the "Planning Act") to pass a by-law amending the Official Plan;

And whereas the Council of the Town deems it necessary and expedient to further amend the Official Plan.

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

1. Official Plan Amendment No. 34 to By-law Number 5285-10, as amended, attached and forming part of this by-law, be and is hereby adopted.
2. This By-law shall come into full force subject to compliance with the provisions of the Planning Act and subject to compliance with such provisions, this By-law will take effect from the date of final passage hereof.

Enacted by Town of Aurora Council this 25th day of March, 2025.

Tom Mrakas, Mayor

Ishita Soneji, Deputy Town Clerk

Amendment No. 34

To the Official Plan for the Town of Aurora

Statement of Components

Part I – The Preamble

1. Introduction
2. Purpose of the Amendment
3. Location
4. Basis of the Amendment

Part II – The Amendment

1. Introduction
2. Details of the Amendment
3. Implementation and Interpretation

Part III – The Appendices

Part I – The Preamble**1. Introduction**

This part of the Official Plan Amendment No. 34 to By-law Number 5285-10 as amended (the “Amendment”) entitled Part 1 – the Preamble, explains the purpose and location of this Amendment, and provides an overview of the reasons for it. It is for explanatory purposes only and does not form part of the Amendment.

2. Purpose of the Amendment

The purpose of this Amendment is to change the land use designation from “Community Services and Facilities” to “Stable Neighbourhoods” and “Environmental Protection.” The provisions of this Amendment will allow for the proposed twenty-nine (29) unit townhouse dwelling development including seven (7) visitor parking spaces, and an Environmental Protection area at the southeast corner of the property.

3. Location

The lands affected by this Amendment are located on the north side of Wellington Street West, east of Bathurst Street and west of McDonald/Murray Drive, municipally known as 7 Lacey Court; having a lot area of approximately 0.717 hectares (1.77 acres); and are legally described as Part of Block 12 on Plan 65M2583, in the Municipality of Aurora, Regional Municipality of York, Ontario, being further defined as Lot 0017 on R-Plan 65R11281, being PIN 03632-0017 (LT) (the “Subject Lands”).

4. Basis of the Amendment

The basis of the Amendment is as follows:

- 4.1 The Amendment is privately initiated and follows general provisions of the Aurora Official Plan including those policies and directives pertaining to “Local Corridors” and “Strategic Growth Areas” of the 2024 Aurora Official Plan.
- 4.2 The Amendment incorporates the lands into the “Stable Neighbourhoods” designation which, through the policies of the applicable “Local Corridors” overall, permits the proposed height and density of the development as of right. This is outlined in the Planning Justification Report and supporting materials submitted in support of this Amendment and related Zoning By-law Amendment.
- 4.3 Redevelopment of the site presents an opportunity for moderate intensification along the Wellington Street West Local Corridor and helps achieve the Town of Aurora’s pledge to build 8,000 units by 2031.
- 4.4 Only a portion of the Amendment affects the overall subject lands, which will be subject to a Consent to Sever application to create a new lot for the proposed development and will retain the existing Place of Worship on the north side of the property.
- 4.5 The Amendment facilitates the vision for development in Aurora as per the policies and directives of the approved and in-force 2024 Town of Aurora Official Plan.
- 4.6 The Town of Aurora is the approval authority for the Amendment.

Part II – The Amendment**1. Introduction**

This part of the Amendment, entitled Part II – The Amendment, consisting of the following text and attached maps, designated as Schedules “A”, constitutes Amendment No. 34 to the Official Plan.

2. Details of the Amendment

The Official Plan be and is hereby amended as follows:

Item (1): Schedule “B” - Land Use Plan, being part of the Town of Aurora Official Plan, be and is hereby amended by changing the designation for a portion of the subject property described as 7 Lacey Court, Town of Aurora in the Regional Municipality of York, from “Community Services and Facilities” to “Stable Neighbourhoods” and “Environmental Protection”, as shown on Schedule “A”, attached hereto and forming part of this Amendment.

Item (2): Schedule “H”, Site Specific Policy Areas, being part of the Town of Aurora Official Plan, be and is hereby amended by designating a portion of the Subject Lands on Schedule “A” attached hereto, and known as 7 Lacey Court as “Site and Area Specific Policy Area 67”.

Item (3): Notwithstanding any policies to the contrary as outlined in the Town of Aurora Official Plan, “Site and Area Specific Policy No. 67” is added to Chapter 16 of the Official Plan.

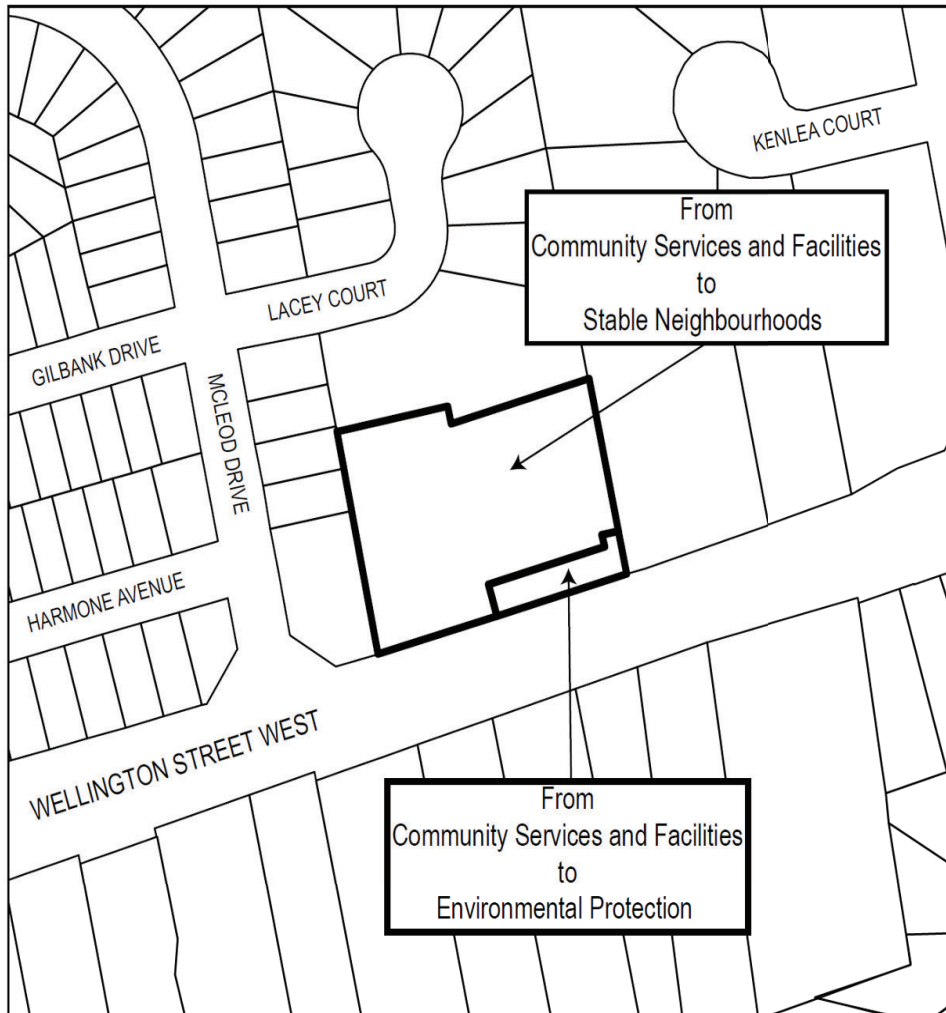
3. Implementation

This Amendment has been considered in accordance with the provisions of the Town of Aurora Official Plan. The implementation and interpretation of this Amendment shall be in accordance with the respective policies of the Official Plan.

Part III – The Appendices

Schedule “A” – Land Use Plan

Schedule "A"
Land Use Plan



 LANDS SUBJECT TO THIS AMENDMENT

The Corporation of the Town of Aurora

By-law Number XXXX-25

Being a By-law to amend By-law Number 6579-24, as amended, to adopt Official Plan Amendment No. 4 (File No. OPA-2024-01).

Whereas on January 30, 2024, the Council of the Town enacted By-law Number 6579-24, as amended, to adopt the Town of Aurora Official Plan dated January 2024, and to repeal By-law Number 5285-10, as amended (the "Official Plan"), which is under appeal;

And whereas appeals were filed with the Ontario Land Tribunal (the "OLT"), under OLT Case No. OLT-24-000690, pursuant to Section 17(36) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the "Planning Act");

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

1. Official Plan Amendment No. 4 to By-law Number 6579-24, as amended, attached and forming part of this by-law, be and is hereby adopted.
2. This By-law shall come into full force subject to compliance with the provisions of the Planning Act and subject to compliance with such provisions, this By-law will take effect from the date of the order, issued by the OLT.

Enacted by Town of Aurora Council this 25th day of March, 2025.

Tom Mrakas, Mayor

Ishita Soneji, Deputy Town Clerk

Amendment No. 4

To the Official Plan for the Town of Aurora

Statement of Components

Part I – The Preamble

1. Introduction
2. Purpose of the Amendment
3. Location
4. Basis of the Amendment

Part II – The Amendment

1. Introduction
2. Details of the Amendment
3. Implementation and Interpretation

Part III – The Appendices

Part I – The Preamble**1. Introduction**

This part of the Official Plan Amendment No. 4 to By-law Number 6579-24 as amended (the “Amendment”) entitled Part 1 – the Preamble, explains the purpose and location of this Amendment, and provides an overview of the reasons for it. It is for explanatory purposes only and does not form part of the Amendment.

2. Purpose of the Amendment

The purpose of this Amendment is to change the land use designation from “Community Services and Facilities” to “Stable Neighbourhoods” and “Environmental Protection.” The provisions of this Amendment will allow for the proposed twenty-nine (29) unit townhouse dwelling development including seven (7) visitor parking spaces, and an Environmental Protection area at the southeast corner of the property.

3. Location

The lands affected by this Amendment are located on the north side of Wellington Street West, east of Bathurst Street and west of McDonald/Murray Drive, municipally known as 7 Lacey Court; having a lot area of approximately 0.717 hectares (1.77 acres); and are legally described as Part of Block 12 on Plan 65M2583, in the Municipality of Aurora, Regional Municipality of York, Ontario, being further defined as Lot 0017 on R-Plan 65R11281, being PIN 03632-0017 (LT) (the “Subject Lands”).

4. Basis of the Amendment

The basis of the Amendment is as follows:

- 4.1 The Amendment is privately initiated and follows general provisions of the Aurora Official Plan including those policies and directives pertaining to “Local Corridors” and “Strategic Growth Areas” of the 2024 Aurora Official Plan.
- 4.2 The Amendment incorporates the lands into the “Stable Neighbourhoods” designation which, through the policies of the applicable “Local Corridors” overall, permits the proposed height and density of the development as of right. This is outlined in the Planning Justification Report and supporting materials submitted in support of this Amendment and related Zoning By-law Amendment.
- 4.3 Redevelopment of the site presents an opportunity for moderate intensification along the Wellington Street West Local Corridor and helps achieve the Town of Aurora’s pledge to build 8,000 units by 2031.
- 4.4 Only a portion of the Amendment affects the overall subject lands, which will be subject to a Consent to Sever application to create a new lot for the proposed development and will retain the existing Place of Worship on the north side of the property.
- 4.5 The Amendment facilitates the vision for development in Aurora as per the policies and directives of the approved and in-force 2024 Town of Aurora Official Plan.
- 4.6 The Town of Aurora is the approval authority for the Amendment.

Part II – The Amendment**1. Introduction**

This part of the Amendment, entitled Part II – The Amendment, consisting of the following text and attached maps, designated as Schedules “A”, constitutes Amendment No. 4 to the Official Plan.

2. Details of the Amendment

The Official Plan be and is hereby amended as follows:

Item (1): Schedule “B” - Land Use Plan, being part of the Town of Aurora Official Plan, be and is hereby amended by changing the designation for a portion of the subject property described as 7 Lacey Court, Town of Aurora in the Regional Municipality of York, from “Community Services and Facilities” to “Stable Neighbourhoods” and “Environmental Protection”, as shown on Schedule “A”, attached hereto and forming part of this Amendment.

Item (2): Schedule “H”, Site Specific Policy Areas, being part of the Town of Aurora Official Plan, be and is hereby amended by designating a portion of the Subject Lands on Schedule “A” attached hereto, and known as 7 Lacey Court as “Site and Area Specific Policy Area 67”.

Item (3): Notwithstanding any policies to the contrary as outlined in the Town of Aurora Official Plan, “Site and Area Specific Policy No. 67” is added to Chapter 20 of the Official Plan.

3. Implementation

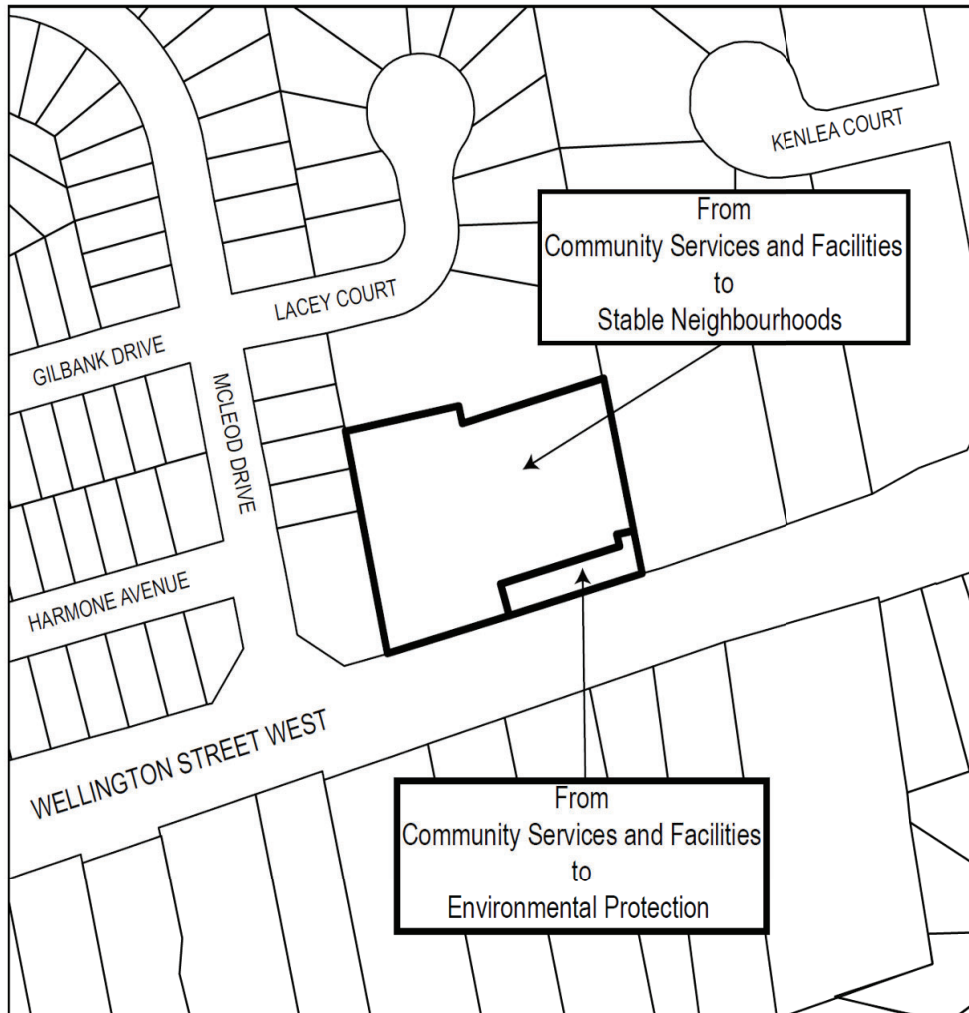
This Amendment has been considered in accordance with the provisions of the Town of Aurora Official Plan. The implementation and interpretation of this Amendment shall be in accordance with the respective policies of the Official Plan.

Part III – The Appendices

Schedule “A” – Land Use Plan

Schedule "A"

Land Use Plan



 LANDS SUBJECT TO THIS AMENDMENT

The Corporation of the Town of Aurora

By-law Number XXXX-25

Being a By-law to amend By-law Number 6000-17, as amended, respecting the lands municipally known as 7 Lacey Court (File No. ZBA-2024-01).

Whereas under section 34 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the "Planning Act"), zoning by-laws may be passed by the councils of local municipalities to prohibit and regulate the use of land, buildings and structures;

And whereas on June 27, 2017, the Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 6000-17 (the "Zoning By-law"), which Zoning By-law was appealed to the Ontario Municipal Board (the "OMB");

And whereas on January 29, 2018, the OMB made an order, in accordance with subsection 34(31) of the *Planning Act*, providing that any part of the Zoning By-law not in issue in the appeal shall be deemed to have come into force on the day the Zoning By-law was passed;

And whereas the OMB and the Local Planning Appeal Tribunal (the "LPAT") is continued under the name Ontario Land Tribunal (the "Tribunal"), and any reference to the Ontario Municipal Board or OMB or Local Planning Appeal Tribunal or LPAT is deemed to be a reference to the Tribunal;

And whereas the Council of the Town deems it necessary and expedient to further amend the Zoning By-law;

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

- The Zoning By-law be and is hereby amended to replace the "Institutional (I) Zone" zoning category applying to the lands shown in hatching on Schedule "A" attached hereto and forming part of this by-law with "Townhouse Dwelling Residential (R8) Exception Zone (565)" and "Environmental Protection (EP) Zone".
- The Zoning By-law be and is hereby amended to add the following:

"24.565 Townhouse Dwelling Residential (R8) Exception Zone (565)

Parent Zone: R8 Exception No.: (565)	Map: Schedule "A", Map No. 4	Previous Zone: I	Previous By-laws: By-law 6000-17
Municipal Address: 7 Lacey Court			
Legal Description: Part of Block 12 on Plan 65M2583, in the Municipality of Aurora, Regional Municipality of York, Ontario, being further defined as Lot 0017 on R-Plan 65R11281			
24.565.1 Zoning Requirements			

24.565.1.1 Siting Specifications		
Lot Area (minimum)	140.0 square metres	
Lot Frontage (minimum)	5.5 metres	
Front Yard (minimum)	5.3 metres	
Interior Side Yard (minimum)	0.0 metres for interior units 1.1 metres for end units	
Side Yard to Private Road (minimum)	2.0 metres	
Rear Yard (minimum)	6.0 metres (Blocks 6 and 7) 7.5 metres	
Lot Coverage (maximum) measured on the whole of the Lot	35%	
Height (maximum)	11 metres	
24.565.1.2 Parking		
Townhouse Parking (minimum)	2 spaces per unit	
Visitor Parking (minimum)	7 spaces	
24.565.1.3 Yard Encroachments		
Notwithstanding the provisions of Section 4.20 (Yard Encroachments Permitted), the following standards shall apply:		
Structure of Feature	Applicable Yard	Maximum Encroachment into a Minimum Yard
Open porches, uncovered terraces and decks (3.2 metres high or less)	Front Yards	3.0 metres In no case shall be closer than 3.0 metres from the Front Lot Line
	Rear Yards	2.0 metres
Steps, Landings	Front Yards	1.5 metres Steps associated may encroach but in no case shall be closer than 1.5 metres
	Side Yard to Private Road	1.0 metres

24.565.1.4 Landscaping
The provisions of Section 4.8 Landscaping Strip shall not apply.
24.565.1.5 Ingress and Egress
Notwithstanding the provisions of Section 5.5.4 (Ingress and Egress), the following standard shall apply:
The maximum width of any joint ingress or egress <i>Driveway</i> measured along the <i>Street Line</i> shall be 9.4 metres.”

3. This By-law shall come into full force subject to compliance with the provisions of the Planning Act and subject to compliance with such provisions, this By-law will take effect from the date of final passage hereof.
4. If a building permit that is appropriate for the development has not been issued under the *Building Code Act, 1992, S.O. 1992, c. 23*, as amended, for any building or structure so authorized within three (3) years from enactment of this By-law, then this By-law shall automatically repeal and if so repealed, the zoning of the lands will revert to the original zoning.

Enacted by Town of Aurora Council this 25th day of March, 2025.

Tom Mrakas, Mayor

Ishita Soneji, Deputy Town Clerk

Explanatory Note


Re: By-law Number XXXX-25

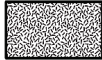
By-law Number XXXX-25 has the following purpose and effect:

To amend By-law Number 6000-17, as amended, the Zoning By-law in effect in the Town of Aurora, to rezone the subject lands from "Institutional (I) Zone" to "Townhouse Dwelling Residential (R8) Exception Zone (565)" and "Environmental Protection (EP) Zone." The rezoning will permit six (6) townhouse dwelling blocks with a total of twenty-nine (29) townhouse dwellings units.

Schedule "A"

Location: Part of Block 12 on Plan 65M2583, in the Municipality of Aurora, Regional Municipality of York, Ontario, being further defined as Lot 0017 on R-Plan 65R11281, Town of Aurora, Regional Municipality of York

 Lands rezoned from "Institutional (I) Zone" to "Townhouse Dwelling Residential (R8) Exception Zone (565)."

 Lands rezoned from "Institutional (I) Zone" to "Environmental Protection (EP) Zone."



The Corporation of the Town of Aurora

By-law Number XXXX-25

**Being a By-law to exempt Lot 29 on Plan 65M-4614 from
part-lot control (File No. PLC-2024-02).**

Whereas under subsection 50(7) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the "Act"), the council of a local municipality may by by-law provide that the part-lot control provisions in subsection 50(5) of the Act does not apply to land that is within such registered plan or plans of subdivision or parts of them as are designated in the by-law;

And whereas the Council of The Corporation of the Town of Aurora deems it necessary and expedient to enact a by-law to exempt Lot 29 on Plan 65M-4614 from those provisions of the Act dealing with part-lot control;

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

1. Subsection 50(5) of the Act shall not apply to the following lands, all situated in the Town of Aurora, Regional Municipality of York:

Lot 29 on Plan 65M-4614, designated as Parts 1 to 5 on Plan 65R-41278.
2. A copy of this By-law shall be registered against the lands affected by this By-law in the appropriate Land Registry Office.
3. This By-law shall remain in force and effect for a period of two (2) years from the date of its passing, and shall expire on the 25th day of March, 2027.

Enacted by Town of Aurora Council this 25th day of March, 2025.

Tom Mrakas, Mayor

Ishita Soneji, Deputy Town Clerk

The Corporation of the Town of Aurora**By-law Number XXXX-25****Being a By-law to allocate any 2025 Operating Fund surplus and any 2025 Water, Wastewater, and Stormwater Operating Fund surplus or deficit.**

Whereas paragraph 290(4)(b) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the "Act"), provides that in preparing the budget for a year, the local municipality shall treat as estimated revenues any surplus of any previous year;

And whereas paragraph 290(4)(c) of the Act provides that in preparing the budget for a year, the local municipality shall provide for any deficit of any previous year;

And whereas paragraph 290(4)(g) of the Act provides that in preparing the budget for a year, the local municipality may provide for such reserve funds as the municipality considers necessary;

And whereas paragraph 11(2)(3) of the Act provides that municipalities may pass by-laws respecting the financial management of the municipality and its local boards;

And whereas the Council of The Corporation of the Town of Aurora (the "Town") deems it necessary and expedient to control the 2025 Operating Fund surplus or deficit as it may arise;

And whereas the Council of the Town deems it necessary and expedient to control the 2025 Operating Fund surplus for the Aurora Public Library as it may arise;

And whereas the Council of the Town deems it necessary and expedient to control the 2025 Water, Wastewater, and Stormwater Operating Fund surplus or deficit as it may arise;

And whereas the Council of the Town adopted the recommendations and controls contained in Report No. FIN25-016 with respect to the 2025 Operating Fund surplus and the 2025 Water, Wastewater, and Stormwater Operating Fund surplus or deficit at the Council meeting of March 25, 2025;

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

1. The Treasurer is hereby authorized to make the adjustments and allocations in accordance with the approved resolutions arising from Report No. FIN25-016 by re-allocating an amount or amounts from any 2025 Operating Fund surplus to one or more of the reserve funds of the Town.
2. The Treasurer is hereby authorized to allocate any 2025 Operating Fund deficit from the appropriate stabilization reserve funds of the Town.
3. The Treasurer is hereby authorized to allocate any 2025 Water, Wastewater, and Stormwater Operating Fund surplus, net of any approved budget carry forwards, to the Water and Sewer capital reserve funds in accordance with Report No. FIN25-016.

4. The Treasurer is hereby authorized to fund any 2025 Water, Wastewater, and Stormwater Operating Fund deficit from the Water, Wastewater, and Stormwater capital reserve funds in accordance with Report No. FIN25-016.
5. The Treasurer shall report to Council on all amounts allocated as authorized by this By-law, either before or at the time when the 2025 annual statements are presented to Council or a Committee of Council.

Enacted by Town of Aurora Council this 25th day of March, 2025.

Tom Mrakas, Mayor

Ishita Soneji, Deputy Town Clerk

The Corporation of the Town of Aurora

By-law Number XXXX-25

Being a By-law to amend Municipal Waterworks Distribution

By-law Number 3305-91, as amended.

Whereas paragraph 4 of subsection 11(3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a lower-tier municipality may pass by-laws with respect to public utilities;

And whereas on August 28, 1991, the Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 3305-91, as amended, to provide for the maintenance and operation of a Municipal Waterworks Distribution System;

And whereas Schedule "A" of By-law Number 3305-91 imposes a schedule of fees with respect to water, wastewater, and storm sewer rates, as amended from time to time;

And whereas the Council of the Town deems it necessary and expedient to amend By-law Number 3305-91 to enact a new schedule of fees with respect to water, wastewater and storm sewer rates;

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

1. Schedule "A" to By-law Number 3305-91, as amended, be and is hereby deleted and replaced with Schedule "A" to this By-law.
2. This By-law shall come into full force and effect on May 1, 2025 save and except for all of sections 1 and 2 on Schedule "A" to this By-law which shall become effective for all billings issued by the Town on or after May 1, 2025, and be retroactive for all consumption newly billed on such billings.

All billings are due and payable as stated thereon and shall, if not paid on or before the due date stated, be subject to a one time late payment penalty of five percent (5%) of the total billed. If the overdue account remains unpaid it will be transferred to the property tax account and will be subject to a monthly interest rate of one and one quarter percent (1.25%) (being fifteen percent (15%) per annum), calculated from the first day of the month.

Enacted by Town of Aurora Council this 25th day of March, 2025.

Tom Mrakas, Mayor

Ishita Soneji, Deputy Town Clerk

Schedule "A"

Water, Wastewater, and Storm Sewer Rates

Effective May 1, 2025

1.		Water	Wastewater	Combined
(a)	Metered Service	\$2.67 per m ³	\$3.13 per m ³ of water consumed	\$5.80 per m ³
(b)	Non-metered Service <i>(Refusal by homeowner to install meter)</i>	Flat Rate \$175.57 per unit per month	Flat Rate \$189.91 per unit per month	Flat Rate \$365.48 per unit per month
(c)	Non-metered Service <i>(Installation not physically possible)</i>	Flat Rate \$87.81 per unit per month	Flat Rate \$95.53 per unit per month	Flat Rate \$183.34 per unit per month
2.	Storm Sewer Flat Rates			
(a)	All Residential and Residential Condominium Properties - \$16.61 per unit, per month.			
(b)	All Non-Residential, Commercial, Industrial and Multi-residential Apartment Properties - \$211.00 per meter per month.			
3.	Bulk Purchase of Water			
	\$5.80 per m ³			

The Corporation of The Town of Aurora

By-law Number XXXX-25

**Being a By-law to confirm actions by Council
resulting from a Council meeting
on March 25, 2025.**

The Council of the Corporation of The Town of Aurora hereby enacts as follows:

1. That the actions by Council at its Council meeting held on March 25, 2025, in respect of each motion, resolution and other action passed and taken by the Council at the said meeting is hereby adopted, ratified and confirmed.
2. That the Mayor and the proper officers of the Town are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the corporate seal to all such documents.

Enacted by Town of Aurora Council this 25th day of March, 2025.

Tom Mrakas, Mayor

Ishita Soneji, Deputy Town Clerk